

**Oklahoma Domestic Violence Fatality Review Board**  
313 N.E. 21<sup>st</sup> Street, Oklahoma City, Oklahoma 73005  
(405) 522-1984 | FAX (405) 557-1770

**MEETING MINUTES**

**November 30, 2022**

**Meeting Venue:** Office of the Oklahoma Attorney General  
313 NE 21<sup>st</sup> St, Oklahoma City, OK 73105

**MEMBERS**

Cobb, Celia (OCME) [A]	Glandon, Donna (OJA) [P]	Beatty, Angela (OCADVSA alt) [P]
Gass, Sarah (OAG alt.) [A]	Hawkins, Scott (OSA) [P]	Pasley, Brandon (OCADVSA) [P]
Shawnee, Jackie (OSDH) [A]	Goree, Julie (OBA) [P]	Stinson, Sheila (Supreme Court) [A]
Nicholls, Emily (OSDH IPS) [P]	Thomas, Laura (DAC) [A]	Harrison, Shelly (NAAV) [P]
Shores, Chandra (OKDHS alt.) [P]	Jelley, Martina (OSMA) [P]	Bardin, Tania (NAAV) [A]
Green, Beth (OSBI) [P]	Coffey, Sarah (OOA) [A]	
Melanie Ferguson (ODMHSAS) [P]	Carr, Janice (ONA) [P]	
	Laura Kuester (OCADVSA) [P]	

**I. Call to Order and Confirmation of Compliance with Open Meeting Act**

Chair Donna Glandon presided over the regularly scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, held at the Office of the Oklahoma Attorney General in Oklahoma City, Oklahoma, on November 30, 2022. Notice of the meeting was posted annually with the Secretary of State and at the Office of the Attorney General more than twenty-four (24) hours in advance. Chair Donna Glandon (OJA) called the meeting to order at 9:06 am.

**II. Roll Call and Establishment of Quorum**

Roll call was conducted at 9:06 a.m. Quorum was achieved at roll call with 12 members present. Scott Hawkins (OSA) arrived at 9:16 am for a total of 13 members present. Others present included Anthony Hernandez-Rivera, OAG DVFRB Program Manager (PM) and Nicholas Massey, OAG Victim Services Unit Research Analyst (RA). Quorum was maintained throughout the meeting.

**III. Discussion and Possible Action on Approval of Minutes from October 26, 2022, Regular Meeting\***

Emily Nicholls (OSDH IPS) moved to approve the minutes of the October 26, 2022, DVFRB Regular Meeting. Laura Kuester (OCADVSA) seconded the motion. The motion to approve the minutes passed by roll call vote (7 Aye, 6 Abstain, 0 Nay).

**IV. Discussion and Possible Action on Proposed 2023 DVFRB Meeting Schedule\***

DVFRB PM Anthony Hernandez reminded members about the preliminary discussion the board had over meeting dates during the October 26, 2022, meeting. He reminded members the DVFRB is required to submit a list of meeting dates to the Oklahoma Secretary of State by December 15, 2022. He reviewed the preliminary dates for 2023 and asked members for their input. Beth Green (OSBI) mentioned the importance of meeting year-round and thought a meeting should take place in May. The DVFRB PM stated he suggested not to meet that month so program staff could focus all efforts towards organizing a successful community review. He reminded members that when he asked for feedback on the previous community review the board asked to have more interaction with the community instead of spending a significant

amount of time developing the case timeline. Mr. Hernandez stated not having a meeting in May would facilitate accommodating member's feedback. Several members stated they preferred reviewing a shorter case instead of not having a meeting at all. Emily Nicholls (OSDH IPS) suggested maybe having a pre-review of the case that would be chosen for the community review. Ms. Nicholls explained this would enable members to familiarize themselves with the case a month before the membership travels to the community and interacts with systems. Members were receptive to this idea and agreed on having a May meeting. The DVFRB PM stated he would add a May date to the list that would be submitted to the Secretary of State.

Beth Green (OSBI) made a motion to approve the 2023 schedule of DVFRB meeting dates. Emily Nicholls (OSDH IPS) seconded the motion. The motion passed by roll call vote (13 Aye, 0 Abstain, 0 Nay).

#### **V. Continued Discussion and Possible Action on the 2022 Domestic Violence Fatality Review Board Annual Report, including Board Recommendations and Activities\***

DVFRB PM Anthony Hernandez briefed the membership on the progress he made on crafting the recommendations that would be included in the 2022 edition of the DVFRB report. He told the membership that in the month leading up to the meeting he had met with some members to discuss the recommendation regarding children on the scene of domestic violence fatalities. Mr. Hernandez proceeded to give an overview to the membership on his drafts and requested input.

Mr. Hernandez reminded members the first recommendation was a proposal requesting a representative of the Oklahoma Department of Corrections (DOC) be added to the DVFRB. Chair Donna Glandon asked for clarification on what was meant by "sitting" member in the recommendation's language. The DVFRB PM explained the difference between sitting and non-sitting board members. He stated it is a distinction that is made between designees that are appointed by the heads of state agencies and members who are appointed by the Oklahoma Attorney General after being nominated by their respective organizations. Members then had questions on research that was cited in the recommendation. The research gave an estimate of domestic violence offense prosecution and conviction rates. Some members expressed concerns on how the research might be outdated due to it being published in 2009. Chair Donna Glandon suggested that to avoid confusion the first paragraph of the recommendation should be deleted. Emily Nicholls suggested it might be best if only the language citing the research study be deleted. The DVFRB PM explained his reasoning for including a first paragraph citing research and Oklahoma specific statistics. Mr. Hernandez stressed the importance of putting the recommendation in a broader context to emphasize the importance of it.

Mr. Hernandez proceeded to give an overview of the second recommendation. He explained the recommendation addressed Lethality Assessment Protocol (LAP) training in Oklahoma and it had two components. The first component recommended that major law enforcement conferences in Oklahoma should offer LAP training. Mr. Hernandez reminded members this could be facilitated by DVFRB members who serve on the board on behalf of law enforcement organizations that hosts conferences for their members. The second component recommends institutionalizing LAP training as part of the required annual continuing education certified peace officers are required to complete. The DVFRB PM noted this second component of the recommendation was added in the leadup to this meeting. Mr. Hernandez proceeded to ask for feedback. Beth Green (OSBI) asked whether the OSBI Major Crimes Conference would be an effective venue to offer LAP training. She explained the OSBI conference mainly offers investigative training. Members agreed that it should be made available regardless of the focus of the conference. Scott Hawkins (OSA) mentioned how the Oklahoma Attorney General's Office could potentially spearhead LAP

training efforts. Karen Cunningham (OAG) stated training efforts should be led by a partnership of agencies and not just the Attorney General's Office. Shelly Harrison (NAAV) emphasized the importance of targeting law enforcement supervisors. Mr. Hawkins (OSA) mentioned there is a lot of work that needs to be done to address the lack of LAP compliance in the state. Beth Green (OSBI) asked whether that was indeed the case. Vice Chair Brandon Pasley (OCADVSA) and Angela Beatty (OCADVSA) agreed with Mr. Hawkins and pointed to examples they have seen while working at the YWCA.

The DVFRB proceeded to discuss the third recommendation. Mr. Hernandez reminded members that during the October meeting he had presented some statistics on the number of child witnesses at the scene of domestic violence fatalities in recent years. He had asked the board if they thought a recommendation should be developed targeting systems that provide services to child witnesses of homicide. Mr. Hernandez stated he had met with DVFRB members in the leadup to the meeting to develop the recommendation. He mentioned he met individually with Vice Chair Brandon Pasley (OCADVSA), Emily Nicholls (OSDH IPS), Chandra Chores (OKDHS), and Angela Beatty (OCADVSA). Mr. Hernandez stated they each had different ideas and suggestions on potential initiatives. He mentioned Emily Nicholls suggested the recommendation should be to carry out a statewide resource scan to identify initiatives already available. Ms. Nicholls explained the recommendation is to ensure the board understands the current landscape of available resources across different parts of the state. This would position the DVFRB to avoid recommendations that would unnecessarily burden either the survivors the board aims to help or the systems that are positioned to aid them. Vice Chair Brandon Pasley commented he agreed with this idea. Emily Nicholls said that including it in the report would help keep the board accountable to follow through with a recommendation in the 2023 edition of the report. Chair Donna Glandon stated she did not think this should be published as a recommendation since the implementation of it is already something the DVFRB has the authority to do. Vice Chair Brandon Pasley agreed with Chair Donna Glandon. Emily Nicholls suggested it could be included in a different section of the report with a title that signals it will be a recommendation in the future. Members agreed with this idea.

The DVFRB PM reminded members to submit any professional activities they would like to highlight in the member activities section of the report.

Vice Chair Brandon Pasley made a motion to officially include the recommendations in the 2022 edition of the DVFRB report. Beth Green seconded the motion. The motion passed by roll call vote (13 Aye, 0 Abstain, 0 Nay).

## **VI. Consideration of Motion to Adjourn to Executive Session\***

*Pursuant to 25 O.S. § 307B for the purpose of case review*

- a. Adjourn to Executive Session\***
- b. Update and discussion of case #210921**
- c. Review and discussion of case #200019**
- d. Consideration of return from executive session**
- e. Announcement by Chair as to the necessity of any Board action as a result of Executive Session**
- f. Vote as a result of Executive Session\***

Beth Green (OSBI) made a motion of adjourn to Executive Session. Emily Nicholls seconded the motion. The motion passed by roll call vote (13 Aye, 0 Abstain, 0 Nay). The Chair led the Board into Executive Session at 10:49 am. The Board concluded and came out of Executive Session at 11:39 am. No action was taken as a result of Executive Session.

**VII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda *in Accordance with 25 O.S. § 311(9)*.**

No new business.

**VIII. Announcements**

Captain Beth Green (OSBI) announced this would be her last meeting until December 2023. Captain Green said this was due to some work she will be doing as part of a fellowship program with the Federal Bureau of Investigation (FBI). She stated Heather Cropper will be serving as the primary designee until she comes back.

**IX. Adjournment\***

Beth Green (OSBI) made a motion to adjourn. Emily Nicholls seconded the motion. Chair Donna Glandon declared the meeting adjourned at 11:45 am.