



Oklahoma Science & Technology Research and Development Board
Regular Meeting of the OSTRaD Board of Directors
September 19, 2023 at 10:00 a.m.
Hamm Institute for American Energy
The Continental Auditorium (1st Floor)
300 N.E. 9th Street
Oklahoma City, OK 73104

AGENDA

1. Roll Call, Establish Quorum, ensure compliance with the Open Meeting Law – OSTRaD Board Chair, Elizabeth Hutt Pollard (10 minutes)
2. Greetings and introduction of guests – Chair Pollard (10 minutes)

Discussion and Possible Action

3. Approval of Minutes from the June 20, 2023, Meeting – Chair Pollard (2 minutes)
4. Disclosure of Conflicts of Interest as provided for under Title 74, Section 5060.7 – Secretary Pollard (2 minutes)
 - a. Disclosure of conflict
 - b. Disclosure of the nature and extent of the interest
 - c. Declare abstention from voting or discussion of the conflict
 - d. Chair acknowledges disclosure of the conflict
 - e. Chair instructs conflict be entered into board's minutes
5. Discussion and vote on the Approval of the Oklahoma Seed Capital Funds Amounts for FY 2023 and FY 2024 – Jennifer McGrail, OCAST Executive Director (20 minutes)

Presentations and Possible Board Discussion

6. OK Catalyst – Tom Wavering, Tom Love Innovation Hub at The University of Oklahoma, Executive Director (20 minutes)
7. SSBCI Update - Connie Lake, OCAST Associate Director of Programs – Oklahoma City (10 minutes)
8. Communications and Marketing Plan Update – Makeba Griffin, OCAST Communications and Marketing Manager (10 minutes)
9. Executive Director's Report Jennifer McGrail, OCAST Executive Director (15 minutes)
 - a. Staffing Update
 - b. FY25 Appropriations Request Update
 - c. Innovation Day at the Capitol 2024
 - d. Data Gathering for Proposals on the Oklahoma Technology Commercialization Center and the Small Business Research Assistance Program

Closing Comments

10. New Business, Next Steps and Closing Comments – Chair Pollard (5 minutes)

- a. Call for New Business (matters unknown of unforeseen prior to the posting of the agenda)
- b. Next Steps
- c. Closing Comments

11. Adjournment

Upcoming Meeting Schedule:

**Hamm Institute for American Energy
300 N.E. 9th Street,
The Continental Auditorium
Oklahoma City, OK 73104**

(Any location, date and time changes will be announced in advance)

**Tuesday, December 5, 2023, 10 a.m.
(4th Quarter)**