



**BOARD OF CHILD ABUSE EXAMINATION
SPECIAL MEETING**

**Thursday, October 28, 2021
9 am to 11 am**

This public meeting is being held consistent with the Oklahoma Open Meeting Act, 25 O.S. §§ 301-314.

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
CAMERON BUILDING
2915 NORTH CLASSEN BOULEVARD, SUITE 300
OKLAHOMA CITY, OK 73106**

AGENDA

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| I. | Welcome / Introduction of Board, OCCY Staff & Guests
Determination of Quorum | Danielle Dill
Program Manager |
| II. | Approval of BCAE September 16, 2020 Minutes
<i>Discussion and possible action</i> | Danielle Dill
Program Manager |
| III. | Election of BCAE Chair and Vice-Chair
<i>Discussion and possible action</i> | Danielle Dill
Program Manager |
| IV. | BCAE Rule Preparation
<i>Discussion and possible action</i> | Danielle Dill
Program Manager |
| V. | Presentation of Proposed BCAE Meeting Dates for
Calendar Year 2022
<i>Discussion and possible action</i> | Ellen Lohrenz
Administrative Assistant |
| VI. | 2021 Child Abuse Examiner Trainings | Dr. Mary Stockett
Chief Child Abuse
Examiner |
| VII. | Announcements (Report Only – No Discussion) | All Members |
| VIII. | Adjournment | Danielle Dill
Program Manager |

The Board may vote to table an agenda item or change the sequence of the agenda.



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OKLAHOMA CITY, OKLAHOMA 73106**

VIRTUAL REGULAR MEETING
September 16, 2020

BOARD MEMBER / DESIGNEE

Dr. Ryan Brown
Dr. Mary Stockett
Dr. Jana Winfree
Lindsay Crimm
Andie Hamilton
Jennifer Laizure

Beth Martin
Elizabeth Base
Deanna Chancellor
Gina Stafford
Dr. Sarah Shelton

CALL TO ORDER

The meeting was called to order by Annette Wisk-Jacobi, Director, OCCY and quorum was met.

PUBLIC COMMENTS

There were no public comments.

REVIEW AND POSSIBLE ACTION ON THE MAY 20, 2020 MINUTES

Annette Wisk-Jacobi called for a motion to approve the May 20, 2020, minutes. Gina Stafford made motion to approve, Dr. Sarah Shelton seconded. Those in favor were Lindsay Crimm, Dr. Elizabeth Base, Dr. Sarah Shelton, Gina Stafford, and Deanna Chancellor. Jennifer Laizure and Jana Winfree abstained.

REVIEW OF MEMBERSHIP

Annette Wisk Jacobi, Director, OCCY, stated a Board position needs to be filled by an Osteopathic physician.

UPDATE ON OCCY STAFFING

Annette Wisk-Jacobi, Director, OCCY stated that she and Amanda Jett will be stepping away from attendance of upcoming meetings and the P&C Manager and Ellen Lohrenz will be scheduling and facilitating future meetings.

UPDATE OF OCCY STATE FISCAL YEAR 2022 BUDGET REQUEST

Director Jacobi discussed funding for fiscal year 2022.

REVIEW OF BCAE STATUES AND MANDATED TASKS

Annette Wisk-Jacobi led discussion regarding statutes and mandated tasks.

Andie Hamilton left meeting at 9:45.

UPDATE ON STATUS OF CHIEF CHILD ABUSE EXAMINER

Annette Wisk-Jacobi was looking forward to introducing a newly appointed Chief Child Abuse Examiner in the future.

ELECTION OF BCAE OFFICERS

Annette Wisk-Jacobi led discussion on election of BCAE officers. Gina Stafford suggested to table any action until possible nominations were contacted prior to November 18, 2020 meeting.

UPDATE ON STATUS OF UPCOMING TRAININGS

Annette Wisk-Jacobi

GATHERING INPUT FOR FUTURE DIRECTION

Discussion led by Annette Wisk-Jacobi

ANNOUNCEMENTS (REPORT ONLY-NO DISCUSSION)

There were no announcements

ADJOURN

The meeting was adjourned at 10:40 am by Annette Wisk-Jacobi.

Next Meeting Date

November 18, 2020



Oklahoma Administrative Code

Title 135. Commission on Children and Youth

Chapter 10. Programs, Boards, and Councils: Operation and Administration

Subchapter 29. Board of Child Abuse Examination

10-29-1 Origin, Authority, and Purpose

The Board of Child Abuse Examination ("BCAE") was created by 10 O.S § 601.30 under the umbrella of the Oklahoma Commission on Children and Youth for the purpose of establishing a statewide system to provide expert medical evaluation for children suspected to be the victims of child abuse and neglect. The rules in this subchapter were prepared by the BCAE as authorized by 10 O.S. § 601.31(B)(1). The Oklahoma Commission on Children and Youth, as authorized by 10 O.S § 601.31(A), approved and promulgated the rules.

10-29-2. Licensure and Training

- a) To be eligible for inclusion on the Oklahoma Commission for Children and Youth's statewide statutorily authorized list of Child Abuse Examiners, a person must have a valid, unrestricted Oklahoma license to practice as a medical doctor, doctor of osteopathy, physician assistant, advanced practice registered nurse or registered nurse certified as a pediatric sexual assault nurse examiner, and meet the requirements set forth in this subchapter. Child abuse examiners who fail to demonstrate that they are in compliance with these requirements may be removed from the list.
- b) Within the first year of inclusion on the list, persons who are licensed as physicians, nurse practitioners and physician assistants must obtain at least twenty hours of training regarding child abuse and provide proof of training to the BCAE. The training must include medical evaluation of physical abuse, sexual abuse, abusive head trauma, child neglect, medical neglect, and Munchausen by Proxy. The training must also include the effects of domestic violence and substance abuse on children.
- c) Persons who are board certified or eligible for board certification as child abuse pediatricians and other medical providers listed in subsection (a) who have already been established as child abuse examiners with a multidisciplinary team or Children's Advocacy Center at the time of the establishment of these rules are not required to provide proof of the twenty hours of training set forth in subsection (b).
- d) Persons who are sexual assault nurse examiners but not nurse practitioners must have a pediatric sexual assault nurse examiner certificate and may only provide evaluation of sexual abuse. It is recommended that sexual assault nurse examiners included on the list have an agreement with a physician or nurse practitioner to conduct evaluations for physical abuse and neglect and to provide for the further medical needs of the child such as treatment of physical abuse or neglect and testing for sexually transmitted infections. Sexual assault nurse examiners without an agreement with a

physician or nurse practitioner shall refer the patient to an appropriate medical provider for medical services other than sexual abuse evaluation and treatment when needed.

- e) All child abuse examiners must receive eight hours of continuing education regarding child abuse every two years and must also maintain licensure and certification in good standing in their respective healthcare professions.

10-29-3. Duties and responsibilities

- a) Child abuse examiners will provide medical evaluations in a timely manner to determine if child maltreatment has occurred. The best practice is to complete the medical evaluations within two weeks of compiling the information necessary for a determination regarding child abuse or neglect.
- b) Participation in the child abuse multidisciplinary team as a representative in the area of the child abuse examiner's practice is preferred and strongly encouraged. Medicine is one of the core disciplines represented on each multidisciplinary team in Oklahoma. Child abuse examiners serving on a child abuse multidisciplinary team may identify the need for medical evaluation, conduct the evaluation, and provide results and explanation of a medical evaluation performed by themselves and other medical providers to the team to inform the investigation and care of children who are suspected victims of child abuse and neglect.
- c) Child maltreatment must be reported to the Oklahoma Human Services Child Abuse Hotline and appropriate law enforcement agencies when needed, if the incident was not previously reported.
- d) Child abuse examiners shall maintain confidentiality of their examinations, records, and findings except where disclosure is authorized by law. Sharing of information with law enforcement officers conducting a criminal investigation and with the Oklahoma Department of Human Services is required by Oklahoma Statute 10A O.S. § 1-2-105(C)(1).
- e) Child abuse examiners may share their evaluations and associated records with the Child Death Review Board pursuant to 10 OS. § 1150.2(8) which authorizes the Board to request and obtain a copy of all records pertaining to a case it is reviewing.

10-29-4. Standards for medical examinations and evaluations

- a) Evaluation of children in which child abuse is suspected should be completed as soon as possible with specific timing determined by the circumstances of each situation.
- b) The medical evaluation shall include the procedures determined by the child abuse examiner as necessary to determine whether child abuse or neglect has occurred.
- c) A report regarding each evaluation will be prepared according to medical standards. This report may be produced as an electronic medical record or computer document.
- d) Photographic or video documentation should be obtained as needed for documentation of injuries. The child abuse examiner will ensure this documentation is completed. It may be performed by the child abuse examiner or others.
- e) The Child Abuse Examiner or authorized member of a multi-disciplinary team shall provide the child abuse medical evaluation report to the appropriate investigative agencies such as Oklahoma Human Services and law enforcement.



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PROPOSED MEETING DATES FOR CALENDAR YEAR 2022

Thursday, January 27 th	9 am to 11 am
Thursday, April 28 th	9 am to 11 am
Thursday, July 28 th	9 am to 11 am
Thursday, October 27 th	9 am to 11 am

PROPOSED

Pick One of Two Dates and Locations:

Tulsa: Nov. 9th or OKC: Dec. 14th

- 8:00a - 9:00a Medical Neglect
Susan Oliver, RN
Oklahoma Department of Human Services
- 9:00a - 10:30a Abusive Head Trauma
Christopher Greeley, MD,
Texas Children's Hospital
- 10:30a - 10:45a BREAK
- 10:45a - 11:45a Photographing Child Abuse Injuries
David Freudiger & Kala Stilwell
Norman Police Department
- 11:45a - 12:15p LUNCH (on-site, catered)
- 12:15p - 2:15p Impact of Medical Marijuana and
Other Drugs on Children
Mary Stockett, MD,
Children's Hospital of Oklahoma
- 2:15p - 2:30p BREAK
- 2:30p - 3:30p Problematic Sexual Behaviors in
Children and Adolescents
Jimmy Widdifield, Jr., LPC, Oklahoma
Commission on Children and Youth
- 3:30p - 5:00p Medical Participation in MDT Case Review
Mock MDT Panel



ADVANCED CHILD ABUSE MEDICAL EXAMINER TRAINING

Registration: \$30 CME's pending

Events Sponsored By:



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