## ANNUAL REPORT OF

## TO THE OKLAHOMA CORPORATION COMMISSION

FOR THE YEAR ENDING \_\_\_\_\_\_, 20\_\_\_\_

TO BE FILED NOT LATER THAN 90 DAYS AFTER FISCAL YEAR ENDS

License No.

\_\_\_\_\_ Date of Issue

to

(name of person, partnership, or corporation to whom license issued)

For Cotton Gin operated under the name of

At

\_\_ In County of \_\_\_\_\_

(Location of Gin)

Mailing address of owner or operator:

Name:	
St. No. or P.O. Box:	
Town:	_State:
Telephone No.:	
Fax No.	
Telephone No.	
(Other than at Gin Location)	
Email Address:	

## STATEMENT OF OWNERSHIP AND HISTORY OF PROPERTY

Location of gins: Not necessary to give legal description of real estate. But if in country state number			
of miles and general direction from nearest town. County of			
s property owned purchased under contract for deed, leased or otherwise?			
Is owner or lessee an individual, partnership, or corporation?			
Give exact name and office address of owner or lessee of gin Telephone number: ()			
Was property built by present gin license holder or purchased from previous owner?			
If purchased give name of previous owner:			
State whether the original license or a facsimile is displayed in the gin office			
If original is not displayed in the gin where is it kept?			
If owner did not act as manger or superintendent of gin during past year, give name of			
superintendent:			
Give name of general manager who had supervision Over superintendent of plant:			
Address:			
Number of gin stands in plant: Saws each: Total saws:			
Number of idle saws this year: If entire plant idle, did you obtain consent of Corporation			
Commission to remain dormant for the year? Commission Order:			
Are you equipped with burr extracting machinery before cotton reaches gin stands?			
Do you have seed scales? Do you have power un-loader for cotton house?			
Do you have square bale press?			
<u>CAPACITY GINNING RECORD:</u> What is capacity of your plant per two hour day under average operating condition?			
B.C. for 100 working days it would beB/C.			
Date first bale ginned current year: Date of last bale: Total number of			
working days plant ready for operation between first bale and last bale:			
Record of operation for past three years, including current year:			

	Second Previous Year	First Previous Year	Current Year	Average
Crops Of Year:				
Company Bales Ginned:				
Custom Bales Ginned:				
Total:				

# STATEMENT OF OPERATING EXPENSES ITEM EXPLANATION

<ol> <li>Number of B/C purchased B/C (both in seed cotton and lint cotton)</li> </ol>	Amount _ Chargeable To Gin	Amount Chargeable To Outside
2. Cotton seed soldTons	Operation Column I.	Operation Column II.
	_	
3. Lint and seed expense (Drayage, Labor, etc.)		\$
4. Telephone (Chg. Op. Col. 1 with rental on phone, but all L.D. calls to O.E. Col. 2)	\$	\$
5. Miscellaneous trading or outside expense	_	\$
6. Insurance and exchange (all Outside expense)	_	\$
7. Insurance on cotton and seed purchased by gin		\$
<ol> <li>Supt. Salary (Chg. to operation after deducting 30c per bale and 10c per ton of seed which should be charged to Trading Expense) (Total Salary shall not exceed \$1.50 per B/C ginned)</li> </ol>	\$	\$
9. Weigher salary (all Operation expense)	\$	\$
(Note Amt. Charged to outside operations on Item 8 shall not be more than 50% of amount paid to weigher and Supt.)		
10. General Office Expense (Incl. Bookkeepers)	\$	\$
To be apportioned between Operations and Trading in same proportion as		
Supt.'s Salary		
11. Ginning Labor	\$	
12. Fuel or Power (Kind):	\$	
13. Repairs (itemize clearly on page 6)	\$	
14. Lubrication	\$	\$
15. Water	\$	
16. Lights	\$	
17. Stationary - Postage (apportion between operating and trading expenses)	\$	\$
18. Insurance: Fire and Tornado on Plan	\$	
19. Insurance: Workmen's Compensation and public Liability	\$	\$
<ol> <li>Insurance: carried by Owner (This will be any insurance coverage not on its own plan. Must be explained on page 10.)</li> </ol>	\$	
21. Insurance: Paid on Customer Cotton	\$	
22. Taxes, Ad. Valorem on Plant	\$	
23. Taxes, Social Security	\$	
24. Traveling Expense: charge to operations only expenses in connection with operation so gin. All expense concerning trading or outside expense, charge to column two. (Explain fully in page 10.)	\$	\$
25. Drayage (Charge to operations only cost of cleaning yard, hauling burrs, repairs, moving cotton from bale platform to gin yard. All other drayage to outside Explain)	\$	\$
26. Other operation expense not covered by above, Explain on Page 10)	\$	\$
27. TOTALS, (Before Depreciation)	\$	\$
28. Depreciation (from Line 6, Page 9)	\$	,
29. Grand Total (including depreciation)	\$	
	r	

#### STATEMENT OF OPERATING EXPENSES

	Amount Chargeable To Gin Operation Column I.	Amount Chargeable To Outside Operation Column II.
Taxes Ad Valorem on Plant	\$	\$
Taxes, Social Security	\$	\$
Traveling Expense; charge to operations only expense in connection with operations of gin. All expense concerning trading or outside expense charge to Column 2 (Explain fully on page 10.)	\$	\$
Drayage (Chg. To operations only cost of cleaning yard, hauling burrs, repairs, moving cotton from bale platform to gin yard. All other drayage to outside Exp.)	\$	\$
Other operation expense not covered by above, but must be fully explained on Page I 0)	\$	\$
TOTALS (Before Depreciation)	\$	\$
Depreciation (from Line 6, Page 9)	\$	
Grand Total (including depreciation)	\$	

#### STATEMENT OF OPERATING REVENUES

1.	Lbs. Picked S/C Ginned	@\$	\$
2.	Lbs. Snapped or Belly Ginned	@\$	\$
3.	Total Lbs. Ginned	Total Ginning Revenue	\$
4.	Total Bales Ginned		
5.	Sale of Bagging and Ties	@\$	\$
6.	Average Cost (each)	\$ Total Cost	\$
Profit o	on bagging and ties		\$
7.	Total of Revenue from Ginning and Profit on B&T		\$
8.	Expense of Gin operations form Line 29, Col. 1, Page 4		\$
9.	Profit/Loss from Operating Gin		\$

Percentage of Profit/Loss in operation of Gin, based upon value of Gin Plant shown on Line 10, Page 9.:

% Profit

#### (divided into Line 9 above)

% Loss

#### STATEMENT OF REPAIRS MADE DURING CURRENT YEAR

ENDING \_\_\_\_, 20\_\_\_

In making this statement be sure to list all of the material purchased, showing lumber, hardware or other items separately (all of the items of each kind may be shown in one lump sum, unless asked for in detail by Commission auditor).

Labor may be shown in one item, also freight and drayage, but insurance should be separated, showing amount paid for Fire and Tornado on construction. Social Security, WC & PL and items of unusual nature to be stated separately.

State which section of the plant to which repairs were made:

REPAIR ITEM	TOTAL
	<b>4</b>
TOTAL AMOUNT SPENT FOR REPAIRS	\$

{To correspond with Item 13-Page 4)

#### ANALYSIS OF REPLACEMENTS MADE DURING YEAR

ENDI	NG	, 20
In making this statement be sure to list all replace existing material or machinery. Y material in one lump sum for each kind. each kind of insurance should be shown so PL items of unusual nature should be sh item needs further expl	You may show lumber, hardw Labor may be shown in one eparately, such as Fire and To	vare or other items of miscellaneous item, also freight and drayage, but ornado, Social Security, and WC and Commission Auditor think that any
Section of Plant		
on Which		
Replacements are Made	Description	TOTAL
TOTAL AMOUNT SPENT FOR REP		\$

Total of replacement account, to agree with Total of Line 8 on Page 9

### ANALYSIS OF ADDITIONS MADE DURING YEAR

E	ENDING	, 20
may show lumber, hardware and o Labor may be shown in one item separately such as Fire, Tornado, So separately. Should the Commission	other items of miscellaneous mater also freight and drayage, but each cial Security and WC and PL Item	g new additions to the gin plant. You rials in one lump sum for each kind. kind of insurance should be shown ns of unusual nature should be shown ls further explanation he may require
Section of Plant		
on Which	Description	TOTAL
Additions are Made	Description	TOTAL
TOTAL AMOUNT SPENT FOR	ADDITIONS	\$

Total of additions to be used in Plant Analysis Page 9, Line 3

1.	Cost of Real Estate	<u>\$</u>	
2.	Original cost of building and machinery, plus cost of additions made prior to this year.	\$	
3.	Additions are made during current year (from Page 8)	<u>\$</u>	
4.	Total Cost of Real Estate Building and Machinery	<u>\$</u>	
5.	Amount of Depreciation accrued on Building and Machinery prior to the beginning of year.	<u>\$</u>	
6.	Five percent of original cost shown on Line 2 – Depreciation current year.	<u>\$</u>	
7.	Total (Line 5 plus Line 6)	<u>\$</u>	
8.	Replacements listed Page 7	<u>\$</u>	
9.	Net depreciation reserve this date (Line 7 Minus Line 8)	<u>\$</u>	
10	Sound value of plant end of current year (Line 4 minus Line 9)	<u>\$</u>	

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## $EXPLANATION\, OF OPERATING\, ACCTS.\, \text{-}PAGE4$

Account Number	Explanation	Chargeable to Gin Operations Only	Chargeable to Other Operations

#### EXPLANATORY REMARKS

This space may be used with appropriate cross-reference for any detail for which the space provided for in the form is inadequate.

#### VERIFICATION

The foregoing report must be verified by the oath of the owner, president or other chief officer of the Respondent.

#### OATH

(By Owner, President or other officer of the Respondent)

makes oath and says that he is

of

(insert here name of Affiant)

(insert here the official title of the Affront)

(insert here the exact legal title or name of the Respondent)

That he has carefully examined the foregoing report; that he believes that all statements of facts contained in the said report are true and that the said report is a correct and complete statement of the business and affairs of the above-named respondent during the time from

And including		To and including20
-	(Sign	nature of Affiant)
Subscribed and sworn to before me, a	-	In and for the State and
County above named, this Day	of	20 Use an
My Commission expires	20	Impression Seal

(Signature of officer authorized to administer oaths)

\*\*BE SURE TO INCLUDE INSURANCE COVERAGE INFORMATION\*\* See letter for details.