

VICTIM ADVOCACY AND SERVICES UNIT ADVISORY COUNCIL

Regular Meeting Minutes

1:30 P.M. TUESDAY, JULY 15, 2025
Office of the Oklahoma Attorney General
313 NE 21st St.
Oklahoma City, Oklahoma 73105

To the extent not otherwise provided below, the Council may, at its discretion, discuss or change the sequence of any agenda item. Possible action includes, but is not limited to, approval, authorization, adoption, rejection, denial, amendment, taking no action, or tabling the item for disposition at a later date or time.

1. CALL TO ORDER

a. ROLL CALL AND ESTABLISHMENT OF QUORUM

- i. The meeting was called to order by Ann Lowrance, in accordance with the Open Meetings Act at 1:38 P.M. Members present also included Kristie Chandler, Matthew Levey, Lauren Garder, Whitney Anderson, Kelsey Samuels. Absent: Jayra Camarena, Judge Leah Edwards, Shelley Miller, Meagan McCurley, and Rose Turner,

b. ASSURANCE OF COMPLIANCE WITH OPEN MEETING ACT

- i. Miguel Mojica announced that the meeting was in compliance with the Open Meetings Act. An agenda was posted at the principal office of the Oklahoma Attorney General's Office on July 14, 2025 at 9:50 A.M. and on the Oklahoma Attorney General's Office website on July 14, 2025 at 1:12 A.M.

c. INTRODUCTIONS of members and guests

2. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF REGULAR MEETING MINUTES FROM JUNE 17, 2025

- a. Garder motioned to table agenda item due to not enough members from last meeting present at this meeting to approve last meeting's minutes. Levey seconded motion. Motion passes by unanimous roll call vote.

3. DISCUSSION AND POSSIBLE ACTION ON BUDGET-BASED BILLING WITH A Q&A PERIOD WITH OAG GRANT STAFF

- a. Stephanie Lowery provided history of development and overview of new billing system. State DVSA funding is through OGX (described as "big sister" system to OKGrants). Stephanie reviewed definitions and how the definitions are more fluid. State funding application is due this Friday (7/18) to Stephanie. FVIPSA application opens a few weeks later.
- b. Unspent fund dollars returned to fund and re-apportioned the next year to programs that spent their full amount. That is, programs that expend their full amount will receive an increase the following year. The more rural agencies are the ones finding it more difficult to spend, whereas the two most urban areas are over-invoicing.

- c. Issue is that programs are receiving funding and, if cannot show how money was used, will need to return the money to the fund. Programs may have challenges documenting how money was spent. Instead of 1/12 allocation each month, programs will receive budge-based requests the programs are creating. Budget change requests to Stephanie, and she will provide assistance. More flexibility in state funding than federal. State law a short list of unallowable expenses, so a lot of options on how programs may use funds.
 - d. Deadlines moved from the 10th to the 15th of each month to match other deadlines, such as DAC grant deadlines. This way, programs do not have to track different dates.
 - e. Clarification that programs that overbill will need to revise budgets to request funds returned by other programs to the fund.
- 4. DISCUSSION AND POSSIBLE ACTION REGARDING VASU ADVISORY COUNCIL'S CHAPTER 25 SUBCOMMITTEE CHAIR STATUS (CURRENTLY TEMPORARY)**
- a. Samuels made a motion for Garder to chair chapter 25 subcommittee, and Anderson seconded the motion. Motion passes by unanimous roll call vote.
- 5. DISCUSSION AND POSSIBLE ACTION ON CREATION OF CONFLICT-OF-INTEREST POLICY FOR VASU ADVISORY COUNCIL MEMBERS**
- a. Council members will review policy language between this meeting and next. Council members requested a conflict-of-interest policy and clarity on expectations for members regarding what can and cannot be mentioned about their Council membership status, particularly when engaged in discussions regarding DVSA/HT/BIP-related legislation. Council will revisit this potential policy at future meetings and takes no vote or action at this time.
- 6. DISCUSSION AND POSSIBLE ACTION ON TITLE 75 ATTORNEY GENERAL CHAPTER 1: STANDARDS AND CRITERIA FOR ADMINISTRATIVE STANDARDS**
- a. Lowrance provided Chapter 1 Subcommittee update. Chapter 1 was recently updated, and Lowrance invited any member to review the chapter between now and the next meeting in August. Lowrance invited members to let her know if there are any questions or concerns with chapter 1 language. No votes or action taken on this item.
- 7. DISCUSSION AND POSSIBLE ACTION ON TITLE 75 ATTORNEY GENERAL CHAPTER 15: STANDARDS AND CRITERIA FOR DOMESTIC VIOLENCE AND SEXUAL ASSAULT PROGRAMS**
- a. Kristie Chandler provided Ch. 15 Subcommittee update. Her next step is to meet with the Ch. 30 Subcommittee to review terms shared across chapters. No votes or action taken on this item.

**8. DISCUSSION AND POSSIBLE ACTION ON TITLE 75 ATTORNEY GENERAL
CHAPTER 25: STANDARDS AND CRITERIA FOR BATTERERS
INTERVENTION PROGRAMS**

- a. Garder provided Ch. 25 Subcommittee update. She reviewed what it might like to incorporate parts of the Colorado Model into the OAC pilot program, including the differentiated model, privacy, etc. Levey added that pilot program needs randomization of client base. Garder adds that there are questions regarding how rigorous the pilot programming and data-collection will be, and whether pilot programs need to be compared to traditional BIPs or just to determine whether pilot programs work in general. Questions include how to identify which group OAG wants to know if the pilot program works with, what type of data will be collected, and what the evaluation standards will be. Garder noted the challenges of one-hour meetings and suggests an extended work period invitation to subcommittee members with pizza provided. Sara and Miguel will reserve an OAG room and prepare invitations. No votes or action taken at this time.

**9. DISCUSSION AND POSSIBLE ACTION ON TITLE 75 ATTORNEY GENERAL
CHAPTER 30: STANDARDS AND CRITERIA FOR ADULT VICTIMS OF
HUMAN SEX TRAFFICKING PROGRAMS**

- a. Meeting adjourned due to loss of quorum before reaching this agenda item.

10. NEW BUSINESS

- a. Meeting adjourned due to loss of quorum before reaching this agenda item.

11. ANNOUNCEMENTS

- a. Meeting adjourned due to loss of quorum before reaching this agenda item.

12. ADJOURNMENT

- a. Chandler needed to leave the meeting and quorum was lost. As a result, Lowrance declared a meeting adjournment at 2:49 p.m. adjourned the meeting at 3:24 p.m.