

**OKLAHOMA ACCOUNTANCY BOARD  
MINUTES OF SPECIAL MEETING  
October 21, 2021**

The Oklahoma Accountancy Board (OAB) convened in special session on Thursday, October 21, 2021 at the offices of Hogan Taylor, 2222 South Utica Pl., Ste 200, Tulsa Oklahoma 74114. A recording of the meeting is on file in the OAB office. Members present at Call to Order:

Robin Byford, CPA, Chair  
David Greenwell, CPA, Vice Chair  
Sandy Siegfried, CPA, Secretary  
Jim Taylor, CPA, Member  
Bryan Storms, CPA, Member  
Jody Manning, Member  
Taylor Green, Member

John Settle, Unit Chief of the Office of Attorney General was also present.

**Agenda Item #1a – Call To Order:** At approximately 8:02 AM, Chair Byford called the meeting to order.

**Agenda Item #1b – Declaration of Quorum:** Chair Byford declared a quorum.

**Agenda Item #1c – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Were Unavoidable Pursuant to Title 59, Section 15.3(B)(5):** There were no absences.

John Settle announced that this is an open meeting and any visitors may attend.  
Byford announced that the legal meeting notice was posted.

**Agenda Item #2 – Announcement of Visitors:** Chair Byford announced there were no visitors.

**Agenda Item #3 – Proposed Executive Session pursuant to Title 25 O.S. § 307(B)(4) for discussion and possible action regarding confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; and, Pursuant to Title 25 O.S. § 307(B)(1) for discussion and possible action on employment, hiring, appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the following individual positions;**

- A. Executive Director
- B. Deputy Director & Peer Review Coordinator
- C. Licensing Coordinator
- D. Examination Coordinator
- E. CPE Coordinator
- F. Administrative Programs Officer III
- G. Enforcement Coordinator

- H. Accountant II
- I. Administrative Assistant II
- J. Administrative Assistant II
- K. Administrative Assistant II

At this time, Chair Byford entertained a motion to enter into Executive Session.

Motion by Greenwell to enter into Executive Session. Second by Manning.

Affirmative votes by voice: Byford, Greenwell, Siegfried, Taylor, Storms, Manning and Green.

The Board entered into Executive Session at approximately 8:04 AM.

The Board left the Executive Session at approximately 10:02 AM.

During the Executive Session, no votes were taken and no other matters were discussed.

**Agenda Item #16 – Adjourn:** There being no further business to come before the Board, Chair Byford entertained a motion to adjourn.

The meeting was adjourned at approximately 10:03 AM.