

Oklahoma Domestic Violence Fatality Review Board
313 N.E. 21st Street, Oklahoma City, Oklahoma 73005
(405) 522-1984 | FAX (405) 557-1770

MEETING MINUTES

December 3, 2025

Meeting Venue: Loving/Cartwright Conference Room
Office of the Oklahoma Attorney General
313 NE 21st St, Oklahoma City, OK 73105

MEMBERS

Celia Cobb (OCME) [P]	Crystal Hooper (ODMHSAS)	Sara Coffey (OOA) [P]
Susan Laib (OAG) [P]	[A]	Janice Carr (ONA) [P]
Brandie Combs (OSDH alt.) [A]	Janelle Bretten (OJA) [P]	Laura Kuester (OCADVSA) [P]
Emily Nicholls (OSDH IPS alt.) [P]	Nicole Flemming [P]	Vacant (OCADVSA)
Amanda Dembowski (OKDHS alt.) [P]	Tomm Edward (OSA)	Sheila Stinson (Supreme Court) [P]
Jenny Virden (OSBI) [P]	Don Sweger (OACP) [P]	Shelly Harrison (NAAV) [A]
	Laura McConnell (OBA) [A]	Tania Bardin (NAAV) [A]
	Sean Webb (DAC) [P]	
	Martina Jelley (OSMA) [A]	

I. Call to Order and Confirmation of Compliance with Open Meeting Act

Interim Chair Janice Carr (ONA) presided over the start of the regularly scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, which was held at Office of the Attorney General, 313 NE 21st St, Oklahoma City, OK 73105 on December 3, 2025. Notice of the meeting was posted with the Secretary of State before the December 15, 2024, deadline, and at the front door of the Office of the Attorney General and the agency’s website more than 24 hours in advance. Janice Carr (ONA) called the meeting to order at 9:11 am.

II. Roll Call and Establishment of Quorum

Roll call was conducted at 9:11 am. Quorum was achieved at roll call with 13 members present. One additional member, Emily Nicholls (OSDH-IPS), arrived after roll call, bringing the total number of members present during the meeting to 14. Two additional members, Melissa Van Dwyne (OAG) and Francia Thompson (OSBI), were present but were not counted towards quorum due to the primary designee being present. DVFRB staff present included Anthony Hernández Rivera, OAG DVFRB Program Manager (PM) and Nicholas Massey, OAG Research Analyst (RA), and OAG Lead Lethality Assessment Protocol (LAP) Coordinator Scott Hawkins, and Coordinator Jaiden Balthrop-Russell. Quorum was maintained throughout the meeting.

III. Discussion and Possible Action on Approval of Minutes from the March 26, 2025, Regular Meeting*

The March 26, 2025, meeting minutes were discussed. A consensus was reached as to their accuracy, but no roll call vote was taken.

IV. Discussion and Possible Action on Approval of Minutes from the April 30, 2025, Regular Meeting*

The April 30, 2025, meeting minutes were discussed. It was noted that Janelle Bretten (OJA) needed to be marked as absent instead of present. A consensus was reached as to their accuracy, but no roll call vote was taken.

V. Discussion and Possible Action on Approval of Minutes from the June 25, 2025, Regular Meeting*

The June 25, 2025, meeting minutes were discussed. A consensus was reached as to their accuracy, but no roll call vote was taken.

VI. Discussion and Possible Action on Approval of Minutes from the August 27, 2025, Regular Meeting*

The August 27, 2025, meeting minutes were discussed. A consensus was reached as to their accuracy, but no roll call vote was taken.

VII. Discussion and Possible Action on Approval of Minutes from the September 24, 2025, Regular Meeting*

The September 24, 2025, meeting minutes were discussed. Several corrections were suggested, including the attendance record, spelling, and clarification as to the Chair designation during the meeting. A consensus was reached as to their accuracy, but no roll call vote was taken.

VIII. Discussion and Possible Action on Approval of Minutes from the October 22, 2025, Regular Meeting*

The October 22, 2025, meeting minutes were discussed. Several corrections were suggested, including attendance record of staff present, spelling, and participation of staff in public and executive sessions of the meetings. A consensus was reached as to their accuracy, but no roll call vote was taken.

IX. Guest Speaker(s) – Oklahoma Council on Law Enforcement Education and Training (CLEET) Leadership Meet & Greet, and Discussion of Oklahoma Attorney General DVFRB’s Role in 70 O.S. § 3311.5(G): Development and Implementation of CLEET Domestic Violence and Stalking Investigation Training*

The guest speakers included CLEET Executive Director Shelby Humphrey, General Counsel Preston Draper, and Operations Manager Todd Bussell. Tecumseh Police Department Chief of Police JR Kidney also attended alongside staff from CLEET.

Preston Draper gave opening remarks on behalf of CLEET. He welcomed questions and opportunities to collaborate regarding the curriculum and what is stipulated in 70 O.S. § 3311.5(G). Chair Janice Carr (ONA) introduced Lead LAP Coordinator Scott Hawkins as the DVFRB’s representative on this matter.

Scott Hawkins gave an overview of 70 O.S. § 3311.5(G) and the DVFRB’s interest in collaborating with CLEET on the domestic violence and stalking investigation training curriculum. He emphasized the importance of training in enhancing public and victim safety in the context of domestic violence and sexual assault incidents. However, he recognized the challenges to getting officers to domestic violence training in the absence of a mandate. In addition, he gave an overview of the OAG LAP team’s work and the desire to bring the training to as many law enforcement officers as possible in Oklahoma. Mr. Hawkins discussed LAP implementation rates in Oklahoma based on the most readily available data.

There was consensus and openness among CLEET and DVFRB representatives to form a subcommittee that could serve as a collaborative group. Members discussed forming a subcommittee for the purpose of 70 O.S. § 3311.5(G). There was a motion and a second to create the subcommittee, and the motion passed unanimously by roll call vote. However, since there was no agenda item for creating a subcommittee, the action is not valid and will be readdressed by the Board.

X. Discussion on 2026 DVFRB Meeting Changes, Including — Future Orientation, Meeting Length, Case Volume, Subject-Matter Expert Presentations, and Policy Recommendation Development Schedule

DVFRB Program Manager Anthony Hernández stated this agenda item would be slated to appear in February 2026 in the interest of saving time for the other agenda items. However, he gave a brief overview, including mentioning his intention to lead a Board member orientation during a future meeting due to recent retirements from the Board’s membership and the onboarding of new members. He said this would be an opportunity to give members an overview of the program. Mr. Hernández closed by saying it would also be an opportunity to talk about ideas and changes that will help make meetings more efficient and effective in the long term.

XI. Discussion and Possible Action on Proposed 2026 DVFRB Meeting Schedule*

DVFRB Program Manager Anthony Hernández presented the proposed 2026 DVFRB meeting dates. Mr. Hernández reminded members these dates needed to be submitted to the Oklahoma Secretary of State by December 15, 2025, for the purposes of the Open Meeting Act. Sara Coffey (OOA) asked whether all the dates can be scheduled to be the fourth Wednesday of every month. She noted the April and September meetings were scheduled for the fifth Wednesday and advised the membership would benefit from having a consistent monthly schedule for the purposes of making work arrangements in advance. Mr. Hernández he would update the proposed schedule accordingly.

Chief Don Sweger (OACP) made a motion to approve the 2026 DVFRB meeting schedule. Celia Cobb (OCME) seconded the motion. The motion passed unanimously by roll call vote (14 Aye, 0 Nay, 0 Abstain).

XII. Discussion and Possible Action on Possible Recommendations and Spotlight Article Candidates for the 2025 Edition of the DVFRB Annual Report*

The Board reviewed five drafts throughout the discussion of this agenda item. DVFRB Program Manager Anthony Hernández noted the feedback provided for each one and stated he would incorporate everything accordingly. Votes were taken approving the drafting and publication of the recommendations upon a final review by DVFRB Interim Chair Janice Carr and Vice Chair Laura Kuester.

1st Draft Discussed – Mandating domestic violence and LAP training as part of law enforcement annual certification requirements.

- Sean Webb (DAC) made a motion to formally make this draft a DVFRB policy recommendation. Celia Cobb (OCME) seconded the motion. The motion passed unanimously by roll call vote (12 Aye, 0 Nay, 0 Abstain)

2nd Draft Discussed – Continued funding for specialized wrap-around services program for children exposed to intimate partner violence (IPV)-related homicide and attempted murder.

- Emily Nicholls (OSDH-IPS) made a motion to formally make this draft a DVFRB policy recommendation. Melissa Van Duyne (OAG) seconded the motion. The motion passed unanimously by roll call vote (12 Aye, 0 Nay, 0 Abstain).

3rd Draft Discussed – Enacting domestic violence propensity evidence legislation

- Laura Kuester (OCADVSA) made a motion to formally make this draft a DVFRB policy recommendation. Celia Cobb (OCME) seconded the motion. The motion passed unanimously by roll call vote (12 Aye, 0 Nay, 0 Abstain).

4th Draft Discussed – Advocating for GPS monitoring of high-risk domestic violence offenders in the context of bond and protective order proceedings

- Melissa Van Duyne (OAG) made a motion to formally make this draft a DVFRB policy recommendation. Sara Coffey (OOA) seconded the motion. The motion passed unanimously by roll call vote (12 Aye, 0 Nay, 0 Abstain).

5th Draft Discussed – Advocating for making domestic violence crimes 85% crimes

- Celia Cobb (OCME) made a motion to formally make this draft a DVFRB policy recommendation. Tomm Edwards (OSA) seconded the motion. The motion passed by roll call vote (10 Aye, 0 Nay, 2 Abstain).

XIII. Announcement by Chair as to the necessity of an Board action as a result of Executive Session. Vote as a result of Executive Session*

No action was taken due to no adjournment to executive session.

XIV. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda *in Accordance with 25 O.S. § 311(9).*

No new business.

XV. Announcements

No new announcements.

XVI. Adjournment*

Sean Webb (DAC) made a motion to adjourn at 12:25 pm. Melissa Van Duyne seconded the motion. The meeting adjourned at 12:25 pm.