

OKLAHOMA BOARD OF NURSING
2501 N. Lincoln Blvd., Suite 207
Oklahoma City, OK 73105
(405) 962-1800

**Nursing Education and Nursing Practice Advisory Committee
Minutes – June 14, 2024**

The Nursing Education and Nursing Practice Advisory Committee to the Oklahoma Board of Nursing met on June 14, 2024. Notice of the meeting was posted on the Oklahoma Board of Nursing website. A notice/agenda was also posted on the Connors Building front entrance at 2501 N Lincoln Boulevard, Oklahoma City, Oklahoma.

Place of Meeting: Virtual Meeting

Time of Meeting: 1:00 PM

Member(s) Present: S. Beauchamp, Ed.D
M. Bradshaw, MSN, RN
A. Churchman, MSN, RN
L. Gerow, PhD, RN
J. Gray, PhD, RN, FAAN
N. Hicks, PhD, RN, CNE
S. Kerr, MSN, RN
K. Leemaster, MBA, RN
L. Michael, MS, RN
J. Rankin, MSN, RN, Ne-B, CPHQ
R. Rogers, RN
K. Vahlberg, RN
K. Wilson, MSN, RN

Member(s) Absent: M. Barr, MSN, RN
J. Trimble, MSN-Ed, RN
S. Wells, PhD, MBA, MS, APRN-CNS, FAAN

Board Representative(s): N. Hicks, PhD, RN, CNE
K. Leemaster, MBA, RN – Chair

Staff Representative(s): M. Starchman, RN, CPA
C. Bray, MS, RN

Guest: None

1. **Call to order:** The meeting was called to order by K. Leemaster at 1:02 PM.
 - 1.1. **Declaration of a quorum:** A quorum was declared present.
2. **Committee decision regarding approval of February 16, 2024, committee meeting minutes:** It was moved (J. Gray) and seconded to approve the Nursing Education and Nursing Practice Advisory Committee Minutes for February 16, 2024.

Voting:

Abstain: (1) S. Beauchamp

Yes: (12) M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.

3. **Board Update:** Verbal reports requiring no action by committee:
 - 3.1. **Proposed Permanent Rules:** M. Starchman summarized the changes to the *Oklahoma Board of Nursing Rules*, Sub-chapters 5 and 19, which were approved by the Board at the January 2024 Board meeting, approved by the legislature, and awaiting approval by the governor.
 - 3.2. **Emergency Rules:** M. Starchman summarized the changes to the *Rules*, Subchapter 5 and Subchapter 18, approved by the Board at the January 2024 Board meeting and approved by the governor.
 - 3.3. **Legislative Update:** M. Starchman summarized legislative changes.
 - 3.4. **Expiration of Terms for committee members:** M. Starchman summarized the status of appointment to the Nursing Education and Nursing Practice Advisory Committee including new members Jamie Rankin and Michelle Barr and the upcoming term expirations for Shelly Wells (6/24), for the Oklahoma Nurses Association, Liz Michael (10/24) for the Oklahoma Organization of Nurse Executives, and Karen Vahlberg (10/24) for the Oklahoma Association for Home Care & Hospice.

3.5 Board of Nursing Guidelines: M. Starchman reviewed Board-approved changes.

3.5.1 Approved during January 2024 Board Meeting

3.5.1.1 *Patient Assessment Guidelines, #P-14 (NO REVISIONS)*

<https://oklahoma.gov/content/dam/ok/en/nursing/documents/ptassessgl.pdf>

4. Review and committee recommendation on *Nursing Competencies by Educational Level: Guidelines for Nursing Practice and Education in Oklahoma, #P-21*, Introduced by C. Bray. Discussion from committee members, C. Bray, N. Hicks, and J. Gray.

It was moved (K. Vahlberg) and seconded to recommend the guideline be moved forward for full Board approval.

Voting:

Abstain: (0)

Yes: (13) S. Beauchamp, M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.

5. Review and committee recommendation on *Employment of Nursing Students or Non-Licensed Graduates Guidelines, #E-04*, Introduced by C. Bray.

It was moved (L. Gerow) and seconded to recommend the guideline be moved forward for full Board approval.

Voting:

Abstain: (0)

Yes: (13) S. Beauchamp, M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.

6. Review and committee recommendation on *Information for Bulletins and Catalogues of Nursing Education Programs*, #E-05, Introduced by C. Bray.

It was moved (A. Churchman) and seconded to recommend the guideline be moved forward for full Board approval.

Voting:

Abstain: (0)

Yes: (13) S. Beauchamp, M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.

7. Review and committee recommendation on *Determining Appropriate Faculty to Student Ratios in the Clinical Area in Board-Approved Nursing Education Program Guidelines*, #E-09, Introduced by C. Bray.

It was moved (L. Michael) and seconded to recommend the guideline be moved forward for full Board approval.

Voting:

Abstain: (0)

Yes: (13) S. Beauchamp, M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.

8. Committee member determination for date of next meeting:

6.1 Date: The next meeting will be October 4, 2024, at 1:00 PM.

It was moved (K. Vahlberg) and seconded to accept the date for the next committee meeting and the suggested agenda items.

Voting:

Abstain: (0)

Yes: (13) S. Beauchamp, M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.

9. Adjournment: There being no further business, the meeting was adjourned at 1:52 PM. The Nursing Education and Nursing Practice Advisory Committee requests a motion (Vahlberg) and vote for adjournment.

Voting:

Abstain: (0)

Yes: (13) S. Beauchamp, M. Bradshaw, A. Churchman, L. Gerow, J. Gray, N. Hicks, S. Kerr, K. Leemaster, L. Michael, J. Rankin, R. Rogers, K. Vahlberg, K. Wilson

No: (0)

Absent: (3) M. Barr, J. Trimble, S. Wells

Motion Carried.