

[AG Receipt Date Stamp]

[AG Approval Date Stamp]

Transaction No: T- _____

Contract No: A- _____

FOR OFFICIAL USE - DO NOT WRITE ABOVE THIS LINE

**APPLICATION FOR APPROVAL OF PROPOSED CONTRACT
FOR EMPLOYMENT OF PRIVATE ATTORNEY(S)
UNDER TITLE 74 O.S. SUPP. 1998, § 20i**

USE THIS FORM WHEN TOTAL COST OF THE TRANSACTION WILL EQUAL OR EXCEED \$20,000.00. ALL SUCH CONTRACTS MUST BE APPROVED BY THE OFFICE OF ATTORNEY GENERAL.

Name of Agency or Official: _____
Address: _____ Agency No: _____
_____ Fax No: _____
Phone: _____ Contact Person: _____
_____ Email Address : _____

REQUIRED INFORMATION (You may attach additional sheets if necessary)

A. Attorney's Name: (Each individual attorney including associates must be indicated; firm names will not suffice)

Name: _____

FEI/SSN: _____ Bar No. _____

Firm: _____
(If Applicable)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____

B. Citation of authority that permits the hiring of private attorney(s) by this agency or official: _____

C. State the nature and scope of representation (Please describe the case, transaction or matter and attach any pleadings and the proposed contract):

D. State the reason(s) for not utilizing an in-house or staff attorney for this matter: _____

E. State the total anticipated costs of proposed representation (This includes all amounts that you anticipate may be paid in this matter and is not limited to the current fiscal year): _____

i. Describe method of calculating fee, including applicable hourly rate of each attorney, paralegal, legal assistant or other person who will perform services: (NOTE: Each attorney must have previously filed a schedule of fee on Form 20i-1 with the Attorney General.) _____

ii. Describe method of calculating any other expenses to be reimbursed by the agency under this contract (i.e. photocopies, travel, long distance, etc.): _____

F. State the date the contract begins and the duration of the case, transaction or matter: _____

i If the contract is a multi-year contract state whether the contract contains a non-appropriation clause. If the contract does not contain a non-appropriation clause please state the exemption for not including a non-appropriation clause: _____

G. Please identify any previous or related contracts concerning this case, transaction, or matter and the fiscal year in which such contracts were entered: _____

H. Section 20i of Title 74 requires a determination that the Attorney General is unable to represent the agency or official due to:

1. conflict of interest
2. lack of personnel, or
3. lack of expertise

to provide the specific representation.

Please state the grounds upon which this Application is predicated and provide specific and detailed information, including pleadings or other materials that support approval by this office upon the grounds asserted. _____

AGENCY HEAD OR OFFICIAL

Signature

(Type Name)

(Date)

PLEASE SUBMIT ORIGINAL TO:

**Office of Attorney General
Attn: 20i Coordinator
313 N. E. 21st Street
Oklahoma City, OK 73105**

If approved, the original will be returned to you with an appropriate approval date stamp.

(REVISED 6/07)