Order	Column/Field Name	Format	Validation	Max Char Limits	Required/Optional	Description	Error message
1	Invoice Number		Alpha Numeric	25	R	Invoice - An invoice or bill is a commercial document issued by a seller to the buyer, indicating the accountable product(s), quantity(s), and agreed price(s) for products or services the seller has provided the buyer. An invoice indicates the buyer must pay the seller, according to the payment terms.	Invoice Number may not be blank or N/A. Invoice Number has invalid characters. Use only letters or numbers. Invoice Number is too long. A maximum of 25 characters is allowed.
2	Invoice Date	MMDDYYYY MDDYYYY MM/DD/YY M/DD/YY	Numeric Symbol Dashes or slashes are accepted MDYY NOT accepted	8	R	Date of purchase	Invoice Date may not be blank or N/A. Invoice Date is not a valid date.
3	Customer Name		Alpha Numeric Symbol	75	R	Purchasers name - Name of entity taking physical possession of product.	Customer Name may not be blank or N/A. Customer Name is too long. A maximum of 75 characters is allowed. Customer Name has invalid characters.
4	Address		Alpha Numeric Symbol PO, P.O., PO Box, P.O. Box, Box, NOT accepted	200	R	Address where cigarettes were delivered.	Address may not be blank or N/A. Address is too long. A maximum of 200 characters is allowed. Address has invalid characters. Post Office Boxes are not allowed. Use the physical address.
5	Cigarette Permit Number	XXXXXXXXXXXXX Employee	Alpha Numeric N/A or NA Employee	15	R	Purchaser's OTC Cigarette Permit # or Tribal Permit Number	Cigarette Permit Number may not be blank, enter N/A to mark the field as not applicable. Cigarette Permit Number has invalid characters. Use only letters and numbers. Cigarette Permit Number is too long. A maximum of 15 characters is allowed.
6	Tobacco Permit Number	XXXXXXXXXXXXX Employee	Alpha Numeric N/A or NA Employee	15	R	Purchaser's OTC Tobacco Permit # or Tribal Permit Number	Tobacco Permit Number may not be blank, enter N/A to mark the field as not applicable. Tobacco Permit Number has invalid characters. Use only letters and numbers. Tobacco Permit Number is too long. A maximum of 15 characters is allowed.
7	City		Alpha	50	R	City where cigarettes were delivered.	City may not be blank or N/A. City has invalid characters. Use letters only. City is too long. A maximum of 50 characters is allowed.
8	State		Alpha	2	R	Two letter abbreviated	State may not be blank or N/A. Invalid state abbreviation given.
9	Zip Code	XXXXXXXXX XXXXX	Numeric Dashes NOT accepted 5 digit numeric accepted	9	R	9 digit, no dash, leading zeros included. Zip code where cigarettes were delivered.	Zip code may not be blank or N/A. Invalid zip code entered.
10	Tax Type	X	Numeric (1-6) ONLY 1 number accepted	1	R	1-Full, 2-New Unity, 3-Unity, 4-Out-of-State, 5-Black Stamp, 6-Unstampted	Tax Type may not be blank or N/A. Invalid number used for Tax Type. Must be a number between 1 and 6.
11	Tobacco Category	X	Numeric (1-6) ONLY 1 number accepted	1	R	1-CIG, 2-RYO, 3-Smoking Tobacco, 4-Chewing Tobacco,5- Little Cigars, 6-Class C Cigars	Tobacco Category may not be blank or N/A. Invalid number used for Tobacco Category. Must be a number between 1 and 6.
12	Brand Code	XXXX	Numeric	4	R	4 digit Texas brand code.	Brand Code may not be blank, enter N/A to make the field as not applicable.
13	Brand Name		Alpha Numeric N/A	50	R	Brand Family - A type of cigarette or tobacco product distinguished by unique attributes. These unique attributes can be the tobacco used, tar and nicotine content, flavoring used, size, filtration, packaging, logo, registered trademark, brand name, identifiable pattern of colors, or any combination of such attributes. Examples of brands may include Marlboro, Camel, Kool, Salem, Winston, etc. If roll-your-own products are sold, enter "N/A."	Brand Name may not be blank or N/A. Brand Name has invalid characters. Use only letters or numbers. Brand Name is too long. A maximum of 50 characters is allowed.
14	Cigarette Sticks Sold		Numeric Commas NOT accepted N/A or NA	10	R	This can be a postive or negative number	Cigarette Sticks Sold may not be blank, enter N/A to mark the field as not applicable. Cigarette Sticks Sold is an invalid number. Use only numbers, drop all commas.
15	RYO Ounces Sold		Numeric Commas NOT accepted N/A or NA	10	R	This can be a postive or negative number	RYO Ounces Sold may not be blank, enter N/A to mark the field as not applicable. RYO Ounces Sold is an invalid number. Use only numbers, drop all commas.