

Oklahoma Board of Nursing
2501 N. Lincoln Boulevard, Suite 207
Oklahoma City, OK 73105
www.oklahoma.gov/nursing
405-962-1800
FY 2024

Third Regular Meeting

5:30 p.m. November 7, 2023
Reconvene 8:00 a.m. November 8, 2023
Reconvene 8:00 a.m. November 9, 2023

Sheraton Oklahoma City Downtown
1 North Broadway Avenue
2nd Floor Ballroom
Oklahoma City, Oklahoma

The Notice of this meeting was filed with the Secretary of State's Office on December 8, 2022. Notice/final agenda was posted on November 6, 2023, at 10:00 a.m., at the Connors Building entrance at 2501 N. Lincoln Blvd., Oklahoma City, in the Board Office Suite 207, and on the Oklahoma Board of Nursing web site at: oklahoma.gov/nursing. The agenda is also posted outside the meeting room.

1.0 Preliminary Activities

- 1.1 Call to Order
- 1.2 Roll Call and Declaration of a Quorum
 - 1.2.1 Introductions of all Board Members
- 1.3 Discussion and Board decision on excusing Board member(s) absence(s) from the full meeting
 - (a) Shelly Swalley, MS, RN
 - (b) Lindsay Potts, LPN
 - (c) Amber Garretson, APRN-CNS
 - (d) Other
- 1.4 Public Open Forum

Individuals appearing to speak in Public Open Forum will be allocated five minutes for that purpose. Groups must proxy their five-minute time allotment.
- 1.5 **Review and Board Decision on Adoption of Consent Agenda**
 - 1.5.1 Presentations by Board Staff (informational only)
 - (a) Oklahoma Board of Nursing Peer Assistance Program Presentation for Seminole State College, Seminole, 10/02/23, M. Monroe
 - (b) Board Update, Oklahoma Organization of Nurse Executives (OONE), virtual, 09/07/23, M. Edwards
 - (c) Oklahoma Board of Nursing Regulatory Presentation, Northeast Technology Center Practical Nursing Program, Pryor, 09/15/23, M. Edwards

- (d) Oklahoma Nursing Association (ONA)/OONE Academic Partnership Meeting, virtual, 09/8/23, T. Walker
- (e) Board Update, LPN Directors' Meeting, virtual, Central Technology Center, Drumright, 09/27/23, T. Walker
- (f) Board Update, BSN (Bachelor of Science in Nursing) & Higher Degree Deans and Directors Council Meeting, virtual, 10/06/23, T. Walker

1.5.2 Workshops/Meetings Attended by Board Members & Board Staff (informational only)

- (a) National Council of State Boards of Nursing (NCSBN) Operation Nightingale Operations Call, 09/25/23, L. Griffiths
- (b) Oklahoma Attorney General Employment Law Conference, Oklahoma City, 09/12/23, J. Barnhouse, M. Starchman
- (c) NCSBN: Interstate Commission of Nurse Licensure Compact Administrators (ICNLCA), Operations call-virtual, 09/13/23, J. Barnhouse
- (d) Nurse Licensure Compact (NLC), Executive Committee meeting, Townsend, TN, 09/26-27/23, J. Barnhouse
- (e) NCSBN: NCSBN Examinations September 2023 Webinar: Program Code BI Reports and Correcting Candidate Level, virtual, 09/13/23, M. Starchman, D. Hammond, K. Murdock, D. Miner, K. Price
- (f) NCSBN: NLC Operations Network Quarterly Meeting, virtual, 09/13/23, M. Starchman, D. Hammond
- (g) NCSBN: APRN (Advanced Practice Registered Nurse) Consultant Peer Network, virtual, 09/20/23, M. Starchman, M. Edwards
- (h) Oklahoma State Department of Health (OSDH): Death Certificate Process Evaluation – Closing Meeting, Oklahoma City, 09/20/23, M. Edwards
- (i) NCSBN: NCLEX (National Council Licensure Examination) Conference, virtual, 09/21/23, M. Starchman, M. Edwards, T. Walker
- (j) Office of Management and Enterprise Services (OMES): Central Purchasing Forum, virtual, 09/27/23, E. Meigs
- (k) Oklahoma State Board of Medical Licensure and Supervision (OSBMLS): Medical Spa Guidelines Meeting, virtual, 09/29/23, M. Edwards, M. Starchman
- (l) NCSBN: APRN Knowledge Network meeting, virtual, 10/03/23, M. Edwards
- (m) OSDH: Death Certificate Priorities for Action, virtual, 10/05/23, M. Edwards, M. Starchman
- (n) ONA: Academic Clinical Partnership, virtual, 10/06/23, M. Starchman

1.5.3 Committee Meeting Minutes (no items)

- 1.5.4 Changes in Schools/Programs
 - (a) Effective 08/01/23, Dr. Scott Newman stepped down as President of Oklahoma State University, Oklahoma City. Dr. Pamela Stinson, Provost and Vice President for Academic Affairs will have oversight of all academically related decisions, and Michael Widell, Vice President of Operations, will have oversight of all non-academic related decisions on campus. The Nursing Science Department is now part of the School of Health Sciences.
- 1.5.5 Review and Acceptance of Application(s) for Appointment/ Reappointment to a Committee or Council (no items)
- 1.5.6 Review and Acceptance of Follow-up Report(s) Received from Nursing Education Programs (no items)
- 1.5.7 Review and Acceptance of Proposed New/Revisions of the Following Policies, Procedures, Guidelines, Position Statements, and Declaratory Rulings
 - (a) *Continuance of Hearings Policy, #I-01*
 - (b) *Administrative Provisions to be Included in All Orders Unless Specified Otherwise by Board, #I-03*
 - (c) *Counselor Criteria for Treatment Not Including Substance Use Disorders Investigation Division, #I-10*
 - (d) *Counselor Criteria Investigation Division, #I-11*
 - (e) *Nurse Support Group Criteria Investigation Division, #I-14*
 - (f) *Evaluator Criteria Investigation Division, #I-21*
 - (g) *Peer Assistance Program Counselor Criteria, #PA-05*
 - (h) *Peer Assistance Program Evaluation Criteria, #PA-06*
 - (i) *Peer Assistance Program Nurse Support Group Criteria, #PA-07*
 - (j) *Peer Assistance Program Evaluator Criteria, #PA-18*
- 1.5.8 Review and Acceptance of No Proposed Revisions to the Following: (no items)
- 1.5.9 Ratification of Extension of E-Prescribing Requirements: (no items)
- 1.5.10 Review and Acceptance of Financial Statements–September 2023

2.0 Minutes of Previous Meetings

- 2.1 Board decision regarding approval of Board Meeting Minutes for July 18, 19 and 20, 2023
- 2.2 Board decision regarding approval of Board Meeting Minutes for October 2, 3 and 4, 2023

3.0 Hearings

On any of the individual proceedings listed below:

A. if after receiving proper notice, the Respondent has not filed the required Response and/or fails to appear, the Board may declare the Respondent in Default and revoke, suspend or otherwise discipline Respondent as the Board deems necessary [OAC 485:10-11-2(b)(2) and (9)].

B. if for any reason a hearing is not completed due to the failure of the Respondent to appear or for other reasons warranting emergency action, and the Board finds that the public health, safety or welfare imperatively requires emergency action, the Board may take such emergency action as it deems necessary in order to protect the health, safety or welfare of the public including emergency suspension pursuant to 75 O.S. §§ 314(C)(2) and 314.1. [OAC 485:10-11-2(b)(14)].

At the conclusion of all testimony and evidence, the Board will consider approval of motions to conduct executive sessions to engage in deliberations or rendering a final or intermediate decision pursuant to Article II of the Administrative Procedures Act (75 O.S. §§ 308a, et seq., and 309(D)) and 25 O.S. §§ 307(B)(8) and 311(B)(2) of the Oklahoma Open Meeting Act, in each of the following individual proceedings:

*3.2022030151.24 Winburn, Ralph Leland, LPN

*3.2022030190.24 Cook, Thomas Tedford, RN, APRN-CNP

*3.2022040194.24 Atchley-Brown, Courtney Lynn, RN

*3.2022050061.24 Hill, Victoria Marie, RN

*3.2022050118.24 Thornton, Rosemarie Ann, LPN

*3.2022060155.24 Johnson, Kimberly Michelle, LPN

*3.2022060222.24 Rooms, Russell Ryan, RN, APRN-CNP

*3.2022100081.24 Harvey, Reba Vangelique, lpn

*3.2022110244.24 Hutchison, Jerri Donez, RN, lpn

3.2023030078.24 Woody, Stacie Michelle, rn

Thursday, November 9, 2023

*3.2023030168.24 Hale, Heather Nikoe, rn

*3.2023050161.24 True, Tommy Ray, RN, lpn

*3.2023070017.24 Sharrock, Tammy Lynn, LPN

3.2023080036.24 Arriaga, Maryam Ashtiani, lpn

Thursday, November 9, 2023

- 3.2023080057.24 Boyce-Williams, Courtney Don, lpn Wednesday, November 8, 2023
- *3.2023080059.24 Johnson, Stephanie Kaye, RN
- 3.2023080120.24 Turner, Jerry Lee, rn, Applicant-MSL Wednesday, November 8, 2023
- *3.2023080247.24 Wood, Lanette Timberlake, lpn
- *3.2023090292.24 Giles, Nikki Lorre, lpn
- *3.821953.24 Njenje, Blessing Ihuoma, RN, lpn

4.0 New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda (25 O.S. § 311(9))

5.0 Administrative/General

- 5.1 Office Update - Verbal reports requiring no Board action
- (a) President's Report (verbal report only, no discussion)
 - (b) Executive Director's Report with possible discussion on the following:
 - (i) FTE Status
 - (ii) Dashboard Report
 - (iii) Other (verbal report only, no discussion)
- 5.2 Discussion and Board decision on date and time of meeting for education of Board Members
- 5.3 Discussion and Board decision on Board Member to attend the 2024 Interstate Commission of Nurse Licensure Compact Administrators (ICNLCA) Midyear Meeting March 11, 2024, and the National Council of State Boards of Nursing (NCSBN) 2024 Midyear Meeting March 12-14, 2024, in Atlanta, GA

6.0 Regulatory Services

- 6.1 Review and Board decision on acceptance/non-acceptance of Fiscal Year 2023 Oklahoma Nursing Education Programs' Annual Reports
- 6.2 (a) Review and Board decision on acceptance/non-acceptance of Board's Education Informal Disposition Panel (IDP) Subcommittee's Pass Rate Report recommendations for Board action for each nursing program required to submit a pass rate report pursuant to Board *Rule* OAC 485:10-3-5(4). The subcommittee's recommended Board action includes further action to be taken by the nursing program, as well as the recommended category of nursing program approval.

- (i) Redlands Community College, Associate Degree Nursing Program, El Reno
 - (ii) Langston University, Baccalaureate Degree Nursing Program, Langston and Tulsa
 - (iii) Southern Nazarene University, Baccalaureate Degree Nursing Program, Bethany
 - (iv) Seminole State College, Associate Degree Nursing Program, Seminole
 - (v) Western Oklahoma State College, Associate Degree Nursing Program, Lawton
 - (vi) Gordon Cooper Technology Center, Practical Nursing Program, Shawnee
 - (vii) Miller-Motte College, Practical Nursing Program, Tulsa (formerly Platt College)
- 6.2 (b) Review and Board decision on acceptance/non-acceptance of Board's Education Informal Disposition Panel (IDP) Subcommittee's Pass Rate Report recommendations for Board action for each nursing program required to submit a pass rate report pursuant to Board *Rule* OAC 485:10-3-5(4). The subcommittee's recommended Board action includes further action to be taken by the nursing program, as well as the recommended category of nursing program approval.
- (i) Oklahoma Christian University, Baccalaureate Degree Nursing Program, Oklahoma City
 - (ii) Oral Roberts University, Baccalaureate Degree Nursing Program, Tulsa
 - (iii) Southwestern Oklahoma State University, Baccalaureate Degree Nursing Program (LPN-BSN), Weatherford
 - (iv) Murray State College, Associate Degree Nursing Program, Tishomingo
- 6.3 Review and Board decision on acceptance/nonacceptance of Fiscal Year 2023 completion rates for Oklahoma nursing education programs
- 6.4 Review and Board decision on approval/non-approval of request by Cox College, Baccalaureate Degree Nursing Program, Springfield, Missouri, to allow a senior level BSN student to complete their Capstone experience in Oklahoma
- 6.5 Review and Board decision on approval/non-approval of request for curriculum change, Redlands Community College, Associate Degree Nursing Program, El Reno

7.0 Peer Assistance

- 7.1 Review and Board decision on acceptance of recommendations of the Provider Review Committee for the addition and/or removal of Provider(s) on the Provider List.
- (a) Addition of Providers to the Provider List with services indicated
 - (i) Frank Coolbroth, LPC, LADC: Counselor, Nurse Support Group Facilitator
 - (ii) Kim Beair, LPC: Counselor, Nurse Support Group Facilitator
 - (iii) Latoya James, LPC, LADC: Counselor
 - (iv) Shoko Baker, M.Ed., LPC: Evaluator
 - (b) Removal from the Provider List with reason for removal indicated:
 - (i) Linda Chapman, LCSW, LADC: Evaluator
No longer meets criteria for evaluator services
 - (ii) Mary Jo Sullivan, LADC: Evaluator
No longer meets criteria for evaluator services
 - (iii) Lisa John, LADC: Counseling, Nurse Support Group Facilitator
Provider did not submit renewal information
 - (iv) Zachary Flora, LADC: Counseling
Provider did not submit renewal information
 - (v) Douglas Richardson, LADC: Counseling
Provider did not submit renewal information
 - (vi) Patti Mason, MA, LADC: Counseling
Provider did not submit renewal information
 - (vii) Rita Maxwell, LADC: Counseling
Provider did not submit renewal information
 - (viii) Gina Pazzaglia-Filkins, PhD, LCSW, LADC: Counseling
Provider did not submit renewal information

8.0 Investigations

- 8.1 Board Member Appointments to Informal Disposition Panel (Virtual) for January 2024 through May 2024

9.0 Information (no items)

10.0 Applications

10.2023050118.24 Guerrero Rodriquez, Nola Kamili, NCLEX-LPN Applicant

10.2023060126.24 Crossno, Jason Lee, Endorsement-LPN Applicant-MSL

10.2023070088.24 Neubauer, Monica Darice, Endorsement-RN Applicant-MSL

11.0 Determinations of Eligibility for Licensure or Certification

*11.011.24 Henderson, Staci Nicole

*11.012.24 Turner, Brice Edward

*11.013.24 Easter, Anna Marcella

*11.014.24 Roque, Daisy Jacylin

11.015.24 Richbourg, Jr., Larry David

Adjournment

Date of Next Regular Meeting:
Place of Next Regular Meeting:

January 23, 24 and 25, 2024
Sheraton OKC Downtown
1 N. Broadway Avenue
2nd Floor Ballroom
Oklahoma City, OK

* Informal Disposition Panel