OKLAHOMA AEROSPACE AND AERONAUTICS SPECIAL COMMISSION MEETING
TUESDAY NOVEMBER 10, 2026, AT 9 AM
OKLAHOMA DEPARTMENT OF TRANSPORTATION
FIRST FLOOR COMMISSION ROOM
200 NE 21ST STREET, OKLAHOMA CITY, OK

NOTE: The Oklahoma Aerospace and Aeronautics Commission may discuss, vote to approve, vote to disapprove, vote to table, decide not to discuss, or change the order of any item on the agenda. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Commissioner must recuse from all discussion and votes pertaining to that item.

AGENDA

1. **ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Kevin Potter**
   Pursuant to the Oklahoma Open Meeting Act, this meeting shall be held at the Oklahoma Department of Transportation (ODOT) First Floor Commission Room, 200 NE 21st Street in Oklahoma City, Oklahoma.

   The Oklahoma Aerospace and Aeronautics Commission Meeting is open to the general public, but it is also available to watch through the link listed below:

   To watch:
   Public access meeting link: https://video.ibm.com/channel/CKEfwftDGHz
   Make sure the volume on your PC (or other device) and the Ustream volume are turned up.

   The meeting will be electronically recorded, and audio livestreamed from 200 NE 21st St., Oklahoma City, Oklahoma 73105.

   Public Access to complete Commission Packet: https://oklahoma.gov/aerospace

2. **CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Potter and Vanessa Heird, Executive Assistant**

Action Required

3. **APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON SEPTEMBER 9, 2026 – Chairman Kevin Potter**

Action Required

4. ELECTION OF OFFICERS FOR CALENDAR YEAR 2027 – Chairman Potter

The Commission will select a new chairman, vice chairman, and secretary who will serve during calendar year 2027.

Action Required

5. STAFF LONGEVITY RECOGNITION – Director Ardies

Employee Claressa Bailey will be recognized for her years of service.

Information Only

6. FINANCIAL REPORT – Chris Wadsworth, Chief of Staff

The Commission will be briefed on current financial figures.

Information Only

7. LEGISLATIVE, CONGRESSIONAL AND REGULATORY UPDATE – Director Grayson Ardies

The Commission will be briefed on legislation and public policy issues concerning airports, aviation and aerospace and Commission legislative initiatives for the 2027 Legislative session.

A. Legislative
   i. Interim Studies

B. Congressional

C. Regulatory

Information Only

8. AIRPORT CONSTRUCTION GRANT PROGRAM CHANGE ORDER – Michelle Bouziden, Senior Project and Grants Manager

The Commission will consider approving an amendment to state grant SUD-26-S to extend the runway, install LED runway lights and PAPIs at **Stroud Municipal Airport**. The amendment is necessary to add an As-Built AGIS Survey. The estimated additional cost will be $69,766.56 and will be funded with $66,278.23 of state grant funds and $3,488.33 local matching funds.

Action Required

9. ON-DEMAND CONSULTING CONTRACT AMENDMENT – Michelle Bouziden

The Commission will consider approving an amendment to an on-demand contract for consulting services with Pape-Dawson. The services include airport technical document and lease rates/charges policy development. The amendment will add $50,000 to the on-demand contract to be funded with state funds.

Action Required

10. AIRPORT CONSTRUCTION GRANT PROGRAM – Nick Young, Airports Division Manager

Any Commissioner may request that any or all of these items be considered individually.

A. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Lawton-Ft. Sill Regional Airport**. The project consists of conducting a conceptual study for a new general aviation terminal building, hangar building, and associated utility improvements. The estimated total

project cost is $50,000 and will be funded with $47,500 of state grant funds and $2,500 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

B. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Shawnee Regional Airport**. The project consists of constructing (2) 10-Unit T-hangars. Based on bids, the total project cost is $3,066,010 and will be funded with $1,226,404 of state grant funds and $1,839,606 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

Action Required

11. INFINITY ONE OKLAHOMA SPACEPORT CONTRACT – Nick Young

The Commission will consider authorizing staff to enter into contracts for the construction of the 6th phase of a pavement rehabilitation project that is currently identified in the Department's approved Airport Construction Program at **Infinity One Oklahoma Spaceport.** The project consists of pavement rehabilitation for the north taxiways, the north GA apron, and south commercial apron. Based on bids the total project cost is $3,516,471.75 and will be funded with $3,516,471.75 of OSIDA's revolving funds. Total project cost includes $3,185,971.75 construction costs and $330,500 of construction administration and inspection costs.

Action Required

12. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND PROJECT – Director Ardies

The Commission will consider approving new route options for the previously approved new commercial air service development agreement at **OKC Will Rogers International Airport**. The grant award for this project is currently being used to assist in recruiting new, nonstop air service between Oklahoma City and one of the following destinations: San Francisco, San Diego, Washington Dulles, Boston, or Mexico. The new agreement will allow for New Orleans and Pensacola to be considered as possible destinations.

Action Required

13. ELEVAIR CONTRACT RENEWAL – Director Ardies

The Commission will consider renewing the contract with Elevair Solutions for calendar year 2027. The cost of the contract is not to exceed $50,000.

Action Required

14. AEROSPACE & AVIATION EDUCATION PROGRAM UPDATE – Paula Kedy, Statewide Aerospace STEM Education Manager

A. NASAO Aviation Education/Workforce Development Presentation - September 14
B. Little Axe Public Schools Administrative Team Meeting with Senator Standridge - September 24
C. Oklahoma Science Museum DiscoverFest - September 28
D. Workforce Development Panel/Aero Forum - October 8
E. Semper Fly Rotor Curriculum Meeting / Congressman Cole and VAI Representatives - October 21
F. Organization of Rural Oklahoma School Superintendents Presentation - October23
G. Cedar Rapids Chamber of Commerce/ Workforce Presentation - October 27
H. Oklahoma Search and Rescue State Championships - November 3 and 4

I. Unveiling of McAlester Public Schools Tango Flight Plane -November 10

Information Only

15. CLASSROOM LABORATORY IMPROVEMENT GRANT PROGRAM – Paula Kedy, Statewide Aerospace STEM Education Manager

The Commission will consider approving grant applications from nine schools for the development and/or improvement of classroom laboratories for implementing aviation programs:

A. Broken Arrow Public Schools--$40,000
B. Canute Public Schools--$26,750
C. Coleman Public Schools--$44,562
D. Collinsville Public Schools--$100,000
E. Navajo Public Schools--$60,040
F. Sulphur Public Schools--$17,149
G. Tri-County Technology Center--$62,960
H. Union Public Schools--$74,955
I. Wister Public Schools--$11,156

Action Required

16. 2027 SPONSORSHIPS AND MEMBERSHIPS CONSENT DOCKET –

Any Commissioner may request that any or all of these items be considered individually.

A. Oklahoma Airport Operators Association
The Commission will consider renewing its annual membership in the Oklahoma Airport Operators Association for calendar year 2027 and serving as a sponsor for the OAOA Annual Conference to be held May 23-26, in Broken Arrow, OK. The cost is $6,500.

B. Select Oklahoma
The Commission will consider approving a $2,500 membership to Select Oklahoma for calendar year 2027.

C. Aero Oklahoma Day
The Commission will consider approving up to $15,000 for sponsorship of Aero Oklahoma Day at the Capitol scheduled for April 7, 2027, from 9:30 a.m. – 2:00 p.m.

Action Required

17. PARTNERSHIPS WITH THE OKLAHOMA DEPARTMENT OF COMMERCE FOR 2027 CONFERENCES AND TRADE SHOWS CONSENT DOCKET

Any Commissioner may request that any or all of these items be considered individually.

A. MRO AMERICAS CONFERENCE
The Commission will consider approving a $5,000 partnership/sponsorship with the Oklahoma Department of Commerce for a state exhibit booth at the MRO Americas Conference, April 13-15, 2027, in Orlando, FL.

B. SELECT USA INVESTMENT SUMMIT
The Commission will consider approving a $7,500 partnership/sponsorship with the Oklahoma Department of Commerce for a state exhibit booth at the MRO Americas Conference, May 2-5, 2027, in National Harbor, MD.

C. ASSOCIATION FOR UNCREWED VEHICLE SYSTEMS INTERNATIONAL (AUVSI) XPONENTIAL
The Commission will consider approving a $5,000 partnership/sponsorship with the Oklahoma Department of Commerce for a state exhibit booth at the AUVSI XPONENTIAL Conference & Expo, May 17-20, 2027, in Miami Beach, FL.

D. PARIS INTERNATIONAL AIRSHOW

The Commission will consider approving a $12,000 partnership/sponsorship with the Oklahoma Department of Commerce and other Oklahoma-based companies and organizations for a state exhibit booth at the Paris International Airshow, June 14-20, 2027 in Paris, France.

E. EXPERIMENTAL AIRCRAFT ASSOCIATION (EAA) AIRVENTURE/OSHKOSH

The Commission will consider approving a $7,500 partnership/sponsorship with the Oklahoma Department of Commerce for a state exhibit booth at the EAA AirVenture event in Oshkosh, WI, July 26 - August 1, 2027.

F. NATIONAL BUSINESS AVIATION ASSOCIATION – BUSINESS AVIATION CONFERENCE & EXPO (NBAA-BACE)

The Commission will consider approving a $7,500 partnership/sponsorship with the Oklahoma Department of Commerce for a state exhibit booth at the NBAA-BACE, October 19-21, 2027, in Las Vegas, NV.

Action Required

18. NATIONAL ASSOCIATION OF STATE AVIATION OFFICIALS (NASAO) ANNUAL CONVENTION REPORT AND ANNUAL DUES – Director Ardies

The Commission will be briefed on the NASAO annual conference held in Grand Forks, ND September 13-16, 2026, and will consider approving up to $12,500 for annual membership dues in the National Association for State Aviation Officials (NASAO) for Oct. 1, 2026, through Sept. 30, 2027.

Action Required

19. ECONOMIC IMPACT STUDY REVEAL – Laura Rudicel, Director of Communications and Marketing

The Commission will be briefed on the Economic Impact Study Reveal event that was held on October 6, 2026, at the Oklahoma History Center.

Information Only

20. REVIEW OF AEROSPACE EVENTS AND ACTIVITIES – Laura Rudicel

- **A.** Joby Fly-In Event – September 29
- **B.** Max Westheimer Aviation Breakfast – October 2
- **C.** Oklahoma Aerospace Forum – October 8
- **D.** Guthrie/Edmond Airport Terminal Groundbreaking – October 15
- **E.** Lufthansa Technik Engine Services (LTES) Ribbon Cutting – October 21
- **F.** OU Max Westheimer Air Traffic Control Tower Ribbon Cutting – October 21
- **G.** Aero Caucus Tower Tour and Industry Visit - October 23
- **H.** Ponca City Regional Airport Terminal Groundbreaking – October 30

Information Only

21. CONFERENCES/TRADESHOWS UPDATE – Laura Rudicel, Director of Communications and Marketing

- **A.** NBAA-BACE
- **B.** Southwest AAAE Airports Conference

Information Only

22. UPCOMING EVENTS AND ACTIVITIES – Laura Rudicel, Director of Communications and Marketing

A. Oklahoma Space Summit – November 18
B. Beyond the Blueprint: A Salute to Oklahoma's Aerospace Maintainers – December 4

23. SCHEDULE OF 2027 AERONAUTICS COMMISSION MEETINGS – Chris Wadsworth
The Commission will discuss and consider approving the time, date and place for its regularly scheduled meetings for calendar year 2027. The proposed 2027 dates are as follows and the proposed time is 9:00 a.m.:
A. Wednesday, January 20, 2027
B. Wednesday, March 10, 2027
C. Wednesday, May 12, 2027
D. Wednesday, July 14, 2027
E. Wednesday, August 11, 2027
F. Wednesday, October 6, 2027
G. Wednesday, December 8, 2027

Action Required

24. DIRECTORS REPORT – Director Ardies
A. AFMC CLP trip to Edwards Air Force Base – November 2 to 6

Information Only

25. PROPOSED EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF THE EXECUTIVE DIRECTOR PURSUANT TO TITLE 25, SECTION 307(B)(1) OF THE OKLAHOMA STATUTES — Chairman Potter
A. Vote to Convene in Executive Session

Action Required

B. Vote to Acknowledge Return to Open Session

Action Required

C. Vote on Any Action Regarding Subject of the Proposed Executive Session

Action Required if Necessary

26. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Ardies and Commissioners

27. ANNOUNCEMENT OF NEXT MEETING — Chairman Potter
The Commission will announce the date, time, and place for the next Commission meeting.

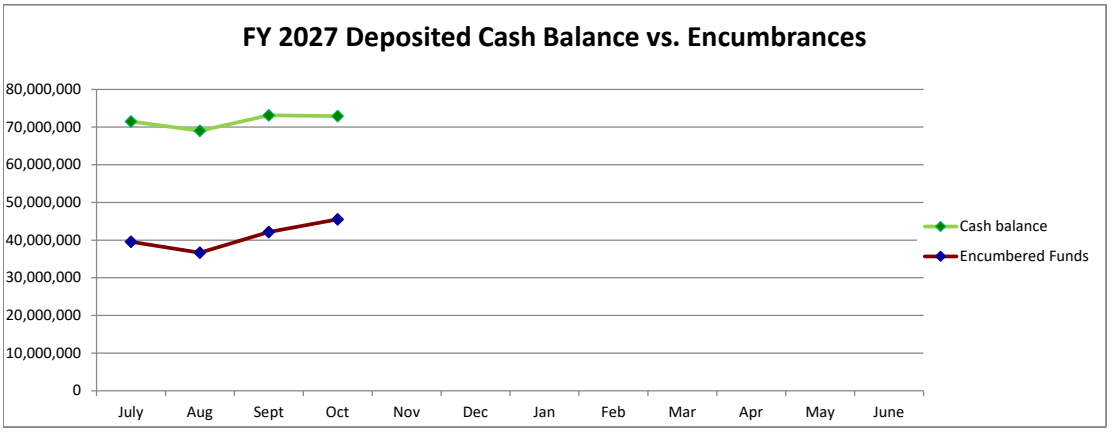
28. ADJOURNMENT

This notice was posted prominently and publicly at the principal office of the Oklahoma Department of Aerospace and Aeronautics at 110 N. Robinson, Suite 200, Oklahoma City, Oklahoma 73102 and the Oklahoma Department of Aerospace and Aeronautics website at 8:30 a.m. Monday, November 9, 2026.

Chris Wadsworth, Chief of Staff

11.09.2026 8:15 AM

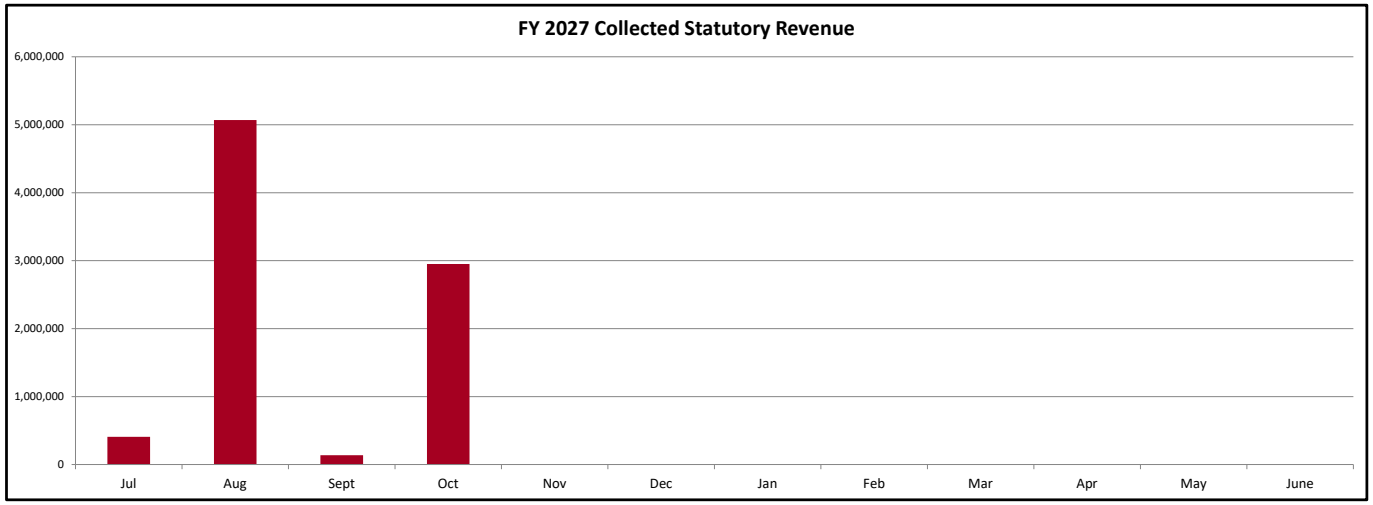
Oklahoma Department of Aerospace & Aeronautics Financial Summary as of 10/31/26	
CASH BALANCES:	
Fund 19402 (FY26 Appropriation)	8,458,650.10
Fund 197 (FY27 Appropriation)	4,676,717.46
Fund 20000 (Revolving Fund)	25,238,029.04
Fund 21500 (Long-Term Infrastructure Fund, Legislative Directed Projects)	33,220,440.20
Fund 40000 (Federal Reimbursement Fund)	1,323,265.71
Total Cash	**$72,917,102.51**
ENCUMBRANCES:	
Operations and IT	1,155,822.18
Aviation Education	1,562,175.96
Communications & Outreach	356,314.96
UAS/AAM	1,813,565.83
Fund 400 FAA Grants	150,979.00
Airport Construction Program	40,482,025.03
Total Encumbered	**($45,520,882.96)**
UNENCUMBERED CASH BALANCE:	**$27,396,219.55**
REMAINING EXPECTED REVENUE FOR FY 2027:	
Balance of FY27 Appropriation	10,278,852.00
Balance of 3 Yr. Average of Estimated Aircraft Excise Tax	6,796,828.89
Balance of 3 Yr. Average of Estimated Aircraft Registration Fees & Fuel Tax	702,859.12
APPPA Permit Fees	3,400.00
Total Remaining Expected Revenue for FY 2027	**$17,781,940.01**
REMAINING EXPECTED REIMBURSEMENTS:	
Sponsor Reimbursements on State Grants	917,018.01
FAA Grant Reimbursements	957,543.00
Total Remaining Expected Reimbursements for FY 2027	**$1,991,105.61**
REMAINING POSSIBLE ENCUMBRANCES FOR FY 2027:	
Airport Construction Program (FY 2027 granted, but not yet fully executed)	512,320.00
Airport Construction Program (programmed for FY 2027 - not yet granted)	24,666,637.00
Legislative Directed Projects	22,060,000.00
Operations/Aviation Education/UAS (budgeted but not encumbered/spent)	3,408,233.61
Total Remaining Possible Encumbrances for FY 2027	**($50,647,190.61)**
AVAILABLE CASH AFTER ENCUMBRANCES & EXPECTED INCOME:	**($3,477,925.44)**
YTD EXPENDITURES DURING FY 2027:	
Operations and IT	468,544.31
Aviation Education	512,943.26
Communications & Outreach	315,823.64
UAS/AAM	263,503.72
Airport Construction Program	12,317,349.11
Total YTD Expenditures During FY 2027	**$13,878,164.04**



COMPLETION TIME OF PROJECTS ON THIS WORKPAPER ARE SPECULATED FOR ILLUSTRATION TO THE COMMISSION.

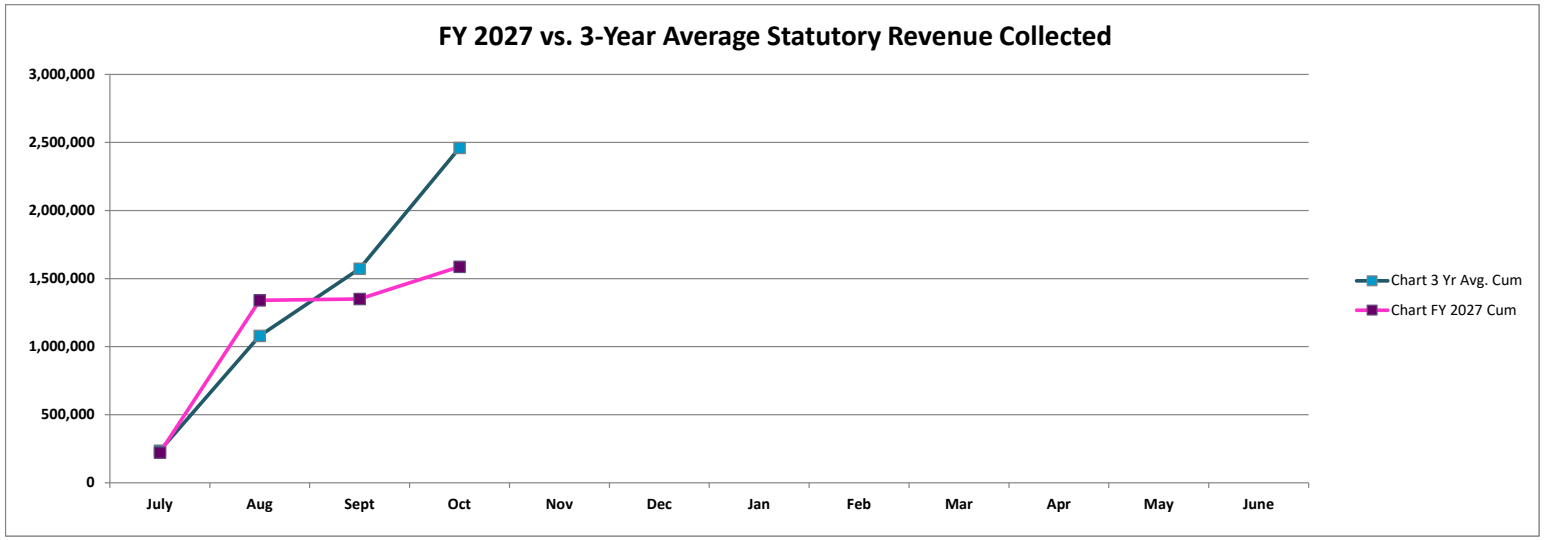
FY 2027 OKLAHOMA DEPARTMENT OF AEROSPACE & AERONAUTICS COLLECTED REVENUE BY MONTH & SOURCE

		Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Received FY 2027	YTD Comparison FY 2026
200	**STATUTORY REVENUE:**														
423453	Speciality License Plate	1,584.00	1,112.13	1,019.72	909.51									4,625.36	3,840.00
415509	Gasoline Excise Tax	9,882.47	9,343.98	9,020.06	9,278.81									37,525.32	35,090.60
417171	Aircraft Excise Tax	209,777.01	1,102,429.96	0.00	226,834.00									1,539,040.97	2,756,204.02
428101	Aircraft Registration Fees	0.00	6,168.22	0.00	0.00									6,168.22	60,585.17
428911	APPPA Permit Fee	400.00	200.00	400.00	800.00									1,800.00	5,000.00
454102	Funds Previously Disbursed - Cities	66,608.25	3,945,051.96	0.00	2,710,921.80									6,722,582.01	1,001,414.12
458101 & 479199	Funds Previously Disbursed - Misc	156.00	8.50	5,000.00	218.78									5,383.28	838.00
452071	Reimb. OSIDA admin	118,260.58	0.00	116,890.90	0.00									235,151.48	0.00
458105	Funds Previously Disbursed - GCR	0.00	3,600.00	3,600.00	900.00									8,100.00	11,915.78
	TOTAL STATUTORY REVENUE	**406,668.31**	**5,067,914.75**	**135,930.68**	**2,949,862.90**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**8,560,376.64**	**3,874,887.69**
400	**FEDERAL FUNDS:**														
455101	FAA Reimbursement Draws	0.00	57,060.00	0.00	0.00									57,060.00	251,776.00
	TOTAL FEDERAL FUNDS	0.00	57,060.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,060.00	251,776.00
	GRAND TOTAL: ALL FUNDS	**406,668.31**	**5,124,974.75**	**135,930.68**	**2,949,862.90**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**8,617,436.64**	**4,126,663.69**



FY 2027 vs. 3 Year Average Collected Statutory Revenue Comparison

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
FY 2024	255,275	796,231	927,939	530,593	842,553	1,116,136	2,247,779	584,011	1,119,157	202,216	202,212	271,282	**$9,095,384**
FY 2025	440,691	74,581	414,996	1,086,034	1,006,846	4,465,532	1,860,059	68,876	756,743	21,992	845,871	46,211	**$11,088,432**
FY 2026	13,372	1,657,243	136,229	1,048,875	183,628	857,840	610,267	177,699	871,073	29,374	1,399,038	113,852	**$7,098,491**
Totals	**709,338**	**2,528,056**	**1,479,164**	**2,665,502**	**2,033,028**	**6,439,508**	**4,718,104**	**830,586**	**2,746,974**	**253,583**	**2,447,121**	**431,344**	
3 Year average	236,446	842,685	493,055	888,501	677,676	2,146,503	1,572,701	276,862	915,658	84,528	815,707	143,781	**$9,094,102**
FY 2027	221,243	1,119,054	10,040	237,022									**$1,587,360**
Chart 3 Yr Avg. Cum	**236,446**	**1,079,131**	**1,572,186**	**2,460,687**									
Chart FY 2027 Cum	**221,243**	**1,340,298**	**1,350,338**	**1,587,360**									



APPLICANT	PROGRAM BUDGET	AMOUNT REQUESTED	AMOUNT RECOMMENDED	Items Requested
Broken Arrow	$50,000	$40,000	$40,000	TD2 Flight Simulators, Lab Tables, Furniture and Storage, Equipment and Tools
Canute	$33,500.00	$26,750	$26,750	Modular Work Tables, Workstation Chairs, FAA Flight Simulator
Coleman	$56,126	$44,562	$44,562	Lab instructional tables & chairs, activity tables & stools, workstations, flight sim seating, flight sim headphones, locking storage and teacher workstation,
Collinsville	$125,000.00	$100,000	$100,000	Framing, Drywall, Insulation, 12x12 roll-up door, lighting, tool boxes, HVAC, Electrical infrastructure, workbenches, chairs, tables, storage cabinets, floor epoxy, painting interior & exterior
Navajo	$94,440.00	$60,040	$60,040	Classroom addition, covered learning pavillion (extension of classroom lab), workbenches, activity tables, shelving, storage cabinets, charging station
Sulphur	$21,437.00	$17,149	$17,149	Simulator, wind tunnel, electrical
Tri-County Technolgy Center	$78,700.00	$62,960	$62,960	Magnaflux Particle Bench
Union	$94,955.00	$74,955	$74,955	RTD Flight Simulator
Wister	$13,945.00	$11,156	$11,156	Lab workstation tables and chairs, painting for walls, lab storage shelving, laboratory worbench
TOTALS	$568,103.36	$437,572	$437,572	