

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
SPECIAL MEETING MINUTES
Thursday, February 8, 2024, 9:30 A.M.
GOVERNOR'S LARGE CONFERENCE ROOM, OKLAHOMA STATE CAPITOL**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: J. Kevin Stitt, Governor
Matt Pinnell, Lt. Governor
Todd Russ, State Treasurer
Shelley Zumwalt, Executive Director, Tourism and Recreation
John Suter, Executive Director, OMES
Charles Prater, Secretary-Member, Oklahoma Tax Commission

MEMBERS ABSENT: Dr. Deborah Shropshire, Executive Director, Human Services
Tim Gatz, Executive Director, Oklahoma Department of
Transportation

STAFF: Jamie Manoles, OCIA Director
Alexandra Edwards, Deputy Treasurer for Debt Management
Luis Estrada, Senior Bond Analyst
Maria Maule, Office of the Attorney General

1. Call to order, certification of Open Meeting Act compliance, and establishment of a quorum by roll call. [Chair, Governor Stitt]

Governor Stitt called this special meeting to order at 9:42 a.m. The Governor was advised that notice of the meeting had been given and an agenda was posted in accordance with the Open Meeting Act.

2. Review, discussion, and possible action to approve the minutes of the November 28, 2023, meeting. [Chair, Governor Stitt]

Lieutenant Governor Pinnell moved to approve the minutes of the meeting held November 28, 2023. Commissioner Prater seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer Russ, aye; Executive Director Zumwalt, aye; Executive Director Suter, aye; and Commissioner Prater, aye.

3. **Discussion and possible action to authorize OCIA staff, with the assistance of the Deputy Treasurer for Debt Management, to prepare and distribute requests for proposals (“RFPs”) for the services of financial advisor, bond counsel, underwriter(s), trustee/paying agent, escrow securities bidding agent, escrow verification agent, and printer, and to appoint a committee for the purpose of making a recommendation to the Authority for selection of the same for the proposed bond issuance, to be issued in one or more series, with respect to the possible refunding of the State Facilities Revenue Bonds, Series 2014A and 2014C, as authorized pursuant to 73 O.S., § 156.1, as amended. [Jamie Manoles]**

Treasurer Russ moved to authorize OCIA staff, with the assistance of the Deputy Treasurer for Debt Management, to prepare and distribute RFPs for services of financial advisor, bond counsel, underwriter(s), trustee/paying agent, escrow securities bidding agent, escrow verification agent, and printer and to appoint the following OCIA members: **State Treasurer Russ, Executive Director Zumwalt, and Governor Stitt to the committee**, for the purpose of making a recommendation to the Authority for selection of the same for the possible issuance of refunding bonds for the State Facilities Revenue Bonds, Series 2014A and 2014C. Executive Director Zumwalt seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer Russ, aye; Executive Director Zumwalt, aye; Executive Director Suter, aye; and Commissioner Prater, aye.

4. Adjournment.

There being no further business, Lieutenant Governor Pinnell made the motion to adjourn. Executive Director Zumwalt seconded the motion. Seeing no opposition, the meeting adjourned at 9:50 a.m.

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer Russ, aye; Executive Director Zumwalt, aye; Executive Director Suter, aye; and Commissioner Prater, aye.