



**OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING
WEDNESDAY, OCTOBER 9, 2024, AT 10 AM
OKLAHOMA DEPARTMENT OF TRANSPORTATION
FIRST FLOOR COMMISSION ROOM
200 NE 21ST STREET, OKLAHOMA CITY, OK**

NOTE: The Oklahoma Aerospace and Aeronautics Commission may discuss, vote to approve, vote to disapprove, vote to table, decide not to discuss, or change the order of any item on the agenda. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Commissioner must recuse from all discussion and votes pertaining to that item.”

AGENDA

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Charles Ortega and Chris Wadsworth, Chief of Staff

Pursuant to the Oklahoma Open Meeting Act, this meeting shall be held at the Oklahoma Department of Transportation (ODOT) First Floor Commission Room, 200 NE 21st Street in Oklahoma City, Oklahoma.

The Oklahoma Aerospace and Aeronautics Commission Meeting is open to the general public, but it is also available to watch through the link listed below:

To watch:

Public access meeting link: <https://video.ibm.com/channel/CKEfwftDGHz>

Make sure the volume on your PC (or other device) and the Ustream volume are turned up.

The meeting will be electronically recorded, and audio livestreamed from 200 NE 21st St., Oklahoma City, Oklahoma 73105.

Public Access to complete Commission Packet: <https://oklahoma.gov/aerospace>

2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Ortega and Antonja Ceballos, Executive Assistant to Executive Director Grayson Ardies

Action Required

3. APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON SEPTEMBER 16, 2024 – Chairman Ortega

Action Required

4. INTRODUCTION OF NEW STAFF MEMBER – Grayson Ardies, Executive Director

The Commission will be informed of the Department’s new Airport Engineer, Katie Stachowiak, who started with the Department on August 15, 2024.

Information Only

5. FINANCIAL REPORT — Chris Wadsworth

The Commission will be briefed on current financial figures.

Information Only

6. LEGISLATIVE, CONGRESSIONAL AND REGULATORY UPDATE — Director Ardies and Sandra Shelton, Director of Government Affairs, Industry Development, and Communications

The Commission will be briefed on legislation and public policy issues concerning airports, aviation and aerospace and Commission legislative initiatives for the 2025 Legislative session.

Information Only

7. 2025 LEGISLATIVE AGENDA – Director Ardies and Sandra Shelton

- A. Standardization for statewide airport hangar fire suppression requirements.
- B. Standardization for statewide fuel system installation requirements.
- C. New aerospace industry incentives.
- D. 5-year Airport Construction Program.
- E. Emerging aviation technology and Advanced Air Mobility integration initiatives.

Action Required

8. NATIONAL ASSOCIATION OF STATE AVIATION OFFICIALS (NASAO) ANNUAL CONVENTION REPORT AND ANNUAL DUES – Director Ardies

The Commission will be briefed on the NASAO annual conference held in Pittsburgh, Pennsylvania September 7 – 11, 2024, and will consider approving up to \$ 11,750 for annual membership dues in the National Association for State Aviation Officials (NASAO) for Oct. 1, 2024, through Sept. 30, 2025.

Action Required

9. AIRPORT CONSTRUCTION GRANT PROGRAM CONSENT DOCKET – Nick Young, Airports Division Manager

Any Commissioner may request that any or all of these items be considered individually.

- A. The Commission will consider approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Enid Woodring Regional Airport**. The project consists of constructing a taxiway. Based on bids, the total project cost is \$1,343,730 and will be funded with \$850,000 of federal grant funds, \$426,542.50 of state grant funds and \$67,187.50 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- B. The Commission will consider approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Watonga Regional Airport**. The project consists of constructing a parallel taxiway and apron on the west side of the airport. Based on bids, the total project cost is \$1,536,812 and will be funded with \$776,230 of federal grant funds, \$683,741 of state grant funds and \$76,841 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- C. The Commission will consider approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **William R Pogue Airport (Sand Springs)**. The project consists of installing a Jet A fuel system. Based on bids, the total project cost is \$563,124.48 and will be funded with \$281,562 of

state grant funds and \$281,562.48 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

Action Required

10. AIRPORT PROJECT CONSULTANT APPROVAL CONSENT DOCKET – Nick Young

Any Commissioner may request that any or all of these items be considered individually.

- A. The Commission will consider approving staff to enter into separate task order agreements for engineering, planning, and other services as part of the Department's acting as agent role for the Oklahoma Space Industry Development Authority (OSIDA) and supporting their infrastructure investment plans for the **Clinton-Sherman Airport**. The cost of the task orders will be funded with PREP funds from OSIDA.
 - i. Parkhill – Update property map and existing terminal area plan and ALD - \$142,500
 - ii. Garver – Terminal Building Conceptual Design - \$33,500
- B. The Commission will consider approving staff to enter into a contract for a single task order agreement as part of the Department's acting as agent role for the City of Atoka and supporting their infrastructure investment plans for the **Atoka Municipal Airport**. The project consists of an environmental assessment and land appraisal. The project will be funded with \$169,900 of state funds.
- C. The Commission will consider approving staff to enter into a contract for a single task order agreement as part of the Department's acting as agent role for the City of Duncan and supporting their infrastructure investment plans for the **Halliburton Field Airport**. The project consists of a pavement section design. The project will be funded with \$29,000 of state funds.
- D. The Commission will consider approving staff to enter into a contract for a single task order agreement as part of the Department's acting as agent role for the City of Pawhuska and supporting their infrastructure investment plans for the **Pawhuska Municipal Airport**. The project consists of constructing a property survey for land acquisition, geotechnical investigation, and final design to construct the runway. The project will be funded with \$264,000 of state funds.

Action Required

11. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND PROJECT – Director Ardies

- A. The Commission will consider approving a project for new commercial air service development at **OKC Will Rogers International Airport**. The grant award for this project will be used to assist in recruiting new, nonstop air service between Oklahoma City and one of the following destinations: San Francisco, San Diego, Washington Dulles, Boston, or Mexico. Oklahoma City's grant request amount is \$2,000,000 from the state and they have committed to \$500,000 in matching funds for the project. An approval is contingent upon the Department receiving an acceptable final grant application based on a specific route that has been negotiated between an airline, Oklahoma City Economic Alliance, and OKC Will Rogers International Airport.

Action Required

12. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND UPDATE – Director Ardies

The Commission will be briefed on PREP funds allocated for certain infrastructure projects at Oklahoma airports.

Information Only

13. UNMANNED AIRCRAFT SYSTEMS CONTRACT AWARD – Director Ardies

The Commission will consider approving a contract with Vigilant Aerospace Systems, Inc. for radar infrastructure and airspace management systems at the Clinton-Sherman Airport and surrounding areas to help establish BVLOS operations. The contract will be awarded through statewide contract #1027. The project cost of phase 1 will be \$1,618,925 and will be funded with state funds.

Action Required

14. AEROSPACE & AVIATION EDUCATION PROGRAM UPDATE – Paula Kedy, Statewide Aerospace STEM Education Manager

- A. Meeting with AOPA to discuss teacher curriculum training which will be held in June 2025 at Rose State College - September 17
- B. Meeting at PITSCO Education with teachers from Bartlesville High School and Tri-County Tech to discuss the BETA testing of a new drone kit that will be available in February 2025 - September 19
- C. Meeting with representatives from Tulsa Public Schools and the STEAM Catapult Foundation - September 20
- D. Southern Oklahoma Student Aero Day - September 23
- E. Meeting with Chickasha and Anadarko Public Schools - October 8

Information Only

15. AEROSPACE EDUCATION CLASSROOM LAB GRANT UPDATES – Paula Kedy

The Commission will be briefed on the projects that were awarded classroom lab grants in March 2024.

Information Only

16. AEROSPACE EDUCATION CLASSROOM GRANT PROGRAM CONSENT DOCKET – Stephanie Holt-Lucas, Aerospace Education Coordinator

Any Commissioner may request that any or all of these items be considered individually.

The Commission will consider approving grant applications from six schools for the development and/or improvement of classroom laboratories for teaching aerospace and aviation programs.

- A. Altus High School - \$40,000
- B. Bridge Creek High School - \$10,000
- C. Burns Flat Dill City High School - \$10,000
- D. Durant High School - \$37,000
- E. Jenks High School - \$38,500
- F. Konawa High School - \$13,500
- G. Oklahoma Baptist University - \$27,500
- H. Perry High School - \$22,900
- I. Putnam City Aviation Academy - \$40,000

- J. Stillwater High School - \$20,000
- K. Weatherford High School - \$10,000
- L. Wright City High School - \$32,000

Action Required

17. SPONSORSHIPS CONSENT DOCKET – Sandra Shelton

Any Commissioner may request that any or all of these items be considered individually.

- A. Women in Aviation and Aerospace Day.
The Commission will consider approving up to \$25,000 to sponsor the 2024 Women in Aviation and Aerospace Day event on December 6, 2024 in Tulsa, OK.
- B. Approval to Sponsor the 2025 Oklahoma City Innovation District Aerospace Week and Aerospace Innovation Summit.
The Commission will consider approving a \$25,000 sponsorship for the 2025 Oklahoma Aerospace Week and Aerospace Innovation Summit hosted by the Oklahoma City Innovation District March 31 – April 5, 2025 in Oklahoma City.

Action Required

18. REVIEW OF AEROSPACE CONFERENCES AND TRADESHOWS – Director Ardies

- A. EAA AirVenture Oshkosh Airshow – July 21-27
- B. Farnborough International Airshow – July 22-26
- C. Tinker and the Primes – August 6-8
- D. Oklahoma Municipal League – September 10-12

Information Only

19. REVIEW OF AEROSPACE EVENTS AND ACTIVITIES – Director Ardies and Sandra Shelton

- A. Tulsa Tower Groundbreaking – August 1
- B. Woodward Groundbreaking – September 19
- C. Girls in Aviation Day – September 21
- D. UAS Strategic Plan Announcement – September 24
- E. Stillwater Groundbreaking – October 1
- F. Pratt & Whitney Dedication – October 1
- G. OADII Aerospace and Defense Industry Consortium – October 1
- H. Thunderbird Drone Festival – October 4-5

Information Only

20. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS – Sandra Shelton

The Commission will be briefed on upcoming events.

Information Only

21. SCHEDULE OF 2025 AERONAUTICS COMMISSION MEETINGS – Chris Wadsworth

The Commission will discuss and consider approving the time, date and place for its regularly scheduled meetings for calendar year 2025. The proposed 2025 dates are as follows and the proposed time is 9:00 a.m.:

- A. Wednesday, January 22, 2025
- B. Wednesday, March 12, 2025

- C. Wednesday, May 14, 2025
- D. Wednesday, July 9, 2025
- E. Wednesday, August 6, 2025
- F. Wednesday, October 8, 2025
- G. Wednesday, December 10, 2025

Action Required

22. DIRECTORS REPORT – Director Ardies

- A. Blue Side Up Conference – FAA Southwest Region – August 6
- B. Weatherford Rotary Lunch Speaking Engagement – August 28
- C. New Mexico Aviation Division – September 13
- D. Norman Chamber of Commerce Annual Aviation Breakfast – September 27
- E. McAlester Site Visit – September 27
- F. Flight Safety Reception and Open House – October 7

Information Only

23. PROPOSED EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF THE EXECUTIVE DIRECTOR PURSUANT TO TITLE 25, SECTION 307(B)(1) OF THE OKLAHOMA STATUTES — Chairman Ortega

- A. Vote to Convene in Executive Session

Action Required

- B. Vote to Acknowledge Return to Open Session

Action Required

- C. Vote on Any Action Regarding Subject of the Proposed Executive Session

Action Required if Necessary

24. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Ardies and Commissioners

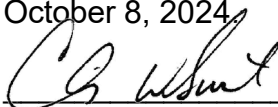
25. ANNOUNCEMENT OF NEXT MEETING — Chairman Ortega

The Commission will announce the date, time, and place for the next Commission meeting.

26. NEW BUSINESS (“any matter not known about, or which could not be reasonably foreseen 24 hours before the meeting”)

27. ADJOURNMENT

This notice was posted prominently and publicly at the principal offices of the Oklahoma Department of Aerospace and Aeronautics at 110 N. Robinson, Suite 200, Oklahoma City, Oklahoma 73102, the Oklahoma Department of Transportation at 200 NE 21st Street, Oklahoma City, Oklahoma 73105 at 10:00 a.m. Wednesday, September 18, 2024, and the Oklahoma Department of Aerospace and Aeronautics website at 10:00 a.m. Tuesday, October 8, 2024.





OKLAHOMA Aerospace & Aeronautics

**OKLAHOMA AEROSPACE AND AERONAUTICS SPECIAL COMMISSION MEETING
MONDAY, SEPTEMBER 16, 2024, AT 9 AM
OKLAHOMA DEPARTMENT OF TRANSPORTATION
FIRST FLOOR COMMISSION ROOM
200 NE 21ST STREET, OKLAHOMA CITY, OK**

NOTE: The Oklahoma Aerospace and Aeronautics Commission may discuss, vote to approve, vote to disapprove, vote to table, decide not to discuss, or change the order of any item on the agenda. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Commissioner must recuse from all discussion and votes pertaining to that item.”

DRAFT MINUTES

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Vice Chairman Blake Raney and Chris Wadsworth, Chief of Staff

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2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT —Vice Chairman Raney and Antonja Ceballos, Executive Assistant to the Executive Director

Antonja Ceballos called roll and recorded the following Commissioners present and absent:

Present

Jim Putnam	Commissioner (At-Large)
Jerry Hunter	Commissioner (At-Large)
Kevin Potter	Secretary (District 2)
Lindy Ritz	Commissioner (District 4)
Blake Raney	Vice Chair (District 5)
Seth Phillips	Commissioner (District 1)

Absent

Charles Ortega Chairman (District 3)

The meeting was called to order at 9:00 a.m. with 6 of 7 Commissioners present.

3. APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON AUGUST 7, 2024 — Vice Chairman Raney

Action Required

Commissioner Putnam made a motion to approve the minutes as presented. Commissioner Ritz seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain - Commissioner Phillips

The motion carried 5-0.

4. AIRPORT CONSTRUCTION GRANT PROGRAM CONSENT DOCKET — Nick Young, Airports Division Manager

Action Required

The Commission was briefed on items A - L and heard from several community members from the airports represented. Staff recommended approval of the Airport Construction Grant Program Consent Docket.

- A. The Commission will consider approving a state grant for a project that is currently identified in the Department’s approved Airport Construction Program at **Ada Regional Airport**. The project consists of rehabilitating the runway. Based on bids, the total project cost is \$4,234,790 and will be funded with \$3,811,311 of federal grant funds, \$211,739 of state grant funds and \$211,740 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- B. The Commission will consider approving a state grant for a project that is currently identified in the Department’s approved Airport Construction Program at **Alva Regional Airport**. The project consists of rehabilitating the taxiway and installing taxiway lights. Based on bids, the total project cost is \$4,323,118 and will be funded with \$3,879,556 of federal grant funds, \$227,406 of state grant funds and \$216,156 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- C. The Commission will consider approving a state grant for a project that is currently identified in the Department’s approved Airport Construction Program at **Boise City Airport**. The project consists of constructing a new 8-Unit T-Hangar. Based on bids, the

- total project cost is \$1,137,500 and will be funded with \$625,625 of federal grant funds, \$455,000 of state grant funds and \$56,875 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- D. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Carnegie Municipal Airport**. The project consists of constructing 4 new box hangars. Based on bids, the total project cost is \$1,307,435 and will be funded with \$719,089 of federal grant funds, \$522,974 of state grant funds and \$65,372 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - E. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **David Jay Perry Airport (Goldsby)**. The project consists of installing a 100LL fuel system. Based on bids, the total project cost is \$560,750 and will be funded with \$202,027 of federal grant funds, \$280,375 of state grant funds and \$78,348 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - F. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Fairview Municipal Airport**. The project consists of Phase II of constructing the parallel taxiway. Based on bids, the total project cost is \$2,215,908 and will be funded with \$1,994,317 of federal grant funds, \$110,795.50 of state grant funds and \$110,795.50 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - G. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Frederick Regional Airport**. The project consists of constructing a new box hangar. Based on bids, the total project cost is \$817,034 and will be funded with \$ 449,368 of federal funds, \$326,813 of state grant funds and \$40,853 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - H. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Guthrie-Edmond Regional Airport**. The project consists of realigning the south portion of the parallel taxiway and installing taxiway lights. Based on bids, the total project cost is \$5,704,022 and will be funded with \$5,133,619 of federal grant funds, \$285,201.50 of state grant funds and \$285,201.50 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - I. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Okemah Municipal Airport**. The project consists of constructing a new 8-Unit T Hangar and box hangar. Based on bids, the total project cost is \$1,562,569 and will be funded with \$1,562,569 of state grant funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - J. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Prague Municipal Airport**. The project consists of constructing 4 new box hangars. Based on bids, the total project cost is \$1,115,200 and will be funded with \$613,360 of federal grant funds, \$446,080 of state grant funds and \$55,760 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - K. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Robert S Kerr Airport (Poteau)**. The project consists of rehabilitating the runway. Based on bids, the total project cost is \$1,902,529 and will be funded with \$1,712,276 of federal grant funds,

\$95,126 of state grant funds and \$95,127 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

- L. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Weatherford Stafford Airport**. The project consists of constructing a new box hangar. Based on bids, the total project cost is \$1,430,064 and will be funded with \$786,535 of federal grant funds, \$572,025 of state grant funds and \$71,504 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

Commissioner Putnam made a motion to approve the Airport Construction Grant Program Consent Docket. Commissioner Potter seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

5. VOTE TO APPROVE PHASE ONE OF CLINTON-SHERMAN PAVEMENT REHAB PROJECT – Nick Young

Action Required

The Commission was briefed on the project and staff recommended approval.

The Commission will consider authorizing staff to enter into contracts for the construction of a pavement rehabilitation project that is currently identified in the Department's approved Airport Construction Program at **Clinton Sherman Airport (Burns Flat)**. The projects consist of a pavement rehabilitation for portions of the parallel taxiway, connector taxiway, and apron system. Based on bids the total project cost is \$3,983,450 and will be funded with \$3,983,450 of OSIDA's PREP funds. Total project cost includes \$3,618,450 of construction costs and \$365,000 of construction administration and inspection costs.

Commissioner Ritz made a motion to approve Phase One of the Clinton-Sherman Pavement Rehab Project. Commissioner Phillips seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

**6. STATEWIDE SYSTEM PLANNING – ECONOMIC IMPACT STUDY –
Nick Young**

Action Required

The Commission was briefed on the terms of the Economic Impact Study and requested approval.

The Commission will consider approving to allow staff to move forward with accepting a Federal Aviation Administration (FAA) grant offer and contracting for the development of a new statewide economic impact study and consolidation of the Department's GIS airport data platforms. The estimated total cost of the project is \$999,964 and will be funded with an estimated \$872,162 federal grant funds and \$127,802 of state funds.

Commissioner Ritz made a motion to approve the Statewide System Planning- Economic Impact Study. Commissioner Hunter seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

**7. OKLAHOMA AEROSPACE FOUNDATION ORGANIZATIONAL DOCUMENTS – Chris
Wadsworth**

Action Required

The Commission was briefed on the organizational documents for the Oklahoma Aerospace Foundation and requested approval. Commissioner Hunter remarked that he had not received the documents. These were sent to all Commissioners the week prior for review. A second copy was then emailed to all Commissioners by Antonja Ceballos, Executive Assistant.

Commissioner Putnam made a motion to approve the Oklahoma Aerospace Foundation Organizational Documents. Commissioner Phillips seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz

Nays -

Abstain -

The motion carried 6-0.

8. OKLAHOMA DEPARTMENT OF AEROSPACE AND AERONAUTICS ADMINISTRATIVE RULES – Chris Wadsworth

Action Required

The Commission will consider authorizing staff to move forward with the administrative rulemaking process for the Airport Construction Program and the Aerospace and Aviation Education Grant Program.

Commissioner Potter made a motion to approve the Oklahoma Department of Aerospace and Aeronautics Administrative Rules. Commissioner Ritz seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
Commissioner Hunter
Commissioner Potter
Commissioner Phillips
Commissioner Ritz
Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

9. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Chris Wadsworth and Commissioners

10. ANNOUNCEMENT OF NEXT MEETING — Vice Chairman Blake Raney

Vice Chairman Raney announced that the next meeting will be at 10:00 a.m. on Wednesday, October 9, 2024, at the Oklahoma Department of Transportation First Floor Commission Room, 200 Northeast 21st Street in Oklahoma City.

11. NEW BUSINESS (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)

No new business.

12. ADJOURNMENT

Vice Chairman Raney requested a motion to adjourn. Commissioner Potter made a motion to adjourn. Commissioner Putnam seconded. Vice Chairman Raney declared the meeting adjourned at 9:29am.

Katherine Stachowiak

6225 NE 113th Street

Edmond, OK 73013

Cell Phone: (303) 501-4223

E-Mail: katie.c.stachowiak@gmail.com

EDUCATION

8/03-5/05 **Tulane University** New Orleans, LA
MS in **Civil Engineering**
Thesis Title: "Estimation of the Cut-to-Fill Ratio for the Confined
Renourishment of Louisiana's Barrier Islands"

8/93-5/97 **Colorado School of Mines** Golden, CO
BS in **Geological Engineering** with Geotechnical Emphasis

LICENSES

Professional Engineer in Civil Engineering in Louisiana (PE No. 29933)
Professional Engineer in Mississippi (PE No. 15509)

ENGINEERING EXPERIENCE

05/05-Present **Stay-at-Home Mom** Edmond, OK
Raising twin daughters that are currently attending Oklahoma State University and
a son that is in 8th grade.

6/00-05/05 **Professional Service Industries, Inc. (PSI)** Jefferson, LA
Project Geotechnical Engineer
Managed geotechnical projects from start (proposal writing) to finish (completing
the geotechnical report) and assisted with business development. Notable
geotech projects completed include: a Folger's Warehouse in Lacombe, LA where
the upper 2-3 feet of soil were potentially unstable (silty soils), a Home Depot
whose site was covered with 10+ feet of existing fill in Mississippi, and the first
beach-front Wal-Mart store constructed in Pass Christian, Mississippi. The soil
conditions in the greater New Orleans area generally consisted of unconsolidated
clays with potential peat layers underlain by consolidated Pleistocene clay soils.
Outside of the greater New Orleans area, normally clays (both lean and fat) and
sandy deposits were encountered. Typical foundation recommendations for the
New Orleans area consisted of timber piles with spread footings recommended in
isolated areas. Outside of the New Orleans area, spread footings were typically
recommended for developments. Additionally, asphalt and pavement
recommendations were provided for the developments, often incorporating
Geogrid to reduce the thickness of the limestone base material required. (Worked
part-time with PSI from 8/03-5/05 while completing a masters at Tulane.)

1/98-5/00

Professional Service Industries, Inc. (PSI) Austin, TX

Graduate Geotechnical Engineer

Responsible for the management of all phases of geotechnical projects. Daily activities included writing proposals, scheduling drilling, staking borings, clearing utilities, visually classifying soil samples, preparing boring logs, performing engineering calculations, and preparing geotechnical reports. Communication with clients and report writing were essential components of my duties. The scope of the geotechnical reports prepared ranged from pavement recommendations for roadway construction to foundation recommendations for a power plant. Subsurface conditions in the greater Austin area consisted of clays (both lean and fat) generally underlain by limestone rock. Typical foundation recommendations typically consisted of spread footings or drilled piers.

6/97-1/98

Professional Service Industries, Inc. (PSI) Linthicum, MD

Staff Geotechnical Engineer

Participated in geotechnical analyses of soil borings and wrote geotechnical reports. Regular tasks included visual soil classification, selection of samples for laboratory testing, engineering calculations, and the staking of boring locations. Also performed field engineering for both geotechnical and construction services.

6/96-8/96

Professional Service Industries, Inc. (PSI) Bristol, VA

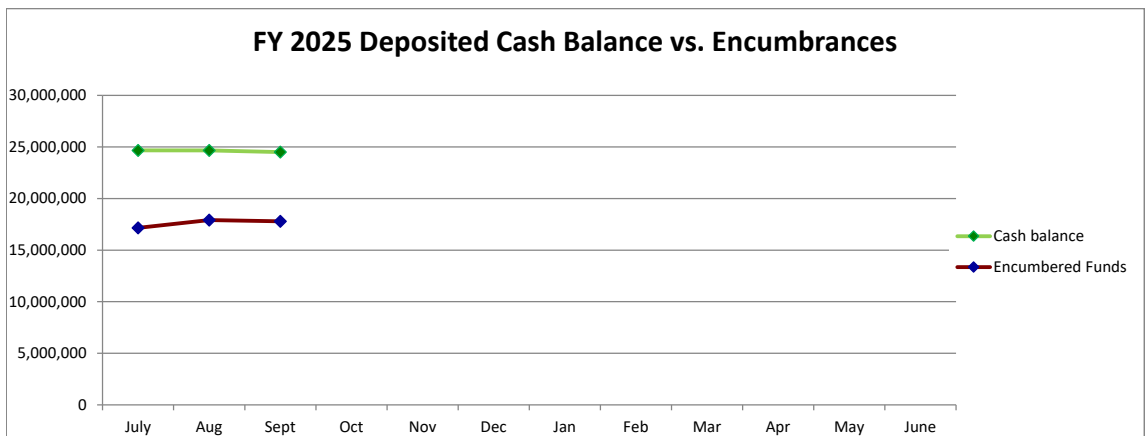
5/95-8/95

Engineering Technician

Field technician involved in construction testing and quality control. Performed density tests, footer inspections, and soil and concrete analyses daily. Progressive advancement in responsibilities during the second summer included interpreting the drilling data and helping write the geotechnical drilling reports.

**Oklahoma Department of Aerospace & Aeronautics
Financial Summary as of 9/30/24**

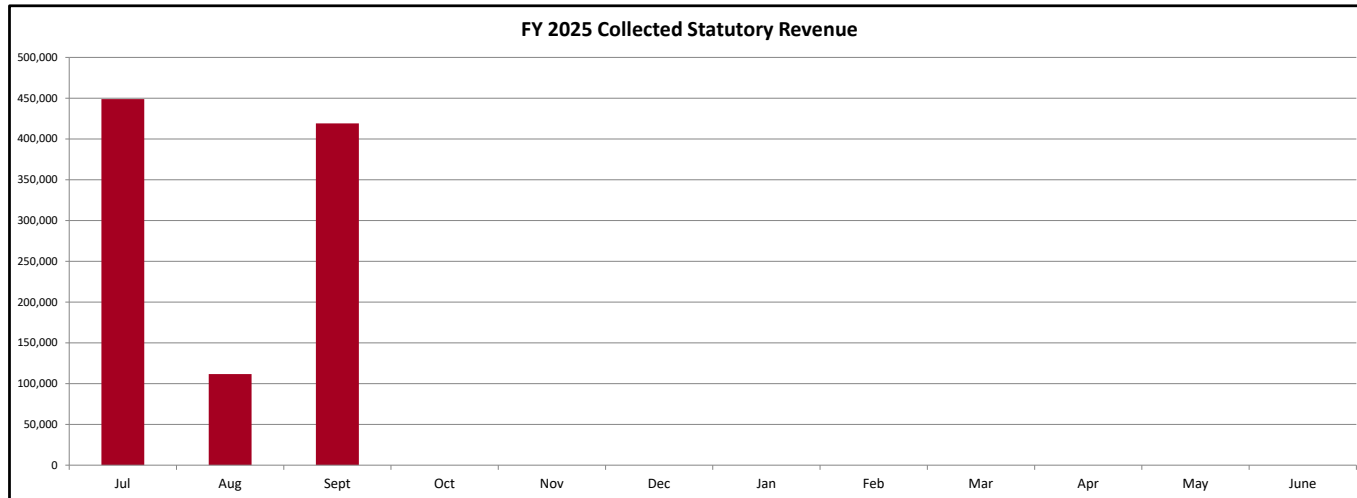
CASH BALANCES:	
Fund 200 (Revolving Fund)	14,863,352.03
Fund 194 (FY24 Appropriation)	5,557,719.81
Fund 195 (FY25 Appropriation)	1,448,631.34
Fund 215 (Long-Term Infrastructure Fund)	2,000,001.00
Fund 400 (Federal Reimbursement Fund)	634,624.04
Total Cash	\$24,504,328.22
ENCUMBRANCES:	
Operations and Maintenance	914,165.37
Aviation Education	1,101,988.41
UAS/AAM	567,442.26
Fund 400 FAA Grants	553,717.00
Airport Construction Program	14,637,551.10
Total Encumbered	(\$17,774,864.14)
UNENCUMBERED CASH BALANCE:	
	\$6,729,464.08
REMAINING EXPECTED REVENUE FOR FY 2025:	
Balance of FY25 Appropriation	11,250,000.00
Balance of 3 Yr. Average of Estimated Aircraft Excise Tax	6,144,094.81
Balance of 3 Yr. Average of Estimated Aircraft Registration Fees & Fuel Tax	1,034,656.47
APPPA Permit Fees	8,700.00
Total Remaining Expected Revenue for FY 2025	\$18,437,451.27
REMAINING EXPECTED REIMBURSEMENTS:	
Non-Primary Entitlement Reimbursement on funds	0.00
Sponsor Reimbursements on State Grants	471,359.13
FAA Grant Reimbursements	1,418,046.00
Total Remaining Expected Reimbursements for FY 2025	\$2,005,949.73
REMAINING POSSIBLE ENCUMBRANCES FOR FY 2025:	
Airport Construction Program (pre-encumbered projects)	0.00
Airport Construction Program (FY 2024/2025 granted, but not yet fully executed)	2,817,022.00
Airport Construction Program (scheduled for FY 2025 - not yet granted)	21,974,748.00
Operations/Aviation Education/UAS (budgeted but not encumbered/spent)	7,606,047.73
Total Remaining Possible Encumbrances for FY 2025	(\$32,397,817.73)
AVAILABLE CASH AFTER ENCUMBRANCES & EXPECTED INCOME:	
	(\$5,224,952.65)
YTD EXPENDITURES DURING FY 2025:	
Operations and Maintenance	327,692.41
Aviation Education	269,994.51
UAS/AAM	32,080.86
Airport Construction Program	4,048,943.12
Total YTD Expenditures During FY 2025	\$4,678,710.90



COMPLETION TIME OF PROJECTS ON THIS WORKPAPER ARE SPECULATED FOR ILLUSTRATION TO THE COMMISSION.

FY 2025 OKLAHOMA DEPARTMENT OF AEROSPACE & AERONAUTICS COLLECTED REVENUE BY MONTH & SOURCE

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Received FY 2025	YTD Comparison FY 2024
200 STATUTORY REVENUE:														
423453 Speciality License Plate	1,704.00	984.00											2,688.00	2,928.00
415509 Gasoline Excise Tax	8,524.05	8,436.27											16,960.32	22,127.28
417171 Aircraft Excise Tax	430,463.00	65,161.00	403,667.20										899,291.20	1,845,183.31
428101 Aircraft Registration Fees	0.00	0.00											0.00	109,206.27
428911 APPPA Permit Fee	400.00	400.00	0.00										800.00	400.00
454102 Funds Previously Disbursed - Cities	0.00	0.00	0.00										0.00	35,998.22
458101 & 479199 Funds Previously Disbursed - Misc	0.00	0.00	0.00										0.00	87.50
458105 Funds Previously Disbursed - GCR	7,776.93	36,746.98	15,425.39										59,949.30	12,600.00
TOTAL STATUTORY REVENUE	448,867.98	111,728.25	419,092.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	979,688.82	2,028,530.58
400 FEDERAL FUNDS:														
455101 FAA Reimbursement Draws	0.00	74,912.00	0.00										74,912.00	113,079.33
TOTAL FEDERAL FUNDS	0.00	74,912.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74,912.00	113,079.33
GRAND TOTAL: ALL FUNDS	448,867.98	186,640.25	419,092.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,054,600.82	2,141,609.91



FY 2025 vs. 3 Year Average Collected Statutory Revenue Comparison

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
FY 2022	434,517	164,080	372,637	629,392	803,856	763,893	331,556	421,811	367,803	187,473	328,866	691,862	\$5,497,746
FY 2023	666,796	167,776	464,676	1,007,709	2,108,923	580,632	1,659,987	245,228	768,137	1,264,115	192,689	832,412	\$9,959,081
FY 2024	255,275	796,231	927,939	530,593	842,553	1,116,136	2,247,779	584,011	1,119,157	202,216	202,212		\$8,824,102
Totals	1,356,589	1,128,088	1,765,252	2,167,695	3,755,331	2,460,661	4,239,322	1,251,050	2,255,097	1,653,804	723,767	1,524,273	
3 Year average	452,196	376,029	588,417	722,565	1,251,777	820,220	1,413,107	417,017	751,699	551,268	241,256	508,091	\$8,093,643
FY 2025	448,868	111,728	419,093										\$979,689
Chart 3 Yr Avg. Cum	452,196	828,225	1,416,643										
Chart FY 2025 Cum	448,868	560,596	979,689										

