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**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
REGULAR MEETING**

Board Meeting Minutes from
Thursday, May 5, 2016 at 2:00 p.m.
Location: Oklahoma State University,
Forensic Sciences & Biomedical Research Building,
1111 W. 17th Street, Room D201,
Tulsa, OK 74107
918-295-3400

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on November 18, 2015, at 2:57 PM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 901 N. Stonewall, Oklahoma City, OK and on the front door of the Office of the Chief Medical Examiner Eastern Division, 1115 W. 17th, Tulsa.

Members Present: Mr. Charlie Curtis, Mr. Chris Ferguson, Mr. Glen Huff, Mr. Rocky McElvany, Dr. Karlis Sloka, Dr. Douglas Stewart, Dr. Steve Vogel, Dr. Roy Zhang, Dr. Eric Pfeifer

Others Present: Amy Elliott (OCME), Kari Learned (OCME), Dr. Josh Lanter (OCME), Mary Wilson (OCME), Timothy Dwyer (OCME), Dale Gross (OCME) and Tiffany Wythe (OAG)

Mr. Curtis called the meeting to order at 2:00 p.m. Roll was called and a quorum was established.

Mr. McElvany motioned to adopt the minutes from the March 3, 2016 meeting. Mr. Ferguson seconded the motion. Roll was called, and all were in favor.

Update from Chief Medical Examiner – Eric Pfeifer, M.D.

● Financial snapshot –

~ Dr. Pfeifer advised the Agency has received a 7% reduction in appropriation for FY 2017. The monthly carryover has dropped to \$40K-\$50K. The estimated annual cost of the new Oklahoma City practice is \$1.6M which will require a \$133K per month carryover to make the payments. Dr. Pfeifer anticipates the total cost to be approximately \$18M-\$19M. Right now, the equipment cost is estimated to be \$5.47M.

● Building project update for the Oklahoma City practice –

~ This project continues to move very quickly with tight timelines. Blocking and stacking (preliminary design phase) along with the schematic designs are complete. The design detail documents and the destruction documents are done as well. We are currently waiting on the developer. We continue to meet with Commissioners of the Land Office (CLO) every Friday and are told the expected move date is scheduled for August of next year.

Update from Chief Administrative Officer – Amy Elliott

- Legislation and administrative rules update –

~ SB1505 is being carried by Senator Standridge and Representative Billy. This Bill is simply a language clean-up for Title 63. The bill has passed the Senate and the House and is going to the Governor to be signed. SB866 repeals the language requiring the Oklahoma City practice to be located adjacent to or in close proximity to the University of Central Oklahoma Forensic Science Institute. The bill adds language that permits the Board of Medicolegal Investigations to determine where the office will be located. This bill passed and was signed by the Governor on April 19, 2016. The administrative rules that will allow our fee increase has been approved by the House and Senate and is currently waiting for the Governor to sign.

- Fellowship update –

~ We interviewed 2 potential fellows, Dr. Nazir and Dr. Barr. Dr. Barr was offered the position for 2016-2017, however, he accepted an offer from Cincinnati. Dr. Shelton has accepted our offer for 2017-2018 and we are already receiving applications for 2018-2019.

- Staff update –

~ We have filled two vacant chemist positions. We are now at full staff.

~ Dr. Sloka is retiring and will no longer serve on the Board of Medicolegal Investigation. Dr. Sloka was presented with a plaque of appreciation for his service on to the Agency.

Update from Deputy Chief Medical Examiner, Dr. Joshua Lanter

- Tulsa office updates – Josh Lanter, M.D.

~ Staff Update, receptionist Patty Dodson retired and Lisa Lashley has filled that position. Recently a district 6 investigator position became available, we hope to interview for the opening within the next couple of weeks. Another district 6 update, Investigator Michael Dove recently passed his American Board of Medicolegal Death Investigators (ABMDI) certification.

~ Yesterday (May 4, 2016) a few employees from the Tulsa ME practice along with 30 other agencies went to the Tulsa airport and participated in a disaster drill. The scenario being, 2 planes collided on the runway leaving 400 deceased. The drill was very well organized and provided great experience for us to be involved in.

Mr. Curtis commended Dr. Pfeifer and Dr. Lanter on their leadership and what has been accomplished with the agency over the last 5 years. Mr. Curtis added, every time we meet we hear good reports of things that is being accomplished as well as staff that are being accredited and certified.

No new business.

Dr. Stewart motioned to adjourn the meeting, all were in favor.

The meeting was adjourned at 2:24 pm.