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**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
SPECIAL MEETING**

Board Meeting Minutes from
Thursday, August 8, 2013 at 2:00 p.m.
Location Office of the Chief Medical Examiner
901 N. Stonewall, Oklahoma City, OK 73117, 405-239-7141 and
Via Videoconference at 1115 W. 17th St., Tulsa, OK 74117, 918-582-0985

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on August 5, 2013 at 4:21 PM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 901 N. Stonewall, Oklahoma City, OK and on the front door of the Office of the Chief Medical Examiner Eastern Division, 1115 W. 17th, Tulsa at 3:15 PM August 6, 2013.

Members Present: Mr. Chris Ferguson, Mr. Rocky McElvany, Mr. Charles Curtis and Dr. Barbara Bane

Members Attended via Videoconference: Dr. Doug Stewart, Dr. Karlis Sloka and Mr. Thomas Mortensen.

Members Absent: Dr. Michael Ogle, Dr. Eric Pfeifer

Others Present: Amy Elliott (OCME), Kari Learned (OCME), Martha Kulmacz (OAG), Timothy Dwyer (OCME) and Graham Brewer (eCapitol)

Mr. Ferguson called the meeting to order at 2:00 p.m. Roll was called and a quorum was established.

Mr. Curtis motioned to adopt the minutes from the July 11, 2013 meeting. Dr. Bane seconded the motion. Roll was called, Dr. Sloka abstained and all were in favor.

Mrs. Elliott provided the following Agency update.

- Financial update – Monthly appropriations of \$724K with deposits of \$199K and expenditures of \$887K left carryover for the month of July at \$37K.
- Dr. Mary Goolsby has started working in Tulsa and Dr. Ethan Stolzenberg began his fellowship in Oklahoma City. Dr. John's last day was July 31st. Dr. Patterson will start in Oklahoma City October 1st and Dr. Weins will start in Tulsa on the same day. Death Investigator, Scott Morrison passed his ABMDI.

- Mrs. Elliott and Dr. Pfeifer attended the Funeral Home Committee meeting. Ideas were discussed for opening the lines of communication with the funeral homes. The meeting went very well and Mr. Ferguson thanked Mrs. Elliott for their attendance.
- In an effort to meet the Governor's energy consumption reduction goal, the morgue lights have been replaced with T8 high efficiency bulbs. These will provide approximately 20% energy savings and OG&E has a rebate program which will cover \$318 of our purchase price.
- The death count for the May 20th tornado has increased by 1 to 25.
- The legislators from the Public Safety Committee toured the Oklahoma City office on August 7th. They were surprised at the condition of the facility and agreed it desperately needs attention.
- Mrs. Elliott attended the town hall meeting in Moore on July 18th. She answered all questions from the families relating to the Medical Examiners role in the tornadoes of May 20th.
- Mrs. Elliott met with the Tulsa World, they wrote a very nice article on the Agency. The Executive Editor advised Mrs. Elliott that he would publish reports to show support of the Agency.
- The automated permit system is still and will continue to be priority until it is operational for the funeral homes. Mrs. Elliott would like to see this implemented by the end of the year. We are also working on new work distribution for the 4 employees that work on permits.
- Tomorrow will be Stacy Williams last day. (Tulsa office manager)

Dr. Stewart asked about open positions for Pathologists Assistance and Investigators, Timothy Dwyer advised there are currently no openings for Investigators and we are fully staffed. However, Dr. Pfeifer is looking at growing the Investigators in the district areas, Tulsa and Oklahoma City.

Mr. Curtis motioned to adjourn the meeting. Mr. McElvany seconded the motion. Roll was called and all were in favor.

The meeting was adjourned at 2:22 pm.