



OKLAHOMA Aerospace & Aeronautics

**OKLAHOMA AEROSPACE AND AERONAUTICS SPECIAL COMMISSION MEETING
MONDAY, SEPTEMBER 16, 2024, AT 9 AM
OKLAHOMA DEPARTMENT OF TRANSPORTATION
FIRST FLOOR COMMISSION ROOM
200 NE 21ST STREET, OKLAHOMA CITY, OK**

NOTE: The Oklahoma Aerospace and Aeronautics Commission may discuss, vote to approve, vote to disapprove, vote to table, decide not to discuss, or change the order of any item on the agenda. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Commissioner must recuse from all discussion and votes pertaining to that item.”

MINUTES

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Vice Chairman Blake Raney and Chris Wadsworth, Chief of Staff

Pursuant to the Oklahoma Open Meeting Act, this meeting shall be held at the Oklahoma Department of Transportation (ODOT) First Floor Commission Room, 200 NE 21st Street in Oklahoma City, Oklahoma.

The Oklahoma Aerospace and Aeronautics Commission Meeting is open to the general public, but it is also available to watch through the link listed below:

To watch:

Public access meeting link: <https://video.ibm.com/channel/CKEfwftDGHZ>

Make sure the volume on your PC (or other device) and the Ustream volume are turned up.

The meeting will be electronically recorded and audio livestreamed from 200 NE 21st St., Oklahoma City, Oklahoma 73105.

Public Access to complete Commission Packet: <https://oklahoma.gov/aerospace>

2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT —Vice Chairman Raney and Antonja Ceballos, Executive Assistant to the Executive Director

Antonja Ceballos called roll and recorded the following Commissioners present and absent:

Present

| | |
|---------------|---------------------------|
| Jim Putnam | Commissioner (At-Large) |
| Jerry Hunter | Commissioner (At-Large) |
| Kevin Potter | Secretary (District 2) |
| Lindy Ritz | Commissioner (District 4) |
| Blake Raney | Vice Chair (District 5) |
| Seth Phillips | Commissioner (District 1) |

Absent

Charles Ortega Chairman (District 3)

The meeting was called to order at 9:00 a.m. with 6 of 7 Commissioners present.

3. APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON AUGUST 7, 2024 — Vice Chairman Raney
Action Required

Commissioner Putnam made a motion to approve the minutes as presented. Commissioner Ritz seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain - Commissioner Phillips

The motion carried 5-0.

4. AIRPORT CONSTRUCTION GRANT PROGRAM CONSENT DOCKET — Nick Young, Airports Division Manager
Action Required

The Commission was briefed on items A - L and heard from several community members from the airports represented. Staff recommended approval of the Airport Construction Grant Program Consent Docket.

- A. The Commission will consider approving a state grant for a project that is currently identified in the Department’s approved Airport Construction Program at **Ada Regional Airport**. The project consists of rehabilitating the runway. Based on bids, the total project cost is \$4,234,790 and will be funded with \$3,811,311 of federal grant funds, \$211,739 of state grant funds and \$211,740 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- B. The Commission will consider approving a state grant for a project that is currently identified in the Department’s approved Airport Construction Program at **Alva Regional Airport**. The project consists of rehabilitating the taxiway and installing taxiway lights. Based on bids, the total project cost is \$4,323,118 and will be funded with \$3,879,556 of federal grant funds, \$227,406 of state grant funds and \$216,156 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- C. The Commission will consider approving a state grant for a project that is currently identified in the Department’s approved Airport Construction Program at **Boise City Airport**. The project consists of constructing a new 8-Unit T-Hangar. Based on bids, the

- total project cost is \$1,137,500 and will be funded with \$625,625 of federal grant funds, \$455,000 of state grant funds and \$56,875 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- D. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Carnegie Municipal Airport**. The project consists of constructing 4 new box hangars. Based on bids, the total project cost is \$1,307,435 and will be funded with \$719,089 of federal grant funds, \$522,974 of state grant funds and \$65,372 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - E. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **David Jay Perry Airport (Goldsby)**. The project consists of installing a 100LL fuel system. Based on bids, the total project cost is \$560,750 and will be funded with \$202,027 of federal grant funds, \$280,375 of state grant funds and \$78,348 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - F. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Fairview Municipal Airport**. The project consists of Phase II of constructing the parallel taxiway. Based on bids, the total project cost is \$2,215,908 and will be funded with \$1,994,317 of federal grant funds, \$110,795.50 of state grant funds and \$110,795.50 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - G. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Frederick Regional Airport**. The project consists of constructing a new box hangar. Based on bids, the total project cost is \$817,034 and will be funded with \$ 449,368 of federal funds, \$326,813 of state grant funds and \$40,853 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - H. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Guthrie-Edmond Regional Airport**. The project consists of realigning the south portion of the parallel taxiway and installing taxiway lights. Based on bids, the total project cost is \$5,704,022 and will be funded with \$5,133,619 of federal grant funds, \$285,201.50 of state grant funds and \$285,201.50 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - I. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Okemah Municipal Airport**. The project consists of constructing a new 8-Unit T Hangar and box hangar. Based on bids, the total project cost is \$1,562,569 and will be funded with \$1,562,569 of state grant funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - J. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Prague Municipal Airport**. The project consists of constructing 4 new box hangars. Based on bids, the total project cost is \$1,115,200 and will be funded with \$613,360 of federal grant funds, \$446,080 of state grant funds and \$55,760 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
 - K. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Robert S Kerr Airport (Poteau)**. The project consists of rehabilitating the runway. Based on bids, the total project cost is \$1,902,529 and will be funded with \$1,712,276 of federal grant funds,

\$95,126 of state grant funds and \$95,127 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

- L. The Commission will consider approving a state grant for a project that is currently identified in the Department's approved Airport Construction Program at **Weatherford Stafford Airport**. The project consists of constructing a new box hangar. Based on bids, the total project cost is \$1,430,064 and will be funded with \$786,535 of federal grant funds, \$572,025 of state grant funds and \$71,504 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

Commissioner Putnam made a motion to approve the Airport Construction Grant Program Consent Docket. Commissioner Potter seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

5. VOTE TO APPROVE PHASE ONE OF CLINTON-SHERMAN PAVEMENT REHAB PROJECT – Nick Young

Action Required

The Commission was briefed on the project and staff recommended approval.

The Commission will consider authorizing staff to enter into contracts for the construction of a pavement rehabilitation project that is currently identified in the Department's approved Airport Construction Program at **Clinton Sherman Airport (Burns Flat)**. The projects consist of a pavement rehabilitation for portions of the parallel taxiway, connector taxiway, and apron system. Based on bids the total project cost is \$3,983,450 and will be funded with \$3,983,450 of OSIDA's PREP funds. Total project cost includes \$3,618,450 of construction costs and \$365,000 of construction administration and inspection costs.

Commissioner Ritz made a motion to approve Phase One of the Clinton-Sherman Pavement Rehab Project. Commissioner Phillips seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

**6. STATEWIDE SYSTEM PLANNING – ECONOMIC IMPACT STUDY –
Nick Young**

Action Required

The Commission was briefed on the terms of the Economic Impact Study and requested approval.

The Commission will consider approving to allow staff to move forward with accepting a Federal Aviation Administration (FAA) grant offer and contracting for the development of a new statewide economic impact study and consolidation of the Department's GIS airport data platforms. The estimated total cost of the project is \$999,964 and will be funded with an estimated \$872,162 federal grant funds and \$127,802 of state funds.

Commissioner Ritz made a motion to approve the Statewide System Planning- Economic Impact Study. Commissioner Hunter seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz
 Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

**7. OKLAHOMA AEROSPACE FOUNDATION ORGANIZATIONAL DOCUMENTS – Chris
Wadsworth**

Action Required

The Commission was briefed on the organizational documents for the Oklahoma Aerospace Foundation and requested approval. Commissioner Hunter remarked that he had not received the documents. These were sent to all Commissioners the week prior for review. A second copy was then emailed to all Commissioners by Antonja Ceballos, Executive Assistant.

Commissioner Putnam made a motion to approve the Oklahoma Aerospace Foundation Organizational Documents. Commissioner Phillips seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
 Commissioner Hunter
 Commissioner Potter
 Commissioner Phillips
 Commissioner Ritz

Nays -

Abstain -

The motion carried 6-0.

8. OKLAHOMA DEPARTMENT OF AEROSPACE AND AERONAUTICS ADMINISTRATIVE RULES – Chris Wadsworth

Action Required

The Commission will consider authorizing staff to move forward with the administrative rulemaking process for the Airport Construction Program and the Aerospace and Aviation Education Grant Program.

Commissioner Potter made a motion to approve the Oklahoma Department of Aerospace and Aeronautics Administrative Rules. Commissioner Ritz seconded the motion. Vice Chairman Raney called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Putnam
Commissioner Hunter
Commissioner Potter
Commissioner Phillips
Commissioner Ritz
Commissioner Raney

Nays -

Abstain -

The motion carried 6-0.

9. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Chris Wadsworth and Commissioners

10. ANNOUNCEMENT OF NEXT MEETING — Vice Chairman Blake Raney

Vice Chairman Raney announced that the next meeting will be at 10:00 a.m. on Wednesday, October 9, 2024, at the Oklahoma Department of Transportation First Floor Commission Room, 200 Northeast 21st Street in Oklahoma City.

11. NEW BUSINESS (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)

No new business.

12. ADJOURNMENT

Vice Chairman Raney requested a motion to adjourn. Commissioner Potter made a motion to adjourn. Commissioner Putnam seconded. Vice Chairman Raney declared the meeting adjourned at 9:29am.