

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
SPECIAL MEETING MINUTES
TUESDAY, JULY 26, 2022; 11:30 AM
GOVERNOR'S LARGE CONFERENCE ROOM, OKLAHOMA STATE CAPITOL**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: J. Kevin Stitt, Governor
Randy McDaniel, State Treasurer
Steve Harpe, Director, OMES, State COO
Tim Gatz, Director, Oklahoma Department of Transportation
Justin Brown, Director, Department of Human Services
Charles Prater, Secretary-Member, Oklahoma Tax Commission

MEMBERS ABSENT: Matt Pinnell, Lt. Governor
Ben Davis, Interim Executive Director, Tourism and Recreation

STAFF: Jamie Manoles, OCIA Director
Alexandra Edwards, Senior Bond Analyst, OCIA
Thomas Schneider, Office of Attorney General
Chris Biggs, Office of the State Treasurer

1. Call to order, certification of Open Meeting Act compliance, and establishment a quorum by roll call. [Chair, Governor Stitt]

Governor Stitt called the special meeting to order at 11:35 p.m. The Governor was advised that notice of the meeting had been given and an agenda was posted in accordance with the Open Meeting Act. Mr. Biggs called the roll and noted that a quorum was present.

2. Discussion and possible action to approve the minutes of the April 12, 2022 Special Meeting. [Chair, Governor Stitt]

Treasurer Randy McDaniel moved to approve the minutes of the meeting held April 12, 2022. Director Steve Harpe seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Treasurer McDaniel, aye; Secretary Harpe, aye; Commissioner Prater, aye; Secretary Gatz, aye; Secretary Brown, ay

- 3. Discussion and possible action to authorize OCIA staff, with the assistance of the Deputy Treasurer for Debt Management, to prepare and distribute requests for proposals (“RFPs”) for services of financial advisor, bond counsel, underwriter(s), trustee/paying agent, printer and to appoint a committee for the purpose of making a recommendation to the Authority for selection of the same for the proposed bond issuance on behalf of the Office of Management and Enterprise Services, to be issued in one or more series, for an aggregate amount sufficient to generate net proceeds of approximately Seventy Million dollars (\$70,000,000) as authorized under 73 O.S. 2021, § 382 to provide funding for repairs, refurbishments, and improvements to real and personal property of the Jim Thorpe Office Building. [Jamie Manoles & Alexandra Edwards]**

Secretary Tim Gatz moved to authorize OCIA staff, with the assistance of the Deputy Treasurer for Debt Management, to prepare and distribute requests for proposals (“RFPs”) for services of financial advisor, bond counsel, underwriter(s), trustee/paying agent, and printer and to appoint the following OCIA members: **Treasurer McDaniel, Secretary Gatz, and Secretary Harpe, to the committee**, and authorize the committee for the purpose of making a recommendation to the Authority for selection of the same for the proposed issuance of Seventy Million Dollars (\$70,000,000) of State Facilities Revenue Bonds to fund repairs, refurbishments, and improvements to the Jim Thorpe Office Building. Treasurer Randy McDaniel seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Treasurer McDaniel, aye; Secretary Harpe, aye; Commissioner Prater, aye; Secretary Gatz, aye; Secretary Brown, aye.

- 4. Discussion and possible action to authorize OCIA staff, with the assistance of the Deputy Treasurer for Debt Management, to prepare and distribute requests for proposals (“RFPs”) for services of financial advisor, bond counsel, underwriter(s), trustee/paying agent, printer and to appoint a committee for the purpose of making a recommendation to the Authority for selection of the same for the proposed bond issuance on behalf of the Office of Management and Enterprise Services, to be issued in one or more series, for an aggregate amount sufficient to generate net proceeds of approximately Nineteen Million dollars (\$19,000,000) as authorized under 73 O.S. 2021, § 384 to provide funding for repairs, refurbishments, and improvements to real and personal property constituting the tunnels underlying the State Capitol Office Complex. [Jamie Manoles & Alexandra Edwards]**

Secretary Steven Harpe moved to authorize OCIA staff, with the assistance of the Deputy Treasurer for Debt Management, to prepare and distribute requests for proposals (“RFPs”) for services of financial advisor, bond counsel, underwriter(s), trustee/paying agent, and printer and to appoint and authorize the previously constituted committee for the purpose of making a recommendation to the Authority for selection of the same for the proposed issuance of Nineteen Million Dollars (\$19,000,000) of State Facilities Revenue Bonds to fund repairs, refurbishments, and improvements to the tunnels underlying the State Capitol Office Complex Treasurer Randy McDaniel seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Treasurer McDaniel, aye; Secretary Harpe, aye; Commissioner Prater, aye; Secretary Gatz, aye; Secretary Brown, aye.

5. Adjournment

There being no further business, Commissioner Charles Prater made the motion to adjourn. Secretary Tim Gatz seconded the motion. Seeing no opposition, the meeting adjourned at 11:41 pm.