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**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
REGULAR MEETING**

Board Meeting Minutes from
Thursday, March 2, 2017 at 2:00 p.m.
Location Office of the Chief Medical Examiner
901 N. Stonewall, Oklahoma City, OK 73117, 405-239-7141 and
Via Videoconference at 1115 W. 17th St., Tulsa, OK 74117, 918-582-0985

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on November 23, 2016, at 2:33 PM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 901 N. Stonewall, Oklahoma City, OK and on the front door of the Office of the Chief Medical Examiner Eastern Division, 1115 W. 17th, Tulsa.

Members present: Mr. Charlie Curtis, Dr. Roy Zhang, Mr. Rocky McElvany, and Dr. Eric Pfeifer.

Members present via videoconference: Dr. Robert Allen

Members absent: Mr. Chris Ferguson, Mr. Glen Huff, Dr. Steve Vogel, Dr. Douglas Stewart.

Others Present: Amy Elliott (OCME), Kari Learned (OCME), Dr. Byron Curtis (OCME), Jeremy Benavides (OCME), Tiffany Wythe (OAG). Via videoconference, Dr. Joshua Lanter (OCME), Dale Gross (OCME), Mary Wilson (OCME).

Mr. Curtis called the meeting to order at 2:00 p.m. Roll was called and a quorum was established.

Dr. Zhang motioned to adopt the minutes from the February 2, 2017 meeting. Mr. McElvany seconded the motion. Roll was called, and all were in favor.

Update from Chief Medical Examiner – Eric Pfeifer, M.D.

● Financial snapshot –

~ We currently have an approximate monthly carryover of between \$150K-\$200K. We have close to \$7.1M which will be used over the next 6-7 months as we pay for equipment for the new practice.

- Priority projects –

~ National Association of Medical Examiners (NAME) reaccreditation is still a priority. The remodel for the Oklahoma City practice is ahead of schedule. The Governor has identified the Tulsa project in her request for bonding this year. She also included in her Executive budget the estimated amount of the lease and operating cost for the Oklahoma City practice.

- Staff updates –

~ Dr. Pfeifer announced the resignation of Dr. Andrea Wiens who has taken a position in Arizona. Dr. Edana Stroberg accepted a position with us and will join the Oklahoma City practice July 1st.

- Fellowship program overview –

~ We have a fellow starting this July in Tulsa and one scheduled to join us in Oklahoma City in July of 2018. We have a few things that need to be addresses which were identified by the ACGME (Accreditation Council for Graduate Medical Education). We need to increase compliance with completion of annual surveys. This item has been incorporated into the faculty PMPs.

Update from Chief Administrative Officer – Amy Elliott

- Staff update –

~ We posted an opening for a forensic pathologist position and received responses from 6 applicants. Four interviews were schedule from the 6 candidates. Dr. Edana Stroberg was offered and accepted the position for Oklahoma City. The remaining 3 will interview for the Tulsa position that Dr. Wiens' is vacating.

~ With the additional funds being brought in by the increase in permit fees, we hired 8 autopsy lab assistants, 4 for each practice. This will allow 24/7 pick-up and delivery of decedents once everyone is fully trained.

- Legislative update –

~ Dr. Pfeifer, Mrs. Elliott and Tiffany Wythe met with Senator Stephanie Bice regarding SB 207. As the bill reads right now, a medical examiner report will not become public record until 14 calendar days after the Office has properly notified the legal next of kin. The bill also states district attorneys may request autopsy reports be sealed by the Office for up to 4 years. Additionally, the Office may provide a full autopsy reports to insurance companies after obtaining written consent from next of kin and the fee amount for permits was removed.

Update from Deputy Chief Medical Examiner – Joshua Lanter, M.D

- Tulsa office update

~ We will actively pursue filling Dr. Wiens' position fairly quickly. Everything else is status-quo at this point.

No new business.

Dr. Zhang motioned to adjourn the meeting. Mr. McElvany seconded the motion and all were in favor.

The meeting was adjourned at 2:17 pm.