

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
SPECIAL MEETING MINUTES
Tuesday, September 13, 2022; 11:30 A.M.
GOVERNOR'S LARGE CONFERENCE ROOM, OKLAHOMA STATE CAPITOL**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: J. Kevin Stitt, Governor
Matt Pinnell, Lt. Governor
Randy McDaniel, State Treasurer
Samantha Galloway, Interim Director, Human Services

MEMBERS ABSENT: Steve Harpe, Director, OMES, State COO
Charles Prater, Secretary-Member, Oklahoma Tax Commission
Tim Gatz, Director, Oklahoma Department of Transportation
Ben Davis, Interim Director, Tourism and Recreation

STAFF: Jamie Manoles, OCIA Director
Alexandra Edwards, Deputy Treasurer for Debt Management
Luis Estrada, Bond Analyst
Maria Maule, Office of the Attorney General

1. Call to order, certification of Open Meeting Act compliance, and establishment a quorum by roll call. [Chair, Governor Stitt]

Governor Stitt called this special meeting to order at 11:33 a.m. The Governor was advised that notice of the meeting had been given and an agenda was posted in accordance with the Open Meeting Act.

2. Discussion and possible action to approve the minutes of the July 26, 2022 special meeting. [Chair]

Treasurer Randy McDaniel moved to approve the minutes of the meeting held July 26, 2022. Lt. Governor Pinnell seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Interim Director Galloway, aye.

3. Review, discussion, and possible action on the recommendation from the RFP evaluation committee to select the following professional service providers related to the Authority's statutorily authorized issuance of bonds on behalf of the Office of Management and Enterprise Services, to be issued in one or more series, for an aggregate amount sufficient to generate net proceeds of approximately Seventy Million dollars (\$70,000,000) as authorized under House Bill 3571, 2022 Regular Session, 73 O.S.2022, § 382, and an aggregate amount

sufficient to generate net proceeds of approximately Nineteen Million dollars (\$19,000,000) as authorized under House Bill 3567, 2022 Regular Session, 73 O.S.2022, § 384. [Jamie Manoles & Alexandra Edwards]

a. Financial Advisory Services

Lt. Governor Pinnell moved to accept the recommendation of the RFP evaluation committee and select Hilltop Securities to serve as the Financial Advisor for the proposed issuance of bonds for the benefit of the Office of Management and Enterprise Services “Jim Thorpe Building” project (House Bill 3571), and the “Capitol Complex Tunnels” project (House Bill 3567). Treasurer McDaniel seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Interim Director Galloway, aye.

b. Bond Counsel

Treasurer McDaniel moved to accept the recommendation of the RFP evaluation committee and select Floyd and Driver, PLLC to serve as bond counsel for the proposed issuance of bonds for the benefit of the Office of Management and Enterprise Services “Jim Thorpe Building” project (House Bill 3571), and the “Capitol Complex Tunnels” project (House Bill 3567). Lt. Governor Pinnell seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Interim Director Galloway, aye.

c. Underwriters

Interim Director Galloway moved to accept the recommendation of the RFP evaluation committee and select RBC as lead underwriter with Bank of Oklahoma and Stifel as co-managers for the proposed Office of Management and Enterprise Services “Jim Thorpe Building” project (House Bill 3571), and the “Capitol Complex Tunnels” project (House Bill 3567). Lt. Governor Pinnell seconded the motion. The motion passed and votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Interim Director Galloway, aye.

d. Paying Agent/Registrar

Lt. Governor Pinnell moved to accept the recommendation of the RFP evaluation committee and select Bank of Oklahoma as Paying Agent for the proposed issuance of bonds for the benefit of the Office of Management and Enterprise Services “Jim Thorpe Building” project (House Bill 3571), and the “Capitol Complex Tunnels” project (House Bill 3567). Interim Director Galloway seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Interim Director Galloway, aye.

e. Financial Printer

Treasurer McDaniel moved to accept the recommendation of the RFP evaluation committee and select Financial Printing Resources as the financial printer for the proposed issuance of bonds for the benefit of the Office of Management and Enterprise Services “Jim Thorpe Building” project (House Bill 3571), and the “Capitol Complex Tunnels” project (House Bill 3567). Lt. Governor Pinnell seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell, aye; Treasurer McDaniel, aye; Interim Director Galloway, aye.

4. Report from staff. [Jamie Manoles]

Jamie Manoles welcomed two new members to the Authority, with the Tourism and Recreation Department, Interim Executive Director Ben Davis and with Department of Human Services, Interim Director Samantha Galloway. Jamie also welcomed new staff member Luis Estrada serving as Bond Analyst.

Per approval at the January 26th special meeting, O CIA staff selected Arbitrage Compliance Specialists as arbitrage consultant to the Authority.

5. Adjournment.

There being no further business, Lt. Governor Pinnell made the motion to adjourn. Treasurer Randy McDaniel seconded the motion. Seeing no opposition, the meeting adjourned at 11:50 am.