

OKLAHOMA ACCOUNTANCY BOARD**MINUTES OF REGULAR MEETING**

December 17, 2021

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, December 17, 2021, at Oklahoma Accountancy Board, 201 NW 63rd St; Ste. 210, Oklahoma City, OK 73116. A recording of the meeting is on file in the OAB office. Members present at Call to Order:

Robin Byford, CPA, Chair
David Greenwell, CPA, Vice Chair
Sandy Siegfried, CPA, Secretary
James Taylor, CPA, Member
Jody Manning, Member
Taylor Green, Member

Board staff present at the meeting: Executive Director, Randy Ross; Colin Autin, Deputy Director; LaLisa Semrad, Enforcement Coordinator; and Kylee Thompson, Administrative Assistant. Assistant Attorney General Unit Chief John Settle was also present.

Agenda Item #1a – Call To Order: At approximately 8:30 AM, Chair Byford called the meeting to order.

Agenda Item #1b – Declaration of Quorum: Chair Byford declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Executive Director Ross confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was properly posted in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Were Unavoidable Pursuant to Title 59, Section 15.3(B)(5): Board member Bryan Storms was absent.

Agenda Item #2 – Announcement of Visitors: The following visitors were present for the appropriate time: Steve Milam and Blaine Peterson, representing the OSCPA; and Dean Taylor, representing the OSA.

Agenda Item #3 – Public Comment Period: Executive Director Ross advised the Board that he had not received any requests for public comment.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained four items for the OAB's consideration: (1) Approve the Minutes of the November 19, 2021, Regular Meeting of the OAB; (2) Take official notice of the preliminary OAB financial statements for month ending November 30, 2021; (3) Take official notice of the experience verification applications which have been approved by the Executive Director; and (4) Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting.

Motion by Manning that the Board approve the Consent Agenda. Second by Taylor.

Affirmative Votes: Byford, Greenwell, Taylor, Manning, Siegfried, and Green.

Agenda Item #5 – Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee:

ADMINISTRATIVE CONSENT ORDERS:

Case No. 2259 – CPA

This case was opened as a result of a referral by the CPE Coordinator that Respondent was 2 hours short of meeting the 120-hour minimum CPE requirement for compliance period 2018-2020. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondent whereby Respondent is assessed a fine of \$500, plus costs and attorney fees in the amount of \$424.33, which must be paid within 30 days of the effective date of the order. Respondent has already submitted sufficient hours to apply to the shortage. A proven violation of this ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

OAB Records Summary

CPE Status: Registrant is now in compliance. Registrant reported 40 hours for 2018 (includes 2 hours ethics); 40 hours for 2019 (includes 2 hours ethics); and 40 hours for 2020 after adjustment (includes 2 hours ethics).

Peer Review Status: N/A.

Case No. 2260 – CPA

This case was opened as a result of a referral by the CPE Coordinator that Respondent was 4 hours short of meeting the 4-hour minimum ethics CPE requirement for compliance period 2018-2020. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondent whereby Respondent is assessed a fine of \$500, plus costs and attorney fees in the amount of \$424.33, which must be paid within 30 days of the effective date of the order. Respondent has already submitted sufficient hours to apply to the shortage. A proven violation of this ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

OAB Records Summary

CPE Status: Registrant is now in compliance. Registrant reported 40 hours for 2018 (includes 0 hours ethics); 40 hours for 2019 (includes 0 hours ethics); and 42 hours for 2020 after adjustment (includes 2 hours ethics).

Peer Review Status: N/A.

Case No. 2261 – CPA

This case was opened as a result of a referral by the CPE Coordinator that Respondent was 40 hours short of meeting the 120-hour minimum CPE requirement for compliance period 2018-2020, and 20 hours short of meeting the 20-hour minimum CPE requirement for calendar year 2020. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondent whereby Respondent is assessed a fine of \$500, plus costs and attorney fees in the amount of \$424.33, which must be paid within 30 days of the effective date of the order. Respondent has already submitted sufficient hours to apply to the shortage. A proven violation of this ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

OAB Records Summary

CPE Status: Registrant is now in compliance. Registrant reported 41 hours for 2018 (includes 4 hours ethics); 40 hours for 2019 (includes 4 hours ethics); and 40 hours for 2020 after adjustment (includes 4 hours ethics).

Peer Review Status: N/A.

Agenda Item #6 – Discussion and possible action on report from the Legislative Committee:

- Presentation of comments received on the proposed changes to the Oklahoma Accountancy Board rules

A brief discussion about the public comment on the Peer Review Oversight Committee qualifications took place. Staff was instructed to work with Member Taylor to revise the proposed rules to address the area of concern and to bring the revised language back to the Board in January. There were no administrative actions.

Agenda Item #7 – Discussion and possible action to review the list of crimes that would disqualify an individual from obtaining or holding a license or certificate – Byford Enforcement Coordinator LaLisa Semrad presented a proposed updated list of crimes that would disqualify individuals from obtaining a license or certificate with the OAB.

Motion by Byford that the Board approve the proposed item.
Second by Taylor.

Affirmative Votes: Byford, Greenwell, Taylor, Siegfried, Manning, and Green.

Agenda Item #8 – Discussion and possible action to approve invoice #28879 from HBC CPAs & Advisors for \$13,750.00- A discussion took place among the Board.

Motion by Manning to approve the invoice. Second by Green.

Affirmative Votes: Byford, Greenwell, Taylor, Siegfried, Manning, and Green.

Agenda Item #9– New Business: There was no new business.

Agenda Item #10 – Discussion and possible action on report from the Executive Director:

- Met with Senator Stanley, Senator Thompson, and Blaine Peterson to move forward on our Scholarship Bill.
- I visited with several senators about co-authoring our bills. Bill numbers will be assigned in the next few weeks.
- Booked 5th CPE event. I have completed 4 of these events.
- Continue to work with Thentia on enhancements to our licensing system.
- Merry Christmas

Expenditures made by the Executive Director between \$2,500 and \$5,000 since the preceding Board meeting:

- BEP One LLP – Dec 2021 Rent/Storage fee - \$4,869.00

Expenditures made by the Executive Director with approval of the Chair between \$5,000 and \$10,000 since the preceding Board meeting:

- USPS – Postage - \$10,000.00

Agenda Item #11 – Discussion and possible action on report from the Chair:

- Announcements
- Announce date and location of the next meeting – 8:30 a.m., Friday, January 21, 2022, at the Oklahoma Accountancy Board, 201 NW 63rd Street, Ste. 210, Oklahoma City, OK 73116.

Agenda Item #14 – Adjourn: There being no further business to come before the Board, Chair Byford entertained a motion to adjourn.

Motion by Taylor to adjourn the meeting. Second by Greenwell.

Affirmative Votes: Byford, Greenwell, Taylor, Siegfried, Manning, and Green.

The meeting was adjourned at approximately 9:23 AM.

Robin Byford, Chair Date

ATTEST:

Sandy Siegfried, Secretary Date

APPENDIX I**Actions Approved by the Executive Director
As of December 17, 2022****APPLICATIONS FOR CERTIFICATION (Successful Candidates):**

Rachel Lyn Donaldson
Kaylyn Erin Edwards
Logan James Engle
Jared Andrew Head
Dominic J. Himich
Timothy Brice Inbody
Matthew Burris Linscott
Isaac David McCaslin
James W Olmstead
Kaylee Nicole Pace
Connor Paul Preston
Elizabeth Micheline Stewart
Zachary Gordon Tillotso
Brittney Michelle Tucker

APPLICATIONS FOR RECIPROCAL CPA CERTIFICATES:

Dodge Ryan Docheff (Missouri)
Thomas Lee Friend (Arizona)
John David Joseph Morgan (Montana)
J. Ted Neel (Kentucky)
Carolyn Wilder (Arkansas)

APPLICATIONS FOR REINSTATEMENT OF CPA CERTIFICATES:

Brenda Bacon 14299
Christy Degiusti 15091
Aaron Schnider 18116

INITIAL FIRM REGISTRATION OF PROFESSIONAL CORPORATIONS:

JACOB VENTRIS, CPA PC

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL LIMITED LIABILITY COMPANIES:

ANDREW KING, CPA, PLLC
APRIL ADAMS CPA PLLC
HERRON CPA, PLLC
LEDGISTIC ACCOUNTING SOLUTIONS PLLC
PHOENIX STRATEGIC TAX AND FINANCIAL FORENSICS, PLLC

CERTIFICATES PLACED IN RETIRED STATUS BY REGISTRANTS:**CPAs:**

Cert No.	Name	Issue Date
1634	Howard Martin	Nov 4, 1962
1664	Melvin Walters	Feb 2, 1963
2616	Harley Farmer	Jan 31, 1972
2739	Dennis Maley	Jul 31, 1972
2864	John Newton	Jan 26, 1973
2893	Reginald Wallace	Jan 26, 1973
2982	Stewart Meyer	Jul 27, 1973
3493	Alan McKay	Jul 28, 1975
3659	Stephen Pettifer	Jan 27, 1976
4031	Wayne Willey	Jan 24, 1977
4097	Karen Engleman	Jul 18, 1977
4994	William McBee	Nov 30, 1979
5475	Joseph Efird	Jan 26, 1981
5557	Rick Rayson	Jan 26, 1981
6242	Charlie Chivers	Jul 22, 1982
6919	Carol Hopper	Jul 28, 1983
8475	Marsha Cain	Jan 23, 1986
8601	Carman Hopping	Jan 23, 1986
9006	Linda Surtees	Jul 31, 1986
9026	Yvonne Wilson	Jul 31, 1986
9069	Steven Shashack	Oct 23, 1986
9470	Mary Kruger	Jul 23, 1987
9733	Karen Kreger	Jan 28, 1988
10980	Barbara Reynolds	Jul 26, 1990
11025	Louis Crider, Jr	Jul 26, 1990
12804	Joann Vance	Aug 1, 1994
12767	Craig Munson	Aug 1, 1994
15930	Kenneth Baker	May 14, 2004

INDIVIDUALS AUTOMATICALLY REVOKED AS A RESULT OF NON-COMPLIANCE WITH 68 O.S. § 238.1 AND 59 O.S. § 15.14:

Cert No.	Name	Revocation Date
8345	Lynne M. Schneider	Nov 1, 2021
8554	Sandra Henderson	Nov 1, 2021
9188	Roberta Bennett	Nov 1, 2021
10744	Julie Parfitt	Nov 1, 2021
13089	Daniel Casement	Nov 1, 2021

17958	Gloria Norcott	Nov 1, 2021
18293	Dylan Jones	Nov 1, 2021
18779	William Markley	Nov 1, 2021

CERTIFICATES SURRENDERED BY REGISTRANTS:

Surrendering CPA Certificate Due to CPE Requirements:

Mark McClintock	7995	Issued January 31, 1985
Loretta Trujillo	18352-R	Issued March 17, 2017
Dale Jordan	10110	Issued August 24, 1988
Kim Bryan	6438	Issued October 28, 1982

No Longer Practicing in Oklahoma:

Jared Holeman	18682	Issued November 16, 2018
---------------	-------	--------------------------

No Longer Residing in Oklahoma:

Joni Risley	13043	Issued January 27, 1995
-------------	-------	-------------------------

Other:

Clayton Bayless	7861	Issued January 31, 1985
David Cochran	1900	Issued August 6, 1966
Marissa Fortner	18525	Issued April 20, 2018
Karah Franklin	17603	Issued December 13, 2013
Daniel McClain	19095	Issued November 20, 2020
Gaylon Robinson	15701	Issued August 4, 2003

PAs:

David Ratliff	880	Issued June 23, 1969
---------------	-----	----------------------

DECEASED REGISTRANTS:

CPAs:

David Robert Carder	4249	Issued January 23, 1978
Carol Wills	18345	Issued April 21, 2017

INACTIVE FIRMS:

CPA Limited Liability Companies:

MARY KRUGER CPA PLLC

EXPERIENCE VERIFICATION APPLICATIONS APPROVED BY THE EXECUTIVE DIRECTOR:

Nicole Baalman
Ryan Cale
Kelli Day
Phuong Do
Rachel Donaldson
Kaylyn Edwards
Logan Engle
Jared Head
Dominic Himich
Haley Hood
Timothy Inbody
James Olmstead
Kaylee Pace
Connor Preston
Aidee Salas-Montoya
Elizabeth Stewart
Brittney Tucker
Leah Wietholter

BLANK