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**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
REGULAR MEETING**

Board Meeting Minutes from
Thursday, August 14, 2025, at 02:00 pm
921 NE 23rd Street, Oklahoma City, OK 73105
and Via Videoconference

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on December 06, 2024, at 8:37 AM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 921 NE 23rd Street, Oklahoma City, OK, and 1627 Southwest Blvd., Tulsa, OK 74117.

Members present in Oklahoma City: Ms. Angela Marsee, Mr. Keith Reed, Mr. Tyler Stiles, Mr. Greg Mashburn, and Dr. Eric Pfeifer.

Members present in Tulsa: Dr. Eric Harp

Members absent: Dr. Jeffrey Galles, Dr. Jason Beaman, and Dr. Michael Magguilli.

Others Present: Dr. Josh Lanter (OCME), Timothy Dwyer (OCME), Madalynn Martin (OAG), Elysa Imhoff (OCME), Michele Krizan (OCME), Lori Shively (OCME), Robert Sawyers (OCME), Jodi Dillon (OCME), and Dr. Sara Getz (OCME).

Mr. Stiles called the meeting to order at 2:00 p.m. Roll was called, and a quorum was established.

Mr. Reed motioned to adopt the minutes as written from May 8, 2025, meeting. Mr. Stiles seconded the motion. Roll was called; all were in favor.

- Update from the Chief Medical Examiner, Dr. Eric Pfeifer.

~Dr. Pfeifer presented the agency update to the Board.

Dr. Pfeifer reaffirmed that the primary institutional focus remains the reaccreditation process with the National Association of Medical Examiners (NAME). Inspections by NAME are expected to take place in September, with separate evaluations planned for the Oklahoma City and Tulsa offices. We have conducted a comprehensive evaluation of the accreditation process and successfully addressed all 353 items on the detailed inspection checklist. Dr. Pfeifer conveyed full confidence in the readiness of both facilities and their ability to meet all standards necessary for successful reaccreditation.

Physicians-

Performance standards for case turnaround times have been established, and as of today, 90% of cases in both the Oklahoma City and Tulsa offices are closed within 90 days. This reflects notable progress for Oklahoma and has been made possible through appropriate staffing.

Toxicology-

Toxicology has advanced its practices and improved the delivery of results, achieving record turnaround times. As a result, 99% of toxicology cases are now completed within 90 days. These improvements have played a critical role in enabling physicians to meet NAME performance standards.

Fellowship-

The fellowship program continues to maintain accreditation through the Accreditation Council for Graduate Medical Education (ACGME). Two new fellows joined the program in July, and two additional fellows are scheduled to begin in July 2026. The program continues to attract highly qualified candidates.

Administration-

We are pleased to announce that Timothy Dwyer has returned to OCME and has assumed the role of Director of Operations. Mr. Dwyer previously dedicated 17 years of service to the agency, and we are grateful to have his leadership and experience once again. Our 2026 budget has been approved and posted.

Anthropology-

Over the past two years, the anthropology team's work distinguishing remains of forensic significance from those of ancient origin has set a new national standard and advanced forensic practices across the United States.

Investigations-

The average scene response time is 1 hour and 17 minutes, which is an average across all 77 counties.

Permit turnaround time is 11 hours and 26 minutes. The goal is to have permits issued in 48 hours (2 business days), which we are well under.

Legislation-

In July, the Office conducted a tour for the Senate budget analyst, providing valuable insight into our operations. A similar tour with members of the House is expected to take place in October.

Financial-

Dr. Pfeifer reviewed the agency's financial profit and loss data, noting that operations are being sustained through available cash reserves. A recent administrative rule change to increase fees for cremation and out-of-state transport permits is estimated to generate \$1 million in additional annual revenue; however, the agency remains underfunded.

- Update from the Deputy Chief Medical Examiner, Dr. Josh Lanter.

Dr. Lanter reported that the process to achieve NAME reaccreditation has been thorough, carefully executed, and will be well worth the effort. He noted that the changes implemented to meet NAME standards have improved practice efficiency and streamlined operations, reflecting significant progress. Seeing the outcomes of these efforts has been both productive and reassuring.

Dr. Lanter mentioned that the new fellow who began in July is performing well and has been exposed to a variety of challenging cases, providing valuable educational experience.

New business-

No new business.

Mr. Mashburn motioned to adjourn the meeting. Ms. Marsee seconded the motion. Roll was called and all were in favor. The meeting was adjourned at 2:22 pm.