OKLAHOMA BOARD OF NURSING
2501 North Lincoln Boulevard, Suite 207
Oklahoma City, OK 73105
(405) 962-1800

Formulary Advisory Council
Meeting Minutes
August 19, 2025
3:00 p.m.

The Formulary Advisory Council to the Oklahoma Board of Nursing met on August 19, 2025, at 3:00 p.m. Notice of the meeting was filed with the Secretary of State's Office on November 25, 2024. Notice/final agenda was posted on August 18, 2025, at 1:00 PM, at the M.C. Connors Building entrance at 2501 N. Lincoln Blvd., Oklahoma City, Oklahoma, in the Board office suite 207, and on the Oklahoma Board of Nursing web site at: www.oklahoma.gov/nursing. The agenda was also posted outside the meeting room not less than 1 hour prior to the meeting.

Members Present:

Brant Alexander, DPh	Oklahoma Pharmacists Association
Patrice Aston, DO	Osteopathic Association
Kacee Blackwell, DPh	Oklahoma Pharmacists Association
Jay Kinnard, DPh	Oklahoma Pharmacists Association
Robin Kimball-Potter, APRN-CNS	Oklahoma Board of Nursing
Tracy Langley, APRN-CNP	Oklahoma Board of Nursing
Cynthia Leathers, MBC-HCM, BSN, RN	Oklahoma Board of Nursing
Kathryn Martin, MSN, APRN-CNM	Oklahoma Board of Nursing
Philip Palmer, MD	Oklahoma State Medical Association
JJ Peek, DPh	Oklahoma Pharmacists Association
Dana Stone, MD (arrived at 3:22)	Oklahoma State Medical Association

Members Absent:

Eve Switzer, MD	Oklahoma State Medical Association

Guests: VA Hospital APRN Residency members

Board Staff Representative:
Mike Starchman, RN, CPA

1. **Call to order**: The meeting was called to order at 3:10.
   - **1.1.** Declaration of a quorum: A quorum was declared present.
   - **1.2.** Role of the Council: M. Starchman defined the role of the Council.

2. **Decision regarding approval of August 20, 2024, meeting minutes (Attachment #1):** It was moved (P. Palmer) and seconded to approve the minutes of August 20, 2024.

   Voting:

Yes:	(10)	B. Alexander, P. Aston, K. Blackwell, J. Kinnard, R. Kimball-Potter, T. Langley, C. Leathers, K. Martin, P. Palmer, J. Peek
No:	(0)	
Absent:	(2)	D. Stone, E. Switzer
Abstain	(0)	

Motion carried.

3. **Board Updates: Verbal reports**
   - **3.1. Updates to *Rules*** — **Mike Starchman**
   - **3.2. Legislative update** — **Mike Starchman**
   - **3.3. FAC membership** — **Mike Starchman**

4. **New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda (25 O.S. §311(9)).** No new business was noted.

5. **Review and recommendations on a request to revise the Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B (Attachment #2):** It was moved (P. Palmer) to table the request to revise the Exclusionary Formulary for Advance Practice Registered Nurses with Prescriptive Authority.

   Voting:

Yes:	(11)	B. Alexander, P. Aston, K. Blackwell, J. Kinnard, R. Kimball-Potter, T. Langley, C. Leathers, K. Martin, P. Palmer, J. Peek, D. Stone
No:	(0)	
Absent:	(1)	E. Switzer
Abstain	(0)	

   Motion carried.

6. **Review and recommendations to the Oklahoma Board of Nursing on the *Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority,* #P-50B:** A motion was made (P. Palmer) and seconded to revise the *Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority,* #P-50B to include language related to HB 2298 and send the revised Formulary to the Board for approval.

   Voting:

Yes:	(11)	B. Alexander, P. Aston, K. Blackwell, J. Kinnard, R. Kimball-Potter, T. Langley, C. Leathers, K. Martin, P. Palmer, J. Peek, D. Stone
No:	(0)	
Absent:	(1)	E. Switzer
Abstain	(0)	

   Motion carried.

7. **Council decision regarding election of chairperson and vice-chairperson**

7.1. **Chairperson:** Motion made (J. Peek) and seconded that J. Kinnard serve as Chairperson for the 2026 Formulary Advisory Council.

Voting:

Yes:	(11)	B. Alexander, P. Aston, K. Blackwell, J. Kinnard, R. Kimball-Potter, T. Langley, C. Leathers, K. Martin, P. Palmer, J. Peek, D. Stone
No:	(0)	
Absent:	(1)	E. Switzer
Abstain	(0)	

Motion carried.

7.2. **Vice-Chairperson:** Motion made (J. Kinnard) and seconded that R. Kimball-Potter serve as Vice-Chairperson for the 2026 Formulary Advisory Council.

Voting:

Yes:	(11)	B. Alexander, P. Aston, K. Blackwell, J. Kinnard, R. Kimball-Potter, T. Langley, C. Leathers, K. Martin, P. Palmer, J. Peek, D. Stone
No:	(0)	
Absent:	(1)	E. Switzer
Abstain	(0)	

Motion carried

8. **Date for next meeting:** Motion made (J. Peek) and seconded for the next meeting date for the Formulary Advisory Council to be set for **September 1, 2026 at 3:00 PM**.

Voting:

Yes:	(11)	B. Alexander, P. Aston, K. Blackwell, J. Kinnard, R. Kimball-Potter, T. Langley, C. Leathers, K. Martin, P. Palmer, J. Peek, D. Stone
No:	(0)	
Absent:	(1)	E. Switzer
Abstain	(0)	

Motion carried

9. **Adjournment:** There being no further business, a motion was made for adjournment (D. Stone) and seconded. The meeting adjourned at 3:32 p.m.