

SAMPLE

This document is presented for guidance only and does not completely state either Oklahoma law or OCC regulations.

BEFORE THE STATE OF OKLAHOMA CORPORATION COMMISSION

In the Matter of the Application of [Company Name])
[Company Name] for a Certificate of Convenience and)
Necessity To Provide Operator Services)
Within the State of Oklahoma) Cause No. PUD _____

APPLICATION

Comes now [Company Name] ("Applicant") hereby files this Application for a Certificate of Public Convenience and Necessity from the Oklahoma Corporation Commission ("OCC") for authority to provide Operator Services within the State of Oklahoma. Accordingly the Applicant submits the following information in accordance with OAC 165:57, regarding Operator Services:

(A) The applicant's legal name is [Company Name]. The applicant will be conducting business under the name of [Company Name including all trade names, etc]. Applicant may be reached at its principal place of business:

[Company Name]
[Address]
[City, State, Zip]
[Phone]
[Fax]
[e-mail Address]

The names and addresses of the corporate officers of [Company Name] is as follows:

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Pursuant to OAC 165:57-5-1(c) of the OCC's rules, attached are the following documents:

- Exhibit 1** A copy of the applicable certificate, issued by Oklahoma's Secretary of State, to transact business in the State of Oklahoma. OAC 165:57-5-1(c)(3)
- Exhibit 2** A copy of the Corporate Trade Name Report, issued by Oklahoma's Secretary of State, for each and every trade name utilized by the applicant, if applicable. OAC 165:57-5-1(c)(4)
- Exhibit 3** Financial statements. OAC 165:57-5-1(c)(5)
- Exhibit 4** The name, address, and telephone number of the person responsible for servicing customers, repairs and maintenance, responding to complaints, and supplying refunds. OAC 165:57-5-1(c)(6)
- Exhibit 5** A description of the proposed procedures used to verify customer-ordered changes in presubscribed carriers, including, but not limited to, a proposed letter of agency, proposed independent third-party verification script, and/or proposed telephone contact script. OAC 165:57-5-1(c)(7)
- Exhibit 6** A complete set of proposed initial tariffs which include the terms and conditions of service and all rates and charges for each service classification in a format consistent with OAC 165:57-7-1. OAC 165:57-5-1(c)(8)
- Exhibit 7** An example of the signs proposed to be used. OAC 165:57-5-1(c)(9)
- Exhibit 8** A copy of the Applicant's proposed complaint report form, which is consistent with OAC 165:57-5-24. OAC 165:57-5-1(c)(10)
- Exhibit 9** A written affirmation, signed before a Notary Public by someone with authority to bind the applicant. OAC 165:57-5-1(c)(11)(A through E)
- Exhibit 10** A statement regarding whether the applicant intends to utilize the services of a billing agent to issue bills to end-users. OAC 165:57-5-1(c)(12)
- Exhibit 11** A description of Applicant's history of providing operator services, demonstrating managerial experience including a list of the geographic areas currently being served and those previously served. OAC 165:57-5-1(c)(13)
- Exhibit 12** A description of Applicant's experience in providing telecommunications services in order to demonstrate its technical abilities. OAC 165:57-5-1(c)(14)

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Exhibit 13 A list of all other states, if any, where:

- a) Applicant is authorized to operate;
- b) Authorization to operate is pending;
- c) A request for authorization has been denied;
- d) Authorization has been revoked.

OAC 165:57-5-1(c)(15)

Exhibit 14 The text of the Public Notice to be published once a week for two consecutive weeks in newspapers of general circulation in the State of Oklahoma where service will be provided.

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Therefore, [Company Name] respectfully requests that the Oklahoma Corporation Commission issue a Certificate of Public Convenience and Necessity authorizing [Company Name] to provide operator services in the State of Oklahoma.

Respectfully submitted,

[Name]

[Title]

[Bar Information]

[Address]

[Telephone Number]

Dated:

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**EXHIBIT 9
VERIFICATION**

I, **[Representative of Company]**, do hereby state that as **[Title of Representative]** of **[Company Name]**, I have authority to bind **[Company Name]**, and hereby affirm that:

- (i) I have read the foregoing Application and know the contents thereof; that said contents are true and correct in substance and in fact to the best of my knowledge, information and belief;
- (ii) **[Company Name]** is familiar with and will comply with all applicable federal and state laws, and the rules and orders of the Oklahoma Corporation Commission;
- (iii) Applicant possesses the financial ability to provide operator services in the State of Oklahoma;
- (iv) Applicant will contribute to the Oklahoma Universal Service Fund, pursuant to OAC 165:59; and
- (v) Applicant understands the Commission's contempt authority.

By: _____
[Company Representative]
[Company Name]

Subscribed and affirmed before me this _____ day of _____, 2006.

Seal: _____

Notary Public

My Commission expires: _____

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EXHIBIT 14

**BEFORE THE
STATE OF OKLAHOMA CORPORATION COMMISSION**

In the Matter of the Application of [Company Name])
for a Certificate of Public Convenience and Necessity To Provide)
Operator Services Within the State of Oklahoma)

Cause No. PUD _____

NOTICE IS HEREBY GIVEN that the Applicant, [Company Name], has filed an Application, pursuant to OAC 165:57-5-1, seeking a Certificate of Convenience and Necessity authorizing it to provide operator services within the State of Oklahoma.

NOTICE IS HEREBY GIVEN that any person desiring to file an objection to the Application must do so within thirty (30) days from the date of first publication of this Notice. Objections must be filed with the Court Clerk at the Oklahoma Corporation Commission, Room 130, Jim Thorpe Office Building, 2101 North Lincoln Blvd., Oklahoma City, OK 73105, and served on counsel for Applicant and on any intervenors.

NOTICE IS FURTHER GIVEN that if no objections are timely filed, the Commission, without hearing, shall issue such orders and grant such relief, if any, as it deems fair, just, reasonable, and lawful in the premises, whether or not specifically requested in the Application.

NOTICE IS FURTHER GIVEN that additional information concerning this Cause may be obtained by contacting [Company Contact Person, Address, City, State, Zip, Telephone Number] or the Office of the General Counsel, Oklahoma Corporation Commission, Room 400, 2101 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105, (405) 521-2255.