

CENTRAL OFFICE
921 N.E. 23rd Street
Oklahoma City, OK 73105
Tel: (405) 239-7141
Fax: (405) 239-2430



EASTERN OFFICE
1627 Southwest Blvd.
Tulsa, OK 74107
Tel: (918) 295-3400
Fax: (918) 585-1549

**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
REGULAR MEETING**

Board Meeting Minutes from
Thursday, November 13, 2025, at 2:00 p.m.
921 NE 23rd Street, Oklahoma City, OK 73105
and Via Videoconference

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on November 17, 2025, at 3:10 PM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 921 NE 23rd Street, Oklahoma City, OK, and 1627 Southwest Blvd., Tulsa, OK 74117.

Members present: Mr. Steven Carter, Dr. Eric Harp, Dr. Michael Magguilli, Mr. Keith Reed, Mr. Stiles, and Dr. Eric Pfeifer.

Members present via videoconference: Dr. Eric Harp

Members absent: Ms. Angela Marsee, Dr. Jeffrey Galles, and Dr. Jason Beaman

Others Present: Dr. Josh Lanter (OCME), Timothy Dwyer (OCME), Madalynn Martin (OAG), Elysa Imhoff (OCME), Michele Krizan (OCME), Dr. Marc Harrison (OCME), Robert Sawyers (OCME), Jodi Dillon (OCME), and Lori Shively (OCME).

Mr. Stiles called the meeting to order at 2:00 p.m. Roll was called, and a quorum was established.

Mr. Stiles motioned adopting the minutes as written from August 13, 2025, meeting. Dr. Magguilli seconded the motion. Roll was called, Mr. Carter and Mr. Reed abstained; all others were in favor.

- Discussion and possible action regarding 2025 meeting dates for the Board of Medicolegal Investigations, Office of the Chief Medical Examiner.

Mr. Reed motioned to adopt the following 2026 meeting dates. February 12th, May 14th, August 13th, and November 12th. All meetings will be held at the Oklahoma City office, with videoconference access available from the Tulsa office. Mr. Carter seconded the motion. Roll was called and all were in favor.

- Nomination, discussion, and possible election of the Board Chairman.

Mr. Stiles opened the floor for discussion and nomination for Board Chairman. After some discussion, Mr. Carter motioned to re-elect Mr. Stiles as Board Chairman. Dr. Magguilli seconded the motion. Roll was called, and all were in favor.

- Nomination, discussion, and possible election of the Board Vice Chairman.

Mr. Stiles opened the floor for discussion and nomination for Board Vice Chairman. After some discussion, Mr. Cater motioned to re-elect Dr. Harp. Mr. Stiles seconded the motion. Roll was called, and all were in favor.

- Update from the Chief Medical Examiner

Dr. Pfeifer reported that approximately six weeks ago, inspectors from the National Association of Medical Examiners (NAME) inspected the Oklahoma City and Tulsa offices. In 2009, the agency was cited with 29 Phase II deficiencies; this inspection resulted in zero Phase II deficiencies. Dr. Pfeifer stated that Tulsa's paperwork returned first, and Tulsa is recognized as an accredited office; Oklahoma City's accreditation notification is expected soon.

Toxicology-

The current average turnaround time for toxicology results is under 90 days. The agency acquired a new liquid chromatography mass spectrometer (LCMS) with assistance from the Department of Health. This equipment replaces a unit that is now no longer operational and prevents any lapse in the agency's ability to analyze postmortem specimens.

Legislation-

Preparations for the upcoming legislative session are underway, and Timothy Dwyer reviewed the agency's legislative strategy. An informational brochure regarding the importance of NAME accreditation was also referenced. It was emphasized that accreditation is required by state law and supports compliance, courtroom testimony, best practices, staffing/retention, and resources.

Financial-

Dr. Pfeifer provided an overview of the agency's profit and loss statement, noting that current expenditures exceed revenues. As of November's statement, the carryover balance remains at \$2.9M.

Investigations-

The average scene response time is 1 hour and 13 minutes, which is an average across all 77 counties.

Permit turnaround time has decreased slightly to 9 hours 38 minutes on average, with a goal of 48 hours (2 business days).

LifeShare reported, for the second year in a row, the agency had zero declines on organ and tissue donations.

- Update from the Deputy Chief Medical Examiner

Dr. Lanter stated achieving initial NAME accreditation is only the first step; continued legislative and staffing support is necessary to sustain accreditation. It was noted that annual inspections will be conducted moving forward.

New Business-

No new business.

Mr. Carter motioned to adjourn the meeting. Mr. Reed seconded the motion. Roll was called, and all were in favor. The meeting was adjourned at 2:17.

