

# Oklahoma Domestic Violence Fatality Review Board

313 N.E. 21<sup>st</sup> Street, Oklahoma City, Oklahoma 73005

(405) 522-1984 | FAX (405) 557-1770

## MEETING MINUTES

May 26, 2021

Meeting Venue: The *Virtual Meeting was hosted on the WebEx Platform*

### MEMBERS

Bardin, Tania (NAAV) [P]	Harrison, Shelly (NAAV) [P]	Sweger, Don, (OACP) [P]
Blanton, Melissa (OAG) [P]	Hawkins, Scott (OSA) [P]	Wilson, Janet (ONA) [P]
Coffey, Sara (OOA) [P]	Jelley, Martina (OSMA) [P]	Warren, Mike (OSC) [P]
Combs, Brandie (OSDH) [A]	Kuester, Laura (OCADVSA) [P]	Woods-Littlejohn, Brandi (OSDH-IPS) [P]
Edstedt, Marissa (DHS) [P]	Mueller, Karen (OBA) [P]	
Garder, Lauren (ODMHSAS) [P]	Pasley, Brandon (OCADVSA) [P]	
Glandon, Donna (OJA) [P]	Sharif, Asma (OCME) [P]	
Green, Beth (OSBI) [P]	Smith, Jeff (DAC) [P]	

#### **I. Call to Order and Confirmation of Compliance with Open Meeting Act**

Chair Beth Green presided over the regularly scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, held virtually hosted on the WebEx virtual platform on May 26, 2021. Notice of the meeting was posted on the web site of the Office of the Attorney General more than twenty-four (24) hours in advance, on May 24, 2021 at 5:22 p.m. Chair Beth Green called the meeting to order at 9:01 a.m.

#### **II. Roll Call, Establishment of Quorum, and Introduction of Members**

Chair Beth Green requested roll call completed through introduction of members and meeting attendees. Quorum was achieved at Roll Call with seventeen (17) members present. Others present included Anthony Hernandez-Rivera, OAG Research Assistant; Tamera Massad, OAG Training Program Manager; and Shelley Miller, Executive Director of the Native Alliance Against Violence (NAAV). Janet Wilson joined the meeting at 9:02 a.m. and was present for roll call. Sarah Coffey joined the meeting at 9:05 a.m. and was present for roll call. Angela Beatty, alternate for Laura Kuester (OCADVSA), joined at 9:07 a.m. Mike Warren joined the meeting at 9:15 a.m. and Tania Bardin joined the meeting at 9:40 a.m., bringing the total quorum to nineteen (19) members. Quorum was maintained throughout the meeting.

#### **III. Discussion and Possible Action on Approval of Minutes from April 16, 2021 special meeting\***

Janet Wilson moved to approve the minutes of the April 16, 2021 special meeting. Jeff Smith seconded the motion. The motion passed by roll call vote (16 Aye, 1 Abstain, 0 Nay).

#### **IV. Discussion and Possible Action on Approval of Minutes from April 28, 2021 regular meeting\***

Jeff Smith moved to approve the minutes of the April 28, 2021 regular meeting. Brandi Woods-Littlejohn seconded the motion. The motion passed by roll call vote (15 Aye, 3 Abstain, 0 Nay) with Angela Beatty voting for Laura Kuester due to her attendance at the regular meeting as Laura's alternate.

**V. Discussion and Possible Action on the Impact of the End of the State of Emergency on Future DVFRB Meetings\***

Katy Fortune, DVFRB Program Manager, advised the Board that since the Executive Order declaring a State of Emergency expired due to being lifted by Governor Stitt, the full Board would no longer be allowed to meet virtually and would be required to meet in person. Ms. Fortune stated therefore the next meeting would have to be in person. Ms. Fortune stated members could continue to attend virtually if they followed certain rules, including joining from a location where members of the public could also join such as a conference room where the public could also access; posting the agenda on the front door of the building where the meeting location was 24 hours prior to the meeting; and informing her if they would be joining the meeting from a separate location so the location could be included on the agenda. Several members expressed they preferred to meet in person. Melissa Blanton clarified that these requirements are a reversion to the original rules of the Open Meeting Act and that they haven't changed, but would allow the Board to have a few people attend virtually, which was always the case, as long as there was a quorum in person. Ms. Blanton clarified there would need to be 11 members in person and then the others would be permitted to join virtually. Ms. Blanton stated this would need to be coordinated in advance and if a member declared they would attend virtually and chose to come in person that would be permitted but if they declared they would attend in person they could not change their mind and attend virtually. Ms. Blanton stated for logistical purposes the preference would be in person as the OAG's office has never had people attend meetings virtually and we would need notice to be able to set up a camera and computer so everyone could see and hear. Ms. Blanton requested members inform the OAG's office if they had issues attending in person or concerns about safety with so many people in the room and we would address them. Ms. Blanton stated program staff would like as many people to attend as much as possible and the Board has had a wonderful turn out over the last year due to people being able to log on virtually. Marissa Edstedt asked about COVID precautions and Ms. Blanton stated the OAG's office does not currently have any mask requirements so it would be at the discretion of each member to wear masks. Laura Kuester asked if the meeting would still be at the same time and Ms. Fortune answered in the affirmative.

**VI. Consideration of Motion to Adjourn to Executive Session\***

*Pursuant to 25 O.S. § 307B for the purpose of case review*

- a. Mike Warren moved that the Board go into Executive Session to review cases. Jeff Smith seconded the motion. The motion was approved by roll call vote (18 Aye, 0 Abstain, 0 Nay). The Board adjourned to executive session at 9:23 a.m.
- b. Review and discussion of case #190079
- c. The Board came out of the executive session at 10:55 a.m.
- d. Chair Beth Green called for Board action as a result of Executive Session.
- e. No action was taken.

**VII. New Business in Accordance with 25 O.S. § 311(9)**

There was no new business.

**VIII. Announcements**

There were no announcements.

**IX. Adjournment**

Jeff Smith made a motion to adjourn. Brandi Woods-Littlejohn seconded the motion. Chair Beth Green declared the meeting adjourned at 10:55 a.m.