



## REGULAR MEETING

This public meeting is being held consistent with the Oklahoma Open Meeting Act, 25 O.S. §§ 301-314.

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
CAMERON BUILDING  
2915 N. CLASSEN SUITE 300  
OKLAHOMA CITY, OK 73106**

**Friday, September 15, 2023  
9:00 a.m.**

Virtual Meeting Link:

Join ZoomGov Meeting

<https://www.zoomgov.com/j/1615272906?pwd=NU9Td0EyMFhGZmtuaDByLzdXVEdwdz09>

Meeting ID: 161 527 2906  
Passcode: 646888

The following Commissioners will be attending via the Zoom virtual platform:

Jonathan Hall Warburton Capital Management Two Warren Place 6120 S. Yale Avenue, Suite 1010 Tulsa, OK 74136-4234 (918) 992 6347	Brenda Myers Comanche County Courthouse 315 SW 5 <sup>th</sup> Street, Room 200 Lawton, OK 73501 (580) 581-4565	Brad Wilson Mordy, Mordy, Pfrehm & Wilson, P.C. 110 West Main P.O. Box 457 Ardmore, OK 73402 (580) 223-4384
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**Public Comment:** To sign up to speak, please contact Kathleen Arrieta, OCCY Executive Assistant, ***no later than 8:00 p.m. on Thursday, September 14, 2023 at (405) 606-4913 or [Kathleen.Arrieta@occy.ok.gov](mailto:Kathleen.Arrieta@occy.ok.gov)*** if you plan to speak virtually. Those who are speaking in person at the meeting ***must sign up on the public comment sheet prior to the initiation of the meeting.*** Please provide your name (and spelling of your name if attending virtually by telephone call), the organization you represent (if applicable), and the subject matter of your remarks. Public comments will be limited to *three* minutes per person. Should you wish to provide documents to the Commissioners, please send them to their individual emails listed on the OCCY website.

**Meeting Etiquette:** To provide the best connectivity for all virtual attendees, we ask that only the Commissioners use the video option when attending the meeting. The only exception will be when a presenter or guest attendee is speaking. All others should join the meeting by audio connection only. Thank you for your cooperation.

**AGENDA**  
**September 15, 2023**  
**9:00 a.m.**

- I. Welcome, Introductions, and Determination of Quorum *Chairperson John Schneider*
  - *Introduction of Commissioners*
  - *Introduction of Assistant Attorney General*
  - *Determination of Quorum*
- II. Public Comment
- III. Review of the Minutes from the June 23, 2023 Commission Meeting *Chairperson John Schneider*

*Discussion and possible vote to modify and/or approve the minutes*
- IV. Review of the Minutes from the August 18, 2023 Commission Meeting *Chairperson John Schneider*

*Discussion and possible vote to modify and/or approve the minutes*
- V. Review of 2024 Proposed meeting dates. *Chairperson John Schneider*

*Discussion and possible vote to modify and/or approve the dates*
- VI. Presentation and Approval of the Finance Report *Mahboob ul Haq,*  
*OCCY Business Manager*

*Discussion and possible vote to approve the finance report*
- VII. Budget Revision related to State Fiscal Year 2023 Carry-forward Funding *Mahboob ul Haq,*  
*OCCY Business Manager*

*Discussion and possible vote to approve the Budget Revision*
- VIII. Presentation of the Proposed State Fiscal Year 2025 OCCY Budget Request. *Mahboob ul Haq,*  
*OCCY Business Manager*

*Discussion and possible vote to modify and/or approve the SFY 2025 OCCY Budget Request*
- IX. Presentation: Annual Review of Freestanding Multidisciplinary Teams and their Functioning Status per Statute 10A O.S. § 1-9-102 (C) (4) *Brittany Gassner,*  
*OCCY Program Manager, Freestanding Multidisciplinary Teams*

*Discussion and possible vote on approval and functioning status of Freestanding Multidisciplinary Teams*

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- X. Presentation: OCCY Parent Partnership Board (PPB) Report  
*Discussion* *Wyjuana Montgomery,  
PPB member*
- XI. Presentation: Proposed Legislation to Give OCCY Legal Standing to Represent a Deprived Child's Best Interests.  
*Discussion and possible vote* *Chris Calvert, Attorney*
- XII. Presentation: Children's State Advisory Workgroup: Resilient Oklahoma Movement  
*Discussion* *Deborah G. Smith,  
CSAW Chair and Adult and Family  
Services Director (OHS) and  
Tayvon Lewis,  
CSAW Cross-Systems Coordinator*
- XIII. Legislative Report  
*Discussion and possible vote* *Marcia Johnson,  
OCCY Legislative Liaison*
- XIV. Meeting adjourns for small group discussions on strategies for youth mental health. *Chairperson John Schneider*
- XV. Meeting reconvenes and summary of small group discussions.  
*Discussion and possible vote on next steps  
regarding collaborative youth mental health work* *Chairperson John Schneider*
- XVI. Director's Report: A Report Regarding Agency Activities and Personnel Changes  
*Discussion* *Annette Wisk Jacobi,  
OCCY Executive Director*
- XVII. Announcements  
*Reports only; no discussion* *Commissioners*
- XVIII. Chairperson Comments *Chairperson John Schneider*
- XIX. Adjournment *Chairperson John Schneider*

*Note: The Board may vote to table an agenda item or change the sequence of the agenda.*

**Next Meeting: Friday, November 3, 2023**



**OKLAHOMA  
COMMISSION ON  
CHILDREN AND YOUTH**  
**COMMISSION MEETING MINUTES**

**June 23, 2023  
9:00 a.m.**

Commissioners present in person: Kevin Corbett, Melinda Fruendt, Kalie Kerth, Lindsay Laird, Keith Reed, Deborah Shropshire, Mike Warren, and Brad Wilson

Commissioners present virtually: Jonathan Hall, Jason Hicks, and Brenda Myers

Guests present: Amber Adams (OCCY Parent Partnership Board), Betty Hawkins-Emerly (OCCY Parent Partnership Board), Sandra Balzer (Oklahoma Office of Attorney General), Thad Burk (Oklahoma State Department of Health), and Jessica Hawkins (Healthy Minds Policy Initiative)

Staff present: Annette Wisk Jacobi, Mark James, Rob Agnew, Kathleen Arrieta, Danielle Dill, Marcia Johnson, Ellen Lohrenz, Caitlin Merritt, Joseph McGrath, Keith Pirtle, Lisa Rhoades, Isabel Rodriguez, Cherra Taylor, and Mahboob ul Haq

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**Welcome, Introductions, and Determination of Quorum**

— *Vice Chair Kalie Kerth*

Vice Chair Kalie Kerth called the meeting to order at 9:00 a.m. with a quorum present.

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**Public Comment**

Betty Hawkins-Emerly spoke briefly about caregivers over the age of 55 years of age and the lack of resources available to them while they care for grandchildren, foster children, or adoptees.

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**Review of the Minutes from the April 14, 2023 Meeting**

— *Vice Chair Kalie Kerth*

**A handout was provided.**

*Director Fruendt moved to approve the minutes. Commissioner Reed seconded the motion. The majority of members present voted in the affirmative. The motion passed.*

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**Presentation of the Finance Report**

— *Mahboob ul Haq, OCCY Business Manager*

**A handout was provided.**

Highlights of the financial report through May 31, 2023:

- OCCY continues to meet with its OMES finance partners to ensure the agency is on track and financially viable.
- OCCY has utilized 87% of its \$4.8M budget, leaving a balance of \$625,047.

- OCCY has \$808,640.27 cash on hand, which includes \$415,545.20 carryover from SFY22.
- SFY23 is estimated to have utilized 90% of its budget, with an estimated carryover of \$630,000 to SFY24.

Commissioner Laird moved to approve the Finance Report. Commissioner Wilson seconded the motion. All members present voted in the affirmative. The motion passed.

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## **Presentation of the Proposed State Fiscal Year 2024 OCCY Budget**

— Mahboob ul Haq

***A handout was provided.***

Highlights include:

- The total volume of the budget increased by \$293,031 in SFY24.
- The state appropriations for SFY24 are \$2,869,414 an increase of \$360,000 over the previous fiscal year. The funds will be used for the following expenses:
  - Juvenile Competency Evaluations \$60,000
  - The Chief Child Abuse Examiner is \$100,000
  - Two new full-time employees for \$200,000.
- Community-Based Child Abuse Prevention Grant (CBCAP) and Pre-School Development Grant (PDG), two new grant-funded programs have been approved. The CBCAP will receive \$ 235,000, and the PDG will receive \$ 245,000.

Commissioner Fruendt moved to approve the SFY24 Budget. Commissioner Wilson seconded the motion. All members present voted in the affirmative. The motion passed.

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## **OCCY Commission Officer Elections**

— Director Melinda Fruendt, Nominating Committee Chair, OCCY Commission

The Nominating Committee, which consisted of Director Fruendt, Judge Warren and Commissioner Wilson, met on June 21, 2023 to discuss nominations for OCCY Commission Officers. The following individuals were nominated:

- Commissioner Schneider for Chair
- Commissioner Kerth for Vice-Chair
- Commissioner Hall for Secretary

Commissioner Kerth asked if anyone would like to make additional nominations from the floor. No additional nominations were made.

Director Fruendt moved to approve Commissioner Schneider as Chair. Judge Warren seconded the motion. All members present voted in the affirmative and the motion passed.

Director Fruendt moved to approve Commissioner Kerth for Vice-Chair. Judge Warren seconded the motion. Commissioner Kerth abstained. All other members present voted in the affirmative and the motion passed.

Director Fruendt moved to approve Commissioner Hall for Secretary. Judge Warren seconded the motion. Commissioner Hall abstained. All other members present voted in the affirmative and the motion passed.

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### **OCCY Parent Partnership Board (PPB) Report**

— Amber Adams, PPB Member

#### **A handout was provided.**

Ms. Adams shared her personal experiences with Oklahoma social services.

Commissioner Hall encouraged Commissioners to attend a PPB meeting. He stated that he recently attended and visiting with the board members was a meaningful and positive experience.

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### **Update: Oklahoma Human Services**

— Dr. Deborah Shropshire, Director, Oklahoma Human Services (OHS) and OCCY Commissioner

Update Regarding the Child Welfare Reform Lawsuit:

- As of March 2023, OHS has achieved 23 of the 30 goals included in the Pinnacle Plan. OHS expects to achieve the seven remaining goals by late 2024.

Update on The Governors Child Welfare Task Force:

- In January 2023, the Governor created the Child Welfare Task Force to address child welfare challenges such as children being permanently placed in a timely manner and appropriate services being provided for biological parents seeking reunification with their children who had been removed. The Task Force consists of 12 members and has been meeting since March. A report including their recommendations will be issued on October 1, 2023.
- The Task Force is utilizing data and subject matter expert insights from a variety of sources including The Administrative Office of the Courts, the District Attorneys Council, and OHS as well as foster and biological parents. Surveys were also distributed to many more to seek a broader input and the results from that survey are currently being reviewed.

Ongoing OHS Challenges and Accomplishments:

- OHS continues to need more services for youth who have significant mental health and/or behavioral issues. Often these youth can be physically aggressive, and they may be involved with the juvenile justice system. Fifty percent of the teenagers who entered the state child welfare system over the last 18 months were abandoned by their parents. It may not be possible for this population of youth to find a permanent family home, but the alternatives should not be to place them in a juvenile detention center or hospital. OHS is working to develop appropriate placement for such youth.

- OHS has completed the first year of what is anticipated to be a three-year process to end the Developmental Disabilities Services Wait List. Secretary Corbett stated that multiple agencies seek services for these children/youth, but too often services are only found out of state.
- OHS distributed nearly \$38 million of Temporary Assistance for Needy Family Funds, via a Request for Proposal, to non-profits to provide additional supports for youth. In addition, \$9 million was provided to various fatherhood projects across the state.
- OHS has recently invested in work readiness programming with the goals of making it easier for individuals to apply, land, and maintain employment.
- OHS has developed a multi-sector plan on aging. This plan includes supports for older individuals who are raising children during their senior years.

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**Presentation: Adverse Childhood Experiences - Data from the 2021 Oklahoma Youth Risk Behavioral Survey (YRBS)**

— *Thad Burk, Child and Adolescent Health Epidemiologist, Maternal and Child Health Assessment, Oklahoma State Department of Health.*

**A handout was provided.**

**Overview highlights:**

- Due to COVID-19, the survey was postponed from the Spring of 2021 to the Fall of 2021.
  - Fifty public high schools, with grades 9-12, are randomly selected from around the state to participate.
  - School and student participation is voluntary; however, parental consent forms are mandatory.
  - Survey topics include unintentional injuries and violence; tobacco, alcohol, and other drug use; sexual behaviors; dietary behaviors; and physical activity.
  - Adverse Child Experiences (ACE) questions were added in 2021 and cover emotional, physical and sexual abuse; neglect; parental substance abuse, mental illness or incarceration; violence; and racial/sexual discrimination.
  - ACE 2021 Survey results: 14% had zero ACES; 17.2% had one ACE; 32.1% had two to three ACE; and 36.5% had four or more ACES. Children with high ACE scores had a greater chance of being bullied, having depression, and completing suicide.
  - Positive Childhood Experiences (PCE) questions were added in 2021 and include having an adult or friend to talk to about feelings as well as feeling close to people in school.
  - PCE 2021 Survey results: 54% had a supportive school; 48.9% had a trusted friend; and 43% had a trusted adult in their life. Children with a higher number of PCEs generally had lower instances of being bullied, having depression, and completing suicide.
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**Presentation: Oklahoma’s Continuum of Care for Children**

— *Brittany Hays, Director of Policy Research and Engagement, Healthy Minds Policy Initiative*

**Overview highlights:**

The Healthy Minds Policy Initiative’s mission is to end untreated mental illness and addiction in Oklahoma through policy and practice transformation. In Oklahoma, the rate of a major depressive episode during ages 12-17 have steadily increased between 2012 (~8%) and 2020 (~17%).

The Healthy Minds Policy Initiative focuses on:

- building a continuum of care which includes universal prevention and promotion, and comprehensive crisis care
- supporting youth and schools with multi-tiered systems of support which include prevention, intervention, and treatment
- expanding access to mental health care and strengthening Oklahoma’s behavioral health workforce by crafting and supporting legislation such as
  - Senate Bill (SB) 254: Requires commercial insurers to arrange behavioral health care for plan subscribers if they cannot find timely care on their own
  - SB 442: Addresses “ghost networks” by requiring insurers to update information in their provider directories every 60 days
  - SB 444: Activates medical billing codes that reimburse primary care doctors, psychiatrists, and mental health practitioners who collaborate to treat patients
  - House Bill (HB) 2175: Creates the Behavioral Health Workforce Development Fund

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**Legislative Report**

— *Marcia Johnson, OCCY Legislative Liaison*

**A handout was provided.**

- OCCY received an appropriation of \$2,869,414 for SFY24 – an increase of \$360,000 from the previous year. The additional funds will be utilized for juvenile competency evaluations, the Chief Child Abuse Examiner contract, and two additional staff positions for the agency.
  - **Signed into law:**
    - HB 1029 requires a new form to be used by school districts to report information about student homelessness to the Oklahoma Department of Education. This information will be utilized to seek federal funds.
    - Senate Joint Resolution 22 revokes obsolete language within OCCY Administrative Rules.
    - SB19X will improve the child welfare system by providing funding for specially-trained attorneys to represent children and/or parents as well as a multidisciplinary team consisting of parent partners and social workers to support the attorneys and parents.
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**Presentation: Post Adjudication Review Board (PARB) Overview**

— Keith Pirtle, PARB Program Manager

**A handout was provided**

The Post Adjudication Review Boards (PARB) are groups of locally trained volunteers who meet regularly to review active child abuse and neglect cases.

The purpose of PARB is to:

- oversee the implementation of the state post adjudication review program
- identify, analyze, and recommend solutions to issues concerning child welfare and foster care services
- submit a report of the activities of the review boards, including the findings and recommendations of such review boards, to the Oklahoma Commission on Children and Youth

In 2022 PARB had:

- 279 State and Local PARB Volunteers
- 6,499 Volunteer Hours Reported
- 2,222 Case reviews completed
- 42 active Boards (7 in Oklahoma County, 4 in Tulsa)

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**Director's Report: A Report Regarding Agency Activities and Personnel Changes**

— Annette Wisk Jacobi, OCCY *Director*

**A written report was provided.**

Director Jacobi introduced Caitlin Merritt, Community Planner, the newest employee within OCCY's Office of Planning and Coordination. Ms. Merritt will be working on parent engagement for Oklahoma's Preschool Development Grant. Funding for her position is provided by the Oklahoma Partnership for School Readiness.

There will be an OCCY Commissioner Retreat on August 18<sup>th</sup> facilitated by Jeff Linkenbach of The Montana Institute. More details will be forthcoming.

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**Chairperson Comments**

— *Vice Chair Kalie Kerth*

*Vice Chair Kalie Kerth thanked everyone for attending.*

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**Adjournment**

— *Vice Chair Kalie Kerth*

Vice Chair Kalie Kerth adjourned the meeting at 11:52 AM.



## COMMISSION MEETING MINUTES

August 18, 2023  
10:00 a.m.

Commissioners present in person: Jackie Aaron, Ellen Buettner, Melinda Fruendt, Jonathan Hall, Jason Hicks, Rachel Holt, Lindsay Laird, Brenda Myers, Keith Reed, John Schneider, Deborah Shropshire, Carrie Slatton-Hodges

Guests present: Jeff Linkenbach and Carla Ritz, The Montana Institute

Staff present: Annette Wisk Jacobi, Mark James, Kathleen Arrieta

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### **Welcome, Introductions, and Determination of Quorum**

— *Chairperson John Schneider*

Chairperson Schneider called the meeting to order at 10:03 a.m. with a quorum present.

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### **Introduction of The Montana Institute Facilitators: Jeff Linkenbach and Carla Ritz**

— *Annette Wisk Jacobi*

Director Jacobi introduced Jeff Linkenbach and Carla Ritz to the Commissioners and briefly spoke about The Montana Institute.

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### **Activity: Introduction of Commissioners**

— *Jeff Linkenbach and Carla Ritz*

The Commissioners were asked to introduce themselves and share how they came to work within the child-serving system.

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### **Presentation: Review of OCCY Activities, Budget, and Staffing**

— *Annette Wisk Jacobi*

Item was not presented due to time constraints.

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### **Presentation: Frameworks - Positive Community Norms and The Science of the Positive**

— *Jeff Linkenbach and Carla Ritz*

The facilitators presented an overview of Dr. Linkenbach's research regarding the Science of the Positive. His work has shown how positive factors impact culture and individuals' experiences. Utilizing his framework, entities can measure and grow the desired positive behaviors – within individuals, families, workplaces, and communities.

The idea of positive community norms was illustrated by showing the websites of several different human service agencies from around the country including Oklahoma. Most of the homepages were positive, highlighting healthy ideals.

**Presentation: OCCY Commissioner Survey Results**

— *Jeff Linkenbach and Carla Ritz*

Before the meeting, Commissioners were asked to fill out a survey about the successes and challenges about Oklahoma’s child-serving systems. The survey results were used to talk about actual norms vs perceived norms. An example included that juvenile justice cases are perceived as being much higher than in past decades, but in actuality, the rates have declined.

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**Break for Lunch**

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**Activity: Utilize Community Café Model to Explore Collective Efforts for Upcoming Years**

— *Commissioners*

The Commissioner broke into workgroups to have discussions about improving the child-serving systems in Oklahoma.

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**Activity: Closing Reflections**

— *Annette Wisk Jacobi*

The Commissioners then discussed the common themes mentioned from the smaller work group discussions. Highlights included:

- OCCY plays a unique role in bringing agencies together and working toward the same goals.
  - The collective work should focus on the community level. If the community is supported, then the community will support the children.
  - Make the positive visible.
  - To make big changes, change must begin at the smaller, local level.
  - The supportive programs that families need must be available before the need arises.
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**Adjournment**

— *Chairperson John Schneider*

*Chairperson Schneider adjourned the meeting at 2:06 p.m.*

Oklahoma Commission on Children & Youth  
2024 Proposed Meeting Dates

*All meetings begin at 9:00 AM*

Friday, January 12<sup>th</sup>

Friday, April 12<sup>th</sup>

Friday, June 21<sup>st</sup> (Budget)

Friday, August 16<sup>th</sup> (Retreat and possible meeting)

Friday, September 13<sup>th</sup>

Friday, November 29<sup>th</sup>

# Financial Reports

## for the month of August 2023

PeopleSoft system generated financial reports / statements included;

1. Operating Budget Comparison Summary by Business Unit/Account.
2. Operating Budget Comparison by Department and Account.
3. Allotment Budget and Available Cash.
4. Summary of Receipts and Disbursements.
5. 6 Digit Object Of Expenditure Report.
6. Statement of Outstanding Encumbrances.

Comm on Children and Youth  
 Business Unit - 12700 - Sub-Major  
 FY-2024 Operating Budget Comparison Summary by Division/Department  
 as of August 31, 2023

OCPGL341  
 08-SEP-2023  
 09:43:41.000000\_AM

12700 - Comm on Children and Youth  
 Division - 01 - Administration  
 Department: 0100002 - 0100681

Department Description	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
0100002 Administration	973,185	162,197	137,020.38	241,654.55	0.00	378,674.93	594,510.07	-216,477.83	38.91	233.47
0100003 CJA-FW	0	0	574.96	0.00	0.00	574.96	-574.96	-574.96	~	~
0100032 Juvenile System Oversight	781,341	130,223	121,857.96	17,293.26	0.00	139,151.22	642,189.78	-8,927.82	17.81	106.86
0100040 Children's Endowment Fund	335,529	55,921	28,010.63	162,601.52	1,500.00	192,112.15	143,416.85	-136,190.89	57.26	343.54
0100042 Office Planning & Coordination	380,088	63,348	46,458.96	25,669.55	0.00	72,128.51	307,959.49	-8,780.73	18.98	113.86
0100043 Post Adj Rev Brd Admin	224,140	37,357	26,697.08	31,418.04	6,000.00	64,115.12	160,024.88	-26,758.60	28.60	171.63
0100044 MDTs	1,040,155	173,359	26,746.48	10,932.59	0.00	37,679.07	1,002,475.93	135,679.87	3.62	21.73
0100090 Children of Incarcerated Paren	114,000	19,000	0.00	82,500.00	0.00	82,500.00	31,500.00	-63,500.02	72.37	434.21
0100301 Juvenile Compentency	153,750	25,625	12,750.00	73,500.00	0.00	86,250.00	67,500.00	-60,625.00	56.10	336.59
0100401 Board of Child Abuse Exam	100,000	16,667	0.00	0.00	0.00	0.00	100,000.00	16,666.66	0.00	0.00
0100681 Child Death Review Board	270,805	45,134	29,833.28	96.12	0.00	29,929.40	240,875.60	15,204.64	11.05	66.31
Totals	4,372,993	728,831	429,949.73	645,665.63	7,500.00	1,083,115.36	3,289,877.64	-354,284.68	24.77	148.61
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	2,793,864	465,644	416,079.21	232,107.57	0.00	648,186.78	2,145,677.22	-182,543.24	23.20	139.20
20000 Okla. Comm On Children & Youth	861,479	143,579	13,870.52	413,558.06	7,500.00	434,928.58	426,550.42	-291,349.76	50.49	302.92
21000 CAMTA Revolving Fund	717,650	119,608	0.00	0.00	0.00	0.00	717,650.00	119,608.32	0.00	0.00
Totals	4,372,993	728,831	429,949.73	645,665.63	7,500.00	1,083,115.36	3,289,877.64	-354,284.68	24.77	148.61

Comm on Children and Youth  
 Business Unit - 12700 - Sub-Major  
 FY-2024 Operating Budget Comparison Summary by Division/Department  
 as of August 31, 2023

OCPGL341  
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12700 - Comm on Children and Youth  
 Division - 88 - ISD Data Processing  
 Department: ISD DP - Admin

Department Description	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
8800001 ISD DP - Admin	96,050	16,008	1,781.15	197,359.10	210.00	199,350.25	-103,300.25	-183,341.97	207.55	1245.29
Totals	96,050	16,008	1,781.15	197,359.10	210.00	199,350.25	-103,300.25	-183,341.97	207.55	1245.29
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19211 FY12 Carryover	0	0	0.00	100,000.00	0.00	100,000.00	-100,000.00	-100,000.00	~	~
19401 Duties	75,550	12,592	1,781.15	27,894.30	0.00	29,675.45	45,874.55	-17,083.81	39.28	235.68
20000 Okla. Comm On Children & Youth	20,500	3,417	0.00	69,464.80	210.00	69,674.80	-49,174.80	-66,258.16	339.88	2039.28
Totals	96,050	16,008	1,781.15	197,359.10	210.00	199,350.25	-103,300.25	-183,341.97	207.55	1245.29
Totals for Bus Unit 12700	4,469,043	744,839	431,730.88	843,024.73	7,710.00	1,282,465.61	3,186,577.39	-537,626.65	28.70	172.18



Comm on Children and Youth  
 Business Unit - 12700  
 FY 2024 Operating Budget Comparison by Department and Account  
 as of August 31, 2023

OCPGL338  
 01-SEP-2023  
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Department: 0100002 Administration

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	501,425	83,571	81,454.62	0.00	0.00	81,454.62	419,970.38	2,116.20	16.24	97.47
512 Insur.Prem-Hlth-Life,etc	111,542	18,590	15,964.01	3,324.00	0.00	19,288.01	92,253.99	-697.69	17.29	103.75
513 FICA-Retirement Contributi	123,417	20,569	19,692.38	0.00	0.00	19,692.38	103,724.62	877.10	15.96	95.74
515 Professional Services	85,410	14,235	3,765.99	83,273.02	0.00	87,039.01	-1,629.01	-72,804.07	101.91	611.45
519 Inter/Intra Agy Pmt-Pers S	3,600	600	0.00	3,600.00	0.00	3,600.00	0.00	-3,000.00	100.00	600.00
521 Travel - Reimbursements	7,200	1,200	0.00	0.00	0.00	0.00	7,200.00	1,199.92	0.00	0.00
522 Travel - Agency Direct Pmt	20,350	3,392	0.00	4,783.00	0.00	4,783.00	15,567.00	-1,391.36	23.50	141.02
531 Misc. Administrative Expen	14,721	2,453	1,865.99	11,255.00	0.00	13,120.99	1,600.01	-10,667.55	89.13	534.80
532 Rent Expense	86,880	14,480	13,650.10	78,279.50	0.00	91,929.60	-5,049.60	-77,449.62	105.81	634.87
534 Specialized Sup & Mat.Expe	2,250	375	0.00	1,500.00	0.00	1,500.00	750.00	-1,125.04	66.67	400.04
536 General Operating Expenses	11,290	1,882	477.39	6,940.94	0.00	7,418.33	3,871.67	-5,536.69	65.71	394.25
537 Shop Expense	50	8	0.00	0.00	0.00	0.00	50.00	8.32	0.00	0.00
541 Office Furniture & Equipme	2,500	417	0.00	0.00	0.00	0.00	2,500.00	416.66	0.00	0.00
542 Library Equipment-Resource	2,500	417	149.90	0.00	0.00	149.90	2,350.10	266.76	6.00	35.98
552 Scholar.,Tuition,Incentive	50	8	0.00	0.00	0.00	0.00	50.00	8.32	0.00	0.00
601 AFP Encumbrances	0	0	0.00	48,699.09	0.00	48,699.09	-48,699.09	-48,699.09	~	~
	973,185	162,197	137,020.38	241,654.55	0.00	378,674.93	594,510.07	-216,477.83	38.91	233.47
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	941,025	156,837	134,624.73	206,366.49	0.00	340,991.22	600,033.78	-184,153.92	36.24	217.42
20000 Okla. Comm On Children & Y	32,160	5,360	2,395.65	35,288.06	0.00	37,683.71	-5,523.71	-32,323.91	117.18	703.08
	973,185	162,197	137,020.38	241,654.55	0.00	378,674.93	594,510.07	-216,477.83	38.91	233.47

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Department: 0100003 CJA-FW

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre- Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
522 Travel - Agency Direct Pmt	0	0	574.96	0.00	0.00	574.96	-574.96	-574.96	~	~
	0	0	574.96	0.00	0.00	574.96	-574.96	-574.96	~	~
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre- Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
20000 Okla. Comm On Children & Y	0	0	574.96	0.00	0.00	574.96	-574.96	-574.96	~	~
	0	0	574.96	0.00	0.00	574.96	-574.96	-574.96	~	~

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Department: 0100032 Juvenile System Oversight

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	511,464	85,244	84,778.38	0.00	0.00	84,778.38	426,685.62	465.62	16.58	99.45
512 Insur.Prem-Hlth-Life,etc	117,998	19,666	16,604.83	0.00	0.00	16,604.83	101,393.17	3,061.49	14.07	84.43
513 FICA-Retirement Contributi	124,979	20,830	20,474.75	0.00	0.00	20,474.75	104,504.25	355.07	16.38	98.30
515 Professional Services	16,500	2,750	0.00	17,200.00	0.00	17,200.00	-700.00	-14,450.00	104.24	625.45
519 Inter/Intra Agy Pmt-Pers S	2,300	383	0.00	0.00	0.00	0.00	2,300.00	383.32	0.00	0.00
521 Travel - Reimbursements	1,250	208	0.00	0.00	0.00	0.00	1,250.00	208.30	0.00	0.00
522 Travel - Agency Direct Pmt	6,250	1,042	0.00	0.00	0.00	0.00	6,250.00	1,041.64	0.00	0.00
536 General Operating Expenses	300	50	0.00	93.26	0.00	93.26	206.74	-43.26	31.09	186.52
541 Office Furniture & Equipme	300	50	0.00	0.00	0.00	0.00	300.00	50.00	0.00	0.00
	781,341	130,223	121,857.96	17,293.26	0.00	139,151.22	642,189.78	-8,927.82	17.81	106.86
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	750,723	125,120	121,857.96	93.26	0.00	121,951.22	628,771.78	3,169.24	16.24	97.47
20000 Okla. Comm On Children & Y	30,618	5,103	0.00	17,200.00	0.00	17,200.00	13,418.00	-12,097.06	56.18	337.06
	781,341	130,223	121,857.96	17,293.26	0.00	139,151.22	642,189.78	-8,927.82	17.81	106.86

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Department: 0100040 Children's Endowment Fund

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	119,105	19,851	19,849.24	0.00	0.00	19,849.24	99,255.76	1.58	16.67	99.99
512 Insur.Prem-Hlth-Life,etc	34,452	5,742	2,757.72	0.00	0.00	2,757.72	31,694.28	2,984.28	8.00	48.03
513 FICA-Retirement Contributi	29,412	4,902	5,304.70	0.00	0.00	5,304.70	24,107.30	-402.72	18.04	108.22
515 Professional Services	118,000	19,667	0.00	162,415.00	1,500.00	163,915.00	-45,915.00	-144,248.38	138.91	833.47
521 Travel - Reimbursements	2,400	400	0.00	0.00	0.00	0.00	2,400.00	399.94	0.00	0.00
522 Travel - Agency Direct Pmt	17,600	2,933	0.00	0.00	0.00	0.00	17,600.00	2,933.32	0.00	0.00
531 Misc. Administrative Expen	200	33	0.00	0.00	0.00	0.00	200.00	33.32	0.00	0.00
532 Rent Expense	10,500	1,750	0.00	0.00	0.00	0.00	10,500.00	1,749.98	0.00	0.00
536 General Operating Expenses	3,500	583	98.97	186.52	0.00	285.49	3,214.51	297.79	8.16	48.95
542 Library Equipment-Resource	360	60	0.00	0.00	0.00	0.00	360.00	60.00	0.00	0.00
	335,529	55,921	28,010.63	162,601.52	1,500.00	192,112.15	143,416.85	-136,190.89	57.26	343.54
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	118,500	19,750	27,911.66	186.52	0.00	28,098.18	90,401.82	-8,348.18	23.71	142.27
20000 Okla. Comm On Children & Y	217,029	36,171	98.97	162,415.00	1,500.00	164,013.97	53,015.03	-127,842.71	75.57	453.44
	335,529	55,921	28,010.63	162,601.52	1,500.00	192,112.15	143,416.85	-136,190.89	57.26	343.54

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Department: 0100042 Office Planning & Coordination

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	176,256	29,376	28,252.98	0.00	0.00	28,252.98	148,003.02	1,123.00	16.03	96.18
512 Insur.Prem-Hlth-Life,etc	34,138	5,690	5,652.57	0.00	0.00	5,652.57	28,485.43	37.09	16.56	99.35
513 FICA-Retirement Contributi	43,534	7,256	6,743.08	0.00	0.00	6,743.08	36,790.92	512.56	15.49	92.94
515 Professional Services	110,000	18,333	0.00	25,000.00	0.00	25,000.00	85,000.00	-6,666.68	22.73	136.36
519 Inter/Intra Agy Pmt-Pers S	1,500	250	0.00	0.00	0.00	0.00	1,500.00	250.00	0.00	0.00
521 Travel - Reimbursements	2,250	375	831.21	0.00	0.00	831.21	1,418.79	-456.25	36.94	221.68
522 Travel - Agency Direct Pmt	5,300	883	3,328.22	110.00	0.00	3,438.22	1,861.78	-2,554.92	64.87	389.25
531 Misc. Administrative Expen	1,400	233	49.59	0.00	0.00	49.59	1,350.41	183.71	3.54	21.26
532 Rent Expense	500	83	0.00	0.00	0.00	0.00	500.00	83.32	0.00	0.00
534 Specialized Sup & Mat.Expe	0	0	262.72	0.00	0.00	262.72	-262.72	-262.72	~	~
536 General Operating Expenses	4,210	702	1,338.59	559.55	0.00	1,898.14	2,311.86	-1,196.50	45.09	270.53
541 Office Furniture & Equipme	1,000	167	0.00	0.00	0.00	0.00	1,000.00	166.66	0.00	0.00
	380,088	63,348	46,458.96	25,669.55	0.00	72,128.51	307,959.49	-8,780.73	18.98	113.86
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	364,926	60,821	41,094.02	559.55	0.00	41,653.57	323,272.43	19,167.37	11.41	68.49
20000 Okla. Comm On Children & Y	15,162	2,527	5,364.94	25,110.00	0.00	30,474.94	-15,312.94	-27,948.10	201.00	1206.05
	380,088	63,348	46,458.96	25,669.55	0.00	72,128.51	307,959.49	-8,780.73	18.98	113.86

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Department: 0100043 Post Adj Rev Brd Admin

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	118,040	19,673	19,040.66	0.00	0.00	19,040.66	98,999.34	632.66	16.13	96.78
512 Insur.Prem-Hlth-Life,etc	18,992	3,165	2,820.85	0.00	0.00	2,820.85	16,171.15	344.47	14.85	89.12
513 FICA-Retirement Contributi	28,864	4,811	4,580.57	0.00	0.00	4,580.57	24,283.43	230.09	15.87	95.22
515 Professional Services	2,000	333	255.00	1,045.00	0.00	1,300.00	700.00	-966.68	65.00	390.02
519 Inter/Intra Agy Pmt-Pers S	1,500	250	0.00	0.00	0.00	0.00	1,500.00	250.00	0.00	0.00
521 Travel - Reimbursements	8,820	1,470	0.00	0.00	0.00	0.00	8,820.00	1,469.96	0.00	0.00
522 Travel - Agency Direct Pmt	14,440	2,407	0.00	0.00	0.00	0.00	14,440.00	2,406.64	0.00	0.00
531 Misc. Administrative Expen	150	25	0.00	0.00	0.00	0.00	150.00	25.00	0.00	0.00
532 Rent Expense	150	25	0.00	0.00	0.00	0.00	150.00	25.00	0.00	0.00
534 Specialized Sup & Mat.Expe	184	31	0.00	0.00	0.00	0.00	184.00	30.66	0.00	0.00
536 General Operating Expenses	300	50	0.00	373.04	0.00	373.04	-73.04	-323.04	124.35	746.08
541 Office Furniture & Equipme	200	33	0.00	0.00	0.00	0.00	200.00	33.32	0.00	0.00
542 Library Equipment-Resource	500	83	0.00	0.00	0.00	0.00	500.00	83.32	0.00	0.00
554 Program Reimb,Litigation C	30,000	5,000	0.00	30,000.00	6,000.00	36,000.00	-6,000.00	-31,000.00	120.00	720.00
	224,140	37,357	26,697.08	31,418.04	6,000.00	64,115.12	160,024.88	-26,758.60	28.60	171.63
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	200,848	33,475	26,442.08	373.04	0.00	26,815.12	174,032.88	6,659.50	13.35	80.11
20000 Okla. Comm On Children & Y	23,292	3,882	255.00	31,045.00	6,000.00	37,300.00	-14,008.00	-33,418.10	160.14	960.87
	224,140	37,357	26,697.08	31,418.04	6,000.00	64,115.12	160,024.88	-26,758.60	28.60	171.63

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Department: 0100044 MDTs

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	112,312	18,719	18,750.02	0.00	0.00	18,750.02	93,561.98	-31.36	16.69	100.17
512 Insur.Prem-Hlth-Life,etc	20,188	3,365	3,293.72	0.00	0.00	3,293.72	16,894.28	70.94	16.32	97.89
513 FICA-Retirement Contributi	27,855	4,642	4,521.74	0.00	0.00	4,521.74	23,333.26	120.72	16.23	97.40
515 Professional Services	88,600	14,767	0.00	10,000.00	0.00	10,000.00	78,600.00	4,766.64	11.29	67.72
519 Inter/Intra Agy Pmt-Pers S	1,000	167	0.00	0.00	0.00	0.00	1,000.00	166.66	0.00	0.00
521 Travel - Reimbursements	7,950	1,325	0.00	0.00	0.00	0.00	7,950.00	1,324.94	0.00	0.00
522 Travel - Agency Direct Pmt	2,600	433	0.00	0.00	0.00	0.00	2,600.00	433.30	0.00	0.00
531 Misc. Administrative Expen	4,250	708	0.00	0.00	0.00	0.00	4,250.00	708.32	0.00	0.00
532 Rent Expense	3,500	583	0.00	0.00	0.00	0.00	3,500.00	583.32	0.00	0.00
534 Specialized Sup & Mat.Expe	0	0	181.00	0.00	0.00	181.00	-181.00	-181.00	~	~
536 General Operating Expenses	1,600	267	0.00	932.59	0.00	932.59	667.41	-665.93	58.29	349.73
541 Office Furniture & Equipme	300	50	0.00	0.00	0.00	0.00	300.00	50.00	0.00	0.00
554 Program Reimb,Litigation C	770,000	128,333	0.00	0.00	0.00	0.00	770,000.00	128,333.32	0.00	0.00
	1,040,155	173,359	26,746.48	10,932.59	0.00	37,679.07	1,002,475.93	135,679.87	3.62	21.73
<b>Class Funding</b>	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>Expenses</b>	<b>Encumbrance</b>	<b>Pre-Encumbrance</b>	<b>Total Exp, Enc, Pre-Enc</b>	<b>Annual Variance</b>	<b>YTD Variance</b>	<b>Annual %</b>	<b>YTD %</b>
19401 Duties	161,355	26,892	26,565.48	932.59	0.00	27,498.07	133,856.93	-605.63	17.04	102.25
20000 Okla. Comm On Children & Y	161,150	26,858	181.00	10,000.00	0.00	10,181.00	150,969.00	16,677.18	6.32	37.91
21000 CAMTA Revolving Fund	717,650	119,608	0.00	0.00	0.00	0.00	717,650.00	119,608.32	0.00	0.00
	1,040,155	173,359	26,746.48	10,932.59	0.00	37,679.07	1,002,475.93	135,679.87	3.62	21.73



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Department: 0100090 Children of Incarcerated Paren

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
515 Professional Services	32,500	5,417	0.00	2,500.00	0.00	2,500.00	30,000.00	2,916.66	7.69	46.15
522 Travel - Agency Direct Pmt	1,500	250	0.00	5,000.00	0.00	5,000.00	-3,500.00	-4,750.00	333.33	2000.00
554 Program Reimb,Litigation C	80,000	13,333	0.00	75,000.00	0.00	75,000.00	5,000.00	-61,666.68	93.75	562.50
	114,000	19,000	0.00	82,500.00	0.00	82,500.00	31,500.00	-63,500.02	72.37	434.21
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc,Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
20000 Okla. Comm On Children & Y	114,000	19,000	0.00	82,500.00	0.00	82,500.00	31,500.00	-63,500.02	72.37	434.21
	114,000	19,000	0.00	82,500.00	0.00	82,500.00	31,500.00	-63,500.02	72.37	434.21

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Department: 0100301 Juvenile Competency

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
515 Professional Services	153,750	25,625	12,750.00	73,500.00	0.00	86,250.00	67,500.00	-60,625.00	56.10	336.59
	153,750	25,625	12,750.00	73,500.00	0.00	86,250.00	67,500.00	-60,625.00	56.10	336.59
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	0	0	7,750.00	23,500.00	0.00	31,250.00	-31,250.00	-31,250.00	~	~
20000 Okla. Comm On Children & Y	153,750	25,625	5,000.00	50,000.00	0.00	55,000.00	98,750.00	-29,375.00	35.77	214.63
	153,750	25,625	12,750.00	73,500.00	0.00	86,250.00	67,500.00	-60,625.00	56.10	336.59

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Department: 0100401 Board of Child Abuse Exam

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
515 Professional Services	100,000	16,667	0.00	0.00	0.00	0.00	100,000.00	16,666.66	0.00	0.00
	100,000	16,667	0.00	0.00	0.00	0.00	100,000.00	16,666.66	0.00	0.00
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
20000 Okla. Comm On Children & Y	100,000	16,667	0.00	0.00	0.00	0.00	100,000.00	16,666.66	0.00	0.00
	100,000	16,667	0.00	0.00	0.00	0.00	100,000.00	16,666.66	0.00	0.00

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Department: 0100681 Child Death Review Board

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
511 Salary Expense	184,538	30,756	21,572.14	0.00	0.00	21,572.14	162,965.86	9,184.18	11.69	70.14
512 Insur.Prem-Hlth-Life,etc	25,918	4,320	3,264.75	0.00	0.00	3,264.75	22,653.25	1,054.91	12.60	75.58
513 FICA-Retirement Contributi	45,631	7,605	4,905.99	0.00	0.00	4,905.99	40,725.01	2,699.15	10.75	64.51
515 Professional Services	7,500	1,250	0.00	0.00	0.00	0.00	7,500.00	1,250.00	0.00	0.00
519 Inter/Intra Agy Pmt-Pers S	400	67	0.00	0.00	0.00	0.00	400.00	66.66	0.00	0.00
521 Travel - Reimbursements	3,120	520	0.00	0.00	0.00	0.00	3,120.00	519.94	0.00	0.00
522 Travel - Agency Direct Pmt	3,098	516	0.00	0.00	0.00	0.00	3,098.00	516.32	0.00	0.00
531 Misc. Administrative Expen	180	30	0.00	0.00	0.00	0.00	180.00	30.00	0.00	0.00
536 General Operating Expenses	120	20	90.40	96.12	0.00	186.52	-66.52	-166.52	155.43	932.60
541 Office Furniture & Equipme	300	50	0.00	0.00	0.00	0.00	300.00	50.00	0.00	0.00
	270,805	45,134	29,833.28	96.12	0.00	29,929.40	240,875.60	15,204.64	11.05	66.31
Class Funding	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
19401 Duties	256,487	42,748	29,833.28	96.12	0.00	29,929.40	226,557.60	12,818.38	11.67	70.01
20000 Okla. Comm On Children & Y	14,318	2,386	0.00	0.00	0.00	0.00	14,318.00	2,386.26	0.00	0.00
	270,805	45,134	29,833.28	96.12	0.00	29,929.40	240,875.60	15,204.64	11.05	66.31
Totals for Division 01	4,372,993	728,831	429,949.73	645,665.63	7,500.00	1,083,115.36	3,289,877.64	-354,284.68	24.77	148.61

Comm on Children and Youth  
 Business Unit - 12700  
 FY 2024 Operating Budget Comparison by Department and Account  
 as of August 31, 2023

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Department: 8800001 ISD DP - Admin

Account	Annual Budget	YTD Budget	Expenses	Encumbrance	Pre-Encumbrance	Total Exp, Enc, Pre-Enc	Annual Variance	YTD Variance	Annual %	YTD %
515 Professional Services	25,000	4,167	0.00	0.00	0.00	0.00	25,000.00	4,166.66	0.00	0.00
531 Misc. Administrative Expen	45,550	7,592	1,040.11	34,694.69	0.00	35,734.80	9,815.20	-28,143.14	78.45	470.71
532 Rent Expense	21,500	3,583	408.21	4,761.81	0.00	5,170.02	16,329.98	-1,586.70	24.05	144.28
533 Maintenance & Repair Expen	2,000	333	332.83	2,052.60	0.00	2,385.43	-385.43	-2,052.11	119.27	715.66
536 General Operating Expenses	2,000	333	0.00	600.00	0.00	600.00	1,400.00	-266.68	30.00	180.01
541 Office Furniture & Equipme	0	0	0.00	250.00	0.00	250.00	-250.00	-250.00	~	~
601 AFP Encumbrances	0	0	0.00	5,000.00	0.00	5,000.00	-5,000.00	-5,000.00	~	~
810 Req Only	0	0	0.00	150,000.00	210.00	150,210.00	-150,210.00	-150,210.00	~	~
	96,050	16,008	1,781.15	197,359.10	210.00	199,350.25	-103,300.25	-183,341.97	207.55	1245.29
<b>Class Funding</b>	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>Expenses</b>	<b>Encumbrance</b>	<b>Pre-Encumbrance</b>	<b>Total Exp, Enc, Pre-Enc</b>	<b>Annual Variance</b>	<b>YTD Variance</b>	<b>Annual %</b>	<b>YTD %</b>
19211 FY12 Carryover	0	0	0.00	100,000.00	0.00	100,000.00	-100,000.00	-100,000.00	~	~
19401 Duties	75,550	12,592	1,781.15	27,894.30	0.00	29,675.45	45,874.55	-17,083.81	39.28	235.68
20000 Okla. Comm On Children & Y	20,500	3,417	0.00	69,464.80	210.00	69,674.80	-49,174.80	-66,258.16	339.88	2039.28
	96,050	16,008	1,781.15	197,359.10	210.00	199,350.25	-103,300.25	-183,341.97	207.55	1245.29
<b>Totals for Division 88</b>	<b>96,050</b>	<b>16,008</b>	<b>1,781.15</b>	<b>197,359.10</b>	<b>210.00</b>	<b>199,350.25</b>	<b>-103,300.25</b>	<b>-183,341.97</b>	<b>207.55</b>	<b>1245.29</b>
<b>Totals for Bus Unit 12700</b>	<b>4,469,043</b>	<b>744,839</b>	<b>431,730.88</b>	<b>843,024.73</b>	<b>7,710.00</b>	<b>1,282,465.61</b>	<b>3,186,577.39</b>	<b>-537,626.65</b>	<b>28.70</b>	<b>172.18</b>

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PHENDRICKS

**From Agency: 12700 To Agency: 12700**

Allotment Budget and Available Cash

Date/time Printed: 9/1/2023 : 09:28:57 AM

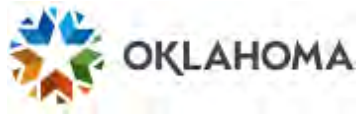


State of Oklahoma  
 Allotment Budget and Available Cash  
 As Of August 31,2023

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<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
12700										
	192									100,099.76
	19201	01	22	2,072,630.24	.00	.00	48,565.41	2,024,064.83	.00	
	19201	88	22	85,583.80	.00	99.76	15,680.07	69,803.97	.00	
	19211	01	23	251,199.96	.00	.00	251,199.96	.00	.00	
	19211	88	23	100,000.00	.00	100,000.00	.00	.00	.00	
				<u>2,509,414.00</u>		<u>100,099.76</u>	<u>315,445.44</u>	<u>2,093,868.80</u>		
	193									416,971.52
	19301	01	23	2,436,643.00	.00	30,669.04	(245,185.05)	2,283,458.50	367,700.51	
	19301	88	23	72,771.00	.00	8,221.23	4,835.61	49,333.42	10,380.74	
				<u>2,509,414.00</u>		<u>38,890.27</u>	<u>(240,349.44)</u>	<u>2,332,791.92</u>	<u>378,081.25</u>	
	194									60,375.64
	19401	01	24	2,793,864.00	.00	232,107.57	416,079.21	.00	2,145,677.22	
	19401	88	24	75,550.00	.00	27,894.30	1,781.15	.00	45,874.55	
				<u>2,869,414.00</u>		<u>260,001.87</u>	<u>417,860.36</u>		<u>2,191,551.77</u>	
	200									282.80
	20000	01	22	1,061,451.00	.00	.00	(42,565.41)	527,877.24	576,139.17	
	20000	01	23	901,510.00	.00	107,391.35	60,639.82	656,298.15	77,180.68	
	20000	01	24	861,479.00	7,500.00	413,558.06	13,870.52	.00	426,550.42	
	20000	88	22	61,500.00	.00	.00	(15,680.07)	47,691.95	29,488.12	
	20000	88	23	84,845.00	.00	34,275.78	1,566.88	41,286.95	7,715.39	
	20000	88	24	20,500.00	.00	19,464.80	.00	.00	1,035.20	
				<u>2,991,285.00</u>	<u>7,500.00</u>	<u>574,689.99</u>	<u>17,831.74</u>	<u>1,273,154.29</u>	<u>1,118,108.98</u>	





State of Oklahoma  
 Allotment Budget and Available Cash  
 As Of August 31,2023

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<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
12700										
	210									8,369.55
	21000	01	22	994,971.44	.00	.00	.00	994,970.98	.46	
	21000	01	23	832,823.61	.00	.00	.00	824,454.06	8,369.55	
	21000	01	24	<u>717,650.00</u>	.00	.00	.00	<u>.00</u>	<u>717,650.00</u>	
				2,545,445.05				1,819,425.04	726,020.01	
	994									(97.80)
<b>Business Unit Totals</b>				<u>13,424,972.05</u>	<u>7,500.00</u>	<u>973,681.89</u>	<u>510,788.10</u>	<u>7,519,240.05</u>	<u>4,413,762.01</u>	<u>586,001.47</u>



State of Oklahoma  
Allotment Budget and Available Cash  
As Of August 31,2023

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<u>Business</u>	<u>Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
Grand Totals					<u>13,424,972.05</u>	<u>7,500.00</u>	<u>973,681.89</u>	<u>510,788.10</u>	<u>7,519,240.05</u>	<u>4,413,762.01</u>	<u>586,001.47</u>

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PHENDRICKS

**From Business Unit: 12700 To Business Unit: 12700**

Summary of Receipts and Disbursements

Date/time Printed: 9/1/2023 : 9:30:56 AM



State of Oklahoma  
**Summary of Receipts and Disbursements**  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 192**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>0.00</b>	<b>0.00</b>				<b>0.00</b>	<b>415,545.20</b>
1-Jul	0.00	315,445.44	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
2-Aug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
3-Sep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
4-Oct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
5-Nov	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
6-Dec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
7-Jan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
8-Feb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
9-Mar	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
10-Apr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,099.76
Column Totals:	<u>0.00</u>	<u>315,445.44</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>							<u>0.00</u>	<u>100,099.76</u>	
							Current Ledger Balance-Liabilities:	0.00	
							<b>*Budgeted Cash Balance:</b>	<u>100,099.76</u>	

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.



State of Oklahoma  
 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 193**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>(210.12)</b>	<b>0.00</b>				<b>0.00</b>	<b>178,859.20</b>
1-Jul	0.00	(239,808.85)	(923.88)	0.00	0.00	0.00	0.00	0.00	419,591.93
2-Aug	0.00	1,486.41	1,134.00	0.00	0.00	0.00	0.00	0.00	416,971.52
3-Sep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
4-Oct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
5-Nov	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
6-Dec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
7-Jan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
8-Feb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
9-Mar	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
10-Apr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	416,971.52
Column Totals:	0.00	(238,322.44)	210.12	0.00	0.00	0.00	0.00		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>							<u>0.00</u>	<u><b>416,971.52</b></u>	
							Current Ledger Balance-Liabilities:	0.00	
							<b>*Budgeted Cash Balance:</b>	<u><b>416,971.52</b></u>	

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.



State of Oklahoma  
 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 194**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>0.00</b>	<b>0.00</b>				<b>0.00</b>	<b>0.00</b>
1-Jul	0.00	202,334.58	(1,250.00)	0.00	0.00	(239,118.00)	0.00	0.00	38,033.42
2-Aug	0.00	215,525.78	1,250.00	0.00	0.00	(239,118.00)	0.00	0.00	60,375.64
3-Sep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
4-Oct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
5-Nov	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
6-Dec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
7-Jan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
8-Feb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
9-Mar	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
10-Apr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,375.64
Column Totals:	<u>0.00</u>	<u>417,860.36</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(478,236.00)</u>	<u>0.00</u>		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>							<u>0.00</u>	<u>60,375.64</u>	
							Current Ledger Balance-Liabilities:	0.00	
							<b>*Budgeted Cash Balance:</b>	<u>60,375.64</u>	

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.



State of Oklahoma  
 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 200**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>(10,082.53)</b>	<b>0.00</b>				<b>0.00</b>	<b>28,197.07</b>
1-Jul	0.00	(2,543.87)	(3,091.47)	0.00	0.00	0.00	0.00	0.00	33,832.41
2-Aug	0.00	20,275.60	13,174.00	0.00	0.00	0.00	0.00	0.00	382.81
Column Totals:	0.00	17,731.73	10,082.53	0.00	0.00	0.00	0.00		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>							<u>0.00</u>	<u>382.81</u>	
							Current Ledger Balance-Liabilities:		0.00
							<b>*Budgeted Cash Balance:</b>		<b>382.81</b>

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.



State of Oklahoma  
 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 210**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>0.00</b>	<b>0.00</b>				<b>0.00</b>	<b>8,369.55</b>
1-Jul	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,369.55
2-Aug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,369.55
Column Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>							<u>0.00</u>	<u><b>8,369.55</b></u>	
							Current Ledger Balance-Liabilities:		0.00
							<b>*Budgeted Cash Balance:</b>		<u><b>8,369.55</b></u>

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.





State of Oklahoma  
 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 994**

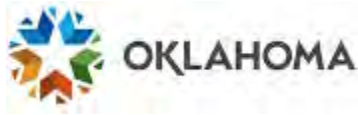
Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>0.00</b>	<b>0.00</b>				<b>0.00</b>	<b>-97.80</b>
1-Jul	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
2-Aug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
3-Sep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
4-Oct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
5-Nov	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
6-Dec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
7-Jan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
8-Feb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
9-Mar	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
10-Apr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(97.80)
Column Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>							<u>0.00</u>	<u>(97.80)</u>	
							Current Ledger Balance-Liabilities:	0.00	
							<b>*Budgeted Cash Balance:</b>	<b>(97.80)</b>	

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.



State of Oklahoma  
Summary of Receipts and Disbursements  
From Business Unit 12700 To Business Unit 12700  
For the Month of August, 2023

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 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**  
**CLASS 79901**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Beg			<b>0.00</b>	<b>0.00</b>				<b>0.00</b>	<b>0.00</b>
1-Jul	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-Aug	(127,335.36)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
3-Sep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
4-Oct	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
5-Nov	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
6-Dec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
7-Jan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
8-Feb	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
9-Mar	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
10-Apr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,335.36
Column Totals:	(127,335.36)	0.00	0.00	0.00	0.00	0.00	0.00		
Current Ledger Balance:			<u>0.00</u>	<u>0.00</u>					
<b>Class/Fund Balances:</b>								<u>0.00</u>	<u>127,335.36</u>
								Current Ledger Balance-Liabilities:	0.00
								<b>*Budgeted Cash Balance:</b>	<u>127,335.36</u>

\*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.



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 Summary of Receipts and Disbursements  
 From Business Unit 12700 To Business Unit 12700  
 For the Month of August, 2023

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**BUSINESS UNIT 12700**

**CLASS**

Acctg Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables Incr (Decr) 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100 and 631150	Transfers Out Debit 621000,621150, 631200, and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
Column Totals:	(127,335.36)	512,715.09	10,292.65	0.00	0.00	(478,236.00)	0.00		
Prior Year AP BU Balance:			<b>(10,292.65)</b>	<b>0.00</b>					
Current AP Business Unit Balance:			<b>(0.00)</b>	<b>0.00</b>					
<b>Business Unit Balances:</b>							<b>0.00</b>	<b>713,436.84</b>	

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PHENDRICKS

**From Agency :12700 To Agency :12700**

**Six Digit Expenditure Detail Report**

Date/Time Processed: 9/1/2023 : 9:30:57 AM



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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	19301	0100042	23								
			00014411	521310		08/15/2023			306.50	ISABELLA MILLER	0000573715
Bud Ref Total									<u>306.50</u>		
Dept Total									<u>306.50</u>		
12700	19301	0100043	23								
			00014396	521310		08/10/2023			222.53	BROOKS,MICHELLE LEA	0000375233
Bud Ref Total									<u>222.53</u>		
Dept Total									<u>222.53</u>		
12700	19301	8800001	23								
			00014383	532170		08/02/2023	1279002678		220.00	SHI INTERNATIONAL CORP	0000014268
			00014384	532160		08/03/2023	1279002589		86.92	NTT DATA AMERICAS INC	0000501794
			00014385	532160		08/03/2023	1279002701		29.25	NTT DATA AMERICAS INC	0000501794
			00014386	532160		08/03/2023	1279002699		55.94	NTT DATA AMERICAS INC	0000501794
			00014387	532160		08/03/2023	1279002700		38.01	NTT DATA AMERICAS INC	0000501794
			00014390	532160		08/03/2023	1279002603		101.70	DELL FINANCIAL SERVICES LLC	0000064944
			00014390	532160		08/03/2023	1279002603		242.75	DELL FINANCIAL SERVICES LLC	0000064944
			00014390	532160		08/03/2023	1279002603		182.81	DELL FINANCIAL SERVICES LLC	0000064944
Bud Ref Total									<u>957.38</u>		
Dept Total									<u>957.38</u>		
Class Total									<u>1,486.41</u>		



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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	19401	0100002	24								
				00014373	532110	08/01/2023	1279002337		6,814.30	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00014379	532110	08/01/2023	1279002337		6,814.30	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00014393	515580	08/10/2023	1279002716		2,260.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00014394	515610	08/14/2023	1279002716		10.55	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00014407	515580	08/14/2023	1279002708		223.84	MEADOWS CENTER FOR OPPORTUNITY INC	0000073926
				00014412	536130	08/15/2023	1279002734		95.13	STAPLES INC	0000067919
				00014412	536140	08/15/2023	1279002734		117.92	STAPLES INC	0000067919
				00014413	536140	08/18/2023	1279002734		43.68	STAPLES INC	0000067919
				00014424	515060	08/25/2023	1279002716		1,134.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
Bud Ref Total									17,513.72		
Dept Total									17,513.72		
12700	19401	0100042	24								
				00014430	521230	08/28/2023			259.50	DILL,DANIELLE M	0000385466
				00014430	521240	08/28/2023			41.00	DILL,DANIELLE M	0000385466
				00014430	521210	08/28/2023			24.89	DILL,DANIELLE M	0000385466
				00014430	521250	08/28/2023			120.00	DILL,DANIELLE M	0000385466
Bud Ref Total									445.39		
Dept Total									445.39		
12700	19401	0100301	24								
				00014402	515750	08/11/2023	1279002726		1,250.00	GRISSOM,STEPHEN E	0000093951
				00014402	515750	08/14/2023	1279002726		(1,250.00)	GRISSOM,STEPHEN E	0000093951
				00014402	515750	08/15/2023	1279002726		1,250.00	GRISSOM,STEPHEN E	0000093951
				00014414	515750	08/18/2023	1279002726		1,250.00	GRISSOM,STEPHEN E	0000093951
				00014419	515750	08/21/2023	1279002726		1,250.00	GRISSOM,STEPHEN E	0000093951
				00014420	515750	08/21/2023	1279002726		750.00	GRISSOM,STEPHEN E	0000093951



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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	19401	0100301	24								
Bud Ref Total									4,500.00		
Dept Total									4,500.00		
12700	19401	0100681	24								
				00014412	536130	08/15/2023	1279002734		58.68	STAPLES INC	0000067919
				00014412	536140	08/15/2023	1279002734		31.72	STAPLES INC	0000067919
Bud Ref Total									90.40		
Dept Total									90.40		
12700	19401	8800001	24								
				00014399	531130	08/10/2023	1279002730		0.90	AT&T CORP	0000068355
				00014400	531130	08/10/2023	1279002730		1,038.36	AT&T CORP	0000068355
				00014405	532160	08/15/2023	1279002738		198.09	STANDLEY SYSTEMS LLC	0000072751
				00014405	533140	08/15/2023	1279002738		16.67	STANDLEY SYSTEMS LLC	0000072751
				00014405	533140	08/15/2023	1279002738		316.16	STANDLEY SYSTEMS LLC	0000072751
				00014426	532160	08/25/2023	1279002589		86.92	NTT DATA AMERICAS INC	0000501794
				00014427	532160	08/25/2023	1279002700		38.01	NTT DATA AMERICAS INC	0000501794
				00014428	532160	08/25/2023	1279002699		55.94	NTT DATA AMERICAS INC	0000501794
				00014429	532160	08/25/2023	1279002701		29.25	NTT DATA AMERICAS INC	0000501794
Bud Ref Total									1,780.30		
Dept Total									1,780.30		
Class Total									24,329.81		





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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	20000	0100002	24								
				00014395	515990	08/08/2023	1279002715		125.00	AUTHORITY ORDER-PCARD	0000001101
				00014395	531170	08/08/2023	1279002715		20.99	AUTHORITY ORDER-PCARD	0000001101
				00014395	536130	08/08/2023	1279002715		170.97	AUTHORITY ORDER-PCARD	0000001101
				00014395	542120	08/08/2023	1279002715		149.90	AUTHORITY ORDER-PCARD	0000001101
				00014404	515520	08/11/2023	1279002714		12.60	LANGUAGE LINE SERVICES INC	0000066094
				00014408	532140	08/15/2023	1279002719		21.50	EUREKA WATER COMPANY	0000056877
				00014408	536140	08/15/2023	1279002719		4.99	EUREKA WATER COMPANY	0000056877
				00014409	536140	08/15/2023	1279002719		22.35	EUREKA WATER COMPANY	0000056877
				00014410	536140	08/15/2023	1279002719		22.35	EUREKA WATER COMPANY	0000056877
Bud Ref Total									550.65		
Dept Total									550.65		
12700	20000	0100003	24								
				00014395	522110	08/08/2023	1279002715		574.96	AUTHORITY ORDER-PCARD	0000001101
Bud Ref Total									574.96		
Dept Total									574.96		
12700	20000	0100040	24								
				00014395	536130	03 08/08/2023	1279002715		64.99	AUTHORITY ORDER-PCARD	0000001101
				00014395	536130	02 08/08/2023	1279002715		33.98	AUTHORITY ORDER-PCARD	0000001101
Bud Ref Total									98.97		



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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	20000	0100040	23								
				00014416	536130	08/22/2023	1279002689		293.00	OKLAHOMA DEPARTMENT OF CORRECTIONS	0000000131
Bud Ref Total									<u>293.00</u>		
Dept Total									<u>391.97</u>		
12700	20000	0100042	24								
				00014381	521120	08/01/2023			117.50	BOYKIN,JAMES	0000569052
				00014382	521120	08/01/2023			117.50	RODRIGUEZ-CASTANEDA,MARIA ISABEL	0000545198
				00014391	521110	08/03/2023			140.17	DILL,DANIELLE M	0000385466
				00014391	521140	08/03/2023			10.65	DILL,DANIELLE M	0000385466
				00014395	536140	08/08/2023	1279002715		654.08	AUTHORITY ORDER-PCARD	0000001101
				00014395	534110	08/08/2023	1279002715		262.72	AUTHORITY ORDER-PCARD	0000001101
				00014395	531120	08/08/2023	1279002715		49.59	AUTHORITY ORDER-PCARD	0000001101
				00014395	522110	08/08/2023	1279002715		1,061.22	AUTHORITY ORDER-PCARD	0000001101
				00014395	522131	08/08/2023	1279002715		392.00	AUTHORITY ORDER-PCARD	0000001101
				00014395	536130	08/08/2023	1279002715		684.51	AUTHORITY ORDER-PCARD	0000001101
				00014395	522150	08/08/2023	1279002715		1,875.00	AUTHORITY ORDER-PCARD	0000001101
Bud Ref Total									<u>5,364.94</u>		
12700	20000	0100042	23								
				00014397	515400	08/10/2023	1279002585		4,000.00	MENTAL HEALTH AND SUBSTANCE ABUSE SERV	0000000452
Bud Ref Total									<u>4,000.00</u>		
Dept Total									<u>9,364.94</u>		



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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	20000	0100043	24								
			00014421	515650		08/21/2023	1279002724		135.00	STATE BUREAU OF INVESTIGATION	000000308
Bud Ref Total									<u>135.00</u>		
Dept Total									<u>135.00</u>		
12700	20000	0100044	24								
			00014395	534110		08/08/2023	1279002715		181.00	AUTHORITY ORDER-PCARD	000001101
Bud Ref Total									<u>181.00</u>		
12700	20000	0100044	23								
			00014389	554120		08/03/2023	1279002568		7,084.85	OKLAHOMA INTERVIEWING SERVICES INC	0000257558
Bud Ref Total									<u>7,084.85</u>		
Dept Total									<u>7,265.85</u>		
12700	20000	0100090	23								
			00014388	554120		08/03/2023	1279002437		742.23	BIG BROTHERS BIG SISTERS OF OKLAHOMA INC	0000340792
Bud Ref Total									<u>742.23</u>		
Dept Total									<u>742.23</u>		



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<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
12700	20000	0100301	24								
			00014398	515750		08/10/2023	1279002727		1,250.00	KEYS FOR HOPE PLLC	0000402108
Bud Ref Total									<u>1,250.00</u>		
Dept Total									<u>1,250.00</u>		
12700	20000	8800001	24								
			00014356	519130		08/02/2023			(25.00)	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00014356	519130		08/02/2023			25.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
Bud Ref Total									<u>0.00</u>		
Dept Total									<u>0.00</u>		
Class Total									<u>20,275.60</u>		
12700	99400										
			H0489982	633110		08/25/2023			93.86	AMERICAN FAMILY LIFE ASSURANCE CO	0000171740
			H0489983	633110		08/25/2023			385.24	WASHINGTON NATIONAL INSURANCE COMPANY	0000016979
			H0489984	633190		08/25/2023			51.00	OKLA PUBLIC EMPLOYEES ASSOC	0000175893
Bud Ref Total									<u>530.10</u>		
Dept Total									<u>530.10</u>		
Class Total									<u>530.10</u>		
Business unit Total									<u>46,621.92</u>		
Report Grand Total									<u>46,621.92</u>		



Six Digit Expenditure Detail report

From 08/01/2023 To 08/31/2023

Business Class Dept Budget Voucher Acct Sub Journal PO ID CFDA Number Amount Vendor Name Vendor ID  
Unit Ref Account date

Summary By Transaction Type

<u>Transaction Type</u>	<u>Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Net Amount</u>
REG	REGULAR VOUCHER	46,621.92	0.00	46,621.92
				<u>46,621.92</u>

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State of Oklahoma

Outstanding Encumbrances

From Business Unit: 12700 To Business Unit: 12700

Date/time Printed: 9/1/2023 : 9:30:22 AM

As of September 1, 2023

PHENDRICKS

Process Instance 27962899



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase Order</u>	<u>Line</u>	<u>Sched Line</u>	<u>Dist Line</u>	<u>Date</u>	<u>Acct</u>	<u>Sub Acct</u>	<u>Fund Code</u>	<u>DeptID</u>	<u>Oper Unit</u>	<u>Contract ID</u>	<u>Balance Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
<u>12700</u>	<u>19201</u>	<u>88</u>	<u>22</u>										
1279002427	2	1	2	4/5/23	533140	1000	8800001		0000005866		9.74	0000072751	STANDLEY SYSTEMS LLC
1279002427	3	1	2	4/5/23	533140	1000	8800001		0000005866		90.02	0000072751	STANDLEY SYSTEMS LLC
<u>Budget Ref Total</u>											<u>99.76</u>		
<u>Department Total</u>											<u>99.76</u>		
<u>Class Total</u>											<u>99.76</u>		
<u>12700</u>	<u>19211</u>	<u>88</u>	<u>23</u>										
1279002684	1	1	1	3/6/23	515360	1000	8800001				100,000.00	0000000760	UNIVERSITY OF OKLAHOMA
<u>Budget Ref Total</u>											<u>100,000.00</u>		
<u>Department Total</u>											<u>100,000.00</u>		
<u>Class Total</u>											<u>100,000.00</u>		
<u>12700</u>	<u>19301</u>	<u>01</u>	<u>23</u>										
1279002596	1	1	1	7/6/22	601100	1000	0100002				551.98	0000001101	AUTHORITY ORDER-PCARD
1279002607	2	1	1	7/26/22	519130	1000	0100002				1,130.17	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	4	1	1	7/26/22	515560	1000	0100002				2,000.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	5	1	1	7/26/22	532142	1000	0100002				4,579.90	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	7	1	1	7/26/22	534290	1000	0100002				683.16	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	8	1	1	7/26/22	515060	1000	0100002				893.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	9	1	1	7/26/22	512310	1000	0100002				1,979.66	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	10	1	1	7/26/22	531310	1000	0100002				4,662.59	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	11	1	1	7/26/22	515610	1000	0100002				116.76	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	12	1	1	7/26/22	534310	1000	0100002				163.13	0000000090	OFFICE OF MANAGEMENT & EN
1279002617	1	1	1	8/26/22	601100	1000	0100002				4,731.19	0000001100	AUTHORITY ORDER VENDOR



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase Order</u>	<u>Line</u>	<u>Sched Line</u>	<u>Dist Line</u>	<u>Date</u>	<u>Acct</u>	<u>Sub Acct</u>	<u>Fund Code</u>	<u>DeptID</u>	<u>Oper Unit</u>	<u>Contract ID</u>	<u>Balance Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
<u>12700</u>	<u>19301</u>	<u>01</u>	<u>23</u>										
1279002621	1	1	1	9/7/22	515060		1000	0100002			9,177.50	0000000300	STATE AUDITOR AND INSPECT
<u>Budget Ref Total</u>											30,669.04		
<u>Department Total</u>											30,669.04		
<u>12700</u>	<u>19301</u>	<u>88</u>	<u>23</u>										
1279002589	1	1	1	6/9/22	532160		1000	8800001		0000005726	217.30	0000501794	NTT DATA AMERICAS INC
1279002601	1	1	1	7/14/22	541230		1000	8800001		0000006252	233.72	0000068355	AT&T CORP
1279002601	2	1	1	7/14/22	531130		1000	8800001		0000006252	478.52	0000068355	AT&T CORP
1279002606	1	1	1	7/22/22	601100		1000	8800001			3,957.15	0000001101	AUTHORITY ORDER-PCARD
1279002678	1	1	1	1/18/23	532170		1000	8800001		0000006405	1,534.20	0000014268	SHI INTERNATIONAL CORP
1279002678	2	1	1	1/18/23	532170		1000	8800001		0000006405	808.21	0000014268	SHI INTERNATIONAL CORP
1279002678	3	1	1	1/18/23	532170		1000	8800001		0000006405	323.04	0000014268	SHI INTERNATIONAL CORP
1279002696	1	1	1	4/19/23	532160		1000	8800001		0000004862	235.56	0000064944	DELL FINANCIAL SERVICES L
1279002703	1	1	1	5/18/23	532160		1000	8800001		0000004862	78.28	0000064944	DELL FINANCIAL SERVICES L
1279002704	1	1	1	5/18/23	532160		1000	8800001		0000004862	78.28	0000064944	DELL FINANCIAL SERVICES L
1279002705	1	1	1	5/22/23	532160		1000	8800001			198.09	0000072751	STANDLEY SYSTEMS LLC
1279002705	2	1	1	5/22/23	541120		1000	8800001			0.60	0000072751	STANDLEY SYSTEMS LLC
1279002710	1	1	1	5/30/23	532160		1000	8800001		0000004862	78.28	0000064944	DELL FINANCIAL SERVICES L
<u>Budget Ref Total</u>											8,221.23		
<u>Department Total</u>											8,221.23		
<u>Class Total</u>											38,890.27		
<u>12700</u>	<u>19401</u>	<u>01</u>	<u>24</u>										
1279002337	5	1	1	4/5/23	532110		1000	0100002			68,143.00	0000264399	OKLAHOMA PROPERTY INVESTO
1279002708	1	1	1	5/23/23	515580		1000	0100002		0000003042	276.16	0000073926	MEADOWS CENTER FOR OPPORT
1279002713	1	1	1	6/8/23	515010		1000	0100002			24,246.48	0000000049	ATTORNEY GENERAL





Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase Order</u>	<u>Line</u>	<u>Sched Line</u>	<u>Dist Line</u>	<u>Date</u>	<u>Acct</u>	<u>Sub Acct</u>	<u>Fund Code</u>	<u>DeptID</u>	<u>Oper Unit</u>	<u>Contract ID</u>	<u>Balance Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
12700	19401	01	24										
1279002715	1	1	1	6/8/23	601100	1000	0100002				43,699.09	0000001101	AUTHORITY ORDER-PCARD
1279002716	1	1	1	6/8/23	515580	1000	0100002				1,979.99	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	2	1	1	6/8/23	519130	1000	0100002				3,600.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	4	1	1	6/8/23	515560	1000	0100002				2,000.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	5	1	1	6/8/23	532142	1000	0100002				9,000.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	6	1	1	6/8/23	522113	1000	0100002				4,783.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	8	1	1	6/8/23	515060	1000	0100002				11,466.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	9	1	1	6/8/23	512310	1000	0100002				3,324.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	10	1	1	6/8/23	531310	1000	0100002				8,700.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	11	1	1	6/8/23	515610	1000	0100002				161.98	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	12	1	1	6/8/23	515610	1000	0100002				275.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002717	1	1	1	6/8/23	601100	1000	0100002				5,000.00	0000001100	AUTHORITY ORDER VENDOR
1279002718	1	1	1	6/8/23	515060	1000	0100002				14,000.00	0000000300	STATE AUDITOR AND INSPECT
1279002734	1	1	1	6/14/23	536140	1000	0100002				5,711.79	0000067919	STAPLES INC
1279002734	1	1	2	6/14/23	536140	1000	0100032				93.26	0000067919	STAPLES INC
1279002734	1	1	3	6/14/23	536140	1000	0100040				186.52	0000067919	STAPLES INC
1279002734	1	1	4	6/14/23	536140	1000	0100042				559.55	0000067919	STAPLES INC
1279002734	1	1	5	6/14/23	536140	1000	0100043				373.04	0000067919	STAPLES INC
1279002734	1	1	6	6/14/23	536140	1000	0100044				932.59	0000067919	STAPLES INC
1279002726	1	1	1	6/9/23	515750	1000	0100301				23,500.00	0000093951	GRISSOM,STEPHEN E
1279002734	1	1	7	6/14/23	536140	1000	0100681				96.12	0000067919	STAPLES INC

Budget Ref Total

232,107.57

Department Total

232,107.57

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
12700	19401	88	24										
1279002589	1	1	2	6/9/22	532160	1000	8800001		0000005726		956.12	0000501794	NTT DATA AMERICAS INC
1279002699	1	1	2	5/10/23	532160	1000	8800001		0000005726		615.34	0000501794	NTT DATA AMERICAS INC



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase Order</u>	<u>Line</u>	<u>Sched Line</u>	<u>Dist Line</u>	<u>Date</u>	<u>Acct</u>	<u>Sub Acct</u>	<u>Fund Code</u>	<u>DeptID</u>	<u>Oper Unit</u>	<u>Contract ID</u>	<u>Balance Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
<u>12700</u>	<u>19401</u>	<u>88</u>	<u>24</u>										
1279002700	1	1	2	5/10/23	532160	1000	8800001		0000005726		418.11	0000501794	NTT DATA AMERICAS INC
1279002701	1	1	2	5/10/23	532160	1000	8800001		0000005726		29.25	0000501794	NTT DATA AMERICAS INC
1279002729	1	1	1	6/13/23	531170	1000	8800001				3,350.00	0000411691	LEGISLATIVE INFO SERVICE
1279002730	1	1	1	6/13/23	541230	1000	8800001		0000006252		250.00	0000068355	AT&T CORP
1279002730	2	1	1	6/13/23	531130	1000	8800001		0000006252		12,479.89	0000068355	AT&T CORP
1279002731	1	1	1	6/13/23	601100	1000	8800001				5,000.00	0000001101	AUTHORITY ORDER-PCARD
1279002732	1	1	1	6/13/23	532160	1000	8800001		0000004862		564.00	0000064944	DELL FINANCIAL SERVICES L
1279002738	1	1	1	6/19/23	532160	1000	8800001		0000006011		198.09	0000072751	STANDLEY SYSTEMS LLC
1279002738	1	1	2	6/19/23	532160	1000	8800001		0000006011		1,980.90	0000072751	STANDLEY SYSTEMS LLC
1279002738	2	1	1	6/19/23	533140	1000	8800001		0000006011		135.52	0000072751	STANDLEY SYSTEMS LLC
1279002738	2	1	2	6/19/23	533140	1000	8800001		0000006011		760.92	0000072751	STANDLEY SYSTEMS LLC
1279002738	3	1	1	6/19/23	533140	1000	8800001		0000006011		245.39	0000072751	STANDLEY SYSTEMS LLC
1279002738	3	1	2	6/19/23	533140	1000	8800001		0000006011		910.77	0000072751	STANDLEY SYSTEMS LLC
<u>Budget Ref Total</u>											<u>27,894.30</u>		
<u>Department Total</u>											<u>27,894.30</u>		
<u>Class Total</u>											<u>260,001.87</u>		
<u>12700</u>	<u>20000</u>	<u>01</u>	<u>21</u>										
1279002436	1	1	2	5/17/21	522150	1000	0100032				360.00	0000000452	MENTAL HEALTH AND SUBSTAN
<u>Budget Ref Total</u>											<u>360.00</u>		
<u>12700</u>	<u>20000</u>	<u>01</u>	<u>23</u>										
1279002567	2	1	1	4/5/22	522150	1000	0100002				600.00	0000077599	NATIONAL ALLIANCE CHILD T
1279002571	1	1	1	4/6/22	515520	1000	0100002		0000005337		306.64	0000063438	SLRS-SIGN LANGUAGE RESOUR
1279002593	1	1	1	6/28/22	515520	1000	0100002		0000005469		1,900.00	0000066094	LANGUAGE LINE SERVICES IN
1279002593	2	1	1	6/28/22	515520	1000	0100002		0000005469		1,487.40	0000066094	LANGUAGE LINE SERVICES IN



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase</u>		<u>Sched</u>	<u>Dist</u>			<u>Sub</u>	<u>Fund</u>		<u>Oper</u>		<u>Balance</u>		<u>Vendor Name</u>
<u>Order</u>	<u>Line</u>	<u>Line</u>	<u>Line</u>	<u>Date</u>	<u>Acct</u>	<u>Acct</u>	<u>Code</u>	<u>DeptID</u>	<u>Unit</u>	<u>Contract ID</u>	<u>Remaining</u>	<u>Vendor ID</u>	
12700	20000	01	23										
1279002593	3	1	1	6/28/22	515520		1000	0100002		0000005469	1,000.00	0000066094	LANGUAGE LINE SERVICES IN
1279002607	3	1	1	7/26/22	531150		1000	0100002			600.50	0000000090	OFFICE OF MANAGEMENT & EN
1279002607	6	1	1	7/26/22	522113		1000	0100002			4,559.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002613	1	1	1	8/23/22	536140		1000	0100002			4,640.13	0000067919	STAPLES INC
1279002616	1	1	1	8/25/22	515660		1000	0100002			3,667.56	0000319442	OKLAHOMA POLICY INSTITUTE
1279002624	1	1	1	9/30/22	522150		1000	0100002			125.00	0000058322	OKLAHOMA INSTITUTE FOR CH
1279002676	3	1	1	1/5/23	532140		1000	0100002			3.50	0000056877	EUREKA WATER COMPANY
1279002571	2	1	1	4/6/22	515520		1000	0100032			342.27	0000063438	SLRS-SIGN LANGUAGE RESOUR
1279002598	1	1	2	7/7/22	515540		1000	0100032			3,225.00	0000085977	LISA L SMITH
1279002613	1	1	2	8/23/22	536140		1000	0100032			33.52	0000067919	STAPLES INC
1279002567	1	1	1	4/5/22	515540	02	1000	0100040			4,583.34	0000077599	NATIONAL ALLIANCE CHILD T
1279002567	3	1	1	4/5/22	515540		1000	0100040			4,896.74	0000077599	NATIONAL ALLIANCE CHILD T
1279002577	1	1	1	4/19/22	515400	02	1000	0100040			459.64	0000000773	OSU-CENTER FOR HEALTH SCI
1279002613	1	1	3	8/23/22	536140		1000	0100040			1,500.00	0000067919	STAPLES INC
1279002681	1	1	1	2/23/23	532130		1000	0100040			1,234.70	0000460236	COVELL PARTNERS IN DEVELO
1279002683	1	1	2	3/1/23	536110		1000	0100040			34.00	0000186283	UNIV OF CENTRAL OKLA FOUN
1279002685	1	1	4	3/7/23	522150		1000	0100040			99.00	0000000770	BOARD OF REGENTS OF THE U
1279002689	3	1	1	3/17/23	541110		1000	0100040			598.00	0000000131	OKLAHOMA DEPARTMENT OF CO
1279002613	1	1	4	8/23/22	536140		1000	0100042			410.04	0000067919	STAPLES INC
1279002623	1	1	1	9/19/22	536170		1000	0100042			874.07	0000071915	THE SAXTON GROUP LLC
1279002677	1	1	1	1/13/23	515660		1000	0100042			515.00	0000001100	AUTHORITY ORDER VENDOR
1279002689	3	1	2	3/17/23	541110		1000	0100042			598.00	0000000131	OKLAHOMA DEPARTMENT OF CO
1279002570	1	1	1	4/6/22	515650		1000	0100043			661.00	0000000308	STATE BUREAU OF INVESTIGA
1279002594	1	1	1	6/28/22	554120		1000	0100043			2,000.00	0000064336	TULSA COUNTY
1279002613	1	1	5	8/23/22	536140		1000	0100043			246.23	0000067919	STAPLES INC
1279002685	1	1	1	3/7/23	522150		1000	0100043			800.00	0000000770	BOARD OF REGENTS OF THE U
1279002685	1	1	2	3/7/23	522131		1000	0100043			7,216.00	0000000770	BOARD OF REGENTS OF THE U



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase</u>		<u>Sched</u>	<u>Dist</u>			<u>Sub</u>	<u>Fund</u>		<u>Oper</u>		<u>Balance</u>		
<u>Order</u>	<u>Line</u>	<u>Line</u>	<u>Line</u>	<u>Date</u>	<u>Acct</u>	<u>Acct</u>	<u>Code</u>	<u>DeptID</u>	<u>Unit</u>	<u>Contract ID</u>	<u>Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
<u>12700</u>	<u>20000</u>	<u>01</u>	<u>23</u>										
1279002685	1	1	6	3/7/23	522150	1000	0100043				1,120.00	0000000770	BOARD OF REGENTS OF THE U
1279002568	1	1	1	4/6/22	554120	1000	0100044				489.06	0000257558	OKLAHOMA INTERVIEWING SER
1279002613	1	1	6	8/23/22	536140	1000	0100044				958.72	0000067919	STAPLES INC
1279002637	1	1	1	11/9/22	554120	1000	0100044				1,905.00	0000554547	MARY TWIS
1279002639	2	1	1	11/9/22	515660	1000	0100044				875.00	0000000531	ROSE STATE COLLEGE
1279002682	1	1	1	2/28/23	554120	1000	0100044				1,000.00	0000491667	ZERO ABUSE PROJECT
1279002685	1	1	5	3/7/23	522150	1000	0100044				390.00	0000000770	BOARD OF REGENTS OF THE U
1279002437	2	1	1	5/18/21	554120	1000	0100090				2,400.94	0000340792	BIG BROTHERS BIG SISTERS
1279002688	1	1	1	3/14/23	531250	1000	0100090				1,007.00	0000295985	ARIZONA STATE UNIVERSITY
1279002695	1	1	1	4/12/23	515660	1000	0100090				5,275.00	0000565586	THE FANCY HIPPIE GROUP LL
1279002588	1	1	1	6/9/22	515750	1000	0100301				6,250.00	0000401542	G PARKS PHD PLLC
1279002600	1	1	2	7/14/22	515750	1000	0100301				3,750.00	0000402108	KEYS FOR HOPE PLLC
1279002602	1	1	1	7/14/22	515750	1000	0100301				6,250.00	0000093951	GRISSOM,STEPHEN E
1279002572	1	1	1	4/6/22	515540	1000	0100401				10,000.00	0000000770	BOARD OF REGENTS OF THE U
1279002604	1	1	1	7/18/22	515540	1000	0100401				16,400.00	0000000770	BOARD OF REGENTS OF THE U
1279002613	1	1	7	8/23/22	536140	1000	0100681				104.35	0000067919	STAPLES INC
<u>Budget Ref Total</u>											<u>107,391.35</u>		
<u>12700</u>	<u>20000</u>	<u>01</u>	<u>24</u>										
1279002712	1	1	1	6/8/23	515520	1000	0100002			0000006473	1,000.00	0000063438	SLRS-SIGN LANGUAGE RESOUR
1279002714	1	1	1	6/8/23	515520	1000	0100002			0000005469	2,500.00	0000066094	LANGUAGE LINE SERVICES IN
1279002714	2	1	1	6/8/23	515520	1000	0100002			0000005469	1,487.40	0000066094	LANGUAGE LINE SERVICES IN
1279002714	3	1	1	6/8/23	515520	1000	0100002			0000005469	1,000.00	0000066094	LANGUAGE LINE SERVICES IN
1279002716	1	1	2	6/8/23	515580	1000	0100002				22,880.01	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	3	1	1	6/8/23	531150	1000	0100002				2,555.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002716	7	1	1	6/8/23	534310	1000	0100002				1,500.00	0000000090	OFFICE OF MANAGEMENT & EN
1279002719	1	1	1	6/8/23	536140	1000	0100002				670.50	0000056877	EUREKA WATER COMPANY



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase</u>		<u>Sched</u>	<u>Dist</u>			<u>Sub</u>	<u>Fund</u>		<u>Oper</u>		<u>Balance</u>		
<u>Order</u>	<u>Line</u>	<u>Line</u>	<u>Line</u>	<u>Date</u>	<u>Acct</u>	<u>Acct</u>	<u>Code</u>	<u>DeptID</u>	<u>Unit</u>	<u>Contract ID</u>	<u>Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
12700	20000	01	24										
1279002719	2	1	1	6/8/23	536140		1000	0100002			54.89	0000056877	EUREKA WATER COMPANY
1279002719	3	1	1	6/8/23	532140		1000	0100002			236.50	0000056877	EUREKA WATER COMPANY
1279002744	1	1	1	8/25/23	532130		1000	0100002			900.00	0000526805	RIVERSPORT FOUNDATION
1279002744	2	1	1	8/25/23	536170		1000	0100002			503.76	0000526805	RIVERSPORT FOUNDATION
1279002712	2	1	1	6/8/23	515520		1000	0100032		0000006473	2,200.00	0000063438	SLRS-SIGN LANGUAGE RESOUR
1279002721	1	1	1	6/8/23	515440		1000	0100032			5,325.00	0000085977	LISA L SMITH
1279002721	1	1	2	6/8/23	515440		1000	0100032			9,675.00	0000085977	LISA L SMITH
1279002707	1	1	1	5/22/23	515660	02	1000	0100040			15,500.00	0000413133	WASHINGTON REGIONAL AREA
1279002709	1	1	1	5/30/23	515400	02	1000	0100040			50,000.00	0000000773	OSU-CENTER FOR HEALTH SCI
1279002733	1	1	1	6/13/23	515400		1000	0100040			41,815.00	0000077599	NATIONAL ALLIANCE CHILD T
1279002733	2	1	1	6/13/23	515400		1000	0100040			7,060.00	0000077599	NATIONAL ALLIANCE CHILD T
1279002741	1	1	1	7/3/23	515660		1000	0100040			45,000.00	0000572329	BE STRONG FAMILIES
1279002742	1	1	1	7/24/23	515660	03	1000	0100040			3,040.00	0000460236	COVELL PARTNERS IN DEVELO
1279002702	1	1	1	5/11/23	515660		1000	0100042			15,000.00	0000000452	MENTAL HEALTH AND SUBSTAN
1279002722	1	1	1	6/9/23	515660		1000	0100042			10,000.00	0000001100	AUTHORITY ORDER VENDOR
1279002745	1	1	1	8/30/23	522150		1000	0100042			60.00	0000564081	HUNGER FREE OKLAHOMA INC
1279002746	1	1	1	8/31/23	522150		1000	0100042			50.00	0000073762	RAINBOW FLEET INC
1279002724	1	1	1	6/9/23	515650		1000	0100043			1,045.00	0000000308	STATE BUREAU OF INVESTIGA
1279002725	1	1	1	6/9/23	554120		1000	0100043			30,000.00	0000064336	TULSA COUNTY
1279002722	1	1	2	6/9/23	515660		1000	0100044			10,000.00	0000001100	AUTHORITY ORDER VENDOR
1279002723	1	1	1	6/9/23	515400		1000	0100090			2,500.00	0000534891	ASHLEY HARVEY
1279002735	1	1	1	6/15/23	554120		1000	0100090			75,000.00	0000340792	BIG BROTHERS BIG SISTERS
1279002743	1	1	1	8/14/23	522150		1000	0100090			5,000.00	0000575140	ASSOC FOR JUSTICE INVOLV
1279002727	1	1	1	6/9/23	515750		1000	0100301			43,750.00	0000402108	KEYS FOR HOPE PLLC
1279002728	1	1	1	6/9/23	515750		1000	0100301			6,250.00	0000401542	G PARKS PHD PLLC

Budget Ref Total

413,558.06

Department Total

521,309.41





Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase Order</u>	<u>Line</u>	<u>Sched Line</u>	<u>Dist Line</u>	<u>Date</u>	<u>Acct</u>	<u>Sub Acct</u>	<u>Fund Code</u>	<u>DeptID</u>	<u>Oper Unit</u>	<u>Contract ID</u>	<u>Balance Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>
<u>12700</u>	<u>20000</u>	<u>88</u>	<u>23</u>										
1279002610	1	1	1	8/10/22	531130	1000	8800001		0000004876		84.00	0000241742	CARASOFT TECHNOLOGY CORP
1279002613	2	1	1	8/23/22	536140	1000	8800001				96.92	0000067919	STAPLES INC
1279002684	1	1	2	3/6/23	515440	1000	8800001				29,024.47	0000000760	UNIVERSITY OF OKLAHOMA
1279002740	1	1	1	6/27/23	532160	1000	8800001		0000004175		539.43	0000064870	DELL MARKETING LP
1279002740	2	1	1	6/27/23	532160	1000	8800001		0000004175		4,530.96	0000064870	DELL MARKETING LP
<u>Budget Ref Total</u>											<u>34,275.78</u>		
<u>12700</u>	<u>20000</u>	<u>88</u>	<u>24</u>										
1279002734	2	1	1	6/14/23	536140	1000	8800001		0000005909		600.00	0000067919	STAPLES INC
1279002736	1	1	1	6/19/23	531130	1000	8800001		0000004876		4,410.00	0000241742	CARASOFT TECHNOLOGY CORP
1279002737	1	1	1	6/19/23	531130	1000	8800001		0000005721		1,204.57	0000054096	COX COMMUNICATIONS INC
1279002737	2	1	1	6/19/23	531130	1000	8800001		0000005721		13,250.23	0000054096	COX COMMUNICATIONS INC
<u>Budget Ref Total</u>											<u>19,464.80</u>		
<u>Department Total</u>											<u>53,740.58</u>		
<u>Class Total</u>											<u>575,049.99</u>		
<u>Business Unit Total</u>											<u>974,041.89</u>		
<u>Grand Total</u>											<u>974,041.89</u>		



Outstanding Encumbrances  
From Business Unit : 12700 To Business Unit : 12700  
As of September 1,2023

<u>BU</u>	<u>Class</u>	<u>Dept</u>	<u>BRef</u>										
<u>Purchase</u>		<u>Sched</u>	<u>Dist</u>			<u>Sub</u>	<u>Fund</u>		<u>Oper</u>		<u>Balance</u>		
<u>Order</u>	<u>Line</u>	<u>Line</u>	<u>Line</u>	<u>Date</u>	<u>Acct</u>	<u>Acct</u>	<u>Code</u>	<u>DeptID</u>	<u>Unit</u>	<u>Contract ID</u>	<u>Remaining</u>	<u>Vendor ID</u>	<u>Vendor Name</u>

## 2023 FSMDT Annual Review Outcomes

September 8, 2023

Oklahoma Commission on Children and Youth  
ATTN: Commissioners  
2915 N. Classen Blvd., Suite 300  
Oklahoma City, OK 73106

Dear Commissioners:

The following list is of Oklahoma freestanding multidisciplinary child abuse (FSMDT) teams by primary County that completed the required annual review process for July 2022 through June 2023. These 37 FSMDT all met “Functioning” eligibility standards as set forth in Oklahoma Administrative Code §135:10-25 and are hereby nominated to receive Child Abuse Multidisciplinary Team Account funding for calendar year 2024.

Adair	Haskell	Noble
Atoka	Jackson (Harmon, Kiowa, Tillman)	Nowata
Beckham (Roger Mills)	Johnston	Okfuskee
Blaine	Kingfisher	Oklahoma
Cherokee	Latimer	Okmulgee
Choctaw	Lincoln	Pushmataha
Coal	Logan	Seminole
Comanche	Love	Stephens (Jefferson)
Craig	Marshall	Texas (Beaver, Cimarron, Harper)
Creek	Mayes	Wagoner
Custer/Washita	McClain	Woodward
Grady	McIntosh	
Garvin	Murray	

The following Oklahoma freestanding multidisciplinary child abuse (FSMDT) team completed the required review process for July 2022 through June 2023. This FSMDT met “Provisionally Functioning” eligibility standards as set forth in Oklahoma Administrative Code §135:10-26 and is hereby nominated to receive Child Abuse Multidisciplinary Team Account funding for calendar year 2024.

Greer

Respectfully,



Brittany Gassner  
Program Manager  
Freestanding Multidisciplinary Teams  
Oklahoma Commission on Children and Youth



OCCY PARENT PARTNERSHIP BOARD (PPB)  
Commissioner Meeting Report – September 15, 2023  
SFY24 / Quarter 1 / July-September

## Background

In 2019, the Children’s Endowment Fund of Oklahoma was created in statute. The funds are to be administered by the Oklahoma Commission on Children and Youth (OCCY), at the direction of the OCCY Commissioners, through a grant process to “stimulate a broad range of innovative programs, activities or research or evaluation that will improve the well-being and reduce the adverse childhood experiences of Oklahoma’s children.” Professionals in the social service sector increasingly recognize the importance of the consumer’s voice in decision-making at the individual, local, state, and national levels to improve policy and practice. For that reason, when the Children’s Endowment fund was enacted, so too was the OCCY Parent Partnership Board (PPB). The PPB aims to connect individuals with lived experiences with OCCY Commissioners to advise the Commissioners and the agency in its effort to Oklahoma’s child-serving systems.

## Activities and Outputs

- In July, OCCY welcomed two new PPB members: **Wyjuana Montgomery** of Oklahoma City and **James Ray** of Edmond.
  - Wyjuana is a mother of two children, and the legal guardian of her 17-year-old niece. By serving on the PPB, Wyjuana’s goal is to partner with juvenile justice organizations to develop innovative practices for diversion, prevention, intervention, and mentorship programs.
  - James is the father of two children. His lived experience includes his own battle with addiction, and sober for more than four years. Throughout this battle, he worked hard to be reunited with his daughter. As a member of the PPB, he hopes to help make changes as well as expand upon the resources that are provided by mental health and substance abuse services.
- PPB member and Co-Chair, Dr. Lana Turner Addison presented at the **McLain High School for Science & Technology parent/community meeting** in Tulsa about the importance of family engagement with schools. (July 20)
- PPB member Tamara Bryan presented at the “**Children’s Rights Matter**” **press conference** held at the state capitol. (July 22)
- PPB member and supporter of the Oklahoma Developmental Disabilities Council, Sara Jacobi helped to coordinate “**The Right to Live and Work**” state capitol gathering to celebrate the anniversary of the passing of the American with Disabilities Act (ADA). (July 26)
- PPB member Se’Naqua Hildreth presented the **Protective Factors Framework** for the staff at Positive Tomorrows. (August 7)
- PPB member and Co-Chair Dr. Lana Turner-Addison coordinated the “**Back 2 School**

**Enrichment Extravaganza”** at Tulsa Technology Center. The event was hosted by the North Tulsa Economic Development Initiative and provided over 300 students with school supplies and backpacks. or bags. (August 11)

- OCCY and the Oklahoma State Department of Health (OSDH) Oklahoma Family Support Network (OFSN) convened the **Oklahoma Community of Practice (CoP): Developing and Sustaining Effective Parent Advisory Committees**. The convening focused parent leader retention and special projects within organizations, boards, and committees. (August 17)
- PPB member Sunnie Jamerson coordinated the **4th Annual Prevention & Recovery in the Park** in partnership with DCCCA, SUPA, and ODMHSAS. Sunnie serves Chair of SUPA’s Board of Directors. (August 19)
- PPB member, Se’Naqua Hildreth shared her positive lived expertise with home visiting and youth programs at the **Parent Promise / Prevent Child Abuse America Melody Lana 2023 Gala** in Oklahoma City. (August 19)
- PPB members Wyjuana Montgomery and Amber Adams attended the **2023 Prevent Child Abuse America Annual Conference** in Baltimore, MD. PPB member Nubia Fiesel was also selected and sponsored by the **Anne E. Casey Foundation** to attend the conference. The conference examined innovative programs and practices, family-focused policies, cutting-edge research, public awareness, and engagement strategies and provided the latest thinking to help drive the field toward upstream prevention so that every child can grow up safe and nurtured. (August 22-24)
- PPB member Delena Sullivan assisted the **Potts Family Foundation** in reviewing and scoring applications to fund community coalitions in gathering data and stories from families with young children were born during the past 3-4 years of the pandemic as to how they were impacted. (September 5-13)

### Upcoming Parent Engagement Activities

- OCCY OKDHS OSDH **State Plan Hispanic Community Café** for parents in partnership with Lilyfield / Empower. (September 12)
- National Family Support Network (NFSN) **Developing & Sustaining Effective Parent Advisory Committees Virtual Training**. (September 18 and 19)
- **Be Strong Families™ Parent Café Training**. (October 30, 31 and November 2)

# Giving OCCY Legal Standing to Represent a Deprived Child's Best Interests

Chris Calvert, J.D., M.S., M.S.<sup>1</sup>

## Introduction

What if one of Oklahoma's abused and neglected children, i.e., a "deprived" child, was receiving poor legal representation, and the juvenile judge in the case was not willing to hold the child's attorney accountable? What if a legal issue adversely affected many deprived children, but no child's attorney was willing to take it on? What if the best interests of the deprived child were best served challenging a statute or appealing a verdict harming the child, but the person representing the child's best interests was not legally able to file a challenge or appeal?<sup>2</sup> In these three instances, what is the child's recourse? In the first two instances, the answer is simple: the deprived child has no recourse. In the third instance, perhaps the child's attorney could file the challenge or appeal, but if that attorney did not want to and the juvenile judge did not make them,<sup>3</sup> once again, the child has no recourse. I believe a law is needed to give OCCY the ability to intervene in a deprived case and attain legal standing on behalf of a child's best interests. But before delving into the particulars of the proposed law, including its pros and cons, here is the story that led to this point.

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<sup>1</sup> I am an attorney who volunteers to represent deprived children. In law school, I completed the year-long Interdisciplinary Training Program (ITP) at the OUHSC's Center on Child Abuse and Neglect (CCAN). I have been published in the Oklahoma Bar Journal, [Trial by Jury. Unequal Protection for Oklahoma's Abused and Neglected Children](#) (August 2020), and I contributed to the 2021 report to the Oklahoma Supreme Court regarding the impact of the pandemic on jury trials and achieving timely permanency for foster children. I have also presented to Oklahoma juvenile judges at their annual conference and the Oklahoma Institute for Child Advocacy regarding the need to eliminate jury trials in deprived cases. I am a former CASA and spent ten years as a volunteer mediator in deprived cases.

<sup>2</sup> This could happen where the child expresses an opinion or takes a position. In that situation, the child's attorney is required to represent the child's expressed interest, and the judge should appoint a guardian ad litem, either a CASA or an attorney, to represent the child's best interests. The guardian ad litem does not have legal standing to challenge statutes or appeal verdicts on the child's behalf. See [Rowe v. Rowe](#), 2009 OK 66. Though [Rowe](#) involved a divorce custody case, the arguments seem equally applicable to a guardian ad litem in a deprived case.

<sup>3</sup> The child's attorney could only file the challenge or appeal if the child was not able to have an expressed interest or any expressed interest aligned with the child's best interests. But the child's attorney is not required to file anything, and the attorney could choose not to file for no other reason than he or she did not want to.

## **The Case That Will Not End**

In 2021, a small online news magazine interviewed me for an article on jury trials in deprived cases. Shortly after the article was published, a frustrated foster parent reached out to me with a case that grabbed my attention. She told me about a six-year-old child who had been in foster care for six years (being removed when he was three months old). At the time she reached out to me, the child had been waiting two years for a jury trial. I asked about the child's attorney, and she said the child was on his second attorney, and, in those six years, neither attorney had ever visited with the child.

I contacted the juvenile judge in the case and requested to be appointed the child's attorney. I sent my resume and verified I was current on the statutorily required training.<sup>4</sup> The message included a commitment to visit with the child as the law requires<sup>5</sup> and my intent to challenge the jury statute so the child could get permanency faster. After not hearing back for several days, I called the judge again. His response was brief and terse: "no, I believe the case is progressing along just fine."<sup>6</sup>

Fast forward two years to this past April when the now eight-year-old child finally got his jury trial. He had not seen his biological parent in four years and testified he wanted to be adopted. But the jury did not terminate parental rights. The jury did not terminate despite overwhelming evidence the parent had not corrected conditions and termination was in the child's best interests. The child's attorney did not appeal the verdict. So today, the child continues languishing in foster care, and he will likely spend at least half of his childhood in foster care without all his rights being protected and the juvenile judge not holding the child's attorney accountable.

### **The Hole in Oklahoma's Legal System Protecting Deprived Children**

The deprived child has the right to challenge harmful statutes, enforce statutory deadlines, appeal harmful verdicts, and have a brief filed on their behalf in an appeal. Yet,

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<sup>4</sup> To qualify to represent a deprived child, an attorney must annually receive six hours of specialized training. 10A O.S. 1-8-101(B)(1).

<sup>5</sup> 10A 1-4-306(A)(2)(b)

<sup>6</sup> It is remarkable that a juvenile judge would characterize a case where the child has spent one-third of their childhood in foster care and their attorney has never visited them as a case that "is progressing along just fine."

generally speaking, these rights are not being protected, neither by the child's attorney, nor by the juvenile judge.

### *A. Challenging Harmful Statutes*

One example of this hole is the statute allowing jury trials in deprived cases when terminating parental rights.<sup>7</sup> There are countless numbers of deprived children languishing in foster care waiting on a jury trial. Does the statute violate the child's due process? Does the statute violate equal protection since jury trials are not used in Title 10 adoption cases that similarly terminate parental rights? Does the statute violate Article V, Section 46 of the Oklahoma Constitution as a special law that regulates court procedure? After a recent report to the Oklahoma Supreme Court showing how jury trials delay permanency, is the Court willing to revisit their decision long ago to create a constitutional right to a jury specifically for deprived cases?<sup>8</sup> These are all valid questions the deprived child has a legal right to ask. Yet the jury statute was enacted in 2002, and no child's attorney has ever challenged the statute or the Court's prior decision.

Part of the problem is conflicts of interest among children's attorneys, with the jury issue again serving as an example. The Tulsa County Public Defender's Office will not let their juvenile defenders take on the jury issue because there is no guarantee every child they represent benefits from eliminating jury trials.<sup>9</sup> This creates a conflict of interest for any Tulsa County juvenile defender representing a deprived child waiting on a jury trial. Non-profit corporations are not immune to conflicts. I used to volunteer as a child's attorney through a non-profit that was contracted to represent deprived children.<sup>10</sup> I could not challenge the jury statute unless I first got approval from the board of directors, assumedly because some see the jury issue as "controversial," and the directors have a fiduciary duty to protect the

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<sup>7</sup> I use this issue as an example because it is the issue with which I am most familiar, having studied and researched it for over eight years.

<sup>8</sup> In 2021, a report was sent to the Oklahoma Supreme Court, a report that then-Chief-Justice Gurich had requested a year earlier asking whether the COVID pandemic was affecting jury trials and lengthening a deprived child's time in foster care. The final report showed that even before the pandemic, jury trials were making it virtually impossible to achieve timely permanency.

<sup>9</sup> From an email exchange with Adam Barnett, who at the time was the Supervising Attorney for the Appellate and Juvenile Divisions of the Tulsa County Public Defender's Office, whom I reached out to in January 2022.

<sup>10</sup> The non-profit corporation is contracted to represent deprived children where there is a perceived conflict of interest with the public defender's office, such as when a public defender is representing the parent in a concurrent criminal matter or the parent is a minor whom a juvenile public defender is already representing.

corporation. I decided against that path because it would make my advocacy decisions subject to what was best for the non-profit entity instead of what was best for the deprived child I represented, something I believed was a clear conflict of interest. With respect to juvenile judges, I have asked several to appoint me to represent a child in order to ask the question, but those judges did not want to get involved.

### *B. Enforcing Statutory Deadlines*

A new law implements strict time requirements for jury trials in deprived cases.<sup>11</sup> Now, a jury-trial demand requires the juvenile judge to issue a scheduling order within thirty days, with the jury trial commencing within six months of the scheduling order. In other words, the statute grants the deprived child a right to have the jury trial commence within seven months of being demanded. The new law went into effect July 1, so juvenile judges should have issued scheduling orders by August 1.<sup>12</sup> Where a judge failed to issue the order, did the child's attorney file for a writ to the Oklahoma Supreme Court to enforce the deadline? Will they file for writs if the jury trial does not commence by February 1?

### *C. Appealing Harmful Verdicts*

The eight-year-old child previously mentioned is just one example of a child's attorney not appealing a harmful verdict. I have yet to find an Oklahoma appellate opinion where the child's attorney has filed such an appeal. The typical child's attorney would likely defend their inaction by arguing that the next trial will take place before an appellate court could decide the appeal, making the appeal moot and a waste of time. But, on average, it takes 9.5 months for an appeal to be decided,<sup>13</sup> while the time to the second trial is likely on the order of a year.<sup>14</sup>

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<sup>11</sup> I provided the original language for SB706, which was intended to eliminate jury trials in deprived cases, and while that version passed the Oklahoma Senate 40-7, the House of Representatives forced changes that retained jury trials with the requirement they commence within six months, which is what was eventually signed into law, modifying 10A 1-4-502(B).

<sup>12</sup> The new law grants the deprived child a right to a timely jury trial. Denying that right to children in cases where a jury trial was demanded before July 1 almost certainly violates the Equal Protection Clause, so jury demands made prior to July 1 are also subject to the new law's deadlines. That means all cases with an existing jury demand should have had a scheduling order issued by August 1, and all those jury trials should commence by February 1.

<sup>13</sup> In appellate opinions issued for deprived cases since September 2022 (where the date of the termination trial was listed, making it possible to determine the length of the appeal), the average time for an appeal was 9.5 months, with the shortest being 6.5 months, and the longest taking 14.7 months.

<sup>14</sup> If a parent wins a termination trial, it will be at least a month before the parent receives a new service plan, and then the parent has at least three months to show measurable progress with the plan. If the State files

Even assuming the next jury trial takes place before the child's appeal is decided and parental rights are terminated, the child's appeal is only moot if the parent chooses not to appeal the verdict. If the parent appeals the termination verdict, the child's appeal is not only still relevant, but it will be decided long before the parent's appeal. If the child prevails on their appeal, the parent's appeal becomes moot because the parent did not have the right to a second trial, and the child's time in foster care is reduced by the amount of time that elapsed between the first and second jury trials.<sup>15</sup>

#### *D. Filing Briefs on the Child's Behalf*

OSCN provides daily updates for appellate opinions, which show who filed a brief in the appeal. Since last September, 47 appellate opinions involving deprived cases have been issued. In those 47 appeals, the child's attorney filed a brief 29 times (62% of the appeals). For the 28 appeals in cases from Oklahoma or Tulsa counties (which use juvenile public defenders or volunteers from a non-profit corporation), the child's attorney filed a brief 23 times (82% of the appeals). In the 19 appeals in cases from all other counties (which use contract attorneys), the child's attorney filed a brief 13 times (32% of the appeals). The most egregious failure was in an appeal where the issue was whether termination was in the child's best interests. The child's attorney failed to file a brief, so the child's best interests were not represented. The appellate court reversed the termination.<sup>16</sup>

But even when the child's attorney files a brief, it does not mean he or she did so competently. In one appeal, the appellate court reversed a termination because of the complete lack of evidence, in both the child's brief and the record, of whether terminating parental rights (or not terminating) was in the child's best interests.<sup>17</sup>

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another petition to terminate parental rights at the end of the three months, it will be at least a month before a hearing on the petition takes place, which is when the jury trial is demanded. Assuming the new law's deadlines are followed, a scheduling order will be issued within thirty days, and the jury trial must commence within six months of the scheduling order being issued, which puts the second trial on the order of a year after the first trial.

<sup>15</sup> For example, assume it takes a year for an appellate court to decide an appeal, the child appeals after the first jury trial, and the second jury trial takes place nine months after the first one. If the parent's rights are terminated at the second trial and the parent appeals, the child's appeal will be decided three months after the second trial. If the child prevails on their appeal, the parent's appeal is moot, and the child does not have to wait the nine additional months for the parent's appeal to be decided.

<sup>16</sup> In re G.G., OK CIV APP, case number 120,406, issued December 2, 2022.

<sup>17</sup> In re N.S., OK CIV APP, case number 120, 694, issued April 3, 2023.

## A Simple Problem With a Complex Solution

It is fair to ask, “why not just get better children’s attorneys and leave OCCY out of it?” Ideally, the state would provide sufficient funding to attract good attorneys who specialize in representing abused and neglected children.<sup>18</sup> And while getting the legislature to commit sufficient funds is a problem, currently, the bigger problem for Oklahoma’s deprived children is the low expectations for their attorneys.

In any other context, not visiting with a client (even though a statute requires it), not appealing a verdict that clearly goes against the evidence, not filing a brief on the client’s behalf in an appeal, etc. would be considered malpractice or a violation of professional ethics, but for some reason, it is acceptable when representing a child in an Oklahoma child welfare case. Juvenile judges appoint the child’s attorney, so the judge is responsible for holding the attorney accountable, but that is not happening. Why? From what I see, juvenile judges simply do not expect much from a child’s attorney, and therefore, in turn, the child’s attorney does not do much. In some rural counties, there may be few attorneys willing to get the required training in order to represent a child, so a judge is just happy to have an attorney, any attorney, to appoint to represent a child. Some judges may believe that, given the low pay, if a child’s attorney is required to do more they will quit the contract, and the judge will be unable to find a replacement.<sup>19</sup> In some cases, the juvenile judge may just be complacent, and simply not think about it.<sup>20</sup>

Not surprisingly, these low expectations have led to a situation where it is easy to find attorneys to represent a deprived child because the attorneys believe it involves little, if any, work. The result is that many abused and neglected children are not getting their rights protected. Given the many factors in play, it is difficult to see how we can increase the

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<sup>18</sup> This past legislative session, SB907 was enacted in part to provide more funding for contract attorneys in deprived cases. While a step in the right direction, without accountability, we are afraid the result will be the same cadre of bad lawyers getting paid more money to continue being bad lawyers.

<sup>19</sup> To me this is a dubious reason because the attorney should understand what encompasses competent legal representation, and he or she signed the contract agreeing to perform such representation for the specified compensation.

<sup>20</sup> This is why I believe parents get better legal representation in deprived cases than the children. People, including the judges, expect more from a parent’s attorney. Is it because they see the child as a lesser party than the parent? Or is it because the judge knows the parent is capable of standing up for their rights and communicating with politicians and voters? If it is the latter, then the judge is not protecting the child’s rights for the very reasons the child is considered vulnerable and in need of legal protection to begin with.



expectations for children’s attorneys in the foreseeable future.<sup>21</sup> Until then, the deprived child suffering harm as a direct result of poor legal representation needs a recourse, such as that envisioned in the proposed law.

## **The Proposed Law**

Two samples of the language for the proposed law follow. The first sample has a somewhat narrower scope than the second.

### *Sample 1*

In any proceeding pursuant to the Oklahoma Children’s Code, OCCY may file a Motion to Intervene as a party for a specified purpose,<sup>22</sup> and the judge shall grant the motion. Once a party, OCCY has legal standing on behalf of the child’s best interests and can file motions and appeals similar to the child’s attorney. Once the specified purpose is completed, OCCY shall file a motion to withdraw unless it determines the child is best served by OCCY continuing as a party. The judge shall grant any OCCY motion to withdraw. OCCY shall define procedures for determining whether OCCY will intervene in a case and what criteria must be met.

### *Sample 2*

In any proceeding pursuant to the Oklahoma Children’s Code, OCCY may file a Motion to Intervene and be a party with legal standing on behalf of a deprived child’s best interests, and the judge shall grant the motion. The child’s attorney shall continue to represent any expressed interests of the child to the extent the child is able pursuant to 10A 1-4-306(A)(c). If OCCY determines it is no longer necessary to be a party to the case, OCCY may file a motion to withdraw, and the judge shall grant the motion. OCCY shall define procedures for determining whether OCCY will intervene in a case and what criteria must be met.

### *A. What the Proposed Law is*

The proposed law is intended to address circumstances where a deprived child is suffering unreasonable or unnecessary harm, and a legal solution exists but is not being

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<sup>21</sup> The legislature would have to provide more money; the juvenile judges would have to learn to raise their expectations; and the attorneys themselves would have to learn more is expected of them. Given how long the low expectations have existed, it may require cleaning house and bringing in an entirely new cadre of juvenile judges and children’s attorneys.

<sup>22</sup> This language is similar to 10A 1-7-103(E) and 10A-2-2-401.2(A)(2).

pursued. The problem can have either a narrow or broad scope. A narrow scope is one that focuses on a particular deprived child dealing with a specific issue, such as when the child's best interests are not being competently represented. Several situations come to mind: (a) a case with a unique issue or set of facts where the child's attorney lacks sufficient competency to adequately represent the child (e.g., dealing with a public school system and the child's special education needs); (b) a child's attorney refusing to appeal a termination verdict that both harms the child and lacks sufficient support in the record; (c) a child in foster care well past the statutory limits (6 months if the child is under age 4 when removed; 15 months otherwise) with neither the State, nor child's attorney, filing a petition to terminate, especially where there has been turnover among the State or child's attorney; to name a few. The goal of the narrow scope is to make sure a deprived child's best interests are competently represented, and the child does not fall through the cracks of Oklahoma's juvenile legal system.

The broad scope is for issues applicable to deprived children in multiple cases. An obvious example is challenging statutes that harm deprived children, such as the jury statute. There could also be issues that, for whatever reason, neither children's attorneys, nor juvenile judges, want to get involved with. This may include an issue outside the competency of the typical child's attorney, such as filing suit and making constitutional arguments to ensure Oklahoma is providing sufficient mental health services to deprived children in a certain county. The goal of the broad scope is to make sure larger issues adversely affecting deprived children with a possible legal resolution get their day in court.

### *B. What the Proposed Law is Not*

The proposed law is not intended to unnecessarily complicate a deprived case or be mindlessly invoked as a mechanism to short circuit an otherwise properly functioning legal process. Nor is it intended to make OCCY the de facto child's attorney in every Oklahoma child welfare case. OCCY would only intervene in cases that go through OCCY's defined process and meet its defined criteria. The proposed law is also not intended to use OCCY to cover for a child's attorney who regularly does not do the work the attorney is obligated to do. If a specific child's attorney consistently refuses to do what is reasonably expected of a child's attorney, then the juvenile judge who appoints that attorney should hold them accountable. If

the juvenile judge is unwilling to do so, then OCCY should report that situation to the Juvenile Judges Oversight and Accountability Committee (JJOAC).

### *C. Pros*

The proposed law offers several potential benefits. One, when the problem has a narrow scope, it adds a layer of accountability to both children's attorneys and juvenile judges. When OCCY intervenes on behalf of a specific child for an issue specific to that case, it evidences a problem with either the child's attorney, juvenile judge, or both. Neither will want to be seen as the reason OCCY intervenes, so the proposed law should lead to both children's attorneys and juvenile judges being more proactive in identifying and addressing issues. Two, it could lead to better overall child representation because, instead of being the reason OCCY intervenes, children's attorneys may proactively reach out to OCCY for help with unique issues. Three, it guarantees resolution for special or unique issues or cases harming deprived children that would otherwise be ignored or avoided.

Perhaps the potential benefit with the biggest long-term impact is how the proposed law positions OCCY to influence legal representation for Oklahoma's deprived children. Currently, there is no state-wide entity that facilitates collaboration among children's attorneys. There is no mechanism for either developing, maintaining, or passing along any sort of "corporate knowledge" related to child representation. At the very least, the proposed law puts OCCY in a position to help ensure a minimal level of competency and performance among attorneys representing deprived children.

### *D. Cons*

The biggest "con" is that some may see the proposed law as adding another party to already crowded cases. But child welfare cases are about the welfare of the child, so it is best to see the law in terms of the quality of the child's representation and not the quantity of parties. The paramount consideration in any Oklahoma deprived case is the best interests of the child. It only makes sense to ensure those interests are adequately represented and have legal standing. OCCY would only get involved if the child's best interests, for whatever reason, were not being adequately represented or needed legal standing to challenge a statute or file an appeal.

## **Conclusion**

There are several things needed for Oklahoma's child-welfare legal system to improve. We need juvenile judge reform, using judges dedicated full time to child-welfare cases instead of judges who do it part time. Because child-welfare cases are so specialized, children's attorneys in deprived cases should be highly specialized and only represent deprived children. And a uniform case management system for Oklahoma child-welfare cases would allow us to track specific metrics that are useful for identifying problems in the legal system, adding both transparency and accountability. The list goes on and on.

But until that day when we have full-time juvenile judges appointing highly specialized children's attorneys who only represent deprived children, and until we have a uniform case management system that holds the stakeholders in our child-welfare legal system more accountable, this proposed law fills the hole that currently exists in our legal system for protecting Oklahoma's deprived children. It can protect that one child in that one case who is falling between the cracks, as well as take on the bigger issues that are currently being avoided or ignored.

## Items Needing Further Consideration

1. Would OCCY use in-house attorneys, non-OCCY attorneys “of counsel,” or both? If using in-house attorneys: how many, and is funding available? If using non-OCCY attorneys: who is available, how do you recruit them, and are they volunteers?
2. Would OCCY need to secure funding to provide malpractice insurance for attorneys or is something already available for a state entity such as OCCY?
3. What procedures would OCCY use to determine in which cases it will intervene? Who can contact OCCY and how? Where can referrals come from? What information must be submitted to OCCY for consideration? Should problems with a narrow scope be left to a committee of five to seven commissioners, especially for time-sensitive matters, while problems with a broad scope go before all commissioners?
4. What criteria would be used to determine in which cases to intervene? Not every failed termination needs to be appealed; it depends on the facts of the case. Are there important implications for the child? Are there possibly wider implications?
5. What is the legal interplay between OCCY and the child’s current attorney?
6. What is OCCY’s goal for the proposed statute? Does it want to only target specific types of problems or issues, or does it want to start laying a foundation for having greater influence in legal representation for deprived children?

**2023 OCCY Interim Studies Tracking List**

Chamber	Interim Study	Committee	Study Title	Requester	Scheduled Date	Notes
S	2023-07	Health & Human Svcs (HHS)	Mentors for At Risk Children	Boren	Not Yet Scheduled (NYS)	
S	2023-08	HHS	Ending Homelessness	Boren	NYS	
S	2023-14	Education	OK Pre-K as Model for Reform	Dossett	NYS	
S	2023-15	HHS	TANF Income Disregards	Dossett	NYS	
S	2023-26	HHS	Helping Families Navigate through Mental Health	Garvin	NYS	
S	2023-36	HHS	Improving Maternal Healthcare	Hicks	NYS	
S	2023-42	HHS	DHS Services	Jech	NYS	
S	2023-44	Judiciary	Housing Availability, Safety and Stability	Kirt	NYS	
S	2023-55	HHS	Child Welfare in Oklahoma	Prieto	NYS	
H	2023-21	Common Ed	Evidence-Based Behavior Interventions for Students with Disabilities	Talley	Oct. 5, 1:00-4:00, Rm. 206	Joint Study with Senate (Floyd)
H	23-029	Alcohol, Tobacco & Controlled Substances	Impact of Medical Marijuana Edibles on Children	Roe	Nov. 6, 9:00-11:30, Rm. 5S2	
H	23-045	A&B	Maximizing DHS Subsidy Dollars	Randleman	NYS	
H	23-049	Administrative Rules	Admin Procedures Act and OK Sunset Law	Kendrix	NYS	
H	23-065	Children, Youth & Families (CYF)	Child Labor Laws	Strom	Oct. 24, 1:30-3:30, Rm. 5S2	
H	23-070	CYF	Lack of Access to Affordable Childcare	Schreiber	Oct. 26, 1:00-3:30, Rm 5S2	
H	23-075	CYF	Food Inequity in OK	Boatman	Oct. 24, 9:00-11:00, Rm. 5S2	Combined with 076, Immigrant Food Insecurity and 105, Agricultural Strategies to Combat Food Deserts
H	23-086	CYF	Juvenile Justice	Swope & Talley	Oct. 26, 9:00-12:00, Rm. 5S2	

## FFY 2023 CBCAP Site Visit

<b>Contractor Name:</b>	Oklahoma Commission on Children and Youth
<b>Contractor Address:</b>	2915 N. Classen; Ste. 300; Oklahoma City, OK 73106
<b>Contract PO# and Amount of Award:</b>	PO# 3409024925 / \$58,750 year one; year 2-5: annual renewals \$235,000
<b>Contract Fiscal Year(s) Monitored:</b>	FFY23
<b>Contract Representative:</b>	Annette Jacobi <a href="mailto:Annette.Jacobi@occy.ok.gov">Annette.Jacobi@occy.ok.gov</a> (405) 606-4900
<b>Contract Point of Contact:</b>	Danielle Dill <a href="mailto:Danielle.Dill@occy.ok.gov">Danielle.Dill@occy.ok.gov</a> (405) 606-4902
<b>Contract Fiscal Contact:</b>	Mahboob ul-Haq <a href="mailto:Mahoob.ulhaq@occy.ok.gov">Mahoob.ulhaq@occy.ok.gov</a> (405) 606-4902
<b>OSDH – CBCAP Contract Monitor/ Representative:</b>	LaChez' English <a href="mailto:LachezE@health.ok.gov">LachezE@health.ok.gov</a> (405) 426-8042

### OSDH – CBCAP Annual Site Visit Monitoring Process

The Oklahoma State Department of Health (OSDH) Community Based Child Abuse Prevention (CBCAP) Grant Coordinator will monitor contracted programming deliverables and fiscal processes on a regular basis through reviewing and approving fiscal and program reports and invoices as well as conducting onsite and/or remote site visits. The OSDH – CBCAP Grant Coordinator will conduct at least one onsite and/or remote site visit during each grant performance period. The purpose of the site visit is to validate information provided in fiscal and program reports and to gather more detailed information that is used for CBCAP grant reporting efforts. The goal of each site visit is to determine how the OSDH – CBCAP can support the contractor and help to improve the contracting process. A final report of each annual site visit will be available to the contractor programming point of contact approximately 30 days following the annual site visit.

Duties of the Contractor: Parent Partnership Board	Supporting Documentation / Evidence to Support Deliverables	Meets Deliverables	OSDH – CBCAP Comments
<p>1. Develop and staff a Parent Partnership Board in collaboration with other state agencies and non-profit organizations.</p>	<p><a href="#">State Statute</a> <a href="#">OCCY PPB (Website)</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	<p>Deliverable has been met. Parents term out after 2-3 years; statute allows up to 13 members; ongoing recruitment is happening; OPSR partnership for parent voice has been established; CSAW and other orgs that they have been working with is ongoing.</p> <p>PPB has informed P&amp;P for OICA, CSAW (TIC Advisory Committee), other groups.</p> <p>PPB has been established as an established agenda item with the Commissioner’s Meeting; Standing agenda item on the OPSR board</p>
<p>2. Assure managers and direct service staff working with a Parent Partnership Board receive training designed to enhance their knowledge of:</p> <ul style="list-style-type: none"> <li>a) The benefits and challenges of parent leadership;</li> <li>b) Key steps and timelines to create a Parent Partnership Board; and</li> </ul>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	



<p>c) Action planning related to developing and/or strengthening a Parent Partnership Board.</p>			
<p>3. Assure that Parent Partnership Board members are oriented and trained to serve as parent leaders.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	<p>Monthly consultation with CTFA, Strategic sharing, conferences</p>
<p>4. Assure that the Parent Partnership Board members are provided with a parent leader manual for use and reference throughout their term.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	<p>Manual is provided to all new PPB members</p>
<p>5. Allow other state agencies and child serving agencies (nonprofits, etc.) to utilize the Parent Partnership Board for assistance and input.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	
<p>6. Assure that the Parent Partnership Board is well connected and communicates with the OCCY Commission.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	
<p>7. Assure the Parent Partnership Board will be supported by professionals but will be comprised solely of parents.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	<p>The board members are all parents – CTFA and OCCY staff support board members.</p>

<p>8. Assure the meetings will be held during times that are most convenient for parents and will be a combination of on-site and remote conferencing as allowed by law.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	<p>2<sup>nd</sup> wed of month meetings – strongly encourage in-person but do have virtual at times.</p> <p>Weekends</p>
<p>9. Assure the Parent Partnership Board membership is representative of the State’s population and includes as least one-third of the membership from the CBCAP identified “special populations”.</p> <p>a) The agency attempts to include diverse members including fathers, grandparents, foster parents, single parents, foster parents, teen parents, etc.</p>	<p><a href="#">PPB Members</a> (website) <a href="#">OCCY FFY22 Annual Report</a></p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	
<p>10. Assure the Parent Partnership Board meets routinely and be provided opportunities to contribute to child serving systems including:</p> <p>a) The child abuse prevention system by providing input into the Office of Child Abuse Prevention (OCAP) State Plan,</p> <p>a) Home Visitation Leadership Advisory Committee (HVLAC),</p> <p>b) And Child Abuse Prevention Action Committee (CAP Action)</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	<p>PPB member participated in CAP Awards Selection Panel.</p> <p>Emailed Suzy Gibson and Melanie Gartside to help connect with the HVLAC and State Plan work.</p> <p>The program can connect with LaChez’ to determine appropriate opportunities for contributions to CAP Action in the current / upcoming year.</p>

<p>11. Parent Partnership Board members are provided opportunities to have social interactions and gatherings that promote trust and informal networking.</p>		<input checked="" type="checkbox"/> Yes  <input type="checkbox"/> Partial  <input type="checkbox"/> No	
<p>12. The agency is providing assistance to Parent Partnership Board Members in getting to/from meetings if necessary.</p>		<input checked="" type="checkbox"/> Yes  <input type="checkbox"/> Partial  <input type="checkbox"/> No	<p>Members can claim travel, OCCY has offered to pick members up and provide a ride, can ride with OCCY staff in state vehicles</p>

<b>Duties of the Contractor: Cross Sector Initiative</b>	<b>Supporting Documentation / Evidence to Support Deliverables</b>	<b>Meets Deliverables</b>	<b>OSDH – CBCAP Comments</b>
<p>1. The organization will continue the development of a cross sector initiative to unify and integrate behavioral health service system for all children, youth, and their families in Oklahoma through the coordination of funding across state agencies to support a cross sector initiative.</p>		<input checked="" type="checkbox"/> Yes  <input type="checkbox"/> Partial  <input type="checkbox"/> No	<p>Program provided contract monitor with detailed information regarding the developments in this position that indicates that all contract deliverables in this section have been met for the current fiscal year.</p>

<p>2. The organization will continue the development of a cross sector initiative to unify and integrate behavioral health service system for all children, youth, and their families in Oklahoma through the continued collaboration with Oklahoma State University (OSU) Center for Integrative Research on Childhood Adversity (CIRCA) and the Children’s State Health Advisory Workgroup (CSAW).</p>		<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> Partial</p> <p><input type="checkbox"/> No</p>	
<p>3. The organization will continue the development of a cross sector initiative to unify and integrate behavioral health service system for all children, youth, and their families in Oklahoma through the support and development of cross sector goals including:</p> <ul style="list-style-type: none"> <li>a) Data gathering,</li> <li>b) Coordination of workgroups,</li> <li>c) And foundational systems level work.</li> </ul>		<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> Partial</p> <p><input type="checkbox"/> No</p>	

Duties of the Contractor: Reporting	Supporting Documentation / Evidence to Support Deliverables	Meets Deliverables	OSDH – CBCAP Comments
<p>1. The organization provided an annual report on or before November 15<sup>th</sup> to report on deliverables of the previous federal fiscal year.</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	<p>Detailed report was provided on time.</p>
<p>2. The most recent annual report included a summary description of progress and attainment of the Parent Partnership Board during the reporting period.</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	
<p>3. The most recent annual report included the following information specific to the Parent Partnership Board representatives: a) Each parent representative's name, b) Each parent representative's term,</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	

<p>c) Identification of the special population that each representative identifies with, d) And the location of each parent representative throughout the state.</p>			
<p>4. The most recent annual report included the following information regarding Parent Partnership Board meetings: a) Meeting dates b) Attendance from each meeting c) Format of each meeting</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	
<p>5. The most recent annual report included a brief description of issues that the Parent Partnership provided input on.</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	
<p>6. The most recent annual report included ideas for future goals and objectives of the Parent Partnership Board as well as any justifications for including these in the plan.</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	
<p>7. The most recent annual report included any other pertinent information.</p>	<p><a href="#">OCCY FFY22 Annual Report</a></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No</p>	

Invoicing Process	Supporting Documentation / Evidence to Support Deliverables	Meets Deliverables	OSDH – CBCAP Comments
<p>1. The organization has submitted a properly completed invoice within 30 days of the end of each month in which services were delivered or products were provided.</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	<p>The program requested that the contract reflect 90 days instead of 30. The next contract will be renewed as is and then this topic can be discussed further when there is a modification made to the contract.</p>
<p>2. Each invoice submitted to the OSDH for the reviewed period included all of the following:</p> <ul style="list-style-type: none"> <li>a) Name, address, and FEI number of the Contractor</li> <li>b) Invoice date</li> <li>c) Period covered by the invoice</li> <li>d) Purchase order number</li> <li>e) Any other supporting data, reports, information, or documentation required by conditions of the contract</li> <li>f) Detail of the service provided – in accordance with the terms of the contract</li> </ul>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	
<p>3. All invoices are emailed to <a href="mailto:OCAPInvoices@health.ok.gov">OCAPInvoices@health.ok.gov</a>  <b>**please do not copy the CBCAP Grant Coordinator/Contract Monitor on this email.</b></p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	

Organizational Infrastructure	Supporting Documentation / Evidence to Support Deliverables	Meets Deliverables	OSDH – CBCAP Comments
1. The organization is an equal opportunity employer.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2. The organization complies with the Oklahoma Taxpayer and Citizen Protection Act of 2007 (E-Verify).		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. The organization complies with provisions of the following laws as applicable: <ul style="list-style-type: none"> <li>a) Titles VI and VII of the 1964 Civil Rights Act</li> <li>b) Education Amendment of 1972</li> <li>c) Section 504 of the Rehabilitation Act of 1973</li> <li>d) Age Discrimination Act of 1975</li> <li>e) The Hatch Act</li> <li>f) Pro Children Act of 1964</li> <li>g) Drug Free Workplace Act of 1988</li> <li>h) American with Disabilities Act of 1990</li> <li>i) Title IX or the Education Amendments of 1972, 31 U.S.C. Section 1352, Public Law 105-78</li> </ul>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Partial <input type="checkbox"/> No	



Organizational Infrastructure	Supporting Documentation / Evidence to Support Deliverables	Meets Deliverables	OSDH – CBCAP Comments
<ul style="list-style-type: none"> <li>j) Section 503 of Division F, Title V, of the FY12 Consolidated Appropriations Act;</li> <li>k) 41 U.S.C. 4712 and the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013</li> <li>l) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)</li> <li>m) Anti-Lobbying Law (31 U.S.C. 1325)</li> <li>n) Internal Revenue Service Publication 1075 (regarding use, access, and disclosure of Federal Tax Information)</li> <li>o) The Clean Air Act (42 U.S.C. 7401-7671q) and the Federal water Pollution Control Act (33 U.S.C. 1251-138), as amended</li> <li>p) Mandatory standards and policies relating to energy efficiency as outlined in the State of Oklahoma's energy conservation plan issued in compliance with the Energy</li> </ul>			

Organizational Infrastructure	Supporting Documentation / Evidence to Support Deliverables	Meets Deliverables	OSDH – CBCAP Comments
<ul style="list-style-type: none"> <li>Policy and Conservation Act (42 U.S.C. 6201</li> <li>q) 2 CFR § 200.112 (Conflict of Interest)</li> <li>r) 2 CFR § 200.113 (Mandatory Disclosures)</li> <li>s) 2 CFR § 200.322 (Procurement of Recovered Materials)</li> <li>t) Single Audit Act of 1984</li> </ul>			