

OKLAHOMA BOARD OF PRIVATE VOCATIONAL SCHOOLS

SUBJECT: MEETING AGENDA TO POST ON 9/23/2025
DATE: September 24, 2025
TIME: 1:00 PM
PLACE 3700 N. CLASSEN BLVD., STE. 101 (1st Floor Conference Room)
OKLAHOMA CITY, OK 73118
(405) 528-3370

1. Introduction of Public attendees/visitors. A Public attendee is anyone other than an OBPVS Board member or an OBPVS Agency staff person.
2. Formal Roll Call to determine quorum, and call to order.
3. Public Comment – Comments are limited to 2-minutes per Public attendee.
4. **CONSENT AGENDA NO. 093** – Discussion and possible action regarding Minutes, financial, or activity reports to be transmitted electronically to Board members **by 4:00 PM on 9/23/2025**. Consent Agenda items are considered to be routine matters for the OBPVS and its Board and may be discussed and acted upon collectively through one motion. Items may also be acted upon individually. Each Board member retains the right to remove an item from the Consent Agenda to facilitate the item's discussion or being acted upon in a separate motion(s).

Beginning with this month's Board Meeting, the order of multiple months of **Disbursement Reports** will be reversed to newest then oldest, that is *reverse-chronological order*. Doing so allows a Board member, if he or she chooses, to review only the most-recent month's report that does provide Fiscal year-to-date figures.

- a. **Minutes** DRAFT for the August 6, 2025 Board meeting. Emailed 9/22/2025. Please refer to **EXHIBIT 4.a**.
- b. 2-Month, Combined **Fee Collection Reports for July and August 2025, EXHIBIT 4.b**.
- c. Multiple Months of **Disbursement of Funds**, with **EXHIBITS**, as follows:
 - i. **August 2025 Operating Budget Comparison by Dept. & Account Report with FY-2026 Year-To-Date Amounts**
 - ii. August 2025 6-Digit Expenditure Detail Report
 - iii. August 2025 6-Digit Object of Expenditure Report
 - iv. July 2025 6-Digit Expenditure Detail Report
 - v. July 2025 6-Digit Object of Expenditure Report
 - vi. **June 2025 Operating Budget Comparison by Dept. & Account Report with FY-2025 Year-To-Date (Year-End) Amounts**
 - vii. June 2025 6-Digit Expenditure Detail Report
 - viii. June 2025 6-Digit Object of Expenditure Report
5. **Director's Report** since August 6, 2025. **Exhibit 5**.
6. **August 2025** abbreviated **Staff Actions Reports**. **Exhibit 6**.

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7. Director updates, then discussion and possible action to modify and/or approve the ***initial* FY-2027 Budget** draft due by statute to various external State Agency parties on/by 10/1/2025. The **final FY-2026 Agency Budget to cover** 7/1/2026 to 6/30/2027 will be due before 7/1/2025. **Exhibit 7** summarizes the changes with the present FY-2026 Budget that went into effect on 7/1/2025.

This round of budget efforts provides data that the Legislature uses to arrive at the total Appropriation dollars typically decided at the end of the Legislative Session on or before the sine di adjournment. Next session's sine di will occur by the last 5/22/2026, the last Friday of May before the Memorial Day Holiday.

Another possible Budget action may include the Board voting to approve the Board Chair providing any final review or approval, if necessary, on behalf of the Board. Further revision work to the FY-2027 Budget draft is not expected to require significant or material adjustments. The Board would then have the opportunity to ratify any final changes at its next meeting.

8. Preliminary discussion and possible action to begin to address the qualitative/narrative portions of the upcoming Budget Hearing PowerPoint due later in 2025. The items were pulled from the Budget Request due 10/1/2025 to expedite Budget-processing and to eliminate the duplication that has existed for several years. The OBPVS' Mission, Vision, Challenges, prior year Accomplishments, and other similar topics pertaining to the OBPVS' strategic planning and goals are topics eligible for discussion and possible action that were pulled-out of the formal Budget process.
9. A new Exemption Request if the final materials are provided, in time, by the Requestor. The **"Evergreen School of Holistic Learning,"** was proposed through an 8/13/2025 email by Laura Norris, a Doctor of Naturopathy in **Owasso, OK**. The planned offerings would be provided only to individuals for the individual's own (personal) enrichment. Ms. Norris believes that the offering would be exempt from OBPVS School licensure under the following statutory provision.
Title 70 O.S. 21 §101.1, 5., as follows:
The term "private school" shall not include the following which are exempt from licensing by the Oklahoma Board of Private Vocational Schools:
5. Education or training, as approved by the Board, which offers instruction solely in the field of an avocation, hobby, recreation or entertainment, as approved by the Board;
Refer to **EXHIBIT 9** to be distributed during the OBPVS meeting, ***if*** the Applicant's final submission is received in sufficient time prior to the meeting.
10. **Technologies updates, discussions, and possible actions** including Transcripts transferred to **Verif-Y** (a commercial vendor), replacing the agency's ancient telephone system, and the long-desired comprehensive, commercial licensing database.
The OBPVS was notified in writing since the 8/6/2025 Board meeting, that AT&T (the current vendor) will cease to contractually provide long-distance services in mid-October. Until the OBPVS arranges and reports a suitable successor, AT&T will continue the current arrangement on a month-to-month basis.
11. Brief update by the **APO**, discussion, and action about her 2nd OBPVS professional development conference. In September, she attended her 2nd meeting of the **National Association of State Administrators and Superintendents of Private Schools ("NASASPS")** in Chicago, IL. **Exhibit 11.**

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12. Brief update by the Director, discussion, and action about her professional development conference. In Also in September, she attended the annual meeting of the **Central States Proprietary Education Network (“CSPEN”) in Myrtle Beach, SC.**
13. Discussion and possible action about expanding the **routine agency usage of the OBPVS website.** For example, does it make sense to post a listing of known locations for all Closed Schools. Or for certain Closed School Transcripts. Possible to include the 10 – 20 most frequently asked about Schools. Doing so would be a student support service accessible 24/7. Plus, Staff time to answer some of the telephone calls and emails currently received would be reduced or avoided. The OSRHE does carry such a listing on its website.
14. **Old Business** – Updates and discussion about previous matters not specifically listed within this Agenda.
15. Discussion and possible action on **New Business** – Under the *Open Meeting Act*, New Business may include only those items that could not reasonably have been known at the time the posted Agenda was published/posted.
16. Announcements.
 - a. **No Board meeting is currently scheduled for October** because of this later than usual, oddly scheduled September meeting.
 - b. **The next full Board meeting is scheduled for November 5, 2025.**
 - c. **Other Announcements** by Board members or the OBPVS staff.
17. Vote to adjourn the 9/24/2025 Meeting.

[END.]