

WALKTHROUGH INSPECTION CHECKLIST

**OKLAHOMA CORPORATION COMMISSION
 PETROLEUM STORAGE TANK DIVISION
 P.O. Box 52000
 Oklahoma City, OK 73152-2000**

LOCATION OF TANK(S)

<u>Facility Name or Company Site Identifier</u>	<u>Physical Address (PO Box NOT acceptable)</u>
<u>City, State & Zip</u>	<u>County</u>
Facility Number:	YOUR INITIALS IN EACH OF THE BOXES BELOW THE DATE OF THE INSPECTION INDICATE THE DEVICE OR SYSTEM WAS INSPECTED AND SATISFACTORY ON THAT DATE.

Date of Inspection:						
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REQUIRED EVERY 30 DAYS: If your UST system receives deliveries at intervals greater than 30 days, you may check your spill prevention equipment prior to each delivery.

Visually check spill prevention equipment for damage. Remove liquid or debris.						
Check for and remove obstructions in fill pipe.						
Check fill cap to ensure it is securely on fill pipe.						
For double-walled spill prevention equipment with interstitial monitoring, check for a leak in the interstitial area.						
Check release detection equipment to ensure it is operating with no alarms or unusual operating conditions present.						
Review and confirm release detection records are current.						

REQUIRED ANNUALLY

Visually check containment sumps for damage and leaks to the containment area or a release to the environment.						
Remove any liquid or debris in containment sumps.						
For double-walled containment sumps with interstitial monitoring, check for leaks in the interstitial area.						
Check hand-held release detection equipment, such as groundwater bailers and tank gauge sticks, for operability and serviceability.						

RECOMMENDED ACTIVITIES

Inspect all fill or monitoring ports and other access points to make sure that the covers and caps are tightly sealed and locked.						
Inventory and inspect the emergency spill response supplies. If supplies are low, restock. Inspect supplies for deterioration and improper functioning.						
Look for significant corrosion on the UST equipment in containment sump areas.						
Check for loose fittings, deterioration, signs of leaks, and improper functioning on all dispenser hoses, nozzles and breakaways.						

IN THE FOLLOWING TABLE EXPLAIN ANY ACTIONS TAKEN TO FIX ISSUES FOUND DURING WALKTHROUGH

DATE	ACTION TAKEN

Keep this record for three years.