

OKLAHOMA BOARD OF NURSING
2501 North Lincoln Boulevard, Suite 207
Oklahoma City, OK 73105
(405) 962-1800

**Formulary Advisory Council
Meeting Minutes
August 20, 2024
3:00 p.m.**

The Formulary Advisory Council to the Oklahoma Board of Nursing met on August 20, 2024. The Notice of this meeting was filed with the Secretary of State's Office on December 11, 2023. Notice/final agenda was posted August 19, 2024, at 4:00 PM, on the Connors Building front entrance at 2501 N. Lincoln Blvd., Oklahoma City, in the Board office Suite 207, and on the Oklahoma Board of Nursing web site at www.oklahoma.gov/nursing. The agenda was also posted outside the meeting room.

Members Present:

Brant Alexander, DPh	Oklahoma Pharmacists Association
Patrice Aston, DO	Osteopathic Association
Kacee Blackwell, DPh	Oklahoma Pharmacists Association
Amber Garrettson APRN-CNS, CCRN	Oklahoma Board of Nursing
Jay Kinnard, DPh	Oklahoma Pharmacists Association
Robin Kimball-Potter, APRN-CNS	Oklahoma Board of Nursing
Tracy Langlely, APRN-CNP	Oklahoma Board of Nursing
Philip Palmer, MD	Oklahoma State Medical Association
Dana Stone, MD	Oklahoma State Medical Association

Members Absent:

JJ Peek, DPh	Oklahoma Pharmacists Association
Eve Switzer, MD	Oklahoma State Medical Association

Guests: Cynthia Cattaneo, APRN-CNS UCB

Board Staff Representative:

Mike Starchman, RN, CPA

- Call to order:** The meeting was called to order at 3:07.
 - 1.1.** Declaration of a quorum: A quorum was declared present.
 - 1.2.** Role of the Council: M. Starchman defined the role of the Council.
- Decision regarding approval of August 22, 2023, meeting minutes (Attachment #1):** It was moved (J. Kinnard) and seconded to approve the minutes of August 22, 2023.

Voting:

Yes: (7) B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, D. Stone

No: (0)

Absent: (2) J. Peek, E. Switzer

Abstain (1) P. Palmer

Motion carried.

3. **Board Updates: Verbal reports**

3.1. Updates to Rules

Mike Starchman

3.2. Legislative update

Mike Starchman

3.3. FAC membership

Mike Starchman

4. **Review and recommendations on the Advisory Council Procedure for Amending the Formulary, #P-50 (Attachment #2):** It was moved (P. Palmer) and seconded to send the Procedure for Amending the Formulary, #P-50 with revision of contact information to the Board for approval.

Voting:

Yes: (8) B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, P. Palmer, D. Stone

No: (0)

Absent: (2) J. Peek, E. Switzer

Abstain (0)

Motion carried

5. **Review and recommendations on a request to revise the Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B (Attachment #3):** It was moved (J. Kinnard) to approve the request to revise the Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority.

Voting:

Yes: (7) B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, D. Stone

No: (1) P. Palmer

Absent: (2) J. Peek, E. Switzer

Abstain (0)

Motion carried

6. **Review and recommendations to the Oklahoma Board of Nursing on the Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B:** A motion was made (B. Alexander) and seconded to revise the Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B to include corrections to 28:08 Analgesics/Opiate Agonists and to include

an exception under 28:24:09 Benzodiazepines/Midazolam for Midazolam nasal spray for the treatment of seizures and send the revised Formulary to the Board for approval.

Voting:

Yes:	(8)	B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, P. Palmer, D. Stone
No:	(0)	
Absent:	(2)	J.Peek, E. Switzer
Abstain	(0)	

Motion carried

7. **Council decision regarding election of chairperson and vice-chairperson**

7.1. Chairperson: Motion made (J. Kinnard) and seconded that R. Kimball-Potter serve as Chairperson for the 2025 Formulary Advisory Council.

Voting:

Yes:	(8)	B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, P. Palmer, D. Stone
No:	(0)	
Absent:	(2)	J.Peek, E. Switzer
Abstain	(0)	

Motion carried

7.2. Vice-Chairperson: Motion made (R. Kimball-Potter) and seconded that J. Kinnard serve as Vice-Chairperson for the 2025 Formulary Advisory Council.

Voting:

Yes:	(8)	B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, P. Palmer, D. Stone
No:	(0)	
Absent:	(2)	J.Peek, E. Switzer
Abstain	(0)	

Motion carried

8. **Date for next meeting:** Motion made (J. Kinnard) and seconded for the next meeting date for the Formulary Advisory Council to be set for **August 19, 2025 at 3:00 PM.**

Voting:

Yes:	(8)	B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, P. Palmer, D. Stone
No:	(0)	

Absent: (2) J.Peek, E. Switzer
Abstain (0)

Motion carried

9. **Adjournment:** There being no further business, a motion was made for adjournment (R. Kimball-Potter) and seconded. The meeting adjourned at 4:52 p.m.

Voting:

Yes: (8) B. Alexander, P. Aston, K. Blackwell, A. Garretson, J. Kinnard, R. Kimball-Porter, P. Palmer, D. Stone
No: (0)
Absent: (2) J.Peek, E. Switzer
Abstain (0)

Motion carried