



Oklahoma Science & Technology Research and Development Board

Regular Meeting of the OSTRaD Board of Directors

December 15, 2025 at 10:00 a.m.

Hamm Institute of American Energy

The Continental Auditorium (1st Floor)

300 N.E. 9th Ave.

Oklahoma City, OK 73104

AGENDA

Establish a Quorum to Ensure Compliance with the Open Meeting Law

1. Call to Order
2. Roll Call of the Board
3. Quorum Count

Welcome of Guests

4. Greetings from the Board

Discussion and Possible Action

5. Approval of Minutes of November 10, 2025 Regular Meeting of the OSTRaD Board
6. Disclosure of Conflicts of Interest as Provided for Under Title 74, Section 50607
 - a. Disclosure of conflicts of interest
 - b. Disclosure of the nature and extent of the conflict
 - c. Declare abstention from voting or discussion of the conflict
 - d. Chair acknowledges disclosure of the conflict
 - e. Chair instructs conflict by entered into board's minutes
7. Discussion and Vote of the Recommendation of Projects to fund from the FY 2026 Industry Innovation Applications – Sam Snow, OCAST Client Services Manager
 - a. Discussion and possible vote to enter executive session to discuss confidential proprietary information included in the FY 2026 Industry Innovation applications recommend for funding [Title 25 O.S. Section 307 (C)(4)]
 - b. Vote to exit executive session
 - c. Vote on matters discussed in Executive Session
8. Discussion and Vote of the Recommendation of Projects to fund from the FY 2026 STEM Intern Program Applications – Sam Snow, OCAST Client Services Manager
 - a. Discussion and possible vote to enter executive session to discuss confidential proprietary information included in the FY 2026 STEM Intern Program applications recommend for funding [Title 25 O.S. Section 307 (C)(4)]
 - b. Vote to exit executive session

- c. Vote on matters discussed in Executive Session
- 9. Discussion and Vote on the annual operating plan for the Industrial Extension Service delivered by the Oklahoma Alliance for Manufacturing Excellence - Jennifer McGrail, OCAST Executive Director
 - a. Discussion and possible vote to enter executive session to discuss confidential proprietary information included in the FY 2026 operating plan for the Oklahoma Alliance for Manufacturing Excellence [Title 25 O.S. Section 307 (C)(4)]
 - b. Vote to exit executive session
 - c. Vote on matters discussed in Executive Session

Presentation and Possible Board Discussion

- 10. Call for formal OSTRaD Board Committees – Secretary Debroah Moorad, Oklahoma Secretary of Commerce
 - a. Industry Innovation, STEM Intern, Oklahoma Research and Development, board specification and process review and update Committee
 - b. Industry Innovation Special Projects specifications and contract requirements development Committee
 - c. Oklahoma Accelerator Program contract requirements and specification evaluation Committee
- 11. Executive Director's Report – Jennifer McGrail, OCAST Executive Director
 - a. Tulsa and OKC Accelerator Proposals
 - b. Industry Innovation Board Specifications Review Process
 - c. STEM Intern Program Board Specifications Review Process
 - d. Oklahoma Research and Development Program Board Specifications Review Process
 - e. FY26 Q1 Dashboard Updates
 - f. Oklahoma Capital Investment Board
 - g. General Agency Updates

New Business and Closing Comments

- 12. Call for New Business (matters unknown or unforeseen prior to the posting of the agenda)
- 13. Closing Comments with Applicable Next Steps

Adjournment

- 14. Call for Adjournment

2026 OSTRaD Meetings

(Any changes to location, date and time will be announced in advance)

All meetings will be held at
Hamm Institute for American Energy
The Continental Auditorium
300 N.E. 9th Street
Oklahoma City, OK 73104

Regular Meeting (1st Quarter)
Thursday, March 3, 2026, 10a.m.

Regular Meeting (2nd Quarter)
Tuesday, June 23, 2026, 10a.m.

Regular Meeting (3rd Quarter)
Tuesday, September 29, 2026, 10a.m.

Regular Meeting (4th Quarter)
Tuesday, December 8, 2026, 10a.m.

If you need reasonable accommodation consistent with the Americans with Disabilities Act, please contact our office at 405-319-8400 or michelle.douglas@ocast.ok.gov.

Direct Line 405-319-8414 as soon as possible.

We will make every effort to provide reasonable accommodation.