



COMMISSION MEETING MINUTES

September 15, 2023
9:00 a.m.

Commissioners present in person: Jacqueline Aaron, Ellen Buettner, Melinda Freundt, Jason Hicks, Rachel Holt, Kalie Kerth, Lindsey Laird, John Schneider, and Brad Wilson

Commissioners present virtually: Brenda Myers and Mike Warren

Guests present: Jennifer Archuleta (Oklahoma Dept. of Human Services), Sandra Balzer (Oklahoma Office of Attorney General), Chris Calvert (Attorney), Mackenzie Hill (Oklahoma Office of Attorney General), Gabrielle Jacobi, Oklahoma Partnership for School Readiness), Lisa Kelly, (OMES Agency Business Services), Elly Kohs (Oklahoma City University School of Law), Tayvon Lewis (CSAW Cross-Systems Coordinator), Wyjuana Montgomery (OCCY Parent Partnership Board), and Deborah G. Smith (Oklahoma Dept. of Human Services)

Staff present: Annette Wisk Jacobi, Mark James, Rob Agnew, Kathleen Arrieta, James, Boykin, Danielle Dill, Brittany Gassner, Marcia Johnson, Ellen Lohrenz, Caitlin Merritt, Joseph McGrath, Keith Pirtle, Makala Pittman, Isabel Rodriguez, Cherra Taylor, and Mahboob ul Haq

Welcome, Introductions, and Determination of Quorum

— *Chairperson John Schneider*

Chairperson John Schneider called the meeting to order at 9:00 a.m. with a quorum present.

Review of the Minutes from the June 23, 2023 Meeting

— *Chairperson John Schneider*

A handout was provided.

Judge Warren moved to approve the minutes. Commissioner Laird seconded the motion. The majority of members present voted in the affirmative. The motion passed.

Review of the Minutes from the August 18, 2023 Meeting

— *Chairperson John Schneider*

A handout was provided.

Director Holt moved to approve the minutes. Director Freundt seconded the motion. The majority of members present voted in the affirmative. The motion passed.

Presentation and Approval of the Proposed OCCY Commission Meeting dates for Calendar Year 2024

— Chairperson John Schneider

The 2024 meeting dates proposed were January 12, April 12, June 21, August 16, September 13, and November 29. Commissioner Laird suggested changing November 29 to November 22.

A handout was provided.

Commissioner Laird moved to approve the dates as with the change of November 29 to November 22. District Attorney Hicks seconded the motion. All members present voted in the affirmative. The motion passed.

Presentation of the Finance Report

— Mahboob ul Haq, OCCY Business Manager

A handout was provided.

Highlights of the financial report through August 31, 2023

- OCCY continues to meet with its OMES finance partners every month to ensure the agency is on track and financially sustainable.
- OCCY has utilized 57.96% of its year-to-date allocated budget of \$744,839 and 9.66% of its annual budget of \$4.46M. OCCY is on track with expenditures and the overall budget.
- Much of the allocations for the Freestanding Multidisciplinary Teams will be disbursed in January as the teams go by the calendar year as opposed to the State Fiscal Year.
- As of August 31, 2023, OCCY had a cash balance of \$586,001.47.

Commissioner Laird moved to approve the Finance Report. Commissioner Wilson seconded the motion. All members present voted in the affirmative. The motion passed.

Budget Revision related to State Fiscal Year 2023 Carry-forward funding

— Mahboob ul Haq, OCCY Business Manager

A handout was provided.

- A budget revision was proposed for a carry-over of \$288,132 from SFY 23 to SFY 24 for class fund 19311 which consists of Professional Services/Fund Development; Educational Services; and the ongoing OU database project. This carry-over resulted from a settlement of invoices.

Director Holt moved to approve the Budget Revision. Director Fruendt seconded the motion. All members present voted in the affirmative. The motion passed.

Presentation of the Proposed State Fiscal Year 2024 OCCY Budget

— Mahboob ul Haq, OCCY Business Manager

A handout was provided.

Highlights include:

- The current SFY-24 approved state appropriations are \$2,869,414.
- For SFY-25, an increase in appropriations is proposed for \$248,255, requesting a total state appropriation of \$3,117,669.
- The proposed increase in appropriations will be used to fund the following activities:
 - Juvenile Competency Evaluations \$143,155
 - Database Management: \$105,100

Commissioner Wilson moved to approve the SFY25 Budget. Commissioner Hicks seconded the motion. All members present voted in the affirmative. The motion passed.

Presentation: Annual Review of Freestanding Multidisciplinary Teams and their Functioning Status per Statute 10A O.S. § 1-9-102 (C) (4)

— Brittany Gassner, OCCY Program Manager, Freestanding Multidisciplinary Teams

Highlights:

- There was an explanation of Freestanding Multidisciplinary Teams, their locations, as well as case demographics and statistics.
- The annual review process was completed on time and without issues.
- All current FSMDTs met the standards of a functioning team as well as one new team for a total of 38 functioning FSMDTs for the new fiscal, contract year.

A handout was provided.

Commissioner Kerth moved to approve funding for thirty-eight Freestanding Multidisciplinary Teams for Calendar Year 2024. Commissioner Laird seconded the motion. All members present voted in the affirmative.

OCCY Parent Partnership Board (PPB) Report

— Wyjuana Montgomery, PPB member

A handout was provided.

Ms. Montgomery spoke about the difficulty parents and caregivers have when trying to access services for the children in their care. She provided her personal testimony involving the needs required of a loved-one that she and her family were supporting. She discussed the challenges as well as the helpful services her relative received via referrals from the Office of Juvenile Affairs.

Presentation: Proposed Legislation to Give OCCY Legal Standing to Represent a Deprived Child’s Best Interests

- Chris Calvert, Attorney

A handout was provided.

Mr. Calvert presented a proposal to change the state statutes so that OCCY could appeal on behalf of children who were not adequately represented by competent advocates. He sought OCCY Commissioner support with this concept.

The Commission took no action to move forward with Mr. Calvert’s proposal.

Presentation: Children’s State Advisory Workgroup: Resilient Oklahoma Movement

— *Deborah G. Smith, CSAW Chair and Adult and Family Services Director (OHS) and Tayvon Lewis, CSAW Cross-Systems Coordinator*

A handout was provided.

Highlights:

- Resilient Oklahoma’s mission is to build services and supports for families in Oklahoma that strengthen families, prevent child abuse and neglect, and reduce the impact of trauma.
 - Tayvon Lewis’ position will transfer from Oklahoma State University, Center for n Integrated Research on Childhood Adversity to OCCY on October 9th.
 - The Resilient Oklahoma website will go live in approximately 2 months with resources for parents, educators, professionals, and communities.
 - Current goals include: coordinating efforts across systems and communities; build awareness about preventing trauma; build community capacity; and enhance understanding of families and community in the state.
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Legislative Report

— *Marcia Johnson, OCCY Legislative Liaison*

A handout was provided.

A brief legislative updated was given.

Small group discussions on strategies for youth mental health.

— *Chairperson John Schneider*

This item was tabled.

Director’s Report: A Report Regarding Agency Activities and Personnel Changes

— Annette Wisk Jacobi, OCCY *Director*

Lisa Rhoades, the program manager of the Child Death Review Board (CDRB) has resigned in June after 28 years and we’re very grateful for all her years of dedication. Director Jacobi thanked Lizz Kaup and Joseph McGrath for going above and beyond to make sure the program continues to run smoothly. We will now be hiring a new program manager in addition to the two new positions that were budgeted for CDRB.

The Medical Marijuana Task Force is now called the Stewards of Healthy Marijuana Policy Taskforce to better reflect the taskforce’s focus. Initially, the focus was only on children ingesting edibles but has expanded to include youth and pregnant woman ingesting marijuana. There will be an interim study focusing on these issues on November 6th.

Chairperson Comments

— *Chairperson John Schneider*

Chairperson John Schneider thanked the board and guests for attending.

Adjournment

— *Chairperson John Schneider*

Chairperson John Schneider adjourned the meeting at 11:18 AM.