

OKLAHOMA BOARD OF NURSING  
2915 North Classen Boulevard, Suite 524  
Oklahoma City, OK 73106  
(405) 962-1800

**Nursing Education and Nursing Practice Advisory Committee  
Minutes**

**Friday, November 13, 2020, 1:00 p.m.  
Virtual Meeting via Teams Platform**

The Nursing Education and Nursing Practice Advisory Committee to the Oklahoma Board of Nursing met on November 13, 2020. Notice of the meeting/agenda was posted on the Oklahoma Board of Nursing web site on October 30, 2020. A notice/agenda was also posted on the Cameron Building front and back entrances at 2915 North Classen Boulevard, Oklahoma City, Oklahoma, as well as the Board office, Suite 524.

**Place of Meeting:** Virtual Meeting

[Join Microsoft Teams Meeting](#)

**Time of Meeting:** 1:00 p.m.

**Members Present appearing remotely via teleconference TEAMS:**

Amy Gaither Terry, MS, RN	OK State Department of Health
Linda Cook, PhD, RN, APRN-CNS	Bacc and Higher Degrees
Marcia Cullum, MSN, RN	Assoc Degree Nursing Directors Council
Natashia Mason, RN (for M. Lynch)	OK Assoc. of Health Care Providers
Liz Michael, MS, RN	OK Organization of Nurse Executives
Amber Pagel, BSN, RN	AUA Board-Appointed AUA Faculty
*JR Polzien, RN	OK Dept. of Career & Technology Ed
Dolores Cotton, RN	Practical Nursing Coordinators Council
Kim Stout, MSN, RN	OK Organization of Nurse Executives
Karen Vahlberg, RN	OK Association of Home Care
Chris Weigel, MS, RN	OK Organization of Nurse Executives
Stephanie Beauchamp, Ed.D	OK State Regents for Higher Ed
Michele Bradshaw, MSN, RN	OK Nurses Association
Shelly Wells, PhD, MBA, MS, APRN-CNS	OK Nurses Association

\*Arrived at 1:23 p.m.

**Members Absent:** Sarah McDaniel, LPN Board-Appointed LPN Representative

**Board Representatives:** Liz Massey, MSN, RN, Chair  
Kathy O'Dell, DNP, RN, CEN, NEA-BC, Chair-Elect

**Staff Representatives:** Gina Stafford, BSN, RN  
Terri Walker, MSN, RN  
Jackye Ward, MSN, RN, NEA-BC, FRE

1. **Call to order.** J. Ward called the meeting to order at 1:00 p.m.
  - 1.1. Declaration of a quorum: A quorum of members was present as determined by roll call.

2. **Committee decision regarding approval of February 28, 2020, committee meeting minutes:** Minutes of the February 28, 2020 committee meeting were provided with the agenda packet. It was moved (S. Wells) and seconded that the minutes be approved as presented.

Voting:

Yes: (13) S. Beauchamp, M. Bradshaw, L. Cook, M. Cullum, D. Cotton, L. Massey, N. Meek, L. Michael, K. O'Dell, K. Stout, K. Vahlberg, C. Weigel, S. Wells  
Abstain: (2) N. Mason, A. Gaither Terry  
No: (0)  
Absent: (2) JR Polzien, S. McDaniel

**Motion Carried.**

3. **Verbal reports requiring no action by committee.**

- 3.1. **Changes to the *Oklahoma Nursing Practice Act*:** J. Ward summarized the changes to the Nursing Practice Act in 59 O.S. §567.3a.10

- 3.1.1. **Governor K. Stitt's request for exemption from the Federal regulation requiring the CRNA to be supervised by a physician:** G. Stafford reported on the exemption.

- 3.2. ***Oklahoma Board of Nursing Rules effective September 11, 2020*:** J. Ward summarized the changes to the Oklahoma Board of Nursing Rules that went into effect September 11, 2020.

- 3.3. **Proposed Rules:** J. Ward summarized the proposed *Rules*, which will be presented during the January 2021 Board Meeting for public hearing.

- 3.4. **Optimal Regulatory Board System (ORBS) Licensing Data Base:** J. Ward provided a summary of the new features with the ORBS Licensing Database including the Verification Portal, Nurse Portal, Complaint Portal and Message Center.

- 3.5. **Executive Orders related to COVID-19:** J. Ward provided an overview of Executive Orders filed since March 12, 2020 when Governor Stitt urged Oklahoma to be ready for the threat of COVID-19. A review of the most recent Executive Order, the Sixth Amended Executive Order 2020-20, filed on October 24, 2020, was reviewed as it relates to the occupation of nursing.

- 3.6. **National Council of State Boards of Nursing Annual Report Template:** T. Walker provided a summary of the National Council of State Board of Nursing (NCSBN) Annual Report Template and the work of the Education Informal Disposition Panel (IDP) in identifying any additional questions to be added to the report. The intent of the review by the Education IDP was to identify if this report can effectively replace the annual report template currently provided by the Board of Nursing with the NCSBN Annual Report process, which also includes data analysis conducted by NCSBN staff. Ms. Walker shared that the Board approved the recommendation of the Education IDP to participate in submission of annual report data through the NCSBN Annual Report process.

- 3.7. **National Council of State Boards of Nursing Education Program Approval Guidelines:** T. Walker summarized the National Council of State Boards of Nursing Education Program Guidelines ("Guidelines") developed by an expert panel consisting of representatives from the National League for Nursing; the American Association of Colleges of Nursing; the Organization of Associate Degree Nursing; the College of

Nurses of Ontario; National Council of State Boards of Nursing staff and the nursing regulatory bodies. The Guidelines were developed to guide nursing regulatory bodies in their approval of pre-licensure nursing education programs, in collecting annual report data from the pre-licensure nursing education programs and in conducting survey visits when warning signs have been identified. Ms. Walker shared that a review of the Guidelines by the Education Informal Disposition Panel reflected no need to modify Rules language as current Rules address the identified quality indicators and allow for identification of programs at high risk.

- 3.8. **Expiration of Terms for committee members:** J. Ward reported the only committee member with an expired term is Linda Cook, PhD, RN, CNS, CNE as representative of the Baccalaureate and Higher Degrees. The Baccalaureate and Higher Degrees will be notified of the expired term and be provided an opportunity to reappoint Dr. Cook or to appoint a new representative.
- 3.9. **Board of Nursing Guidelines:** G. Stafford and T. Walker presented changes to the following guidelines.
- 3.9.1. Approved during the March 2020 Board Meeting
- 3.9.1.1. *Nursing Competencies by Educational Level: Guidelines for Nursing Practice and Education in Oklahoma*, #P-21
- 3.9.1.2. *Patient Assessment Guidelines*, #P-14
- 3.9.1.3. *Policy on Names*, #OBN-03
- 3.9.2. Approved during the July 2020 Board Meeting:
- 3.9.2.1. *License Verification and Photocopying of Nursing Licenses*, #OBN-02
- 3.9.3. All guidelines are available at: <http://nursing.ok.gov/prac1.html>
- 3.9.3.1. J. Ward reviewed changes to *Meeting Requirements for Continuing Qualifications for Practice for License Renewal Guidelines*, #P-23 approved by the Board during the November 2020 Board Meeting.
- 3.9.3.2. J. Ward reviewed changes to *Refresher Course Policy*, #P-17 approved by the Board during the November 2020 Board Meeting.

4. **Review and committee recommendation on request for revisions to *Limited Obstetric Ultrasound and Limited Ultrasound in a Reproductive Medicine Setting Examinations Performed by Registered Nurse Guidelines*, #P-13.** G. Stafford reviewed the proposed changes to *Limited Obstetric Ultrasound and Limited Ultrasound in a Reproductive Medicine Setting Examinations Performed by Registered Nurse Guidelines*, #P-13. Changes reviewed included relocation of the definition of “point of care ultrasound” to definitions (II.B.1); adding language regarding prudent use of ultrasound in pregnancy, as published by the American Institute of Ultrasound in Medicine and the Federal Drug Administration; and updating of references. Following discussion, a motion was made (L. Cook) and seconded that the recommendations for revisions move forward to the Board for approval.

Voting:

- Yes: (16) S. Beauchamp, M. Bradshaw, L. Cook, M. Cullum, D. Cotton, N. Mason, L. Massey, N. Meek, L. Michael, K. O’Dell, JR Polzien, K. Stout, A. Gaither Terry, K. Vahlberg, C. Weigel, S. Wells
- No: (0)
- Absent: (1) S. McDaniel

**Motion Carried.**

5. **Report and discussion of additional information related to *Employment of Nursing Students or Non-Licensed Graduates*, #E-04.** J. Ward reported that due to the *Employment of Nursing Students or Non-Licensed Graduates* being included in the Pandemic Emergency Rules, the guideline is not available for revision at this time. T. Walker reported that a review of similar guidelines in other states (31 states addressed employment of nursing students and non-licensed graduates) a Registered Nurse is directly responsible for the Nurse Technician and Practical Nurse Technician, and is physically present in the building. There was no further discussion. J. Ward shared that once the Pandemic Rules were no longer in place, the guideline will be presented in the next regularly scheduled Nursing Education and Nursing Practice Advisory Committee meeting for review and committee recommendation.

8. **Committee member determination for date of next meeting:**

8.1 Date: February 19, 2021 at 1:00 p.m.

8.2 Suggested agenda items:

8.2.1 *Employment of Nursing Students or Non-Licensed Graduates Guidelines*, #E-04, provided the Pandemic Emergency Rules are no longer in place.

8.2.2 G. Stafford mentioned that *Policy on Names*, #OBN-03 and *License Verification and Photocopying of Nursing Licenses*, #OBN-02, would be presented during the February 2021 Nursing Education and Nursing Practice Advisory Committee Meeting.

Voting:

Yes: (16) S. Beauchamp, M. Bradshaw, L. Cook, M. Cullum, D. Cotton, N. Mason, L. Massey, N. Meek, L. Michael, K. O'Dell, JR Polzien, K. Stout, A. Gaither Terry, K. Vahlberg, C. Weigel, S. Wells

No: (0)

Absent: (1) S. McDaniel

**Motion Carried.**

9. **Adjournment:** There being no further business for the Nursing Education and Nursing Practice Advisory Committee, a motion was made (S. Beauchamp) and seconded to adjourn at 2:00 p.m.

Voting:

Yes: (16) S. Beauchamp, M. Bradshaw, L. Cook, M. Cullum, D. Cotton, N. Mason, L. Massey, N. Meek, L. Michael, K. O'Dell, JR Polzien, K. Stout, A. Gaither Terry, K. Vahlberg, C. Weigel, S. Wells

No: (0)

Absent: (1) S. McDaniel

**Motion Carried.**