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DESIGNATED LICENSEE DECLARATION FORM

The Designated Licensee is responsible for managing the firm's Oklahoma Accountancy Board online account activity. This individual must be an owner, partner, member or shareholder and be responsible for the firm's compliance with the requirements set out in Section 15.15A of the Oklahoma Accountancy Act.

*[] Initial [] Update

**The firm can only designate one licensee to manage its online account. If you are filing this form to update the firm's Designated Licensee already on file with the OAB, the previous Designated Licensee on file will no longer have access to the firm's OAB online account.*

Designated Licensee (must be a CPA): _____

Firm or Certificate number: _____

Firm Name: _____

Firm Address: _____

Telephone Number: () _____ Email: _____

*Signature

Date

**This form must be signed by a controlling member/partner/shareholder of the firm.*

Submit completed form to:

Email/Fax: okaccybd@oab.ok.gov; or by fax to (405) 521-3118

Mail: Oklahoma Accountancy Board
201 N.W. 63rd Street, Ste. 210
Oklahoma City, OK 73116

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VERIFIED BY: _____ DATA ENTRY BY: _____ DATE ENTERED: _____

SPECIAL REMARKS: _____