

CENTRAL OFFICE
901 N. Stonewall
Oklahoma City, OK 73117
Tel: (405) 239-7141
Fax: (405) 239-2430



EASTERN DIVISION
1115 West 17th St.
Tulsa, OK 74107
Tel: (918) 582-0985
Fax: (918) 585-1549

**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
REGULAR MEETING**

Board Meeting Minutes from
Thursday, November 8, 2012 at 2:00 p.m.
Location Office of the Chief Medical Examiner
901 N. Stonewall, Oklahoma City, OK 73117, 405-239-7141

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on Friday, December 2, 2011 at 1:43 PM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 901 N. Stonewall, Oklahoma City, OK and on the front door of the Office of the Chief Medical Examiner Eastern Division, 1115 W. 17th, Tulsa .at 9:10 a.m. November7, 2012.

The Board may discuss and take action on any item listed on the Agenda.

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Members Present: Mr. Chris Ferguson, Dr. Barbara Bane, Mr. Charlie Curtis, Mr. Rocky McElvany, Dr. Michael Ogle, Dr. Karlis Sloka and Dr. Eric Pfeifer.

Members Absent: Mr. Thomas Mortensen and Dr. Doug Stewart

Others Present: Amy Elliott (OCME), Kari Learned (OCME), Timothy Dwyer (OCME), Byron Curtis (OCME), Geoff Long (OAG) and George Burnett (OAG)

Mr. Ferguson called the meeting to order at 2:00 p.m. Roll was called and a quorum was established.

Mr. McElvany motioned to adopt the minutes from the October 11, 2012 meeting. Dr. Ogle seconded the motion. Roll was called, all were in favor.

Dr. Pfeifer provided a financial snapshot. The major items purchased in October were histopathology equipment and evidence drying cabinets for Oklahoma City and Tulsa.

Staff recruitment update, Dr. Leonardo Roquero has accepted the fellowship position for 2014-2015; however, we still don't have a fellow for 2013-2014 along with 9 other forensic pathology programs across the country.

Mr. Ferguson asked about the pathologist that was to have started in Oklahoma City. Dr. Pfeifer advised that it wasn't going through. Dr. Alex John will start in the Tulsa office December 3rd. Dr. Goolsby has asked to join us in July 2013 rather than waiting until October. For Oklahoma City, we will interview a doctor who is exiting the Navy at the end of January.

At the end of this month Senator Anderson along with approximately 20 additional legislators will visit the Agency. Dr. Pfeifer will show a power point presentation, listing the NAME deficiencies and the needs of the Tulsa and Oklahoma City facilities. He will also provide a tour of the building. Dr. Ogle and Mr. Ferguson plan to attend the meeting.

Mr. Ferguson advised the funeral industry complained they were not receiving their permits in a timely manner. He has already discussed this with Ms. Elliott and it has been taken care of. Mr. Ferguson added that in the month of September 2012, 96% of permits had a turn around time of less than 2 business days and 82% are completed in less than 1 day. Mr. Ferguson told the Board he appreciates everything the OCME staff is doing.

Mr. McElvany discussed that OCME and OSDH have been working together on a couple of ROVER issues. He added both Agencies started meeting on a monthly basis so both can work together. The Health Department has created a new email address for the purpose of urgent issues being addressed more quickly. There are 3 employees who monitor the email throughout the day. Mr. McElvany also expressed his appreciation for the great working relationship between the 2 agencies.

Mr. McElvany informed the Board the Permanent Rules for FY13 have been developed and distributed. Please bring to Mr. McElvany's attention anything he needs to be aware of, changes to be made, other proposed items or questions. The Board should be able to vote on them in December. Currently, the plan is to have the public hearing in February.

Mr. Ferguson provided handouts regarding suggested language changes in Statutes for FY13. Statutes discussed were Out of State/Country permits, NAME requirements and the Chanda Turner Act. There was no action taken on the agenda item at this time.

The proposed 2013 Board Meeting dates and time were discussed. Dr. Ogle asked if the meeting location could alternate between Oklahoma City and Tulsa. There is no objection to that, however, Mr. Ferguson advised that during the legislative session he would like to meet in Oklahoma City. Dr. Ogle motioned to accept the proposed 2013 Board Meeting dates. Mr. McElvany seconded the motion. Roll was called and all were in favor,

Mr. McElvany motioned to enter into executive session to discuss items 7 and 8 as listed on the agenda. Dr. Bane seconded the motion. Roll was called and all were in favor. Dr. Pfeifer, Mr. Long and Mr. Burnett were asked to stay.

Mr. McElvany motioned to exit executive session. Dr. Ogle seconded the motion, roll was called and all were in favor. No action was taken on agenda items 7 or 8.

Dr. Ogle motioned to adjourn the meeting. Mr. Ferguson seconded the motion, roll was called and all were in favor. The meeting was dismissed at 3:17