

OKLAHOMA BOARD OF NURSING
2501 N. Lincoln Boulevard, Suite 207
Oklahoma City, Oklahoma 73105

**CRNA Formulary Advisory Council
Minutes-April 29, 2024**

The CRNA Formulary Advisory Council ("Council") to the Oklahoma Board of Nursing ("Board") met on April 29, 2024. Notice of the meeting was initially filed with the Secretary of State's Office on December 11, 2023 to be held April 22, 2024, then amended as a special meeting due to no quorum on April 22, 2024 to be held April 29, 2024. Notice/final agenda was posted on Wednesday, April 24, 2024, at 4:00 pm, at the Connors Building entrance at 2501 N. Lincoln Blvd., Oklahoma City, in the Board Office Suite 207, and on the Oklahoma Board of Nursing web site at: www.oklahoma.gov/nursing. The agenda was also posted outside the meeting room not less than 1 hour prior to the meeting.

Place of Meeting: ARC Conference Room, Suite 400, Connors Building

Time of Meeting: 3:30 PM

Members Present: Jessica Rodriguez, D.Ph.
Oklahoma Pharmacists Association

Brian Seacat, MD
Oklahoma Society of Anesthesiologists

Jeremy Almon, MD
Oklahoma Society of Anesthesiologists

Members Absent: Bruce Kennedy, APRN-CRNA
Oklahoma Association of Nurse Anesthetists

Jenny Schmitt, APRN-CRNA
Oklahoma Association of Nurse Anesthetists

Board Representative: Amber Garrettson, APRN-CNS, CCRN

Staff Representatives: Mike Starchman, RN, CPA

Guests: None

1.0 Call to order: The meeting was called to order at 3:31 PM by B. Seacat, ViceChairperson.

1.1 Declaration of a quorum: A quorum was declared present.

1.2 Reminder of voting members: 2 doctors and 1 pharmacist present

2.0 Minutes of the previous meeting – April 10, 2023: The minutes were reviewed. A motion was made (J. Almon) and seconded to approve the minutes of April 10, 2023, with the corrections.

Voting:

Yes: (3) B. Seacat, J. Almon, J. Rodriguez
No: (0)
Absent: (2) J. Schmitt, B. Kennedy

Motion Carried.

3.0 Board Update (verbal reports only, requiring no action by Committee):

3.1 Permanent Rules Update: M. Starchman summarized the proposed changes to the Oklahoma Board of Nursing Rules, Sub-chapters 5 and 19, which were approved by the Board at the January 2024 Board meeting.

3.2 Emergency Rules Update: M. Starchman summarized the changes to the Rules, Subchapter 5, set to expire September 14, 2024. These will be replaced by the proposed permanent rules proposed approved at the January 2024 Board meeting. M. Starchman also discussed the changes to the Rules, Subchapter 11, set to expire September 14, 2025, which were approved by the Board at the March 2024 Board meeting and approved by the Governor April 9, 2024.

3.3 No business

3.4 Legislative Update: M. Starchman summarized legislative changes.

3.5 CRNA Formulary Advisory Council membership: M. Starchman reported J. Almon reappointed September 2023 for an additional 3-year term. Following his retirement, M. St. Cyr the Oklahoma Pharmacists Association appointed Jessica Rodriguez as his replacement.

3.6 Other: No update.

4.0 Review and committee recommendation on Draft *Formulary Advisory Council Procedure for Amending the Formulary*: M. Starchman noted there were no changes to the policy. Council members reviewed the *DRAFT Formulary Advisory Council Procedure for Amending the Formulary, #P-50*. It was moved (J. Rodriguez) and seconded to move forward with Board approval:

Voting:

Yes: (3) B. Seacat, J. Almon, J. Rodriguez
No: (0)
Absent: (2) J. Schmitt, B. Kennedy

5.0 Review and committee recommendation on *CRNA Inclusionary Formulary*:

M. Starchman noted a review of the American Hospital Formulary Service Drug Information was conducted with a focus on drug assignments and reassignments made since the previous annual meeting, April, 10, 2023. No updates or revisions were made. Council members reviewed the DRAFT *CRNA Inclusionary Formulary*, #P-50A. It was moved (J. Almon) and seconded to move forward with Board approval:

Voting:

Yes: (3) B. Seacat, J. Almon, J. Rodriguez
No: (0)
Absent: (2) J. Schmitt, B. Kennedy

Motion Carried.

6.0 Election of Chairperson for 2025: It was moved (J. Almon) and seconded to appoint Brian Seacat as Chairperson for the next CRNA Formulary Advisory Council Meeting.

Voting:

Yes: (3) B. Seacat, J. Almon, J. Rodriguez
No: (0)
Absent: (2) J. Schmitt, B. Kennedy

Motion Carried.

Election of Vice Chairperson for 2025: It was moved (J. Almon) and seconded to appoint Jeremy Almon as Vice Chairperson for the next CRNA Formulary Advisory Council Meeting.

Voting:

Yes: (3) B. Seacat, J. Almon, J. Rodriguez
No: (0)
Absent: (2) J. Schmitt, B. Kennedy

Motion Carried.

6.0 Date for next meeting: The members discussed possible dates and times for the next meeting.

6.1 A motion was made (J. Almon) and seconded for the next meeting to occur Tuesday, April 29, 2025, at 3:30 PM.

Voting:

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| Yes: | (3) | B. Seacat, J. Almon, J. Rodriguez |
| No: | (0) | |
| Absent: | (2) | J. Schmitt, B. Kennedy |

Motion Carried.

7.0 Adjournment: There being no further business, it was moved (J. Rodriguez) and seconded to adjourn. The meeting was adjourned at 3:45 PM.

Voting:

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| Yes: | (3) | B. Seacat, J. Almon, J. Rodriguez |
| No: | (0) | |
| Absent: | (2) | J. Schmitt, B. Kennedy |

Motion Carried.