

**Joint Meeting of the Oklahoma Child Death Review Board  
and  
The Domestic Violence Fatality Review Board**

**REGULAR MEETING**

**MINUTES  
July 17, 2025  
9:00 am**

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**CDRB MEMBERS PRESENT:** Angela Beatty, Misty Baldwin for Ryan Brown, Jennifer Laizure for Ellen Buettner, Leslie Hargis for Jeffrey Cartmell, Lorri Essary, Jim Jackson for Gregory Slavonic, Keith Pirtle for Annette Jacobi, Shannon Friedman for Nikki Kinsler, Karie Mashunkashey, Mark Oak, Michael Harrell for Eric Pfeifer, Jacqueline Gillespie for Keith Reed, Susan Schmidt, Mary Ellen Stockett, Jolianne Stone, Brandi Woods-Littlejohn for Tracy Wendling.

**DVFRB MEMBERS PRESENT:** Celia Cobb (OCME), Sara Wray (OAG), Brandie Combs (OSDH), Brandi Woods-Littlejohn (OSDH-IPS), Amanda Dembowski (OHS), Jenny Virden (OSBI), Crystal Hooper (ODMHSAS), Janelle Bretten (OJA), Clint Castleberry (DOC), Sean Webb (DAC), Sara Coffey (OOA), Laura Kuester (DVSA), Brandon Pasley (DVSA)

DVFRB Alternate Members Present: Heather Cropper (OSBI), Angela Beatty (OCADVSA)

**STAFF:** Anthony Hernández Rivera (DVFRB PM), Nicholas Massey (DVFRB RA), Elizabeth Kaup (CDRB), Elly Kohs (CDRB), Andrew Long (CDRB), Joseph McGrath (CDRB), Vivian Sanchez (CDRB)

**GUEST:** Nicole Dulany, Administrative manager, Oklahoma Department of Corrections (DOC), Sex & Violent Offender Registration Unit

**I. Call to Order, quorum check, Oklahoma Domestic Violence Fatality Review Board**

DVFRB Chair Brandon Pasley (OCADVSA) called the meeting to order at 9:16 am. Introductions were made in lieu of roll call. Quorum was achieved with 12 members present. An additional member arrived at 10:00 am, bringing the total number of members present to 13. An additional two members were present but were not counted towards quorum due to the primary designee being present.

**II. Call to Order, quorum check, Oklahoma Child Death Review Board**

Susan Schmidt, Chair, called the meeting to order at 9:13 am. Introductions were made in lieu of roll call. A quorum was present.

**III. Guest Speaker**

Nicole Dulany (DOC) gave a presentation on the State Sex Offender Registry, titled "Challenges with Sex & Violent Offender Registration in Oklahoma." Discussion followed. The presentation covered the following:

- Overview
  - Sex Offenders Registration Act (SORA)
  - Mary Rippy Violent Crime Offenders Registration Act (MR VORA)
  - Department of Corrections and Oklahoma Registries, including the role of the Sex & Violent Offender Registration Unit (SVOR)
  - Oklahoma as a dual registration state
  - How does the SVOR Unit obtain registration information?
    - Registration level assignment form
  - Sex Crimes Requiring Registration
  - Sentencing Documents
  - Violent Crimes Requiring Registration
- Registration Issues and Challenges - Examples
  - Child abuse cases and lack of court orders

- Offenders living with minor children
- Statistics
- Registry notes, letters, and address verification process – Examples
- The SVOR as a resource and working with law enforcement

#### **IV. Review and Approval of the Minutes from the July 18, 2024, DVFRB-CDRB Joint Meeting**

(CDRB) Brandi Woods-Littlejohn moved to approve the July 18, 2024, Joint meeting minutes of the Domestic Violence Fatality Review Board and the Child Death Review Board. Motion seconded by Jacqueline Gillespie.

|                         |         |
|-------------------------|---------|
| Angela Beatty           | Yes     |
| Misty Baldwin           | Yes     |
| Jennifer Laizure        | Yes     |
| Leslie Hargis           | Yes     |
| Lorri Essary            | Yes     |
| Jim Jackson             | Yes     |
| Keith Pirtle            | Yes     |
| Shannon Friedman        | Yes     |
| Karie Mashunkashey      | Yes     |
| Mark Oak                | Yes     |
| Michael Harrell         | Yes     |
| Jacqueline Gillespie    | Yes     |
| Susan Schmidt           | Yes     |
| Mary Ellen Stockett     | Yes     |
| Jolianne Stone          | Abstain |
| Brandi Woods-Littlejohn | Yes     |

**Motion passed**

DVFRB member Brandi Woods-Littlejohn moved to approve the July 18, 2024, joint meeting minutes of the Domestic Violence Fatality Review Board and the Child Death Review Board. The motion was seconded by DVFRB member Sean Webb (DAC). The motion passed by roll call vote (9 Aye, 0 Nay, 4 Abstain).

|                                     |         |
|-------------------------------------|---------|
| Celia Cobb (OCME)                   | Yes     |
| Sara Wray (OAG)                     | Yes     |
| Brandie Combs (OSDH)                | Yes     |
| Brandie Woods-Littlejohn (OSDH-IPS) | Yes     |
| Amanda Dembowski (OHS)              | Abstain |
| Heather Cropper (OSBI)              | Yes     |
| Crystal Hooper (ODMHSAS)            | Abstain |
| Janelle Bretten (OJA)               | Abstain |
| Clint Castleberry (DOC)             | Abstain |
| Sean Webb (DAC)                     | Yes     |
| Sara Coffey (OOA)                   | Yes     |
| Laura Kuester (OCADVSA)             | Yes     |
| Brandon Pasley (OCADVSA)            | Yes     |

**Motion passed**

#### **V. Consideration of Motion to Adjourn to Executive Session for the Purpose of Case Review**

**(pursuant to 25 O.S. sec. 307 (C)(8) and (9)) and 22 O.S. § 1601(C)).**

CDRB member Angela Beatty moved to go into Executive Session. Motion seconded by Jolianne Stone.

|                         |     |
|-------------------------|-----|
| Angela Beatty           | Yes |
| Misty Baldwin           | Yes |
| Jennifer Laizure        | Yes |
| Leslie Hargis           | Yes |
| Lorri Essary            | Yes |
| Jim Jackson             | Yes |
| Keith Pirtle            | Yes |
| Shannon Friedman        | Yes |
| Karie Mashunkashey      | Yes |
| Mark Oak                | Yes |
| Michael Harrell         | Yes |
| Jacqueline Gillespie    | Yes |
| Susan Schmidt           | Yes |
| Mary Ellen Stockett     | Yes |
| Jolianne Stone          | Yes |
| Brandi Woods-Littlejohn | Yes |

**Motion passed**

DVFRB member Brandi Woods-Littlejohn (OSDH IPS) moved to convene into Executive Session. The motion was seconded by DVFRB member Celia Cobb (OCME). The motion passed by roll call vote (13 Aye, 0 Nay, 0 Abstain).

|                                     |     |
|-------------------------------------|-----|
| Celia Cobb (OCME)                   | Yes |
| Sara Wray (OAG)                     | Yes |
| Brandie Combs (OSDH)                | Yes |
| Brandie Woods-Littlejohn (OSDH-IPS) | Yes |
| Amanda Dembowski (OHS)              | Yes |
| Heather Cropper (OSBI)              | Yes |
| Crystal Hooper (ODMHSAS)            | Yes |
| Janelle Bretten (OJA)               | Yes |
| Clint Castleberry (DOC)             | Yes |
| Sean Webb (DAC)                     | Yes |
| Sara Coffey (OOA)                   | Yes |
| Laura Kuester (OCADVSA)             | Yes |
| Brandon Pasley (OCADVSA)            | Yes |

**Motion passed**

Staff of both Boards were present for Executive Session. Quorum was maintained throughout the executive session.

- i. Continued review and discussion on joint case 220086 (DVFRB) / 22-B-37-03-2023-00001, 22-B-37-03-2023-00002 and 22-B-37-03-2023-00003 (CDRB)

- ii. Continued review and discussion on joint case 230001 (DVFRB) / 23-B-37-03-2025-00008, 23-B-37-03-2025-00009, 23-B-37-03-2025-00010, 23-B-37-03-2025-00011, & 23-B-37-03-2025000012 (CDRB)
- iii. New review and discussion on joint case 230069 (DVFRB / 23-9998-ND (CDRB) CDRB left this case open pending acquisition of additional records.
- iv. Consideration to exit from executive session and return to regular meeting agenda. (DVFRB)

#### **VI. Approval to Return to Open Session (CDRB)**

Brandi Woods-Littlejohn moved to return to Open Session. Motion seconded by Angela Beatty.

|                         |     |
|-------------------------|-----|
| Angela Beatty           | Yes |
| Misty Baldwin           | Yes |
| Jennifer Laizure        | Yes |
| Leslie Hargis           | Yes |
| Lorri Essary            | Yes |
| Jim Jackson             | Yes |
| Keith Pirtle            | Yes |
| Shannon Friedman        | Yes |
| Karie Mashunkashey      | Yes |
| Mark Oak                | Yes |
| Michael Harrell         | Yes |
| Jacqueline Gillespie    | Yes |
| Susan Schmidt           | Yes |
| Mary Ellen Stockett     | Yes |
| Jolianne Stone          | Yes |
| Brandi Woods-Littlejohn | Yes |

**Motion passed**

#### **VII. Announcement by DVFRB Chair as to the necessity of any Board action as a result of Executive Session. Vote as a result of Executive Session.**

No action was taken.

#### **VIII. Announcement by DVFRB Chair as to the necessity of any Board action as a result of Executive Session. Vote as a result of Executive Session.**

At 11:46 Brandi Woods-Littlejohn moved to close cases reviewed during executive session, excepting case 23-9998-ND. Motion seconded by Lorri Essary.

|                         |     |
|-------------------------|-----|
| Angela Beatty           | Yes |
| Misty Baldwin           | Yes |
| Jennifer Laizure        | Yes |
| Leslie Hargis           | Yes |
| Lorri Essary            | Yes |
| Jim Jackson             | Yes |
| Keith Pirtle            | Yes |
| Shannon Friedman        | Yes |
| Karie Mashunkashey      | Yes |
| Mark Oak                | Yes |
| Michael Harrell         | Yes |
| Jacqueline Gillespie    | Yes |
| Susan Schmidt           | Yes |
| Mary Ellen Stockett     | Yes |
| Jolianne Stone          | Yes |
| Brandi Woods-Littlejohn | Yes |

**Motion passed**

**IX. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda in *Accordance with 25 O.S. § 311(9)***

No new business.

**X. Adjournment – DVFRB**

Sara Coffey (OOA) made a motion to adjourn at 11:47 am. Brandi Woods-Littlejohn seconded the motion. The motion passed unanimously.

**XI. Adjournment – CDRB**

The CDRB adjourned at 11:47 am.