

OKLAHOMA BOARD OF NURSING
Virtual Board Meeting Agenda

Sixth Regular Meeting of Fiscal Year 2020

8:30 A.M. May 27, 2020

This virtual Board meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 *et seq.*, signed into law by Governor Stitt on Wednesday, March 18, 2020. *See* SB661, 2020 O.S.L. 3, § 3

Website: www.nursing.ok.gov

Link to access meeting:

<https://us02web.zoom.us/j/87550906463?pwd=OFNZOWVqb256Q2dWNnFmM0JZWClldz09>

Password: 375045

Or iPhone one-tap: US: +13462487799,,87550906463#,,1#,375045# or
+16699006833,,87550906463#,,1#,375045#

Or join by dialing US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or
+1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Meeting ID: 875 5090 6463, **Password:** 375045

Link to access meeting materials: <https://www.nursing.ok.gov/bdagmay20.pdf>. The Notice of this meeting was filed with the Secretary of State's Office on November 27, 2019, and amended on April 30, 2020. Notice/final agenda was posted on May 21, 2020, at 10:30 AM, on the Cameron Building front entrance at 2915 N. Classen Blvd., Oklahoma City, at the Board Office Suite 524, and on the Oklahoma Board of Nursing web site.

The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.

The following Board Members are participating remotely by the Zoom teleconferencing platform:

Liz Massey, MSN, RN, NEA-BC, NE-BC, President
Jan Palovik, MSA, APRN-CRNA, Vice-President
Lindsay Potts, LPN, Secretary/Treasurer
Cathy Abram, M.Ed., LPN
Gina Calhoun, Public Member
Shelly Hovis, MS, RN
Mandy Nelson, DNP, APRN-CNS
Carmen Nickel, MSN, RN
Kathy O'Dell, DNP, RN
Kathryn Taylor, JD, PHR, Public Member
Marilyn Turvey, BS, LPN

In the event electronic communications are lost or compromised during the meeting, the Oklahoma Board of Nursing will attempt to restore communications for a maximum of (2) two hours. If unable to restore communications the meeting will be adjourned.

1.0 Preliminary Activities

- 1.1 Call to Order
- 1.2 Roll Call and Declaration of a Quorum
- 1.3 Discussion and Board decision on excusing Board member(s) absence(s) from the full meeting
 - (a)
- 1.4 **Review and Board Decision on Adoption of Consent Agenda #1**
 - 1.4.1 Presentations by Board Staff (informational only)
 - (a) *“Oklahoma Board of Nursing Regulatory Presentation for Student Nurses,”* Tulsa University, Tulsa, 03/05/20, J. Barnhouse, G. Stafford
 - (b) *“Oklahoma Board of Nursing Regulatory Presentation for Student Nurses,”* Northern Oklahoma College, Stillwater, by Zoom, 04/02/20, G. Stafford
 - (c) *“Oklahoma Peer Assistance Program,”* Kiamichi Technology Center Nursing Students, McAlester, 03/11/20, J. Barnhouse
 - 1.4.2 Workshops/Meetings Attended By Board Members & Board Staff (informational only)
 - (a) Interstate Commission of Nurse Licensure Compact Administrators Executive Committee meeting, virtual, 04/28-29/20, K. Glazier
 - (b) National Council of State Boards of Nursing (NCSBN) Advanced Practice Network Call, 03/24/20 and 04/23/20, G. Stafford
 - (c) National Council of State Boards of Nursing, Discipline Network Call, 03/31/20 and 04/30/20, S. Chambers, L. Griffiths, T. Kiker, D. Nessel, A. Short, M. Stroud
 - (d) National Council of State Boards of Nursing, Nurse Licensure Compact Employer and Nurse Webinar, 04/07/20, S. Chambers, T. Kiker, D. Nessel, A. Short, M. Stroud
 - (e) Oklahoma Office of Management and Enterprise Services-Human Capital Management (OMES-HCM): *“Influencing Employee Engagement,”* Oklahoma City, 02/25-26/20, J. Barnhouse
 - 1.4.3 Committee Meeting Minutes (no items)
 - 1.4.4 Changes in Schools/Programs
 - (a) Jodi Marshall Campbell, MS, RN, has been appointed the Director of Nursing for Oklahoma State University Institute of Technology, Associate Degree Nursing Program, Okmulgee, effective 03/01/20. Ms. Marshall was previously the Interim Director.
 - 1.4.5 Review and Acceptance of Application(s) for Appointment/Reappointment to a Committee or Council
 - (a) Leah Trim, RN, Reappointment to Peer Assistance Committee

- 1.4.6 Review and Acceptance/Non-acceptance of Follow-up Report(s) Received from Nursing Education Programs (no items)
- 1.4.7 Review and Acceptance of Proposed New/Revisions of the Following Policies/Procedures/Guidelines/Position Statements/Declaratory Rulings: (no items)
- 1.4.8 Review and Acceptance of No Proposed Revisions to the Following: (no items)
- 1.4.9 Ratification of Extension of E-Prescribing Requirements:
 - (a) Kaitlyn Burton, APRN, RX
 - (b) Rochelle Barringer, APRN, RX
 - (c) Karen Bradford, APRN, RX
 - (d) Johnny Ng, APRN, RX
 - (e) Kimberly Holt, APRN, RX
 - (f) Sean Mills, APRN, RX

2.0 Minutes of Previous Meetings

- 2.1 Board decision regarding approval of Board Meeting Minutes for March 25, 2020
- 2.2 Board decision regarding approval of Special Board Meeting Minutes for April 15, 2020

3.0 Informal Disposition Panel Recommendations

- *3.140.17 Coleman, Amanda Lorene Kirkham, rn
- *3.234.17 Gooch, Russo Bobby (licensed as Russo Bob), RN
- *3.115.19 Benge, Mercedes Maranda, RN
- *3.202.19 Taylor, Betty Helen Hausmann, rn
- *3.042.20 Henderson, Jacob Dwayne, RN
- *3.046.20 Launer, Katina Michelle, RN
- *3.050.20 Terhune, Amy Lynn Cannon, rn
- *3.051.20 Lewis, RJ (previously licensed as Debra Beth) Taylor Barker, RN
- *3.056.20 Hamm, Beckie Dawn Whisenhunt, LPN
- *3.058.20 Carter, KeeShauna Patrice Carter Kamami, RN

- *3.068.20 Arnett, Melissa Lynn Younger, RN
- *3.076.20 McDonald, Tiffany Summer Warren, LPN
- *3.078.20 Evans, Melody Lynn Williams Jones, RN/lpn
- *3.081.20 Coomer, Carley Shea, LPN
- *3.086.20 Fogarty, Luke Nicolas David, RN
- *3.091.20 Cook, Samantha ReNay, LPN
- *3.093.20 Hacker, Susan Rechelle Felker, RN
- *3.094.20 Waggoner, Stacey Alethea Henley Plum, RN/APRN-CNP/lpn
- *3.096.20 Dinger, Roberta Danielle, LPN
- *3.097.20 Smith, Rachel Lee, LPN
- *3.098.20 Parnacher, Nakita Jere, LPN
- *3.099.20 Ray, Tachaidra Patrice, LPN
- *3.100.20 Favors, Kathleen Megan Crosley, RN
- *3.101.20 Jouris, Brittanie Dawn Brugh, RN
- *3.102.20 Walton, Laurie Diane, LPN
- *3.105.20 Mason, Jessica Danielle Harrison Cochran, LPN
- *3.106.20 Casady, Ramona Karen Silvia Westenberger, RN/lpn
- *3.107.20 Slaton, Ashley Georganne Calloway Foreman, LPN
- *3.108.20 Sharp, Pamela Jean Daugherty Smith, RN/lpn
- *3.110.20 Thompson, Melissa Jean, RN/lpn
- *3.114.20 Padisetty, Amber Nacole Hughes Bannon, RN/aprn-cnp/lpn
- *3.115.20 Anderson, Veronica (NMN), RN
- *3.116.20 Jay, Jennifer Lyn Johnson, RN/lpn
- *3.117.20 Helzer, Jessica Danese Cudd, RN

- *3.119.20 Crane, Cynthia Jean Ellis, RN/lpn
- *3.120.20 Henry, Tina Louise Jones Plummer, LPN
- *3.121.20 Williams, Renata Luciana Williams Thomas, LPN
- *3.123.20 Williams, Teresa Ann, LPN
- *3.124.20 Morales-Garcia, Norma Rebecca Morales Garcia, RN/lpn
- *3.125.20 Lee, Joseph Juyoung, LPN
- *3.128.20 Buzzelli, Karen Sue Wolniakowski, LPN
- *3.129.20 Bragg, Jacquelyn Rachelle, lpn/aua
- *3.131.20 Brown, Joan Marie, RN
- *3.132.20 Nall, Asheli (previously licensed as Ashly) Blair, RN
- *3.133.20 Harden, Sarah Jane Pollock, LPN
- *3.134.20 Hall, Shannon Marie, LPN
- *3.139.20 Hurt, Jennifer Marie Garner Moten, LPN
- *3.140.20 Stubbs, April Denay Porter LaLanne, LPN
- *3.141.20 Keck, Rhonda Michelle Wolverton, RN
- *3.142.20 Webb, Kelly Rene Quarles, RN
- *3.143.20 Adler, Kayla Marie, LPN
- *3.144.20 Lowther, Rachel Ann Cathers, RN
- *3.145.20 Garcia, Sarah Renea Pape, NCLEX-LPN Applicant-MSL
- *3.146.20 Corbett, Amanda Dawn Brewer, NCLEX-LPN Applicant
- *3.147.20 Stanley, Heather DeAnn Madron, RN/APRN-CNP
- *3.149.20 Wright, Pamela Patrice, lpn
- *3.151.20 Kirk, Connie Ann Leach, lpn

4.0 New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda (25 O.S. § 311(9))

5.0 Administrative/General

- 5.1 Office Update - Verbal reports requiring no Board action
 - (a) President's Verbal Report with possible discussion on the following:
 - (i) NCSBN President's Meeting
 - (ii) Other (verbal report only, no discussion)
 - (b) Executive Director's Verbal Report with possible discussion on the following:
 - (i) Legislative Update
 - (ii) Agency Activity Related to COVID-19
 - (iii) Optimal Regulatory Board System Update
 - (iv) Other (verbal report only, no discussion)
- 5.2 Board review and possible action on acceptance of the agency's financial statements for March and April 2020.
- 5.3 Discussion and Board decision on Board Members to participate as the voting delegate and alternative delegate at the virtual meeting of the National Council of State Boards of Nursing (NCSBN) 2020 Annual Meeting scheduled for August 12, 2020.
- 5.4 Discussion and Board decision regarding legal services for FY2021 provided by the Oklahoma Attorney General's Office.
- 5.5 Discussion and Board decision regarding the Oklahoma Board of Nursing FY 2021 Budget and authorizing disbursement of the funds by the Executive Director.

6.0 Regulatory Services

- 6.1 Review and Board decision on acceptance/non-acceptance of Step II application and Provisional Approval status for an Accelerated Bachelor of Science Nursing (ABSN) education program, for Marian University, Leighton School of Nursing, Oklahoma City
- 6.2 Review and Board decision on acceptance/non-acceptance of Step II application and Provisional Approval status for a Practical Nursing Education Program, ATA College, Tulsa
- 6.3 Review and Board decision on acceptance of focus visit report and continuing approval status for High Plains Technology Center, Practical Nursing Program, Woodward
- 6.4 Review and Board decision on acceptance of focus visit report and continuing approval status for Redlands Community College, Associate Degree Nursing Education Program, El Reno

- 6.5 Review and Board decision on acceptance of 2019 NCLEX Pass Rates for Oklahoma nursing education programs
- 6.6 Review and Board decision on acceptance of 2019 Advanced Unlicensed Assistant Pass Rates for Oklahoma Advanced Unlicensed Assistant programs

7.0 Peer Assistance (no items)

8.0 Investigations (no items)

9.0 Information (no items)

10.0 Applications

- 10.033.20 Powers, Carrie Lynn, NCLEX-LPN Applicant-MSL
- 10.036.20 Pierce, Michelle Bridget Schuring, Endorsement-RN Applicant
- 10.037.20 Selman, Amanda Joan Sprehe, NCLEX-LPN Applicant

11.0 Initial Determinations

- *11.006.20 Williams, Talia Lenise
- *11.007.20 Gettings, Megan Elizabeth
- *11.008.20 Seebeck, Jr., Larry Don
- *11.009.20 Phillips, Shaley DeVonne
- *11.010.20 Phillips, Lydia Nicole
- *11.011.20 Hail, Sunny Heather Reed
- *11.012.20 Johnson, Wendy Loraine Nester

Adjournment

- * Informal Disposition Panel

MEMO

#1.4.5 (a)

To: Oklahoma Board of Nursing

From: Jenny Barnhouse DNP, RN
Peer Assistance Program Coordinator

Date: May 18, 2020

Subject: Leah Trim, RN- Application for re-appointment to the Peer Assistance Committee

An application for reappointment to the Peer Assistance Committee has been received from the following individual for your review and decision:

Leah Trim, RN

This individual is a current committee member after having been previously appointed to the Peer Assistance Committee. Her original application, resume and letters of recommendation are on file in the Peer Assistance Office. I have verified her current license status.

Recommendation: Approve reappointment

Agenda # 1.4.9

OKLAHOMA BOARD OF NURSING
2915 North Classen Boulevard, Suite 524
Oklahoma City, OK 73106
(405) 962-1800
www.ok.gov/nursing

TO: Board Members

FROM: Gina Stafford, BSN, RN
Associate Director for Nursing Practice

DATE: May 6, 2020

RE: APRN E-Prescribe Requests for Extensions

As of January 1, 2020, electronic prescriptions for controlled substances (EPCS) are mandatory. Prescriptions for controlled substances must be in alignment with 63 O.S. §2-309, which addresses electronic prescribing of controlled dangerous substances and requests for extensions to the electronic prescription requirement. The Board of Nursing may grant an Advanced Practice Registered Nurse (APRN) an extension if the APRN is retiring within one (1) year; is practicing only as a volunteer; or is practicing with technological limitations that are not reasonably within the APRN's control. Other unique circumstances may be considered.

Revisions/Rationale: The agency has received applications requesting an extension of the electronic prescribing requirements. The attached applications meet the criteria for approval of an extension to the electronic prescribing requirements.

Attachments:

- 6 applications for *Request for Extension of E-Prescribing Requirement 1.4.9(a)-(f)*

Staff and Others Involved: K. Glazier, G. Stafford and J. Ward

Legal Implications: Statutory compliance with 63 O.S. §2-309

Fiscal Impact: There is no fiscal impact anticipated with the approval of the extensions.

Recommendations/Requested Action: The applications are presented for review and decision with a recommendation for Board approval.

(a)



OKLAHOMA BOARD OF NURSING

Request for Extension of E-Prescribing Requirement

All Granted Extensions Expire January 1, 2021

Pursuant to 63 O.S. § 2-309, effective January 1, 2020, E-Prescribing shall be utilized for Schedules II, III, IV and V. Schedule II controlled dangerous substances cannot be prescribed by Advanced Practice Registered Nurses with prescriptive authority [63 O.S. § 2-312.C]. The Oklahoma Board of Nursing is vested with the authority to grant extensions to this requirement. This form will be returned to you via e-mail once reviewed and approval is granted or denied. **All extensions granted will expire on January 1, 2021.** If you, as a practitioner, are requesting an extension of the requirement of E-Prescribing, completion of all fields is required. This is a fillable form. You may type on this .pdf form and submit as an attachment via email to: eprescribe@nursing.ok.gov

Name First: Kaitlyn Middle: Marie Last: Burton

License No.: 106803 License Type: APRN

OBNDD No.: _____ DEA No.: _____ DEA X No.: _____ (If applicable)

Facility/Clinic/Practice Name: Howerton OBGYN

Practice Address: 1919 S. Wheeling Ave. Suite 300

Practice City: Tulsa State: OK Zip: 74104

Telephone: (918) 794-0701 Email: Kaitlyn.burton@frontier.edu

Reason for Extension Request:

- Retired or retiring within calendar year 2020
- Volunteer Practice
- Technological limitations not within practitioner's control (*Must provide detailed explanation*):

The practice does not have electronic narcotic prescribing technology

Other (*Must provide detailed explanation*):

FOR BOARD USE ONLY:

Approval: Yes No

Approval Date: 3/11/2020

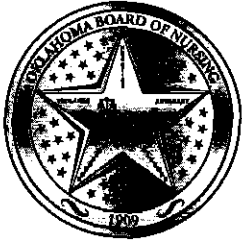
Issue Date: 3/11/2020

Expiration Date: 1/1/2021

Scheduled Ratification Date: ~~5/26/2020~~ 5/27/2020 *MS*

Issued By: Gina Stafford
Digitally signed by Gina Stafford
DN: cn=Gina Stafford, o=Oklahoma Board of Nursing, ou=Associate Director of Nursing Practice, email=Gina.Stafford@nursing.ok.gov, c=US
Date: 2020.03.11 11:36:50 -0500

(b)



OKLAHOMA BOARD OF NURSING

Request for Extension of E-Prescribing Requirement

All Granted Extensions Expire January 1, 2021

Pursuant to 63 O.S. § 2-309, effective January 1, 2020, E-Prescribing shall be utilized for Schedules II, III, IV and V. Schedule II controlled dangerous substances cannot be prescribed by Advanced Practice Registered Nurses with prescriptive authority [63 O.S. § 2-312.C]. The Oklahoma Board of Nursing is vested with the authority to grant extensions to this requirement. This form will be returned to you via e-mail once reviewed and approval is granted or denied. **All extensions granted will expire on January 1, 2021.** If you, as a practitioner, are requesting an extension of the requirement of E-Prescribing, completion of all fields is required. This is a fillable form. You may type on this .pdf form and submit as an attachment via email to: eprescribe@nursing.ok.gov

Name First: Rochelle Middle: Ruby Marie Last: Barringer

License No.: 107052 License Type: APRN

OBNDD No.: _____ DEA No.: _____ DEA X No.: _____ (If applicable)

Facility/Clinic/Practice Name: Spectrum Healthcare Solutions

Practice Address: 1145 W I 240 Service Rd Suite F100

Practice City: Oklahoma City State: OK Zip: 73139

Telephone: (405) 875-5298 Email: shellyb232@yahoo.com

Reason for Extension Request:

- Retired or retiring within calendar year 2020
- Volunteer Practice
- Technological limitations not within practitioner's control (*Must provide detailed explanation*):

Our practice is going through an EMR change over

- Other (*Must provide detailed explanation*):

FOR BOARD USE ONLY:

Approval: Yes No

Approval Date: 3/11/2020

Issue Date: 3/11/2020

Expiration Date: 1/1/2021

Scheduled Ratification Date: 5/26/2020 5/27/2020

Issued By: Gina Stafford
Digitally signed by Gina Stafford
DN: cn=Gina Stafford, o=Oklahoma Board of
Nursing, email=Gina.Stafford@nursing.ok.gov,
c=US
Date: 2020.03.11 11:55:04 -0500

(c)



OKLAHOMA BOARD OF NURSING

Request for Extension of E-Prescribing Requirement

All Granted Extensions Expire January 1, 2021

Pursuant to 63 O.S. § 2-309, effective January 1, 2020, E-Prescribing shall be utilized for Schedules II, III, IV and V. Schedule II controlled dangerous substances cannot be prescribed by Advanced Practice Registered Nurses with prescriptive authority [63 O.S. § 2-312.C]. The Oklahoma Board of Nursing is vested with the authority to grant extensions to this requirement. This form will be returned to you via e-mail once reviewed and approval is granted or denied. All extensions granted will expire on January 1, 2021. If you, as a practitioner, are requesting an extension of the requirement of E-Prescribing, completion of all fields is required. This is a fillable form. You may type on this .pdf form and submit as an attachment via email to: eprescribe@nursing.ok.gov

Name First: Karen Middle: Rae Last: Bradford

License No.: 28041 License Type: APRN - CNP

OBNDD No.: _____ DEA No.: _____ DEA X No.: _____ (If applicable)

Facility/Clinic/Practice Name: Kings Clinic (volunteer clinic for medically indigent)

Practice Address: 921 W. Britton Rd

Practice City: Oklahoma City State: OK Zip: 73114

Telephone: (405) 848-4005 Email: kbradfordmp@cox.net

Reason for Extension Request:

- Retired or retiring within calendar year 2020
- Volunteer Practice
- Technological limitations not within practitioner's control (*Must provide detailed explanation*):

Other (*Must provide detailed explanation*):

FOR BOARD USE ONLY:

Approval: Yes No

Approval Date: 3/13/2020

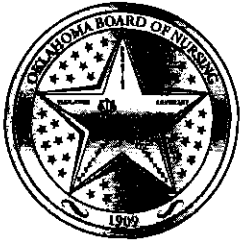
Issue Date: 3/13/2020

Expiration Date: 1/1/2021 ⁴⁵

Scheduled Ratification Date: 5/26/2020 5/27/2020

Issued By: Gene Stifford

(d)



OKLAHOMA BOARD OF NURSING

Request for Extension of E-Prescribing Requirement

All Granted Extensions Expire January 1, 2021

Pursuant to 63 O.S. § 2-309, effective January 1, 2020, E-Prescribing shall be utilized for Schedules II, III, IV and V. Schedule II controlled dangerous substances cannot be prescribed by Advanced Practice Registered Nurses with prescriptive authority [63 O.S. § 2-312.C]. The Oklahoma Board of Nursing is vested with the authority to grant extensions to this requirement. This form will be returned to you via e-mail once reviewed and approval is granted or denied. **All extensions granted will expire on January 1, 2021.** If you, as a practitioner, are requesting an extension of the requirement of E-Prescribing, completion of all fields is required. This is a fillable form. You may type on this .pdf form and submit as an attachment via email to: eprescribe@nursing.ok.gov

Name First: Johnny Middle: TeckChung Last: Ng

License No.: R0060453 License Type: APRN

OBNDD No.: _____ DEA No.: _____ DEA X No.: _____ (If applicable)

Facility/Clinic/Practice Name: Careng Clinic

Practice Address: 1500 SW 44

Practice City: Oklahoma city State: Ok Zip: 73119

Telephone: (405) 6153801 Email: Jtng7878@yahoo.com

Reason for Extension Request:

- Retired or retiring within calendar year 2020
- Volunteer Practice
- Technological limitations not within practitioner's control (*Must provide detailed explanation*):

Subscriber EMR software technique issues on escript.

- Other (*Must provide detailed explanation*):

FOR BOARD USE ONLY:

Approval: Yes No

Approval Date: 3/18/2020

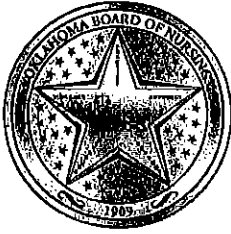
Issue Date: 3/18/2020

Expiration Date: 1/1/2021 ~~5/27/2020~~

Scheduled Ratification Date: 5/26/2020 ~~MS~~

Issued By: *Gina Stafford*

(e)



OKLAHOMA BOARD OF NURSING

Request for Extension of E-Prescribing Requirement

All Granted Extensions Expire January 1, 2021

Pursuant to 63 O.S. § 2-309, effective January 1, 2020, E-Prescribing shall be utilized for Schedules II, III, IV and V. Schedule II controlled dangerous substances cannot be prescribed by Advanced Practice Registered Nurses with prescriptive authority [63 O.S. § 2-312.C]. The Oklahoma Board of Nursing is vested with the authority to grant extensions to this requirement. This form will be returned to you via e-mail once reviewed and approval is granted or denied. All extensions granted will expire on January 1, 2021. If you, as a practitioner, are requesting an extension of the requirement of E-Prescribing, completion of all fields is required. This is a fillable form. You may type on this .pdf form and submit as an attachment via email to: eprescribe@nursing.ok.gov

Name First: Kimberly Middle: Kay Last: Holt

License No.: 78490 License Type: APRN

OBNDD No.: _____ DEA No.: _____ DEA X No.: _____ (If applicable)

Facility/Clinic/Practice Name: Wha Zha Zhi Health Center

Practice Address: 715 Grandview

Practice City: Pawhuska State: OK Zip: 74056

Telephone: (918) 287-9300 Email: kkholt65@gmail.com

Reason for Extension Request:

- Retired or retiring within calendar year 2020
- Volunteer Practice
- Technological limitations not within practitioner's control (Must provide detailed explanation):

EHR does not support electronic prescribing

Other (Must provide detailed explanation):

FOR BOARD USE ONLY:

Approval: Yes No

Approval Date: 3/19/2020

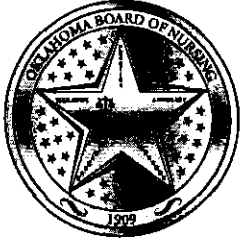
Issue Date: 3/19/2020

Expiration Date: 1/1/2021

Scheduled Ratification Date: 5/26/2022 ^{As} 5/27/2020

Issued By: [Signature]

(f)



OKLAHOMA BOARD OF NURSING

Request for Extension of E-Prescribing Requirement

All Granted Extensions Expire January 1, 2021

Pursuant to 63 O.S. § 2-309, effective January 1, 2020, E-Prescribing shall be utilized for Schedules II, III, IV and V. Schedule II controlled dangerous substances cannot be prescribed by Advanced Practice Registered Nurses with prescriptive authority [63 O.S. § 2-312.C]. The Oklahoma Board of Nursing is vested with the authority to grant extensions to this requirement. This form will be returned to you via e-mail once reviewed and approval is granted or denied. **All extensions granted will expire on January 1, 2021.** If you, as a practitioner, are requesting an extension of the requirement of E-Prescribing, completion of all fields is required. This is a fillable form. You may type on this .pdf form and submit as an attachment via email to: eprescribe@nursing.ok.gov

Name First: Sean Middle: Patrick Last: Mills

License No.: 110893 License Type: Advanced Practice Registered Nurse

OBNDD No.: _____ DEA No.: _____ DEA X No.: _____ (If applicable)

Facility/Clinic/Practice Name: Cleveland Area Hospital

Practice Address: 1401 W Pawnee St

Practice City: Cleveland State: Ok Zip: 74020

Telephone: (918) 358-2501 Email: spatrickmills@rocketmail.com

Reason for Extension Request:

- Retired or retiring within calendar year 2020
- Volunteer Practice
- Technological limitations not within practitioner's control (*Must provide detailed explanation*):

Hospital EMR will not be setup for escribe of controlled substances by 1/1/2020.

Process started Spring 2019, but still at least 90 days from completion.

- Other (*Must provide detailed explanation*):

FOR BOARD USE ONLY:

Approval: Yes No

Approval Date: 4/13/2020

Issue Date: 4/13/2020

Expiration Date: 1/1/2021

Scheduled Ratification Date: 5/27/2020

Gina Stafford

Issued By: _____

Digitally signed by Gina Stafford
DN: cn=Gina Stafford, o=Oklahoma Board of
Nursing, ou=Associate Director of Nursing
Practice, email=Gina.Stafford@nursing.ok.gov,
c=US
Date: 2020.04.13 14:38:05 -0500

OKLAHOMA BOARD OF NURSING
2915 North Classen Boulevard, Suite 524
Oklahoma City, OK 73106
www.nursing.ok.gov
405-962-1800
FY 2020

Fifth Regular Meeting

8:00 A.M. March 25, 2020

The Public Meeting Site:
Sheraton Oklahoma City Downtown
1 North Broadway Avenue
2nd Floor Ballroom
Oklahoma City, Oklahoma

The Notice of this meeting was filed with the Secretary of State's Office on November 27, 2019. Notice/final agenda was posted on March 23, 2020, at 11:00 AM, on the Cameron Building front entrance at 2915 N. Classen Blvd., Oklahoma City, at the Board Office Suite 524, and on the Oklahoma Board of Nursing web site. The agenda is also posted outside the meeting room.

The public meeting site: The Sheraton Oklahoma City Downtown, 1 N. Broadway Avenue, 2nd Floor Ballroom, Oklahoma City, Oklahoma.

The meeting included teleconferencing to the public meeting site with notice that in the event the teleconference audio be lost or compromised during the meeting, the Oklahoma Board of Nursing would attempt to restore communications for a maximum of (2) two hours. If unable to restore communications the meeting would be adjourned.

Board Members appearing-remotely via teleconference:

Liz Massey, MSN, RN, NEA-BC, NE-BC, President
Jan Palovik, MSA, APRN-CRNA, Vice-President
Lindsay Potts, LPN, Secretary/Treasurer
Gina Calhoun, Public Member
Shelly Hovis, MS, RN
Carmen Nickel, MSN, RN
Kathy O'Dell, DNP, RN
Kathryn Taylor, JD, PHR, Public Member
Marilyn Turvey, BS, LPN

Board Members absent:

Catherine Abram, M.Ed., LPN
Mandy Nelson, DNP, APRN-CNS

Staff Present:

Kim Glazier, M.Ed., RN, Executive Director
Lisa Griffiths, MS, RN, Director of Investigative Division
Sandra Ellis, CPM, Executive Assistant

Staff appearing-remotely via teleconference:

Terri Walker, MS, RN, Nursing Education Consultant

Legal Counsel Present:

Karl Kramer, Attorney-at-Law, Asst. Attorney General
Debbie McKinney, Attorney-at-Law

Court Reporter:

For the Record, LLC: Chrystal Vance-McDaniel, CSR

1.0 Preliminary Activities

1.1 Call to Order

The President called the meeting to Order.

1.2 Roll Call and Declaration of a Quorum

The roll was called; the President declared a quorum present and the session qualified to conduct its business.

1.3 Discussion and Board decision on excusing Board member(s) absence(s) from the full meeting

- (a) Cathy Abram, M.Ed., LPN
- (b) Other

It was moved (S. Hovis) and seconded for the Board to excuse the absences of C. Abram and M. Nelson from the full meeting.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

1.4 Public Open Forum

Individuals appearing to speak in Public Open Forum will be allocated five minutes for that purpose. Groups must proxy their five-minute time allotment.

No individuals appeared to speak in Public Open Forum.

1.5 Review and Board Decision on Adoption of Consent Agenda #1

1.5.1 Presentations by Board Staff (informational only)

- (a) *“Advanced Practice Registered Nurses,”* Southwest Medical Center, Administration, Lawton, 01/22/20, G. Stafford
- (b) *“Oklahoma Board of Nursing Regulatory Presentation for Student Nurses”* and *“Board of Nursing Update,”* University of Oklahoma Health Science Center, College of Nursing, Oklahoma City, 01/24/20, J. Barnhouse, G. Stafford
- (c) *“Oklahoma Board of Nursing Update,”* Staff Nurses, Duncan Regional Hospital, Duncan, 01/28/20, G. Stafford
- (d) *“Peer Assistance Program,”* Veterans Health Care System, Oklahoma City, 01/09/20, J. Barnhouse

1.5.2 Workshops/Meetings Attended By Board Members & Board Staff (informational only)

- (a) Interstate Commission of Nurse Licensure Compact Administrators Executive Committee meeting, web-based, 02/04/20, K. Glazier
- (b) Interstate Commission of Nurse Licensure Compact Administrators Meeting and National Council State Boards of Nursing Midyear Meeting, Boston, MA, 03/02-05/20, K. Glazier, L. Massey
- (c) 2020 National Council of State Boards of Nursing (NCSBN) Nursing Education Approval Guidelines Virtual Conference, webinar, 02/04/20, T. Walker, J. Ward
- (d) National Governors Association Health Workforce Policy Academy Meeting, Oklahoma City, 02/20/20, K. Glazier, J. Ward, C. Nickel
- (e) Oklahoma Organization of Nurse Executives (OONE), Oklahoma City, 01/09/20, G. Stafford
- (f) National Council of State Boards of Nursing (NCSBN) Advanced Practice Network Call, Board office, 02/13/20, G. Stafford
- (g) Oklahoma Organization of Nurse Executives (OONE), Oklahoma City, 02/13/20, G. Stafford
- (h) Vizient Chief Nursing Officers Meeting, Oklahoma City, 02/28/20, G. Stafford
- (i) Oklahoma Prescription Drug Workgroup meeting, Oklahoma City, 02/15/20, J. Barnhouse
- (j) Influencing Employee Engagement, Oklahoma City, 02/25-26/20, J. Barnhouse
- (k) The Road from Stress to Resilience, Oklahoma City, 02/13/20, A. Tomlinson
- (l) National Council of State Boards of Nursing: Discipline Network Call, Board office, 01/28/20, S. Chambers, L. Griffiths, T. Kiker, A. Short, M. Stroud

1.5.3 Committee Meeting Minutes

- (a) Nursing Education and Nursing Practice Advisory Committee, 02/28/20, G. Stafford, T. Walker, J. Ward, C. Nickel, L. Massey, K. O'Dell (attachment #1)

1.5.4 Changes in Schools/Programs

- (a) Roberta Henson, PhD, RN, CNE, Interim Dean for Oklahoma Baptist University, School of Nursing, has accepted the position of Dean for the School of Nursing, effective January 6, 2020.

- (b) Linda Brown, MS, RN, accepted the position of Interim Nursing Program Director for Seminole State College, Associate Degree Nursing Program, effective January 14, 2020. She replaces Valerie Watts, MS, RN, who is currently on active military duty.
- 1.5.5 Review and Acceptance of Application(s) for Appointment/Reappointment to a Committee or Council
 - (a) Cathey Chambers, LADC, Appointment to Peer Assistance Committee
- 1.5.6 Review and Acceptance/Non-acceptance of Follow-up Report(s) Received from Nursing Education Programs (no items)
- 1.5.7 Review and Acceptance of Proposed New/Revisions of the Following Policies/Procedures/Guidelines/Position Statements/Declaratory Rulings:
 - (a) *Nursing Competencies by Educational Level: Guidelines for Nursing Practice and Education in Oklahoma*, #P-21 (attachment #2)
 - (b) *Patient Assessment Guidelines*, #P-14 (attachment #3)
 - (c) *Policy on Names*, #OBN-03 (attachment #4)
- 1.5.8 Review and Acceptance of No Proposed Revisions to the Following:
 - (a) *Determining Appropriate Faculty to Student Ratios in the Clinical Area in Board-Approved Nursing Education Programs Guidelines*, #E-09 (attachment #5)
 - (b) *Nursing Practice Opinion Requests Procedure*, #P-01 (attachment #6)
- 1.5.9 Ratification of Extension of E-Prescribing Requirements:
 - (a) Kimberly Hestand, APRN/RX
 - (b) Emma Zheng, APRN/RX
 - (c) Bridget Moss, APRN/RX
 - (d) Amy Alberty, APRN/RX
 - (e) Jeffrey McPhail, APRN/RX
 - (f) Rebecca Helms, APRN/RX
 - (g) Kailee Branscum, APRN/RX
 - (h) Shari Rhodes, APRN/RX
 - (i) Robin Anderson, APRN/RX
 - (j) Christopher Hitchcock, APRN/RX
 - (k) Steffanee Edwards, APRN/RX
 - (l) Angela Yates, APRN/RX
 - (m) Elizabeth Martin, APRN/RX
 - (n) Heather Shepherd, APRN/RX
 - (o) Janice Shippy, APRN/RX
 - (p) Jennifer Conant, APRN/RX
 - (q) Geraldine Sellu, APRN/RX
 - (r) Barbara Grogg, APRN/RX
 - (s) Heather Moiser, APRN/RX
 - (t) Martin Christensen, APRN/RX
 - (u) Richard Beevers, APRN/RX

It was moved (C. Nickel) and seconded for the Board to adopt Consent Agenda #1, as presented.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

2.0 Minutes of Previous Meetings

2.1 Board decision regarding approval of Board Meeting Minutes for February 4, 5 & 6, 2020

It was moved (G. Calhoun) and seconded for the Board to approve the Board Meeting Minutes for February 4, 5 & 6, 2020.

Voting

Yes (8) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Abstain (1) J. Palovik

Motion carried

3.0 Hearings

On any of the individual proceedings listed below:

A. if after receiving proper notice, the Respondent has not filed the required Response and/or fails to appear, the Board may declare the Respondent in Default and revoke, suspend or otherwise discipline Respondent as the Board deems necessary [OAC 485:10-11-2(b)(2) and (9)].

B. if for any reason a hearing is not completed due to the failure of the Respondent to appear or for other reasons warranting emergency action, and the Board finds that the public health, safety or welfare imperatively requires emergency action, the Board may take such emergency action as it deems necessary in order to protect the health, safety or welfare of the public including emergency suspension pursuant to 75 O.S. §§ 314.C.2 and 314.1. [OAC 485:10-11-2(b)(14)].

3.093.17 Hudson, Katrina Renea Littles, LPN

Second Supplemental Order entered granting in part and denying in part Respondent's Request to Amend the previous Order with the terms and conditions of the previous Order to be extended and remain in full force and effect.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.167.18 Akerman, Misty Dawn England Garner, rn/lpn

- A. The Board will consider approval of motion to conduct executive session to hear evidence for the limited purpose of discussing matters where disclosure of information would violate confidentiality requirements of state or federal law pursuant to 25 O.S. §§ 307 (B)(7) and 311(B)(2).

Continued until the next scheduled Board hearing.

3.174.18 Davidson, Lezley Anne Idleman, RN

Supplemental Order entered for no further Orders. The terms and conditions of Respondent's Consent Order have been completed.

Voting

Yes (8) G. Calhoun, S. Hovis, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey
No (0)
Absent (2) C. Abram, M. Nelson
Recused (1) L. Massey

Motion Carried

3.297.18 Carothers, Ashley Nicole, rn/aua

Agreed Supplemental Order entered granting Respondent's Application for Reinstatement or Return to Active Status of Licensure to practice with a single-state Registered Nurse license and placing Respondent's single-state Registered Nurse license on temporary suspension pending acceptance into the Peer Assistance Program with conditions.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey
No (0)
Absent (2) C. Abram, M. Nelson

Motion carried

3.007.19 Jackson, Erin Kristine Rayburn, rn

Consent Order entered for Respondent's single-state license to remain on temporary suspension pending acceptance into the Peer Assistance Program with conditions.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey
No (0)
Absent (2) C. Abram, M. Nelson

Motion carried

3.130.19 Jarrett, Avita Reshon, Endorsement-LPN Applicant

No action taken.

3.181.19 Batiste, Mary Elaine Batiste Batiste-Singleton, RN/APRN-CNP

Agreed Order entered granting the Third Request for a Continuance until the next scheduled Board hearing.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.036.20 Mace, Candice Leigh Franklin, RN

- A. The Board will consider approval of motion to conduct executive session to hear evidence for the limited purpose of discussing matters where disclosure of information would violate confidentiality requirements of state or federal law pursuant to 25 O.S. §§ 307 (B)(7) and 311(B)(2).

Continued until the next scheduled Board hearing.

3.048.20 Lucas, Austin Blake, RN

Second Supplemental Order entered for no further orders. The terms and conditions of Respondent's Stipulations, Settlement and Order and Supplemental Order have been completed and Respondent's multistate Registered Nurse license reinstated.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.051.20 Lewis, RJ (previously licensed as Debra Beth) Taylor Barker, rn

Consent Order entered lifting the temporary suspension of Respondent's single-state license with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.086.20 Fogarty, Luke Nicolas David, RN

Stipulations, Settlement and Order entered for Respondent's single-state license to remain in effect with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.113.20 Lee, Delores Janelle Lee Iniguez Woodhams, RN/lpn

Stipulations, Settlement and Order entered for Respondent's single-state license to practice as a Registered Nurse to remain in effect with conditions and a reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.115.20 Anderson, Veronica (NMN), RN

Stipulations, Settlement and Order entered for Respondent's single-state license to remain in effect with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.116.20 Jay, Jennifer Lyn Johnson, RN/lpn

Stipulations, Settlement and Order entered for Respondent's single-state license to practice as a Registered Nurse to remain in effect with conditions and a reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.117.20 Helzer, Jessica Danese Cudd, RN

Stipulations, Settlement and Order entered for Respondent's single-state license to remain in effect with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.118.20 Hoyt, Misty Autumn, rn

Continued until the next scheduled Board hearing.

3.119.20 Crane, Cynthia Jean Ellis, RN/lpn

Stipulations, Settlement and Order entered for Respondent's single-state license to practice as a Registered Nurse to remain in effect with conditions and a reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.120.20 Henry, Tina Louise Jones Plummer, LPN

Stipulations, Settlement and Order entered for Respondent's single-state license to remain in effect with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.121.20 Williams, Renata Luciana Williams Thomas, lpn

Stipulations, Settlement and Order entered granting Respondent's Application for Reinstatement or Return to Active Status of single-state Licensure with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.122.20 Mulligan, Jessica Leigh Mulligan Stromski, LPN

Stipulations, Settlement and Order entered for Respondent's single-state license to remain in effect with conditions and a severe reprimand.

Voting

Yes (8) G. Calhoun, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Recused (1) S. Hovis,

Motion Carried

3.123.20 Williams, Teresa Ann, LPN

Stipulations, Settlement and Order entered for Respondent's single-state license to remain in effect with conditions and a severe reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.124.20 Morales-Garcia, Norma Rebecca Morales Garcia, RN/lpn

Stipulations, Settlement and Order entered placing Respondent's single-state license to practice as a Registered Nurse on probation with conditions.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.125.20 Lee, Joseph Juyoung, LPN/Applicant-MSL LPN

Stipulations, Settlement and Order entered granting Respondent's Application for Multistate Licensure for Existing Active Oklahoma Licensee to practice as a Licensed Practical Nurse with the multistate license converted to a single-state license with conditions and a severe reprimand and deactivating the multistate licensure privilege to practice in all party states.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

3.126.20 Price, Erin Brook Boyer, NCLEX-LPN Applicant

Stipulations, Settlement and Order entered granting Respondent's Application for single-state Licensure by Examination for Licensed Practical Nurse with conditions and a reprimand.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

4.0 New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda (25 O.S. § 311(9))

No New Business was presented.

5.0 Administrative/General

- 5.1 Office Update - Verbal reports requiring no Board action
- (a) President's Report with possible discussion on the following:
 - (i) National Council of State Boards of Nursing 2020 Midyear Meeting
 - (ii) Other (verbal report only, no discussion)

President Massey reported on her attendance to the National Council of State Boards of Nursing 2020 Midyear Meeting held in Boston, MA. She shared information from the President's meeting relating to the World Health Organization's State of World Nursing Report which is inclusive of 26 million nurses. The report includes information regarding nursing regulation in all included countries, and includes recommendations for universal health coverage globally, with the full report to be released April 17th. An update on the Next Generation NCLEX was also provided at the meeting regarding changes being tentatively proposed for an April 2023 launch.

- (b) Executive Director's Report with possible discussion on the following:
 - (i) Current FTE Status
 - (ii) Executive Order 2020-03
 - (iii) Third Amended Executive Order 2020-07
 - (iv) Legislative Update
 - (v) Agency Activity Related to COVID-19
 - (vi) Other (verbal report only, no discussion)

The agency currently has 30 FTEs and 1 temporary employee. David Nessel was hired as a Nurse Investigator and began his employ on March 16. Shelley Tuscana, Legal Secretary and employee for 23 years, notified the agency of her resignation effective April 10 due to her spouse relocating for employment. Robin Bryant, Administrative Technician, has been hired in Ms. Tuscana's position. Darma Miner, Administrative Technician/Receptionist, will transfer to Ms. Bryant's position. Tammy Tyson was hired as the new Administrative Technician/Receptionist and began her employ on March 16. Training is ongoing to effect these staff movements.

K. Glazier reviewed and discussed with the Board Executive Order 2020-03 (attachment #7).

K. Glazier reviewed and discussed with the Board the Third Amended Executive Order 2020-07 (attachment #8) and of its replacement with the Fourth Amended Executive Order 2020-07, issued last night, and resulting in closure of all nonessential businesses at midnight.

K. Glazier provided information on legislation the agency is tracking.

K. Glazier provided information on Agency Activity Related to COVID-19, including changes to requirements for licensure as a means to enable individuals to be licensed or retain licensure amid the effective period of the declaration of emergency and Executive Orders. The agency added a COVID-19 button to the website, and on that landing page – the temporary applications and instructions from the Executive Orders are located. The agency's lobby is now open to the public by appointment only and telework efforts resulted in 20 staff working remotely and 10 staff remaining on site at the agency. The agency received notification on March 16, 2020 from the National Council of State Boards of Nursing regarding the closure of Pearson Vue testing centers. Pearson Vue will reopen 77 testing

centers by Saturday, March 28, in a reduced capacity. The Oklahoma City Pearson Vue testing center will reopen by March 28, with limiting the number of testers at one time to 7 individuals to maintain the 6 foot distance rule. NCSBN expects the Tulsa and Norman Pearson Vue testing centers to reopen by mid-April.

5.2 Board review and possible action on acceptance of the agency's financial statements for January and February 2020

It was moved (C. Nickel) and seconded for the Board to accept the agency's financial statements for January and February 2020 (attachment #9).

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

5.3 Discussion and Board decision regarding contract legal services for FY 2021 with Debbie McKinney

It was moved (C. Nickel) and seconded for the Board to approve the contract legal services for FY 2021 with Debbie McKinney.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

6.0 Regulatory Services

6.3 Review and Board decision on request by Oklahoma City University, Kramer School of Nursing, Advanced Practice Registered Nursing Education Program, Oklahoma City, for an additional role and population focus, Doctor of Nursing Practice or Post-Masters Certificate, Certified Nurse Practitioner, Psychiatric/Mental Health.

Gina Crawford, DNP, APRN-CNP, FNP, CNE, Chair for the Advanced Practice Registered Nursing Education Program, and Lois Salmeron, PhD, Vice President for Academic Affairs, appeared remotely via teleconference to the public meeting site on behalf of Oklahoma City University, Kramer School of Nursing, Advanced Practice Registered Nursing Education Program, Oklahoma City, to address questions of the Board.

T. Walker presented to the Board and public meeting site via teleconference the request by Oklahoma City University, Kramer School of Nursing, Advanced Practice Registered Nursing Education Program, Oklahoma City, for an additional role and population focus, Doctor of Nursing Practice or Post-Masters Certificate, Certified Nurse Practitioner, Psychiatric/Mental Health.

It was moved (S. Hovis) and seconded for the Board to approve the request by Oklahoma City University, Kramer School of Nursing, Advanced Practice Registered Nursing Education Program, Oklahoma City, for an additional role and population focus, Doctor of Nursing Practice or Post-Masters Certificate, Certified Nurse Practitioner, Psychiatric/Mental Health.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

- 6.4 Review and Board decision on acceptance of focus visit report and continuing approval status for Langston University, Baccalaureate Degree Nursing Education Program, Langston.

Teressa Hunter, PhD, RN, Dean Langston School of Nursing, and Ruth Jackson, PhD, Vice President for Academic Affairs, appeared remotely via teleconference to the public meeting site on behalf of Langston University, Baccalaureate Degree Nursing Education Program, Langston, to address questions of the Board.

T. Walker presented to the Board and public meeting site via teleconference the focus survey visit report for Langston University, Baccalaureate Degree Nursing Education Program, Langston, for the Board's consideration of approval of the focus visit report and a decision on continuing approval status for the program.

It was moved (S. Hovis) and seconded for the Board to accept the focus survey visit report for Langston University, Baccalaureate Degree Nursing Education Program, Langston, and to grant continuing full approval status to the program for a period of two (2) years.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

7.0 Peer Assistance (no items)

8.0 Investigations (no items)

9.0 Information (no items)

10.0 Applications

10.026.20 Adler, Kayla Marie, NCLEX-LPN Applicant-MSL

Stipulations, Settlement and Order entered granting Respondent's Application for Licensure by Examination with Multistate License Request with the multistate license converted to a single-state license with conditions and with the multistate licensure privilege to practice deactivated in all party states.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

10.027.20 Keck, Rhonda Michelle Wolverton, Endorsement-RN Applicant-MSL

Stipulations, Settlement and Order entered granting Respondent's Application for Licensure by Endorsement with Multistate License Request with the multistate license converted to a single-state license with conditions and a severe reprimand and with the multistate licensure privilege to practice deactivated in all party states.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

10.029.20 Luster, Garrett Colby, NCLEX-RN Applicant

It was moved (J. Palovik) and seconded for the Board to grant Respondent's Application for single-state Licensure by Examination for Registered Nurse.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

10.030.20 Gunter, Jamie Elaine Brumbaugh, NCLEX-RN Applicant-MSL

It was moved (J. Palovik) and seconded for the Board to grant Respondent's Application for multistate Licensure by Examination for Registered Nurse.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

10.031.20 Binns, II, Dewey Levearn, NCLEX-RN Applicant-MSL

It was moved (J. Palovik) and seconded for the Board to grant Respondent's Application for multistate Licensure by Examination for Registered Nurse.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

10.032.20 Keith, Robin LaDonne, NCLEX-LPN Applicant-MSL

It was moved (J. Palovik) and seconded for the Board to grant Respondent's Application for multistate Licensure by Examination for Licensed Practical Nurse.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

11.0 Initial Determinations

11.002.20 Threet, Madison Marie Maples

It was moved (J. Palovik) and seconded for the Board to approve the Initial Determination Request.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

11.003.20 Brown, Derek Gage

It was moved (J. Palovik) and seconded for the Board to approve the Initial Determination Request.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

11.004.20 Gray, April Michelle

It was moved (J. Palovik) and seconded for the Board to approve the Initial Determination Request.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

11.005.20 Nicholson, Michael Anthony

It was moved (J. Palovik) and seconded for the Board to approve the Initial Determination Request.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

Adjournment

There being no further business, it was moved (C. Nickel) and seconded for the Board to adjourn the fifth regular meeting of the Oklahoma Board of Nursing for FY 2020 at 9:33 AM on March 25, 2020.

Voting

Yes (9) G. Calhoun, S. Hovis, L. Massey, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor,
M. Turvey

No (0)

Absent (2) C. Abram, M. Nelson

Motion carried

Date of Next Regular Meeting:
Place of Next Regular Meeting:

May 27, 2020
Virtual Meeting

Board Secretary/Treasurer

OKLAHOMA BOARD OF NURSING
www.nursing.ok.gov
405-962-1800
FY 2020

First Special Board Meeting

2:00 P.M. April 15, 2020

Virtual Special Board Meeting

This virtual Special Board Meeting was held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 *et seq.*, signed into law by Governor Stitt on Wednesday, March 18, 2020. See SB661, 2020 O.S.L. 3, § 3.

The Notice of this virtual Special Board Meeting was filed with the Secretary of State's Office on April 10, 2020. Notice/final agenda was posted on April 14, 2020, at 9:00 AM, on the Cameron Building front entrance at 2915 N. Classen Blvd., Oklahoma City, at the Board Office Suite 524, and on the Oklahoma Board of Nursing web site.

The meeting included participation via the Zoom teleconferencing platform. Members of the public were provided with the agenda, including methods to access the meeting via Zoom, and access to the meeting materials as follows:

Link to access meeting:

<https://zoom.us/j/474185152?pwd=T2thS1Z3bk42U1VUcEx5VnhLdEhLUT09>

Meeting ID: 474 185 152

Password: 578234

Website link to access meeting materials: <http://nursing.ok.gov/bdagapril20.pdf>

Or iPhone one-tap:

US: +13462487799,,474185152#,,#578234# or +16699006833,,474185152#,,#578234#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

International numbers available: <https://zoom.us/j/474185152?pwd=T2thS1Z3bk42U1VUcEx5VnhLdEhLUT09>

It was announced that in the event the teleconference audio be lost or compromised during the meeting, the Oklahoma Board of Nursing would attempt to restore communications for a maximum of (2) two hours. If unable to restore communications the meeting would be adjourned.

Board Members appearing-remotely via teleconference:

Liz Massey, MSN, RN, NEA-BC, NE-BC, President

Jan Palovik, MSA, APRN-CRNA, Vice-President

Lindsay Potts, LPN, Secretary/Treasurer

Catherine Abram, M.Ed., LPN

Gina Calhoun, Public Member

Shelly Hovis, MS, RN

Mandy Nelson, DNP, APRN-CNS

Carmen Nickel, MSN, RN
Kathy O'Dell, DNP, RN
Kathryn Taylor, JD, PHR, Public Member
Marilyn Turvey, BS, LPN

Staff appearing-remotely via teleconference:

Kim Glazier, M.Ed., RN, Executive Director
Jackye Ward, MS, RN, NEA-BC, FRE, Deputy Director, Regulatory Services
Sandra Ellis, CPM, Executive Assistant

Legal Counsel appearing-remotely via teleconference:

Debbie McKinney, Attorney-at-Law

1.0 Preliminary Activities

1.1 Call to Order

The President called the meeting to Order.

1.2 Roll Call and Declaration of a Quorum

The roll was called; the President declared a quorum present and the session qualified to conduct its business.

2.0 New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda (25 O.S. § 311(9))

No New Business was presented.

3.0 Administrative/General

3.1 Review and Board discussion of Amended Executive Order 2020-13

K. Glazier reviewed and discussed with the Board Amended Executive Order 2020-13 (attachment #1).

3.2 Review and Board decision on affirming an emergency and adoption of proposed **emergency** revisions to the *Rules of the Oklahoma Board of Nursing* OAC Title 485. Oklahoma Board of Nursing Chapter 10. Licensure of Practical and Registered Nurses Subchapter 21. Pandemic Licensure Requirements [NEW]
485:10-21-1. [NEW]
485:10-21-2. [NEW]
485:10-21-3. [NEW]
485:10-21-4. [NEW]

K. Glazier and L. Massey presented to the Board the proposed emergency revisions to the *Rules of the Oklahoma Board of Nursing*.

It was moved (C. Nickel) and seconded for the Board to affirm the finding of an emergency and adopt the emergency revisions to the *Rules of the Oklahoma Board of Nursing* (attachment #2). The rule language will move forward for consideration of approval by Governor Stitt.

Voting

Yes (11) C. Abram, G. Calhoun, S. Hovis, L. Massey, M. Nelson, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (0)

Motion carried

Adjournment

There being no further business, it was moved (K. Taylor) and seconded for the Board to adjourn the first Special Board Meeting of the Oklahoma Board of Nursing for FY 2020 at 2:25 PM on April 15, 2020.

Voting

Yes (11) C. Abram, G. Calhoun, S. Hovis, L. Massey, M. Nelson, C. Nickel, K. O'Dell, J. Palovik, L. Potts, K. Taylor, M. Turvey

No (0)

Absent (0)

Motion carried

Date of Next Regular Meeting:
Place of Next Regular Meeting:

May 27, 2020
Virtual Meeting

Board Secretary/Treasurer

MEMO

TO: Board Members

FROM: Kim Glazier, RN, M.Ed.

DATE: May 7, 2020

SUBJECT: Board review and possible action on acceptance of the agency's financial statements for March and April 2020.

The agency's financial statements for March and April 2020 are attached for the Board's review and possible action on acceptance of the financial statements.

Oklahoma Board of Nursing
Revenue and Expenditures by Type
March '20
FY 2020

	Month	FYTD Actual	Budget	FYTD 75% of Budget	FYTD Variance Comments
<u>REVENUE</u>					
Initial Applications	108,965.00	678,645.00	1,274,860.00	53.2%	
Renewals	363,475.00	1,834,600.00	2,497,980.00	73.4%	
Credit Card Reversals	(6,030.00)	(27,830.00)			
Miscellaneous	18,583.00	154,222.34	264,155.00	58.4%	
Public Access, Open Records	2,271.67	22,857.33	32,556.00	70.2%	
TOTAL REVENUE	\$487,264.67	\$2,662,494.67	\$4,069,551.00	65.4%	
Insufficient Funds/Refunds	(\$375.00)	(\$10,082.29)			
10% to State General Fund*	(\$47,588.97)	(\$255,686.81)	(\$389,555.10)		
Refund of Expenditure (2000 fund)		\$0.00			
GRAND TOTAL	\$439,300.70	\$2,396,725.57	\$3,679,995.90		
* Administrative Penalty exempt from 10% per FY04/05 Audit findings & AG Opinion 01-005; 10% not paid on recovery costs					
<u>EXPENSE</u>					
Salaries & Benefits	219,236.99	1,974,322.62	2,866,259.00	68.9%	
Professional Services	54,336.06	527,064.52	791,386.00	66.6%	
Inter-Intra Payments - Personal Services	0.00	1,227.96	2,400.00	51.2%	
Travel Reimbursement	1,553.73	21,709.91	58,350.00	37.2%	
Direct Purchase (Tickets, Registration)	371.20	3,440.24	19,190.00	17.9%	
Misc Administrative Expense	5,239.70	83,039.76	157,043.00	52.9%	
Rent/Lease	10,277.34	100,396.09	177,544.00	56.5%	
Maintenance & Repair	61.57	13,970.50	33,200.00	42.1%	
Specialized Supplies & Materials	0.00	10.91	650.00	1.7%	
Safety & Security	14.72	115.91	750.00	15.5%	
General Operating	898.40	20,782.01	27,900.00	74.5%	
Office Furniture/Equipment & Data Processing Hardware/Software	909.16	14,381.77	28,800.00	49.9%	
Library Resources	487.95	542.54	1,350.00	40.2%	
Incentive Awards	0.00	490.00	600.00	81.7%	
Refunds, Indemnities, Restitution	0.00	0.00	0.00	0.0%	
Reimbursement (non-travel)	0.00	0.00	450.00	0.0%	
TOTAL EXPENSE	\$293,386.82	\$2,761,494.74	\$4,165,872.00	66.3%	
Surplus/(Deficit)	\$145,913.88	(\$364,769.17)			

Oklahoma Board Of Nursing
Revenue Report Summary
March '20

	No.	Current Month	FYTD No.	FYTD 20
Initial Applications				
Examination Fee				
RN, SSL - 1st	154	13,090.00	582	49,470.00
RN, SSL - Retake	18	1,530.00	206	17,510.00
RN, MSL - 1st	197	29,550.00	595	89,250.00
RN, MSL - Retake	20	3,000.00	100	15,000.00
LPN, SSL - 1st	19	1,615.00	256	21,760.00
LPN, SSL - Retake	16	1,360.00	159	13,515.00
LPN, MSL - 1st	25	3,750.00	240	36,000.00
LPN, MSL - Retake	4	600.00	26	3,900.00
AUA	3	60.00	40	800.00
Total	456	54,555.00	2,204	247,205.00
Endorsement Fee				
RN, SSL	63	5,355.00	673	57,205.00
RN, MSL	42	6,300.00	325	48,750.00
LPN, SSL	7	595.00	76	6,460.00
LPN, MSL	8	1,200.00	64	9,600.00
Total	120	13,450.00	1,138	122,015.00
Temporary License	39	390.00	366	3,660.00
Education Evaluation Fee				
RN	4	160.00	111	4,440.00
LPN	8	320.00	113	4,520.00
Total	12	480.00	224	8,960.00
MSL for Existing Active OK Licensees				
RN, MSL	190	28,500.00	1,143	171,450.00
LPN, MSL	28	4,200.00	297	44,550.00
Total	218	32,700.00	1,440	216,000.00
Advanced Practice Registered Nurse (APRN)				
Licensure	57	3,990.00	614	42,980.00
Temporary	0	0.00	0	0.00
Prescriptive Authority	40	3,400.00	445	37,825.00
Total Initial Applications	942	\$108,965.00	6,431	\$678,645.00

Oklahoma Board Of Nursing
Revenue Report Summary
March '20

Renewal/Reinstatement/RTA	No.	Current Month	FYTD No.	FYTD 20
Renewal				
RN, SSL	3,498	262,350.00	11,637	872,775.00
RN, MSL	476	59,500.00	1,561	195,125.00
LPN, SSL	1	75.00	6,596	494,700.00
LPN, MSL	0	0.00	428	53,500.00
AUA	0	0.00	187	4,675.00
APRN & Prescriptive Authority	573	22,920.00	1,888	75,520.00
Total	4,548	344,845.00	22,297	1,696,295.00
Reinstatement/RTA				
RN, SSL	76	8,740.00	380	43,700.00
RN, MSL	12	1,800.00	95	14,250.00
LPN, SSL	55	6,325.00	569	65,435.00
LPN, MSL	3	450.00	62	9,300.00
AUA	3	195.00	20	1,300.00
APRN	9	720.00	31	2,480.00
Prescriptive Authority	5	400.00	23	1,840.00
Total	163	18,630.00	1,180	138,305.00
Total Renewal/Reinstatement/RTA	4,711	\$363,475.00	23,477	\$1,834,600.00
Credit Card Reversals		(6,030.00)		(27,830.00)

Oklahoma Board Of Nursing
Revenue Report Summary
March '20

Miscellaneous	No.	Current Month	FYTD No.	FYTD 20
Transcripts	4	60.00	13	195.00
Duplications	0	0.00	0	0.00
Modifications	122	3,050.00	1,138	28,450.00
Certified Verification	25	1,000.00	143	5,720.00
Written Verification	21	210.00	288	2,880.00
Supervisory Physician Change	185	1,850.00	1,112	11,120.00
Review Rx CEU	0	0.00	6	420.00
Corporate Certificate	9	135.00	43	645.00
Certificate for Framing	2	30.00	4	60.00
Insufficient Fund	0	0.00	0	0.00
Redeemed Check	4	500.00	39	4,380.00
Facsimile Fee	8	8.00	63	63.00
NPA	1	15.00	103	1,545.00
Administrative Penalty *	15	11,000.00	113	87,400.00
Recovery Costs**	0	0.00	5	8,144.34
Criminal HX Petition	5	475.00	10	950.00
School Survey Visit	0	0.00	2	750.00
School Consult Visit	1	250.00	6	1,500.00
Total Miscellaneous	402	\$18,583.00	3,088	\$154,222.34
Public Access, Open Records				
Duplication of Public Records	4	28.50	54	747.00
Address List	10	2,243.17	62	22,033.53
Miscellaneous	0	0.00	1	76.80
Total Public Access, Open Record	14	\$2,271.67	117	\$22,857.33
Gross Revenue From Fees		\$487,264.67		\$2,662,494.67
Insufficient Funds/Refunds		(\$375.00)		(\$10,082.29)
Less 10% to State *		(\$47,588.97)		(\$255,686.81) Verified to Transfer Total
Refund of Expenditure into 2000 fund				\$0.00
Net Revenue		\$439,300.70		\$2,396,725.57 Verified to SRD Total

* Administrative Penalty exempt from 10% per FY04/05 Audit findings; AG Opinion 01-005

** 10% not paid on recovery costs



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: March 31, 2020
 From Business Unit: 51000 To Business Unit: 51000

4/2/2020
 13:25:34 PM
 Page 2

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	510000		PERSONAL SERVICES		
		511000			
			511110 Sals-Regular Pay	147,918.26	1,273,387.78
			511130 Sals-Non-Reg Pay	(1,836.75)	52,425.67
			511210 Longevity Pay-State Employees	3,814.00	21,228.00
			511310 Terminal Leave	0.00	8,355.14
			511400 Compensation - Brd-Com Members	800.00	4,300.00
			511420 Excess Benefit Allowance	1,264.06	15,968.86
			Sub Class 511000 Total	151,959.57	1,375,665.45
		512000			
			512110 Insur.Prem-Hlth-Life-State Pln	29,712.51	261,002.40
			512210 Unemployment Compen.-Payroll	1,087.32	4,905.80
			512310 Insur.Prem-Workers Comp.	0.00	5,491.00
			Sub Class 512000 Total	30,799.83	271,399.20
		513000			
			513110 Employer Share-FICA	9,254.88	83,370.81
			513120 Employer Share-MQFE/FICA	2,164.42	19,571.01
			513230 Employer Share OPERS	16,574.15	148,072.59
			513280 Employer Match-AdFeeSt.Annuity	426.60	3,782.52
			513290 St.Match-Ad Fee-Def Contr	3,194.46	28,775.28
			513300 Ret.Savings-Def Contr Plan	4,863.08	43,685.76
			Sub Class 513000 Total	36,477.59	327,257.97
		515000			
			515010 Offices Of Lawyers	29,016.48	264,497.03
			515030 Other Legal Services	237.50	2,644.50
			515060 Acctg,Tax,Books,Payroll Svc	1,218.00	11,502.00
			515380 Other Computer Related Svc	20,578.95	195,164.01
			515400 Admin Mgmt-Gen.Mgmt Consulting	0.00	3,666.66
			515580 Business Support Services	2,696.88	24,752.76
			515610 Business Service Centers	563.25	22,511.56
			515650 Investigation-Security Svcs	25.00	2,326.00



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: March 31, 2020
 From Business Unit: 51000 To Business Unit: 51000

4/2/2020
 13:25:34 PM
 Page 3

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	510000		PERSONAL SERVICES		
		Sub Class 515000 Total		54,336.06	527,064.52
		519000			
			519130 Flexible Benefits-Adminis.	0.00	1,227.96
		Sub Class 519000 Total		0.00	1,227.96
	Major Class 510000 Total			273,573.05	2,502,615.10
51000	520000		TRAVEL		
		521000			
			521110 In-State Mileage-Motor Vehicle	1,149.03	8,868.94
			521120 In-State Meals-Subsistence Exp	82.50	2,448.00
			521140 In-State Miscellaneous Charges	15.50	95.00
			521150 In-State Lodging	99.24	4,744.03
			521210 Out of State Mileage-Priv. Veh.	0.00	354.00
			521230 Out-of-State Meals-Subsistence	0.00	213.50
			521250 Out-of-State Misc.Charges	0.00	72.00
			521310 Travel Reimb.-Non-State Empls.	207.46	6,914.44
		Sub Class 521000 Total		1,553.73	21,709.91
		522000			
			522110 OutofSt Pur Trans Cst Agcy Dir	297.80	912.60
			522113 InStPurPikePassCollFeesAgcyDir	13.40	67.00
			522130 OutofSt Pur Food Ldg Agcy Dir	0.00	779.64
			522150 Registration - Agency Direct	60.00	1,681.00
		Sub Class 522000 Total		371.20	3,440.24
	Major Class 520000 Total			1,924.93	25,150.15
51000	530000		ADMINISTRATIVE EXPENSE		
		531000			
			531120 Postage	0.00	30,000.00



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: March 31, 2020
 From Business Unit: 51000 To Business Unit: 51000

4/2/2020
 13:25:34 PM
 Page 4

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	530000		ADMINISTRATIVE EXPENSE		
			531130 Telecommunication Services	875.96	9,668.32
			531150 Printing & Binding Contrs	3,160.00	8,332.50
			531160 Advertising	769.24	4,047.00
			531170 Informational Service	0.00	15,931.50
			531230 ERP System Services	434.50	3,910.50
			531250 Licenses, Permits, etc.	0.00	883.00
			531260 Membership in Organizations	0.00	6,690.00
			531310 Prem-Property or Liab.Insur.	0.00	3,062.29
			531500 Moving Expenses-General	0.00	480.00
			531600 Misc.Administrative Fee	0.00	34.65
			Sub Class 531000 Total	5,239.70	83,039.76
		532000			
			532110 Rent of Office Space	9,091.71	81,825.39
			532130 Rent of Other Building Space	48.33	12,859.81
			532140 Rent-Equipment And Machinery	1,137.30	5,545.89
			532190 Other Rents	0.00	165.00
			Sub Class 532000 Total	10,277.34	100,396.09
		533000			
			533120 Mtce-Rep.-Equipment-Vendors	0.00	60.00
			533130 Mtce-Rep.-Tel.Equip-Vendor	61.57	2,602.68
			533140 Mtce-Rep.-DP Equip-Vendor	0.00	11,142.96
			533180 Housekpg/Janit /Sanit Sup,Mat	0.00	164.86
			Sub Class 533000 Total	61.57	13,970.50
		534000			
			534260 Medical Supplies And Materials	0.00	10.91
			Sub Class 534000 Total	0.00	10.91
		535000			
			535120 Uniform,Clothing,Accessories	14.72	87.32
			535180 Safety and Security Supplies	0.00	28.59



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: March 31, 2020
 From Business Unit: 51000 To Business Unit: 51000

4/2/2020
 13:25:34 PM
 Page 5

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	530000	ADMINISTRATIVE EXPENSE			
		Sub Class 535000 Total		14.72	115.91
	536000				
		536110	Meeting Refreshments	0.00	6,734.52
		536140	Office Supplies (Expendable)	898.40	9,729.88
		536150	Data Processing Supplies	0.00	3,567.61
		536170	Food and Catering Service	0.00	750.00
		Sub Class 536000 Total		898.40	20,782.01
	Major Class 530000 Total			16,491.73	218,315.18
51000	540000	PROP,FURN,EQUIP & RELATED DEBT			
		541000			
		541110	Office Furniture & Equipment	0.00	11,178.81
		541120	Data Processing Equipment	699.16	1,053.96
		541130	Data Processing Software	210.00	2,149.00
		Sub Class 541000 Total		909.16	14,381.77
		542000			
		542120	Library Resources-Textbooks	487.95	542.54
		Sub Class 542000 Total		487.95	542.54
	Major Class 540000 Total			1,397.11	14,924.31
51000	550000	GEN ASST, AWDS, PROG-DIRECTED			
		552000			
		552140	Incentive Awards	0.00	490.00
		Sub Class 552000 Total		0.00	490.00
		553000			
		553190	Refunds-Overpayment Charges	0.00	5,217.29
		Sub Class 553000 Total		0.00	5,217.29



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: March 31, 2020
 From Business Unit: 51000 To Business Unit: 51000

4/2/2020
 13:25:34 PM
 Page 6

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
	Major Class 550000	Total		0.00	5,707.29
Business Unit 51000 Total				293,386.82	2,766,712.03
Grand Total by Business Unit				293,386.82	2,766,712.03



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 03/01/2020 To 03/31/2020

4/2/2020

13:27:34 PM

Page 2

<u>Business Class Unit</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	20000	1000001									
			20								
			00013103	542120		03/02/2020	5109002309		415.00	AMERICAN SOCIETY OF HEALTH-SYSTEM PHARM	0000164972
			00013103	542120		03/02/2020	5109002309		20.00	AMERICAN SOCIETY OF HEALTH-SYSTEM PHARM	0000164972
			00013104	532110		03/02/2020	5109002131		5,225.79	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
			00013104	532130		03/02/2020	5109002131		27.55	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
			00013108	515580		03/03/2020	5109002249		66.88	MEADOWS CENTER FOR OPPORTUNITY INC	0000073926
			00013109	522113		03/03/2020	5109002255		13.40	OKLAHOMA TURNPIKE AUTHORITY	0000000978
			00013110	515610		03/03/2020	5109002313		1.50	PRESORT FIRST CLASS INCORPORATED	0000074228
			00013110	515610		03/03/2020	5109002313		29.98	PRESORT FIRST CLASS INCORPORATED	0000074228
			00013110	515610		03/03/2020	5109002313		29.98	PRESORT FIRST CLASS INCORPORATED	0000074228
			00013110	515610		03/03/2020	5109002313		98.67	PRESORT FIRST CLASS INCORPORATED	0000074228
			00013110	515610		03/03/2020	5109002313		91.08	PRESORT FIRST CLASS INCORPORATED	0000074228
			00013110	515610		03/03/2020	5109002313		34.77	PRESORT FIRST CLASS INCORPORATED	0000074228
			00013111	515580		03/06/2020	5109002271		2,630.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013112	522150		03/06/2020	5109002270		60.00	AUTHORITY ORDER-PCARD	0000001101
			00013112	536140		03/06/2020	5109002270		835.00	AUTHORITY ORDER-PCARD	0000001101
			00013113	531150		03/13/2020	5109002271		2,760.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013114	531160		03/12/2020	5109002286		769.24	OKLAHOMA PUBLISHING COMPANY	0000075293
			00013115	521140		03/12/2020			15.50	WALKER,TERRI L	0000192040
			00013115	521110		03/12/2020			270.65	WALKER,TERRI L	0000192040
			00013116	521110		03/16/2020			204.82	STAFFORD,GINA	0000342527
			00013116	521110		03/13/2020			(178.10)	STAFFORD,GINA	0000342527
			00013116	521110		03/12/2020			178.10	STAFFORD,GINA	0000342527
			00013117	521310		03/12/2020			109.48	ODELL,KATHERINE SUE	0000489871
			00013118	521110		03/12/2020			119.60	NICKEL,CARMEN L	0000393643
			00013119	521110		03/12/2020			106.72	MASSEY,PATRICIA ELIZABETH	0000036990
			00013120	521110		03/13/2020			(17.02)	EDMINSTEN,DANA L	0000225152
			00013120	521110		03/16/2020			17.25	EDMINSTEN,DANA L	0000225152
			00013120	521110		03/12/2020			17.02	EDMINSTEN,DANA L	0000225152
			00013121	521110		03/12/2020			8.05	EDMINSTEN,DANA L	0000225152
			00013121	521110		03/13/2020			(8.05)	EDMINSTEN,DANA L	0000225152
			00013121	521110		03/16/2020			8.05	EDMINSTEN,DANA L	0000225152
			00013123	521310		03/13/2020			11.96	OHLERT,KEITH BROWN	0000397902
			00013124	521110		03/13/2020			119.00	NICKEL,CARMEN L	0000393643
			00013129	521310		03/16/2020			86.02	PALOVIK,JANICE KAY	0000332941
			00013130	521110		03/16/2020			106.72	MASSEY,PATRICIA ELIZABETH	0000036990
			00013131	531150		03/19/2020	5109002271		400.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013133	521110		03/19/2020			0.60	NICKEL,CARMEN L	0000393643
			00013135	542120		03/19/2020	5109002315		52.95	FULL CIRCLE BOOKSTORE	0000063877

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 03/01/2020 To 03/31/2020

4/2/2020
13:27:34 PM
Page 3

<u>Business Class</u> <u>Unit</u>	<u>Dept</u>	<u>Budget</u> <u>Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub</u> <u>Account</u>	<u>Journal</u> <u>date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	20000	1000001	20								
				00013136	522110	03/20/2020	5109002270		297.80	AUTHORITY ORDER-PCARD	0000001101
				00013137	515060	03/27/2020	5109002271		694.26	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013139	532140	03/26/2020	5109002320		150.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
				00013140	515610	03/26/2020	5109002313		1.50	PRESORT FIRST CLASS INCORPORATED	0000074228
				00013140	515610	03/26/2020	5109002313		33.11	PRESORT FIRST CLASS INCORPORATED	0000074228
				00013140	515610	03/26/2020	5109002313		33.11	PRESORT FIRST CLASS INCORPORATED	0000074228
				00013140	515610	03/26/2020	5109002313		100.58	PRESORT FIRST CLASS INCORPORATED	0000074228
				00013140	515610	03/26/2020	5109002313		108.97	PRESORT FIRST CLASS INCORPORATED	0000074228
				00013141	521110	03/26/2020			195.62	WALKER,TERRI L	0000192040
				00013141	521150	03/26/2020			99.24	WALKER,TERRI L	0000192040
				00013141	521120	03/26/2020			82.50	WALKER,TERRI L	0000192040
				00013144	536140	03/31/2020	5109002311		10.50	WALKER COMPANIES	0000074435
				00013144	536140	03/31/2020	5109002311		46.00	WALKER COMPANIES	0000074435
				00013144	536140	03/31/2020	5109002311		6.90	WALKER COMPANIES	0000074435
									16,598.25		
									16,598.25		
51000	20000	1000005	20								
				00013104	532130	03/02/2020	5109002131		6.28	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013104	532110	03/02/2020	5109002131		1,214.21	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013137	515060	03/27/2020	5109002271		146.16	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
									1,366.65		
									1,366.65		
51000	20000	1000007	20								
				00013104	532130	03/02/2020	5109002131		14.50	OKLAHOMA PROPERTY INVESTORS LLC	0000264399

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 03/01/2020 To 03/31/2020

4/2/2020

13:27:34 PM

Page 4

Business Class Unit	Dept	Budget Ref	Voucher	Acct	Sub Account	Journal date	PO ID	CFDA Number	Amount	Vendor Name	Vendor ID
51000	20000	1000007	20								
				00013104	532110	03/02/2020	5109002131		2,651.71	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013105	515010	03/02/2020	5109002279		17,928.00	DEBBIE MCKINNEY	0000210219
				00013106	515010	03/03/2020	5109002263		4,072.62	ATTORNEY GENERAL	0000000049
				00013107	515010	03/03/2020	5109002263		4,221.61	ATTORNEY GENERAL	0000000049
				00013112	522110	03/06/2020	5109002270		297.80	AUTHORITY ORDER-PCARD	0000001101
				00013125	515010	03/13/2020	5109002280		2,794.25	SUE WYCOFF	0000016485
				00013136	522110	03/20/2020	5109002270		(297.80)	AUTHORITY ORDER-PCARD	0000001101
				00013137	515060	03/27/2020	5109002271		377.58	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013142	515030	03/30/2020	5109002186		237.50	FOR THE RECORD BY CRYSTAL VANCE LLC	0000405512
				00013144	535120	03/31/2020	5109002311		1.85	WALKER COMPANIES	0000074435
				00013144	535120	03/31/2020	5109002311		1.60	WALKER COMPANIES	0000074435
				00013144	535120	03/31/2020	5109002311		11.27	WALKER COMPANIES	0000074435
Bud Ref Total									32,312.49		
Dept Total									32,312.49		
51000	20000	8800010	20								
				00013112	515650	03/06/2020	5109002261		25.00	AUTHORITY ORDER-PCARD	0000001101
				00013122	515380	03/20/2020	5109002297		290.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		1,595.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	531230	03/20/2020	5109002297		275.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		1.20	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		7.20	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		714.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		36.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		166.40	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		5.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		805.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		684.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		643.91	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		25.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		190.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		13,122.40	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013122	515380	03/20/2020	5109002297		535.98	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 03/01/2020 To 03/31/2020

4/2/2020

13:27:34 PM

Page 5

<u>Business Class</u>	<u>Dept</u>	<u>Budget Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub Account</u>	<u>Journal date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	20000	8800010	20								
			00013122	515380		03/20/2020	5109002297		1,045.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	515380		03/20/2020	5109002297		196.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	515380		03/20/2020	5109002297		51.15	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	515380		03/20/2020	5109002297		32.25	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	515380		03/20/2020	5109002297		160.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	515380		03/20/2020	5109002297		240.80	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	515380		03/20/2020	5109002297		32.66	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013122	531230		03/20/2020	5109002297		159.50	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013126	531130		03/16/2020	5109002259		53.91	AT&T MOBILITY NATIONAL ACCOUNT LLC	0000064992
			00013126	531130		03/16/2020	5109002259		82.46	AT&T MOBILITY NATIONAL ACCOUNT LLC	0000064992
			00013126	541130		03/16/2020	5109002259		210.00	AT&T MOBILITY NATIONAL ACCOUNT LLC	0000064992
			00013127	533130		03/16/2020	5109002317		20.87	SUMMIT BUSINESS SYSTEMS LLC	0000503836
			00013128	533130		03/16/2020	5109002317		40.70	SUMMIT BUSINESS SYSTEMS LLC	0000503836
			00013132	532140		03/19/2020	5109002252		117.30	MAILFINANCE INC	0000067995
			00013134	531130		03/19/2020	5109002260		44.72	AT&T INC	0000068355
			00013138	531130		03/26/2020	5109002260		694.87	AT&T INC	0000068355
			00013139	532140		03/26/2020	5109002320		385.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		150.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		5.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		125.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		25.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		75.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		25.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013139	532140		03/26/2020	5109002320		80.00	CORYS AUDIO VISUAL SERVICES LLC	0000340140
			00013145	541120		03/31/2020	5109002318		699.16	DELL MARKETING LP	0000064870
									23,872.44		
									23,872.44		
									74,149.83		
51000	99400		20								
			H0423330	633190		03/17/2020			30.00	UNITED WAY OF CENTRAL OKLAHOMA	0000056174
			H0423331	633110		03/17/2020			75.22	AFLAC	0000171740

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
 Office of Management and Enterprise Services
 Six Digit Expenditure Detail report
 From 03/01/2020 To 03/31/2020

4/2/2020
 13:27:34 PM
 Page 6

<u>Business Class</u> <u>Unit</u>	<u>Dept</u>	<u>Budget</u> <u>Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub</u> <u>Account</u>	<u>Journal</u> <u>date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	99400										
		20									
			H0423332	633110		03/17/2020			14.95	LEGALSHIELD	0000176618
			H0423333	633130		03/17/2020			550.00	TINKER FEDERAL CREDIT UNION	0000294183
			H0423334	633110		03/17/2020			40.00	LIBERTY NATIONAL LIFE INSURANCE COMPANY	0000299194
			H0423335	633110		03/17/2020			88.50	AMERICAN TRUSTEE INC	0000348758
Bud Ref Total									<u>798.67</u>		
Dept Total									<u>798.67</u>		
Class Total									<u>798.67</u>		
Business unit Total									<u>74,948.50</u>		
Report Grand Total									<u>74,948.50</u>		

Report Name: OCAP0312
 Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 03/01/2020 To 03/31/2020

4/2/2020
13:27:34 PM
Page 7

Business Class Dept Budget Voucher Acct Sub Journal PO ID CFDA Number Amount Vendor Name Vendor ID
Unit Ref Account date

Summary By Transaction Type

<u>Transaction Type</u>	<u>Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Net Amount</u>
REG	REGULAR VOUCHER	74,947.90	0.00	74,947.90
ADJ	ADJUSTMENTS	0.60	0.00	0.60
				<u>74,948.50</u>

Report Name: OCAP0312
Query Name: OCP_AP0312

Oklahoma Board of Nursing
Revenue and Expenditures by Type
April 2020
FY 2020

	Month	FYTD Actual	Budget	FYTD 83% of Budget	FYTD Variance Comments
REVENUE					
Initial Applications	143,570.00	822,215.00	1,274,860.00	64.5%	
Renewals	309,940.00	2,144,540.00	2,497,980.00	85.9%	
Credit Card Reversals	(3,445.00)	(31,275.00)			
Miscellaneous	12,484.00	166,706.34	264,155.00	63.1%	
Public Access, Open Records	2,410.92	25,268.25	32,556.00	77.6%	
TOTAL REVENUE	\$464,959.92	\$3,127,454.59	\$4,069,551.00	76.9%	
Insufficient Funds/Refunds	(\$1,850.00)	(\$11,932.29)			
10% to State General Fund*	(\$45,510.99)	(\$301,197.80)	(\$389,555.10)		
Refund of Expenditure (2000 fund)		\$0.00			
GRAND TOTAL	\$417,598.93	\$2,814,324.50	\$3,679,995.90		
* Administrative Penalty exempt from 10% per FY04/05 Audit findings & AG Opinion 01-005; 10% not paid on recovery costs					
EXPENSE					
Salaries & Benefits	219,546.40	2,193,869.02	2,866,259.00	76.5%	
Professional Services	64,897.83	591,962.35	791,386.00	74.8%	
Inter-Intra Payments - Personal Services	162.12	1,390.08	2,400.00	57.9%	
Travel Reimbursement	32.20	21,742.11	58,350.00	37.3%	
Direct Purchase (Tickets, Registration)	70.00	3,510.24	19,190.00	18.3%	
Misc Administrative Expense	1,478.19	84,517.95	157,043.00	53.8%	
Rent/Lease	11,749.89	112,145.98	177,544.00	63.2%	
Maintenance & Repair	1,740.60	15,711.10	33,200.00	47.3%	
Specialized Supplies & Materials	0.00	10.91	650.00	1.7%	
Safety & Security	0.00	115.91	750.00	15.5%	
General Operating	1,294.45	22,076.46	27,900.00	79.1%	
Office Furniture/Equipment & Data Processing Hardware/Software	210.00	14,591.77	28,800.00	50.7%	
Library Resources	0.00	542.54	1,350.00	40.2%	
Incentive Awards	0.00	490.00	600.00	81.7%	
Refunds, Indemnities, Restitution	0.00	0.00	0.00	0.0%	
Reimbursement (non-travel)	0.00	0.00	450.00	0.0%	
TOTAL EXPENSE	\$301,181.68	\$3,062,676.42	\$4,165,872.00	73.5%	
Surplus/(Deficit)	\$116,417.25	(\$248,351.92)			

Oklahoma Board Of Nursing
Revenue Report Summary
April 2020

	No.	Current Month	FYTD No.	FYTD 20
Initial Applications				
Examination Fee				
RN, SSL - 1st	266	22,610.00	848	72,080.00
RN, SSL - Retake	18	1,530.00	224	19,040.00
RN, MSL - 1st	344	51,600.00	939	140,850.00
RN, MSL - Retake	15	2,250.00	115	17,250.00
LPN, SSL - 1st	40	3,400.00	296	25,160.00
LPN, SSL - Retake	10	850.00	169	14,365.00
LPN, MSL - 1st	60	9,000.00	300	45,000.00
LPN, MSL - Retake	2	300.00	28	4,200.00
AUA	2	40.00	42	840.00
Total	757	91,580.00	2,961	338,785.00
Endorsement Fee				
RN, SSL	38	3,230.00	711	60,435.00
RN, MSL	32	4,800.00	357	53,550.00
LPN, SSL	2	170.00	78	6,630.00
LPN, MSL	7	1,050.00	71	10,650.00
Total	79	9,250.00	1,217	131,265.00
Temporary License	27	270.00	393	3,930.00
Education Evaluation Fee				
RN	3	120.00	114	4,560.00
LPN	9	360.00	122	4,880.00
Total	12	480.00	236	9,440.00
MSL for Existing Active OK Licensees				
RN, MSL	203	30,450.00	1,346	201,900.00
LPN, MSL	33	4,950.00	330	49,500.00
Total	236	35,400.00	1,676	251,400.00
Advanced Practice Registered Nurse (APRN)				
Licensure	48	3,360.00	662	46,340.00
Temporary	0	0.00	0	0.00
Prescriptive Authority	38	3,230.00	483	41,055.00
Total Initial Applications	1,197	\$143,570.00	7,628	\$822,215.00

Oklahoma Board Of Nursing
Revenue Report Summary
April 2020

Renewal/Reinstatement/RTA	No.	Current Month	FYTD No.	FYTD 20
Renewal				
RN, SSL	2,793	209,475.00	14,430	1,082,250.00
RN, MSL	455	56,875.00	2,016	252,000.00
LPN, SSL	0	0.00	6,596	494,700.00
LPN, MSL	0	0.00	428	53,500.00
AUA	0	0.00	187	4,675.00
APRN & Prescriptive Authority	646	25,840.00	2,534	101,360.00
Total	3,894	292,190.00	26,191	1,988,485.00
Reinstatement/RTA				
RN, SSL	65	7,475.00	445	51,175.00
RN, MSL	18	2,700.00	113	16,950.00
LPN, SSL	55	6,325.00	624	71,760.00
LPN, MSL	3	450.00	65	9,750.00
AUA	0	0.00	20	1,300.00
APRN	6	480.00	37	2,960.00
Prescriptive Authority	4	320.00	27	2,160.00
Total	151	17,750.00	1,331	156,055.00
Total Renewal/Reinstatement/RTA	4,045	\$309,940.00	27,522	\$2,144,540.00
Credit Card Reversals		(3,445.00)		(31,275.00)

Oklahoma Board Of Nursing
Revenue Report Summary
April 2020

Miscellaneous	No.	Current Month	FYTD No.	FYTD 20
Transcripts	0	0.00	13	195.00
Duplications	0	0.00	0	0.00
Modifications	83	2,075.00	1,221	30,525.00
Certified Verification	9	360.00	152	6,080.00
Written Verification	24	240.00	312	3,120.00
Supervisory Physician Change	126	1,260.00	1,238	12,380.00
Review Rx CEU	0	0.00	6	420.00
Corporate Certificate	7	105.00	50	750.00
Certificate for Framing	0	0.00	4	60.00
Insufficient Fund	0	0.00	0	0.00
Redeemed Check	2	250.00	41	4,630.00
Facsimile Fee	4	4.00	67	67.00
NPA	0	0.00	103	1,545.00
Administrative Penalty *	14	8,000.00	127	95,400.00
Recovery Costs**	0	0.00	5	8,144.34
Criminal HX Petition	2	190.00	12	1,140.00
School Survey Visit	0	0.00	2	750.00
School Consult Visit	0	0.00	6	1,500.00
Total Miscellaneous	271	\$12,484.00	3,359	\$166,706.34
Public Access, Open Records				
Duplication of Public Records	3	40.75	57	787.75
Address List	5	2,370.17	67	24,403.70
Miscellaneous	0	0.00	1	76.80
Total Public Access, Open Record	8	\$2,410.92	125	\$25,268.25
Gross Revenue From Fees		\$464,959.92		\$3,127,454.59
Insufficient Funds/Refunds		(\$1,850.00)		(\$11,932.29)
Less 10% to State *		(\$45,510.99)		(\$301,197.80) Verified to Transfer Total
Refund of Expenditure into 2000 fund				\$0.00
Net Revenue		\$417,598.93		\$2,814,324.50 Verified to SRD Total

* Administrative Penalty exempt from 10% per FY04/05 Audit findings; AG Opinion 01-005

** 10% not paid on recovery costs



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01, 2019 To: April 30, 2020
 From Business Unit: 51000 To Business Unit: 51000

5/1/2020
 7:26:09 AM
 Page 2

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	510000		PERSONAL SERVICES		
		511000			
			511110 Sals-Regular Pay	118,591.78	1,391,979.56
			511119 Sals-Regular Pay COVID19	29,190.68	29,190.68
			511130 Sals-Non-Reg Pay	560.48	52,986.15
			511210 Longevity Pay-State Employees	3,000.00	24,228.00
			511310 Terminal Leave	0.00	8,355.14
			511400 Compensation - Brd-Com Members	0.00	4,300.00
			511420 Excess Benefit Allowance	1,264.06	17,232.92
			Sub Class 511000 Total	152,607.00	1,528,272.45
		512000			
			512110 Insur.Prem-Hlth-Life-State Pln	29,712.51	290,714.91
			512210 Unemployment Compen.-Payroll	655.28	5,561.08
			512310 Insur.Prem-Workers Comp.	0.00	5,491.00
			Sub Class 512000 Total	30,367.79	301,766.99
		513000			
			513110 Employer Share-FICA	9,295.03	92,665.84
			513120 Employer Share-MQFE/FICA	2,173.84	21,744.85
			513230 Employer Share OPERS	16,352.87	164,425.46
			513280 Employer Match-AdFeeSt Annuity	426.60	4,209.12
			513290 St.Match-Ad Fee-Def Contr	3,291.09	32,066.37
			513300 Ret.Savings-Def Contr Plan	5,032.18	48,717.94
			Sub Class 513000 Total	36,571.61	363,829.58
		515000			
			515010 Offices Of Lawyers	40,104.96	304,601.99
			515030 Other Legal Services	0.00	2,644.50
			515060 Acctg,Tax,Books,Payroll Svc	1,422.00	12,924.00
			515380 Other Computer Related Svc	20,578.95	215,742.96
			515400 Admin Mgmt-Gen.Mgmt Consulting	0.00	3,666.66
			515580 Business Support Services	2,720.92	27,473.68
			515610 Business Service Centers	0.00	22,511.56



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01, 2019 To: April 30, 2020
 From Business Unit: 51000 To Business Unit: 51000

5/1/2020
 7:26:09 AM
 Page 3

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	510000		PERSONAL SERVICES		
		515650	Investigation-Security Svcs	71.00	2,397.00
		Sub Class 515000 Total		64,897.83	591,962.35
	519000				
		519130	Flexible Benefits-Adminis.	162.12	1,390.08
		Sub Class 519000 Total		162.12	1,390.08
	Major Class 510000 Total			284,606.35	2,787,221.45
51000	520000		TRAVEL		
		521000			
		521110	In-State Mileage-Motor Vehicle	32.20	6,901.14
		521120	In-State Meals-Subsistence Exp	0.00	2,448.00
		521140	In-State Miscellaneous Charges	0.00	95.00
		521150	In-State Lodging	0.00	4,744.03
		521210	Out of State Mileage-Priv. Veh.	0.00	354.00
		521230	Out-of-State Meals-Subsistence	0.00	213.50
		521250	Out-of-State Misc. Charges	0.00	72.00
		521310	Travel Reimb.-Non-State Empls.	0.00	6,914.44
		Sub Class 521000 Total		32.20	21,742.11
		522000			
		522110	OutofSt Pur Trans Cst Agcy Dir	0.00	912.60
		522113	InStPurPikePassCollFeesAgcyDir	0.00	67.00
		522130	OutofSt Pur Food Ldg Agcy Dir	0.00	779.64
		522150	Registration - Agency Direct	70.00	1,751.00
		Sub Class 522000 Total		70.00	3,510.24
	Major Class 520000 Total			102.20	25,252.35
51000	530000		ADMINISTRATIVE EXPENSE		
		531000			

Report Name: OCGL0060
 Query Title: OCP_GLA060 and OCP_GLB060



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: April 30, 2020
 From Business Unit: 51000 To Business Unit: 51000

5/1/2020
 7:26:09 AM
 Page 4

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	530000		ADMINISTRATIVE EXPENSE		
		531120	Postage	0.00	30,000.00
		531130	Telecommunication Services	870.69	10,539.01
		531150	Printing & Binding Contrs	85.00	8,417.50
		531160	Advertising	0.00	4,047.00
		531170	Informational Service	0.00	15,931.50
		531230	ERP System Services	434.50	4,345.00
		531250	Licenses, Permits, etc.	88.00	971.00
		531260	Membership in Organizations	0.00	6,690.00
		531310	Prem-Property or Liab.Insur.	0.00	3,062.29
		531500	Moving Expenses-General	0.00	480.00
		531600	Misc.Administrative Fee	0.00	34.65
		Sub Class 531000 Total		1,478.19	84,517.95
	532000				
		532110	Rent of Office Space	9,091.71	90,917.10
		532130	Rent of Other Building Space	2,255.88	15,115.69
		532140	Rent-Equipment And Machinery	402.30	5,948.19
		532190	Other Rents	0.00	165.00
		Sub Class 532000 Total		11,749.89	112,145.98
	533000				
		533120	Mtce-Rep.-Equipment-Vendors	0.00	60.00
		533130	Mtce-Rep.-Tel.Equip-Vendor	61.57	2,664.25
		533140	Mtce-Rep.-DP Equip-Vendor	1,531.99	12,674.95
		533180	Housekpg/Janit./Sanit.Sup,Mat	147.04	311.90
		Sub Class 533000 Total		1,740.60	15,711.10
	534000				
		534260	Medical Supplies And Materials	0.00	10.91
		Sub Class 534000 Total		0.00	10.91
	535000				
		535120	Uniform,Clothing,Accessories	0.00	87.32
		535180	Safety and Security Supplies	0.00	28.59



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: April 30, 2020
 From Business Unit: 51000 To Business Unit: 51000

5/1/2020
 7:26:09 AM
 Page 5

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
51000	530000		ADMINISTRATIVE EXPENSE		
		Sub Class 535000 Total		0.00	115.91
		536000			
			536110 Meeting Refreshments	40.59	6,775.11
			536140 Office Supplies (Expendable)	1,016.23	10,746.11
			536150 Data Processing Supplies	237.63	3,805.24
			536170 Food and Catering Service	0.00	750.00
		Sub Class 536000 Total		1,294.45	22,076.46
	Major Class 530000 Total			16,263.13	234,578.31
51000	540000		PROP,FURN,EQUIP & RELATED DEBT		
		541000			
			541110 Office Furniture & Equipment	0.00	11,178.81
			541120 Data Processing Equipment	0.00	1,053.96
			541130 Data Processing Software	210.00	2,359.00
		Sub Class 541000 Total		210.00	14,591.77
		542000			
			542120 Library Resources-Textbooks	0.00	542.54
		Sub Class 542000 Total		0.00	542.54
	Major Class 540000 Total			210.00	15,134.31
51000	550000		GEN ASST, AWDS, PROG-DIRECTED		
		552000			
			552140 Incentive Awards	0.00	490.00
		Sub Class 552000 Total		0.00	490.00
		553000			
			553190 Refunds-Overpayment Charges	0.00	5,217.29
		Sub Class 553000 Total		0.00	5,217.29



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01,2019 To: April 30, 2020
 From Business Unit: 51000 To Business Unit: 51000

5/1/2020
 7:26:09 AM
 Page 6

<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
	Major Class 550000	Total		0.00	5,707.29
Business Unit 51000 Total				301,181.68	3,067,893.71
Grand Total by Business Unit				301,181.68	3,067,893.71



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 04/01/2020 To 04/30/2020

5/1/2020
7:27:52 AM
Page 2

<u>Business Class</u> <u>Unit</u>	<u>Dept</u>	<u>Budget</u> <u>Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub</u> <u>Account</u>	<u>Journal</u> <u>date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	20000	1000001	20								
				00013143	519130	04/01/2020	5109002271		162.12	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013147	522150	04/02/2020	5109002310		35.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013150	532130	04/02/2020	5109002131		27.55	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013150	532110	04/02/2020	5109002131		5,225.79	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013157	533180	04/06/2020	5109002270		84.73	AUTHORITY ORDER-PCARD	0000001101
				00013157	536140	04/06/2020	5109002270		498.05	AUTHORITY ORDER-PCARD	0000001101
				00013158	532130	04/08/2020	5109002284		1,605.15	SHERATON OKC HOTEL	0000279600
				00013158	536110	04/08/2020	5109002284		40.59	SHERATON OKC HOTEL	0000279600
				00013159	533180	04/07/2020	5109002321		29.90	WARD,JACKYE	0000025290
				00013160	533180	04/07/2020	5109002321		32.41	GLAZIER,KIMBERLY A	0000092315
				00013162	531250	04/09/2020	5109002311		8.00	WALKER COMPANIES	0000074435
				00013162	531250	04/09/2020	5109002311		80.00	WALKER COMPANIES	0000074435
				00013163	532130	04/10/2020	5109002248		301.20	DEPARTMENT OF LIBRARIES	0000000430
				00013165	515580	04/10/2020	5109002249		90.92	MEADOWS CENTER FOR OPPORTUNITY INC	0000073926
				00013168	515580	04/14/2020	5109002271		2,630.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013169	515060	04/24/2020	5109002271		862.14	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013175	532130	04/29/2020	5109002248		301.20	DEPARTMENT OF LIBRARIES	0000000430
				00013180	521110	04/30/2020			8.05	EDMINSTEN,DANA L	0000225152
				00013181	521110	04/30/2020			8.05	EDMINSTEN,DANA L	0000225152
				00013182	521110	04/30/2020			8.05	EDMINSTEN,DANA L	0000225152
				00013183	521110	04/30/2020			8.05	EDMINSTEN,DANA L	0000225152
Bud Ref Total									12,046.95		
Dept Total									12,046.95		
51000	20000	1000005	20								
				00013150	532110	04/02/2020	5109002131		1,214.21	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013150	532130	04/02/2020	5109002131		6.28	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013169	515060	04/24/2020	5109002271		156.24	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
Bud Ref Total									1,376.73		
Dept Total									1,376.73		

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 04/01/2020 To 04/30/2020

5/1/2020
7:27:52 AM
Page 3

<u>Business Class</u> <u>Unit</u>	<u>Dept</u>	<u>Budget</u> <u>Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub</u> <u>Account</u>	<u>Journal</u> <u>date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	20000	1000007	20								
				00013146	522150	04/03/2020	5109002310		35.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	000000090
				00013149	515010	04/02/2020	5109002279		17,928.00	DEBBIE MCKINNEY	0000210219
				00013150	532130	04/02/2020	5109002131		14.50	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013150	532110	04/02/2020	5109002131		2,651.71	OKLAHOMA PROPERTY INVESTORS LLC	0000264399
				00013151	515010	04/06/2020	5109002280		2,794.25	SUE WYCOFF	0000016485
				00013152	515010	04/06/2020	5109002263		4,072.62	ATTORNEY GENERAL	0000000049
				00013153	515010	04/06/2020	5109002263		4,221.61	ATTORNEY GENERAL	0000000049
				00013157	536140	04/06/2020	5109002270		298.19	AUTHORITY ORDER-PCARD	0000001101
				00013169	515060	04/24/2020	5109002271		403.62	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013170	531150	04/24/2020	5109002271		85.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013176	515010	04/30/2020	5109002280		2,794.25	SUE WYCOFF	0000016485
				00013177	515010	04/30/2020	5109002263		4,221.61	ATTORNEY GENERAL	0000000049
				00013178	515010	04/30/2020	5109002263		4,072.62	ATTORNEY GENERAL	0000000049
				00013179	536140	04/30/2020	5109002323		30.00	SOUTHWEST SOLUTIONS GROUP INC	0000256123
				00013179	536140	04/30/2020	5109002323		189.99	SOUTHWEST SOLUTIONS GROUP INC	0000256123
Bud Ref Total									43,812.97		
Dept Total									43,812.97		
51000	20000	8800010	20								
				00013148	532140	04/01/2020	5109002257		15.00	NEOPOST USA INC	0000078313
				00013148	532140	04/01/2020	5109002257		270.00	NEOPOST USA INC	0000078313
				00013154	533140	04/06/2020	5109002283		359.63	STANDLEY SYSTEMS LLC	0000072751
				00013155	533140	04/06/2020	5109002283		121.02	STANDLEY SYSTEMS LLC	0000072751
				00013156	533140	04/06/2020	5109002283		1,051.34	STANDLEY SYSTEMS LLC	0000072751
				00013157	536150	04/06/2020	5109002261		237.63	AUTHORITY ORDER-PCARD	0000001101
				00013161	515380	04/09/2020	5109002297		1.20	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013161	515380	04/09/2020	5109002297		7.20	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013161	515380	04/09/2020	5109002297		714.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013161	515380	04/09/2020	5109002297		36.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013161	515380	04/09/2020	5109002297		166.40	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
				00013161	515380	04/09/2020	5109002297		5.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services

5/1/2020

Six Digit Expenditure Detail report

7:27:52 AM

From 04/01/2020 To 04/30/2020

Page 4

<u>Business Class</u> <u>Unit</u>	<u>Dept</u>	<u>Budget</u> <u>Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub</u> <u>Account</u>	<u>Journal</u> <u>date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	20000	8800010	20								
			00013161	515380		04/09/2020	5109002297		805.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		684.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		643.91	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		25.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		190.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		13,122.40	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		535.98	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	531230		04/09/2020	5109002297		159.50	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		1,045.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		196.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		51.15	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		32.25	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		160.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	531230		04/09/2020	5109002297		275.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		240.80	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		32.66	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		290.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013161	515380		04/09/2020	5109002297		1,595.00	OFFICE OF MANAGEMENT & ENTERPRISE SVCS	0000000090
			00013164	515650		04/10/2020	5109002251		41.00	STATE BUREAU OF INVESTIGATION	0000000308
			00013164	515650		04/10/2020	5109002251		30.00	STATE BUREAU OF INVESTIGATION	0000000308
			00013166	533130		04/10/2020	5109002317		40.70	SUMMIT BUSINESS SYSTEMS LLC	0000503836
			00013167	533130		04/10/2020	5109002317		20.87	SUMMIT BUSINESS SYSTEMS LLC	0000503836
			00013171	531130		04/23/2020	5109002259		136.44	AT&T MOBILITY NATIONAL ACCOUNT LLC	0000064992
			00013171	541130		04/23/2020	5109002259		210.00	AT&T MOBILITY NATIONAL ACCOUNT LLC	0000064992
			00013172	531130		04/23/2020	5109002260		690.12	AT&T CORP	0000068355
			00013173	531130		04/23/2020	5109002260		44.13	AT&T CORP	0000068355
			00013174	532140		04/23/2020	5109002252		117.30	MAILFINANCE INC	0000067995
									<u>24,398.63</u>		
									<u>24,398.63</u>		
									<u>81,635.28</u>		
Bud Ref Total											
Dept Total											
Class Total											

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services

Six Digit Expenditure Detail report

From 04/01/2020 To 04/30/2020

5/1/2020

7:27:52 AM

Page 5

<u>Business Class</u> <u>Unit</u>	<u>Dept</u>	<u>Budget</u> <u>Ref</u>	<u>Voucher</u>	<u>Acct</u>	<u>Sub</u> <u>Account</u>	<u>Journal</u> <u>date</u>	<u>PO ID</u>	<u>CFDA Number</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Vendor ID</u>
51000	99400										
		20									
			H0425581	633190		04/21/2020			30.00	UNITED WAY OF CENTRAL OKLAHOMA	0000056174
			H0425582	633110		04/21/2020			75.22	AFLAC	0000171740
			H0425583	633110		04/21/2020			14.95	LEGALSHIELD	0000176618
			H0425584	633130		04/21/2020			550.00	TINKER FEDERAL CREDIT UNION	0000294183
			H0425585	633110		04/21/2020			88.50	AMERICAN TRUSTEE INC	0000348758
Bud Ref Total									<u>758.67</u>		
Dept Total									<u>758.67</u>		
Class Total									<u>758.67</u>		
Business unit Total									<u>82,393.95</u>		
Report Grand Total									<u>82,393.95</u>		

Report Name: OCAP0312
Query Name: OCP_AP0312



State of Oklahoma
Office of Management and Enterprise Services
Six Digit Expenditure Detail report
From 04/01/2020 To 04/30/2020

5/1/2020
7:27:52 AM
Page 6

Business Class Dept Budget Voucher Acct Sub Journal PO ID CFDA Number Amount Vendor Name Vendor ID
Unit Ref Account date

Summary By Transaction Type

<u>Transaction Type</u>	<u>Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Net Amount</u>
REG	REGULAR VOUCHER	82,393.95	0.00	82,393.95
				<u>82,393.95</u>

MEMO

TO: Board Members

FROM: Kim Glazier, RN, M.Ed.

DATE: May 11, 2020

SUBJECT: Discussion and Board decision on Board Members to participate as the voting delegate and alternative delegate at the virtual meeting of the National Council State Boards of Nursing (NCSBN) 2020 Annual Meeting tentatively scheduled for August 12, 2020.

The National Council of State Boards of Nursing (NCSBN) 2020 Annual Delegate Assembly Meeting will be held virtually this year – tentatively scheduled for August 12, 2020.

The Delegate Assembly, NCSBN's policy-making body comprised of delegates designated by member boards, convenes annually to discuss and vote on the direction and policies of NCSBN and elect individuals to the NCSBN Board of Directors. Oklahoma has two voting delegates: one board member and the executive director. Issues discussed during the NCSBN Mid-Year Meeting are generally brought forward as action items during the Delegate Assembly. In the past, the board member who attended the Mid-Year Meeting is designated as a voting delegate. Dr. Liz Massey, Board President, attended the Mid-Year Meeting.

The Board will need to designate the board members to participate as the voting delegate and alternate delegate.

MEMO

5.4

TO: Board Members

FROM: Kim Glazier, RN, M.Ed.

DATE: May 20, 2020

RE: Discussion and Board decision regarding legal services for FY2021 provided by the Oklahoma Attorney General's Office.

The Attorney General's Office has notified the agency that the FY2021 contracting amounts for legal services are:

1. Board Advising Attorney (35%): \$50,659.32 annually, at \$4,221.61 per month; and
2. Prosecuting Attorney (100%): \$130,891.80 annually, at \$10,907.65 per month.

MEMO

5.5

TO: Board Members

FROM: Kim Glazier, RN, M.Ed.

DATE: May 20, 2020

RE: Discussion and Board decision on the FY2021 Budget and authorize disbursement of the funds by the Executive Director

The Budget Committee met on May 20, 2021, to review/revise the FY2021 Budget Work Program (BWP). The Budget Committee recommends approval of the FY2021 proposed budget, including the incorporation of any legislative and OMES changes, with authorization for the disbursement of funds by the Executive Director.

1. FY2020 Budget Work Program – pages 3 - 8
 - A. The **revenue projections** (pages 3 - 4) were figured utilizing calculations from actual revenue history over the last three years and estimated projections. The report itemizes the actual/projected amount for each fee collected by the agency. The first number in each column is the actual/estimated number of applications and the second number reflects the revenue amount. The FY2021 Budget Work projected revenue is in the column titled FY21 BWP.
 - B. The **expenditure projections** (pages 5 - 8) were calculated to include the following:
 - a. **Salaries and Benefits** (object codes 511110-513300)
 - i. Total Salaries and Benefits reflect a 0.75% increase with identified agency employee salary adjustments, associated costs and not filling vacant positions.
 - b. **Professional Services** (object codes 515010-515650) - total expenditure reflects a 4.14% increase related to:
 - i. increase in legal service costs that includes increase in services from the Attorney General's office (object code 515010);
 - ii. decrease in costs for court reporting services (object code 515030), HR consulting services (object code 515410), mailing services and document scanning services (object code 515610);
 - iii. increase in costs with addition of audit costs (object code 515060);
 - iv. removal of costs for temporary services (object code 515570);
 - c. **Travel** (object codes (521110-522150) – reflects reduction in out of state travel costs.
 - d. **Misc. Administrative Expenses** (object codes 531110-531650) – total expenditure reflects decrease of 15.32% related to:
 - i. decrease in printing costs (object code 531150);
 - ii. decrease in informational service costs with removal of e-gov delivery costs (object code 531170);
 - iii. decrease in process serving fee costs (object code 531650).

- e. **Rent/Lease** (object codes 532110-532190) – total expenditure reflects decrease of 0.74%.
- f. **Maintenance & Repair** (object codes 533110-533150) – total expenditure reflects decrease of 0.79%.
- g. **General Operating Expenses** (object codes 534160-536150)
Costs remain equivalent to FY2019 BWP amounts.
- h. **Office Furniture & Equipment** (object codes 541110 – 541230) – reflects removal of FY2019 costs for copier purchase for first floor area and addition of costs for modular furniture in FY2020.
- i. **Data Processing Hardware/Software** (object codes 541120-541140) – reflects costs for copier purchase in fifth floor area and identified printer replacements.

Oklahoma Board of Nursing Budget Request Program FY2021 REVENUE (As of 5/15/2020)

	FY17 Actual		FY18 Actual		FY19 Actual		FY20 BWP		FY21 BWP	
	Number of Applications	Amount	Number of Applications	Amount	Number of Applications	Amount	Number of Applications	Amount	Number of Applications	Amount
Initial Applications										
Exam	4,081	\$346,885.00	2,948	\$250,580.00	2,413	\$205,105.00	3,000	\$255,000.00	1,900	\$161,500.00
Multistate License - Exam			991	\$148,650.00	1,522	\$228,300.00	1,500	\$225,000.00	1,700	\$255,000.00
Exam - AUA	186	\$3,720.00	158	\$3,160.00	135	\$2,700.00	173	\$3,460.00	50	\$1,000.00
Endorsements	3,785	\$321,725.00	2,144	\$182,240.00	1,219	\$103,615.00	1,200	\$102,000.00	950	\$80,750.00
Multistate License - Endorsement			249	\$37,350.00	504	\$75,600.00	600	\$90,000.00	520	\$78,000.00
Multistate License - Existing			2,230	\$334,500.00	2,328	\$349,200.00	3,200	\$480,000.00	2,100	\$315,000.00
Temporary License	1,800	\$18,000.00	1,009	\$10,090.00	609	\$6,090.00	600	\$6,000.00	400	\$4,000.00
Education Evaluation	318	\$12,720.00	343	\$13,720.00	343	\$13,720.00	300	\$12,000.00	300	\$12,000.00
Advanced Practice	551	\$38,570.00	705	\$49,350.00	811	\$56,770.00	720	\$50,400.00	800	\$56,000.00
Prescriptive Authority	415	\$35,275.00	500	\$42,500.00	601	\$51,085.00	600	\$51,000.00	600	\$51,000.00
Total Initial Applications	11,136	\$776,895.00	11,277	\$1,072,140.00	10,485	\$1,092,185.00	11,893	\$1,274,860.00	9,320	\$1,014,250.00
Renewal										
RN & LPN renewal	29,600	\$2,220,000.00	31,239	\$2,342,925.00	26,137	\$1,960,275.00	26,500	\$1,987,500.00	25,500	\$1,912,500.00
Multistate renewal			105	\$13,125.00	1,074	\$134,250.00	1,500	\$187,500.00	2,900	\$362,500.00
AUA renewal	242	\$6,050.00	218	\$5,450.00	205	\$5,125.00	232	\$5,800.00	200	\$5,000.00
Adv Prac & Pres Auth renewals	2,508	\$100,320.00	3,267	\$130,680.00	3,100	\$124,000.00	3,100	\$124,000.00	3,100	\$124,000.00
Reinstatement/Return to Active										
RN/LPN SSL	1,284	\$147,660.00	1,165	\$133,975.00	1,355	\$155,825.00	1,345	\$154,675.00	1,400	\$161,000.00
RN/LPN MSL			79	\$11,850.00	190	\$28,500.00	180	\$27,000.00	190	\$28,500.00
AUA	11	\$715.00	16	\$1,040.00	27	\$1,755.00	17	\$1,105.00	25	\$1,625.00
Adv Practice	25	\$2,000.00	40	\$3,200.00	68	\$5,440.00	65	\$5,200.00	70	\$5,600.00
Pres Authority	24	\$1,920.00	48	\$3,840.00	71	\$5,680.00	65	\$5,200.00	70	\$5,600.00
Total Renewal	33,694	\$2,478,665.00	36,177	\$2,646,085.00	32,227	\$2,420,850.00	33,004	\$2,497,980.00	33,455	\$2,606,325.00
Credit Card Reversals		(\$14,750.00)		(\$83,375.00)		(\$52,189.00)				
Miscellaneous Fees										
Transcripts	27	\$405.00	11	\$165.00	23	\$345.00	20	\$300.00	20	\$300.00
Dupl/Modifications	1,924	\$48,100.00	1,771	\$44,275.00	1,496	\$37,400.00	1,487	\$37,175.00	1,500	\$37,500.00
Certified Verifications	3,915	\$156,600.00	1,728	\$69,120.00	254	\$10,160.00	250	\$10,000.00	200	\$8,000.00
Written Verifications	750	\$7,500.00	558	\$5,580.00	508	\$5,080.00	500	\$5,000.00	400	\$4,000.00
Supervisory Phys Change	1,103	\$11,030.00	1,390	\$13,900.00	1,494	\$14,940.00	1,540	\$15,400.00	1,540	\$15,400.00
Review RX CEU	11	\$770.00	10	\$700.00	15	\$1,050.00	11	\$770.00	11	\$770.00
Corporate Certificate	37	\$555.00	38	\$570.00	37	\$555.00	35	\$525.00	60	\$900.00
Certificate for Framing	13	\$195.00	8	\$120.00	12	\$180.00	9	\$135.00	9	\$135.00
Redeemed Check		\$7,541.00	73	\$7,635.00	69	\$7,795.00		\$9,500.00		\$9,500.00
Facsimile Fee	201	\$201.00	115	\$115.00	146	\$146.00	185	\$185.00	100	\$100.00
NPA	121	\$1,815.00	123	\$1,845.00	120	\$1,800.00	121	\$1,815.00	120	\$1,800.00
Refunds/Insuff Checks		(\$8,981.00)		(\$17,955.00)		(\$13,836.00)				
Criminal HX Petition							80	\$7,600.00	50	\$4,750.00
School Survey Visit	7	\$3,500.00	7	\$3,500.00	5	\$2,500.00	3	\$1,500.00	5	\$2,500.00
School Consultative Visit	3	\$750.00	-	\$0.00	3	\$750.00	1	\$250.00	1	\$250.00
Total Miscellaneous Fees	8,112	\$229,981.00	5,832	\$129,570.00	4,182	\$68,865.00	4,242	\$90,155.00	4,016	\$85,905.00

Oklahoma Board of Nursing Budget Request Program FY2021 REVENUE (As of 5/15/2020)

	FY17 Actual		FY18 Actual		FY19 Actual		FY20 BWP		FY21 BWP	
	Number of Applications	Amount	Number of Applications	Amount	Number of Applications	Amount	Number of Applications	Amount	Number of Applications	Amount
Open Records										
Dupl of public records	162	\$3,946.99	108	\$1,485.75	68	\$916.48		\$3,056.00		\$1,000.00
Address List	93	\$27,632.93	66	\$19,901.32	86	\$29,833.29		\$29,000.00		\$29,000.00
Miscellaneous	11	\$162.90	6	\$159.65	14	\$126.50		\$500.00		\$500.00
Total Open Records	266	\$31,742.82	180	\$21,546.72	346	\$30,876.27	346	\$32,556.00	346	\$30,500.00
TOTAL REVENUE	53,208	\$3,502,533.82	53,466	\$3,785,966.72	47,240	\$3,560,587.27	49,485	\$3,895,551.00	47,137	\$3,736,980.00
Less 10% to State		(\$350,253.39)		(\$378,594.69)		(\$356,058.71)		(\$389,555.10)		(\$373,698.00)
*Administrative Penalty		\$175,350.00		\$178,000.00		\$148,000.00		\$168,000.00		\$168,000.00
Recovery Costs		\$5,601.25		\$4,328.74		\$5,974.59		\$6,000.00		\$6,000.00
Refund of Expenditure into 20000 fund										
GRAND TOTAL INCOME TO 20000 FUND		\$3,333,231.68		\$3,589,700.77		\$3,358,503.15		\$3,679,995.90		\$3,537,282.00
Available Cash Balance (Allotment Budget and Available Cash Report, 4/30/2020)				\$2,619,285.63		\$2,616,939.75		\$2,134,034.24		\$2,173,684.53
Total Funds Available		\$3,333,231.68		\$6,208,986.40		\$5,975,442.90		\$5,814,030.14		\$5,710,966.53
TOTAL EXPENDITURE		\$3,469,422.95		\$3,393,045.90		\$3,562,895.75		\$4,165,872.00		\$4,165,486.00
Surplus (Deficit)		(\$136,191.27)		\$196,654.87		(\$204,392.60)				
Projected Cash Balance at end of Fiscal Year*								\$2,173,684.53		\$1,545,480.53

BudgetRequest Program FY2021 EXPENDITURES (5/15/2020)

OBJECT CODE	Actual FY2017	Actual FY2018	Actual FY2019	BWP FY2020	BWP FY2021	
<u>Salaries/Regular</u>						
511110	Salaries-Regular	1,728,860.35	1,684,520.15	1,699,677.85	1,929,618.00	1,957,790.00
	Total Salaries	1,728,860.35	1,684,520.15	1,699,677.85	1,929,618.00	1,957,790.00
<u>Salaries/Miscellaneous</u>						
511130	Salaries-Seasonal & PT	(Budget in 511110)	(Budget in 511110)	(Budget in 511110)	(Budget in 511110)	(Budget in 511110)
511210	Longevity Pay	24,923.94	23,066.00	24,654.54	30,306.00	28,930.00
511310	Terminal Leave	(Budget in 511110)	(Budget in 511110)	(Budget in 511110)	(Budget in 511110)	(Budget in 511110)
511320	Deferred Comp	0.00	0.00	0.00	0.00	0.00
511320	Deferred Comp	0.00	0.00	0.00	0.00	0.00
511350	Ins Cafeteria Plan	0.00	0.00	0.00	0.00	0.00
511350	Ins Cafeteria Plan	0.00	0.00	0.00	0.00	0.00
511370	Premium Conversion	0.00	0.00	0.00	0.00	0.00
511370	Premium Conversion	0.00	0.00	0.00	0.00	0.00
511400	Board Member Payroll	(Budget in 511110)	(Budget in 511110)	5,700.00	6,600.00	6,600.00
511420	Excess Benefit Allowance	(Budget in 512110)	(Budget in 512110)	(Budget in 512110)	(Budget in 512110)	(Budget in 512110)
	Total Salaries/Miscellaneous	24,923.94	23,066.00	30,354.54	36,906.00	35,530.00
<u>Insurance Premiums</u>						
512110	Health & Life	314,123.65	309,917.41	310,934.07	396,564.00	384,848.00
512210	Unemployment Comp Tax	5,531.42	5,053.53	5,123.65	6,613.00	6,494.00
512310	Worker's Comp	10,356.00	5,622.47	5,491.00	15,050.00	15,182.00
	Total Insurance Premiums	330,011.07	320,593.41	321,548.72	418,227.00	406,524.00
<u>FICA/Retirement</u>						
513110	FICA	106,524.86	103,759.92	104,623.04	121,944.00	123,621.00
513120	MQFE	25,046.47	24,266.38	24,521.13	28,509.00	28,908.00
513230	Retirement - OPERS	268,934.69	225,771.56	220,621.88	321,335.00	325,683.00
513280	State Plan Annuity	6,262.90	5,298.00	5,127.57	9,720.00	9,744.00
513290	State Plan Annuity Admin. Fee - Def Contr	9,964.80	18,425.49	22,595.21	(Budget in 513230)	(Budget in 513230)
513300	Retirement - Defined Contribution Plan	16,277.68	29,498.55	34,337.95	(Budget in 513230)	(Budget in 513230)
	Total FICA/Retirement	433,011.40	407,019.90	411,826.78	481,508.00	487,956.00
	TOTAL SALARIES AND BENEFITS	2,516,806.76	2,435,199.46	2,463,407.89	2,866,259.00	2,887,800.00
<u>Professional Services</u>						
515010	Legal Services	300,900.36	291,707.69	337,891.17	358,316.00	402,728.00
515030	Court Reporting Services	3,836.15	9,900.75	8,619.75	23,000.00	15,000.00
515060	Accounting, Bookkeeping & Payroll Services	12,759.00	12,965.00	31,045.50	25,700.00	50,700.00
515380	Other Computer Related Svc	161,366.20	164,866.78	231,690.58	271,170.00	272,104.00
515400	Administrative Consultant Services	43,333.29	36,666.63	46,999.92	0.00	0.00
515410	HR Administrative Consulting Services	0.00	0.00	0.00	10,000.00	5,000.00
515540	Other Professional, Scientific, and Technical Services	500.00	1,252.70	6,838.73	10,000.00	10,000.00
515560	Office Admin. Services	1,008.00	0.00	0.00	0.00	0.00
515570	Temporary Personnel Services	0.00	0.00	0.00	3,000.00	0.00
515580	Business Support Services	36,065.08	33,657.12	39,931.76	35,300.00	35,300.00
515590	Document Preparation Services	28.00	0.00	120.00	0.00	0.00
515610	Business Services Centers	16,808.77	11,831.81	8,437.70	46,900.00	24,500.00
515650	Security Services	2,571.00	2,303.00	3,312.07	8,000.00	8,855.00
	Total Professional Services	579,175.85	565,151.48	714,887.18	791,386.00	824,187.00

OBJECT CODE	Actual FY2017	Actual FY2018	Actual FY2019	BWP FY2020	BWP FY2021
<u>Inter-Intra Payments-Personal Services</u>					
519130	1,399.13	1,534.12	2,483.68	2,400.00	2,400.00
	Total Inter-Intra Payments-Personal Services	1,399.13	1,534.12	2,483.68	2,400.00
<u>Employee Travel Reimbursement</u>					
521110	8,983.80	5,159.19	9,353.53	11,700.00	11,700.00
521120	4,139.50	3,510.50	4,125.75	2,850.00	1,700.00
521130					
521140	233.07	51.50	183.66	210.00	160.00
521150	7,297.07	6,020.40	6,594.47	5,450.00	4,150.00
521210	256.75	365.19	273.85	390.00	300.00
521220					400.00
521230	2,466.50	398.25	703.25	2,100.00	1,900.00
521240	515.65	0.00	89.35	700.00	500.00
521250	366.54	21.00	202.00	350.00	250.00
521260	165.70	222.30	0.00	0.00	900.00
	Total Employee Travel Reimbursement	24,424.58	15,748.33	23,750.00	21,960.00
<u>Non-Employee Travel Reimbursement</u>					
521310	11,540.84	18,135.68	15,748.22	34,600.00	34,600.00
	Total Non-Employee Travel Reimbursement	11,540.84	18,135.68	15,748.22	34,600.00
<u>Direct Purchase</u>					
522110	5,335.86	717.71	381.40	4,250.00	3,050.00
522113	78.95	61.20	76.25	0.00	0.00
522130					
522140	8,126.13	1,361.10	2,080.52	5,190.00	3,530.00
522150	4,641.00	2,285.00	7,853.00	9,750.00	9,125.00
	Total Direct Purchase	18,181.94	4,425.01	19,190.00	15,705.00
<u>Misc Administrative Expenses</u>					
531110	13.23	128.07	404.88	750.00	750.00
531120	73,000.00	70,000.00	50,000.00	65,000.00	65,000.00
531130	19,008.48	19,160.78	12,374.54	21,800.00	16,720.00
531150	13,076.89	14,374.00	10,499.21	16,300.00	14,300.00
531160	2,679.57	9,943.82	3,893.41	7,250.00	7,250.00
531170	26,669.35	25,971.39	23,343.88	17,923.00	5,000.00
531180	0.00	0.00	15.00	0.00	0.00
531230	2,693.76	5,262.95	5,189.80	6,500.00	6,500.00
531250	995.00	602.50	500.50	1,220.00	1,220.00
531260	690.00	690.00	6,690.00	7,700.00	7,750.00
531310	2,903.55	2,947.99	2,670.02	8,600.00	5,000.00
531330	50.00	110.00	130.00	1,000.00	1,000.00
531420	5,000.00	5,000.00	5,000.00	0.00	0.00
531600	0.00	0.00	50.00	0.00	0.00
531500					
531650	1,390.00	895.00	1,320.00	3,000.00	2,500.00
	Total Misc Administrative Expenses	148,169.83	155,086.50	122,081.24	157,043.00

OBJECT CODE	Actual FY2017	Actual FY2018	Actual FY2019	BWP FY2020	BWP FY2021	
<u>Rent/Lease</u>						
532110	Rent of Office Space	86,964.20	108,532.16	108,705.23	110,824.00	110,824.00
532130	Rent of Other Building Space	23,382.50	21,089.81	26,796.74	36,070.00	38,570.00
532140	Rent of Equipment	6,560.00	8,145.30	6,887.72	9,000.00	9,000.00
532160	Rent of DP Equipment	0.00	0.00	1,140.00	21,500.00	1,500.00
532190	Other Rents	165.00	165.00	165.00	150.00	150.00
	Total Rent/Lease	117,071.70	137,932.27	143,694.69	177,544.00	160,044.00
<u>Maintenance & Repair</u>						
533110	Maintenance & Repair/Building	0.00	0.00	409.43	500.00	500.00
533120	Maintenance & Repair/Equipment	0.00	0.00	0.00	750.00	750.00
533130	Maintenance & Repair/Telecommunications	895.99	3,215.18	4,559.50	5,750.00	850.00
533140	Maintenance & Repair/DP Equipment	14,387.63	14,031.82	17,131.75	25,500.00	26,500.00
533150	Maintenance & Repair/DP Software					1,850.00
533180	Housekeeping/Janitor Supplies	241.06	433.37	552.69	700.00	2,000.00
	Total Maintenance & Repair	15,524.68	17,680.37	22,653.37	33,200.00	32,450.00
<u>General Operating Expenses</u>						
534260	Medical Supplies	128.10	54.52	0.00	650.00	650.00
535120	Uniform, Clothing, Accessories	93.88	86.58	73.48		
535180	Safety & Security Supplies	127.00	0.00	0.00	750.00	750.00
536110	Meeting Refreshments	3,810.54	3,032.45	4,013.17	5,100.00	5,100.00
536130	Office Supplies/Non-Expendable	226.53	116.53	162.58	2,200.00	2,200.00
536140	Office Supplies/Expendable	19,120.23	18,492.28	15,616.75	18,500.00	18,500.00
536150	Data Processing Supplies	1,445.98	2,832.40	1,167.81	1,300.00	1,300.00
536190	Food & Catering Services (Emp. Recogn.)	333.31	562.71	377.50	800.00	1,000.00
	Total General Operating Expenses	25,285.57	25,177.47	21,411.29	29,300.00	29,500.00
<u>Office Furniture & Equipment</u>						
541110	Office Furniture & Equipment	1,150.54	7,025.15	2,224.11	8,000.00	15,000.00
541220	Safety Equipment	0.00	0.00	0.00	0.00	0.00
541230	Telecommunications Equipment	0.00	783.00	149.99	0.00	0.00
	Total Furniture & Equipment	1,150.54	7,808.15	2,374.10	8,000.00	15,000.00
<u>Data Processing Hardware/Software</u>						
541120	Data Processing Hardware	9,320.03	4,039.10	18,016.96	16,800.00	2,300.00
541130	Data Processing Software	210.00	4,455.00	2,730.00	4,000.00	4,000.00
541140	Portal Software	0.00	0.00	0.00	0.00	0.00
	Total Data Processing Hardware/Software	9,530.03	8,494.10	20,746.96	20,800.00	6,300.00
<u>Library Resources</u>						
542120	Books	496.00	537.90	669.69	1,350.00	1,350.00
	Total Library Resources	496.00	537.90	669.69	1,350.00	1,350.00
<u>Incentive Awards-Monetary & Material</u>						
552140	Incentive Awards	665.50	0.00	610.00	600.00	750.00
	Total Incentive Awards-Monetary & Material	665.50	0.00	610.00	600.00	750.00
553150	Indemnities, Restitn, Settlimts					
<u>Reimbursement of Misc Purchases</u>						
561130	Reimbursement	0.00	135.06	210.41	450.00	450.00
	Total Reimbursement of Misc Purchases	0.00	135.06	210.41	450.00	450.00
GRAND TOTAL	3,469,422.95	3,393,045.90	3,562,895.75	4,165,872.00	4,165,486.00	

Agenda #6.1

Oklahoma Board of Nursing
2915 North Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800

MEMORANDUM

TO: Board Members

FROM: Terri L. Walker, MSN, RN
Nursing Education Consultant

RE: Review and Board decision on acceptance/non-acceptance of Step II application and Provisional Approval status for an Accelerated Bachelor of Science Nursing (ABSN) education program, for Marian University, Leighton School of Nursing, Oklahoma City.

DATE: May 13, 2020

During the September 2019 meeting, the Board approved a Step I application submitted by Marian University, Leighton School of Nursing, Indianapolis, for an Accelerated Bachelor of Science Nursing (ABSN) education program in Oklahoma City. A consultative survey visit was conducted on February 18, 2020, with the survey visit report attached for Board review (page 2). On March 19, 2020, a Step II application for the Accelerated Bachelor of Science Nursing (ABSN) education program was submitted by Marian University, Leighton School of Nursing, Indianapolis, requesting provisional approval for the Accelerated Bachelor of Science Nursing (ABSN) education program, Oklahoma City. A revised Step II Application was received May 13, 2020 (page 38). A copy of the letter providing authorization to operate in the State of Oklahoma from the Oklahoma State Regents for Higher Education is included (page 84).

A decision is needed on acceptance or non-acceptance of the Step II application and provisional approval status for the program.

Representatives of the program will be at the Board meeting to address questions of the Board.

REPORT OF CONSULTATIVE VISIT

EXECUTIVE SUMMARY

A consultative visit was conducted at, Marian University, Leighton School of Nursing, for the proposed Accelerated Bachelor of Science in Nursing (ABSN), Oklahoma City, on February 19, 2020. This visit was conducted in compliance with the 2019 *Rules of the Oklahoma Board of Nursing*, “A consultative visit will be conducted by Board staff at last one month prior to submission of the Step II application [485:10-3-2(b)(1)].

Based on the findings of the visitor, the following commendations are noted:

1. The nurse administrator for the nursing education program is well qualified, bringing knowledge, experience, and leadership to the role.
2. The nursing education program has sufficient financial, technological, and teaching/learning resources available.
3. The nursing education program has the support of the Marian University administration.
4. The nursing education program curriculum, syllabi, policies and procedures for the proposed nursing education program are well written and consistent with all Accelerated Bachelor of Science in Nursing (ABSN) and Traditional Bachelor of Nursing Science Programs provided through Marian University, Leighton School of Nursing.

Based on the findings of the visitor, the following recommendations are noted (to include rule citation):

1. Include information, in the final draft of the Step II application, addressing the ABSN program plan to use simulated patient care experiences as a substitute for clinical hours [485:10-5-4.1(i)].

REPORT OF VISIT

DATE OF VISIT: February 19, 2020

VISITOR(S): Terri L. Walker, MSN, RN
Nursing Education Consultant
Oklahoma Board of Nursing

INTRODUCTION

Marian University was originally known as St. Francis Normal. The school became a four-year, state-approved institution, which merged with Immaculate Conception Junior College to form Marian College. In November 1936, the Sisters of St. Francis purchased the former James Allison estate, "Riverdale," as a site for Marian College. In 1937, the college moved to Indianapolis after securing a state charter and purchasing the Riverdale estate in 1936. Allison Mansion became the new location of Marian College. On July 1, 2009, Marian College became Marian University. Marian University is the home of forty (40) major degrees, forty-six (46) minor degrees, and twenty-six (26) concentrations. According to fall 2018 statistics, the University served 2,426 undergraduate students, which included 2,245 traditional and 181 adult program students. The University also served 1,164 graduate student including 650 students enrolled in the College of Osteopathic Medicine and 514 enrolled in other graduate programs.

Marian University, Leighton School of Nursing, has offered a baccalaureate degree for nursing since 1979. Originally the program was designed to offer the Registered Nurse the opportunity to obtain a baccalaureate degree in nursing. The first class of baccalaureate degree nursing students graduated in May 1980. The Indiana Board of Nursing approved a traditional four-year baccalaureate nursing program in 1987 with the first class graduating in May 1994.

The baccalaureate degree nursing program offers both the traditional and accelerated tracks for a Bachelor of Science in Nursing. In 2009, an online Accelerated Bachelor of Science in Nursing (ABSN) program was added to the curricular offerings and was housed in Indianapolis. In addition, in 2014 the ABSN program branched out to include an ABSN program in Nashville, Tennessee. The Leighton School of Nursing is now seeking provisional approval status for its proposed ABSN program in Oklahoma City. A nurse administrator has been employed. Faculty will be hired after the program receives provisional approval. The program will admit 24 students for Spring 2021.

METHODOLOGY

This visit was conducted in compliance with the 2019 *Oklahoma Board of Nursing Rules* [485:10-3-6(a), The *Oklahoma Nursing Practice Act*, effective November 1, 2019, (59 O.S. §§567.1, *et seq.*), the *Oklahoma Board of Nursing Rules, Subchapter 5, Minimum Standards. Minimum Standards for Approved Nursing Education Programs*, effective July 25, 2019.

Written materials were reviewed, facilities toured and conferences held with the following persons and groups:

Chief Administrative Officer: Mike Pote, BA

Dean: Dorothy Gomez, PhD, RN, CNE

Director of Online BSN Programs: Jean Bandos, MSN, RN

Director of Nursing Academic Services: Gary Loving, PhD, RN

Regulatory Consultant: Brenda Shostrom, PhD, RN

Senior Director of Nursing Academic Services: Tameria Cox, DNP, RN, CMSRN, C

CDIS

MINIMUM STANDARDS FOR APPROVED NURSING EDUCATION PROGRAMS

485:10-5-2. ADMINISTRATION AND ORGANIZATION

(a) The nursing education program shall be an integral part of an educational institution authorized by the state to confer credentials in nursing. An accredited nursing education program shall be an integral part of a governing academic institution that is accredited by an accrediting agency that is recognized by the U.S. Department of Education. The nursing education program shall provide evidence of current accreditation by a national nursing agency recognized by the United States Department of Education or be approved by the Board as stated in OAC 485:10-3-1.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS:

Marian University is accredited through the Higher Learning Commission.

Marian University, Leighton School of Nursing, Bachelor of Science in Nursing program, is accredited through the Commission on Collegiate Nursing Education (CCNE). The addition of the proposed Accelerated Bachelor of Science in Nursing (ABSN) program in Oklahoma City will be submitted, as directed, to CCNE in a substantive change report.

Marian University, Leighton School of Nursing, to include the ABSN, located in Indianapolis, is approved by the Indiana Board of Nursing. The ABSN program in Tennessee meets the approval of the Tennessee Board of Nursing.

RECOMMENDATION: None

(b) The nursing education program shall have comparable status with other programs in the institution and relationships shall be clearly delineated.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(c) The nursing education program shall be organized with the lines of authority, responsibility, and channels of communication clearly defined.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The Director of Nursing Academic Services (DNAS) will administer the Oklahoma City program. The program is overseen by the Marian University, Leighton School of Nursing (MULSON), which is one of three main departments housed within the College of Osteopathic Medicine located in Indianapolis, Indiana. The lines of authority, responsibility, and channels of communication was verified through interview with the DNAS, the Director of Online BSN Programs, and the Dean of MULSON.

The DNAS reports to the Director of Online BSN Programs, who reports to the Dean of MULSON. The Dean reports to the Senior Vice President of Health Professions, who in turn reports directly to the Executive Vice President and Provost. As written in the Step II application, “the organizational structure for the MULSON is relatively flat and provides for greater autonomy for faculty and staff. The Dean practices servant leadership communicating with less distortion through fewer levels; empowering and delegating for greater decentralized authority.” Faculty at the Oklahoma City facility will report to the DNAS.

RECOMMENDATION: None

(d) Organization of the nursing education program shall assure faculty involvement in determining nursing program policies and procedures and faculty responsibility for planning, implementing, and evaluating the curriculum.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Nursing program faculty involvement in determining nursing program policies and procedures and in planning, implementing, and evaluating the curriculum was verified during the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON, and through a review of the faculty job description.

RECOMMENDATION: None

(e) Nursing education program policies and procedures shall be in written form, congruent with those of the controlling institution, and shall be reviewed periodically.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The nursing program policies and procedures were reviewed and are found in the *Nursing Student Handbook* and the *Nursing Faculty Handbook*.

RECOMMENDATION: None

(f) The mission and philosophy of the nursing education program shall be consistent with the controlling institution's mission and philosophy and with the law governing the practice of nursing.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-3.2 NURSING ADMINISTRATOR FOR NURSING EDUCATION PROGRAM

(a) The nursing education program leading to registered nurse licensure shall be administered by a Registered Nurse currently licensed in Oklahoma with the following qualifications:

(1) a minimum of a graduate degree in nursing preferably an earned doctorate from a regionally accredited institution.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The Director of Nursing Academic Services (DNAS), who will serve as the nurse administrator for the proposed ABSN program, holds a Doctor of Philosophy in Nursing from the University of Texas at Austin, a Masters in Nursing Education from the University of Oklahoma, and a Bachelor of Science in Nursing from East Central University.

The nurse administrator holds an unencumbered license to practice nursing in Oklahoma.

RECOMMENDATION: None

- (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED; any person employed in the administrator position on September 1, 2016, is deemed to meet this requirement; and**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (3) one year teaching experience as a full-time nursing faculty member in a nursing education program leading to registered nurse licensure.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (c) The administrator of the nursing education program, with institutional input, shall have the authority and responsibility for:**

- (1) the administration of the nursing program;**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Meets standard as verified in the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON, and through a review of the Director of Academic Services job description.

RECOMMENDATION: None

(2) preparation and administration of the budget for the nursing program;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Meets standard as verified in the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON, and through a review of the Director of Academic Services job description.

RECOMMENDATION: None

(3) implementation of faculty development and performance review;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The standard was verified in the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON, and through a review of the Director of Academic Services job description.

RECOMMENDATION: None

(4) recommendation of qualified faculty for appointment, promotion, tenure (if applicable), and retention;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The standard was verified in the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON, and through a review of the Director of Academic Services job description.

RECOMMENDATION: None

(5) notification to the Board of faculty appointments, changes in the program or its administration, and reports as directed by the Board.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The standard was verified in the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON, and through a review of the Director of Academic Services job description.

RECOMMENDATION: None

(d) If the Nurse Administrator has teaching or other responsibilities, adequate time will be provided to fulfill administrative duties for the nursing education program.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(e) In the event the Nurse Administrator resigns, retires or is otherwise unable to fulfill the duties of the position:

- (1) an Acting Nurse Administrator may be appointed to serve for up to three (3) months. The Acting Nurse Administrator is not required to meet the qualifications of the role of Nurse Administrator.**
- (2) an Interim Nurse Administrator may be appointed, after Board approval, to serve for up to twelve (12) months. The Interim Nurse Administrator must meet the qualifications of the role of Nurse Administrator.**

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

485:10-5-4 RESOURCES, FACILITIES AND SERVICES

The following items shall be adequate to meet the nursing education program outcomes:

(1) Financial support with a plan for sustainability for faculty;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: A three (3) year budget was submitted in the Step II application draft and was verified for adequacy through the interview with the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON.

RECOMMENDATION: None

(2) Other necessary personnel, equipment, supplies, learning resources and services necessary to fulfill the program mission, goals, and expected outcomes. Adequacy of resources is reviewed periodically and modified as needed, as defined in the systematic program evaluation plan.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time; however, plans for providing necessary personnel, equipment, supplies, learning resources, and services were discussed during the interview with the Chief Administrative Officer, the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON. They provided verification that resources would be adequate for the proposed ABSN program. Positions to include support staff will “scale” according to enrollment. Equipment and supplies will be purchased prior to the enrollment of students once Step II application is approved.

RECOMMENDATION:

(3) Academic support services are sufficient to ensure program quality and are evaluated on a regular basis to meet program and student needs.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Academic support services, identical to those provided to students on other Leighton School of Nursing campuses, will be provided to students at the proposed ABSN program campus. The proposed program will employ academic success coaches and counselors on campus with other services provided online as verified through the interview with the Chief Administrative Officer, the Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON.

RECOMMENDATION:

(4) Adequate facilities, including classrooms, conference rooms, clinical skills laboratories, simulation laboratories and offices shall be available to meet the needs of the nursing education program.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The plan is for the proposed ABSN program to be housed in a spacious 14,000 square feet area, located on the fourth floor of the IBC Center on the Northwest Expressway, Oklahoma City. A tour of the area was taken and the floor plan reviewed and compared with the floor plans used for the Indianapolis and Nashville ABSN program sites. Ample space is provided for students with a reception area, two classrooms, a computer testing lab, an accommodations based testing room, a common area, two clinical skills labs, two simulation rooms with a shared control room, two debriefing rooms, one storage room, and a student locker area. Faculty and staff will have two small meeting rooms, one student records/workroom, seven private offices, a faculty breakroom, and an electronic equipment closet.

RECOMMENDATION:

(5) Library space shall be adequate for size of nursing education program.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Library services will be provided through the Mother Theresa Hackelmeier Memorial Library. Students will have full access to resources such as CINAHL, Cochrane Database of Systematic Reviews, PubMed, Ovid Databases, Clinical Key, the LWW Health Library, Bates Visual Guides, Anesthesia related e-books, nursing e-journals, and Up-To-Date. The Senior Director of Nursing Academic Services verified, during the interview, as did the Dean of MULSON, that the Library resources were consistently shared among campuses and included resources from the School of Osteopathic Medicine.

RECOMMENDATION:

(6) Learning resources and technology are selected with faculty input and are comprehensive, current, and accessible.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate this standard at this time. Faculty have input in the selection of learning resources and technology at other Leighton School of Nursing campuses as verified in the interview.

RECOMMENDATION:

(7) Clinical skills laboratory equipment and supplies are appropriate to current practice, accessible to students and faculty, and appropriate for the level of nursing education, so that students will have adequate opportunity to practice psychomotor skills.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION: None

485:10-5-4.1. CLINICAL LEARNING EXPERIENCES

(a) An adequate amount and variety of clinical learning experience to prepare students for practice at the appropriate educational level shall be planned by the faculty to meet program outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to evaluate the standard at this time. Contracts with Mercy Health System, Cedar Ridge Behavioral Hospital, and the Children’s Center Rehabilitation Hospital have been initiated with documentation from the Step II application demonstrating adequate and a variety of clinical experiences.

The Director of Nursing Academic Services, the Director of Online BSN Programs, and the Dean of MULSON verified clinical information stated in the Step II application. The Director of Nursing Academic Services, the Senior Director of Nursing Academic Services, Indianapolis ABSN, the Director of Online BSN Programs, and the Dean of MULSON are planning to visit Mercy Health Center, Cedar Ridge Behavioral Hospital, and the Children’s Center Rehabilitation Hospital while in Oklahoma to tour the facilities and meet with the representatives from those clinical sites.

RECOMMENDATION:

(b) Clinical facilities utilized shall provide a safe environment for students’ learning experiences and shall provide the type of experiences needed to meet the objectives of the rotation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(c) Written criteria for the selection of clinical facilities shall be utilized by the faculty, and the faculty shall evaluate the quality of the learning experiences provided by the facility on a regular basis.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Written criteria for the selection of clinical facilities was reviewed onsite.

RECOMMENDATION: None

(d) Written agreements with cooperating agencies shall be mutually developed and maintained, annually reviewed, shall specify the respective responsibilities, include provisions for continuing use by currently enrolled students, and include provisions for termination of agreement.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. There are written contracts with Mercy and Children's Center. A contract will be signed with Cedar Ridge at a later date.

RECOMMENDATION:

(e) Clinical facilities shall be acceptable to the Board for students' clinical learning, and shall be approved by accreditation, evaluation or licensing bodies as appropriate.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Current facilities meet this standard.

RECOMMENDATION: None

(f) The maximum ratio of faculty to students in clinical areas involving direct care of patients or clients shall be defensible in light of safety, learning objectives, students' level, patient acuity, and program outcomes.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Although, this standard cannot be fully evaluated at this time, it was verified during the interview that the ratio of faculty to students in the clinical sites would be 1:8.

RECOMMENDATION:

(g) Clinical preceptors may be used for supervision of students in community health, leadership/management, independent study, elective courses, home health and selected hospitals and long-term care facility experiences consistent with Board policy. Consistent with Board policy, preceptors, when utilized, are academically qualified, oriented, mentored, and monitored, and have clearly documented roles and responsibilities.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Provided the MULSON team with a copy of the *Preceptor Policy for Registered Nurses and Licensed Practical Nurses, #E-02.*

RECOMMENDATION:

(h) Clinical skills laboratory experiences, which may include simulated patient care experiences, shall be developed, implemented, and evaluated by the faculty to facilitate student preparation for clinical learning experiences.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(i) Nursing education programs on full approval status with 300 total program clinical hours may substitute up to 30% of Simulated Patient Care Experiences (SPCE) for clinical hours for each clinical course. Programs not on full approval status must obtain Board approval to substitute SPCE for clinical course hours.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. It was stated during the interview that a small percentage of simulated patient care experiences, currently 10% of the clinical hours, would be used as a substitute for clinical hours for the proposed ABSN program.

OAC 485:10-5-4.1(i) was discussed and program representatives were provided a copy of *Simulated Patient Care Experience (SPCE) for Registered and Practical Nursing Programs Guidelines, #E-11*. It was determined that the information addressing the ABSN program plan to use simulated patient care experiences as a substitute for clinical hours should be reported in the final draft of the Step II application.

RECOMMENDATION: Include information, in the final draft of the Step II application, addressing the ABSN program plan to use simulated patient care experiences as a substitute for clinical hours.

485:10-5-5. STUDENTS

(a) Admission, readmission, progression, retention, dismissal and graduation requirements shall be:

(1) developed by the faculty;

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Student policies/guidelines related to admission, progression, retention, dismissal, and graduation were reported in the interview with the Senior Director of Nursing Academic Services, the Director of Online BSN Programs, and the Dean of MULSON as consistent among all nursing program campuses in the MULSON. The policies/guidelines were reviewed in the *University Catalog, Nursing Faculty Handbook*, and the *Student Handbook*.

The development and review of admission, progression, retention, dismissal, and graduation policies/guidelines by nursing program faculty, of which the Oklahoma City nursing program faculty, once hired, will participate in, was confirmed by the Senior Director of Nursing Academic Services, the Director of Online BSN Programs, and the Dean of MULSON during the interview.

RECOMMENDATION:

(2) supported by administration;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) made available to the applicants and students in written form;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Policies/guidelines are available at other MULSON campuses in written form.

RECOMMENDATION:

(4) congruent with those of the governing organization, publicly accessible, nondiscriminatory, and consistently applied; differences are justified by the student learning outcomes and program outcomes;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The policies/guidelines are consistent with the governing organization with differences justified by the nursing education program student learning outcomes and program outcomes as per review.

RECOMMENDATION:

(5) appropriate for type of nursing education program;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(6) selective enough to distinguish students capable of achieving student learning outcomes;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(7) reflective of up-to-date educational practices;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(8) based on objective criteria, supported by a logical rationale, implemented fairly, and consistently;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time, however; the guidelines are supported and based on objective criteria as per review.

RECOMMENDATION:

(9) appropriate to ensure that the program is able to maintain an acceptable licensing examination pass rate and completion rate as indicated in OAC 485: 10-3-5(4) and (5).

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) Facilities and services of the controlling institution shall be publicized and made available to nursing students in order to assist them to meet student learning outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Facilities and services of the MULSON are publicized for current students attending on other campuses.

RECOMMENDATION:

(c) There shall be written policies for student welfare including health, safety, students rights and responsibilities, financial aid, and an appropriate appeal process.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Verified through review of the *University Catalog, Nursing Faculty Handbook and the Student Handbook*

RECOMMENDATION: None

(d) Advanced placement policies shall be written and employed, allowing fair, consistent, valid, and defensible evaluation of students' didactic knowledge and clinical competence.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Verified through review of the *Nursing Faculty Handbook and the Student Handbook*

RECOMMENDATION: None

(e) Students shall be informed of fees and expenses associated with the nursing education program.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Information of fees and expenses will be provided to students attending the ABSN program in Oklahoma City once opened. This information is provided to MULSON students on other campuses.

RECOMMENDATION:

485:10-5-5.2 FACULTY FOR NURSING EDUCATION PROGRAMS

(a) There shall be a sufficient number of qualified full-time faculty to meet the purpose and student learning outcomes of the nursing program.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) Qualifications, rights and responsibilities of faculty members shall be available in writing.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Verified through review of the *Nursing Faculty Handbook* and through the faculty job description, which will be provided to new nursing program faculty once hired.

RECOMMENDATION: None

(c) Faculty policies shall be available in writing, shall include those used in evaluating performance, specify the teaching load for the faculty and Nurse Administrator, and be in keeping with accepted educational standards.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Verified through review of the *Nursing Faculty Handbook*.

RECOMMENDATION: None

(d) Sufficient time shall be provided for faculty to accomplish those activities related to the teaching-learning process.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(e) All nurse faculty shall:

- (1) hold a valid unencumbered license to practice as a Registered Nurse in the State of Oklahoma;**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED; any person employed in the faculty position on September 1, 2016, is deemed to meet this requirement;**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (3) submit a Faculty Qualification Record to the Board office on a form provided by the Board and in accordance to OAC 485: 10-3-5(1); and**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(4) engage in teaching, scholarship, service, and/or practice in keeping with the mission, goals, and expected faculty outcomes.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(f) All programs leading to licensure as a Registered Nurse in this state shall establish comparable educational qualifications for the nursing faculty as required for other teaching faculty in the governing organization. The minimum requirements shall be as follows:

(1) a master's degree in nursing ; or

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Verified through review of the *Nursing Faculty Handbook* and through review of the faculty job description. The job description states,

“To perform this job successfully, the individual must have:

- A master's degree in nursing with specialization to area of responsibility. Doctoral preparation preferred.”

RECOMMENDATION: None

(2) a baccalaureate degree in nursing plus evidence of continued progress toward a master's or higher degree in nursing with completion of a minimum of six (6) semester hours per calendar year; and

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

**(3) at least one-half of the full-time faculty having a master's or higher degree in nursing;
and**

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(4) part-time clinical instructors, regardless of title used, having a minimum of a baccalaureate degree in nursing.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(h) There shall be a faculty organization with written policies and procedures to guide its activities and shall:

(1) hold regular meetings for all members to participate in planning, developing, implementing, and evaluating the nursing program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. As verified through review of the faculty job description, the *Nursing Faculty Handbook*, and interview, the current nursing program faculty employed by the MULSON participate in program committees to include the Nursing Faculty Council and the Curriculum Committee. All full-time and Pro-Rata faculty are expected to attend. Part-time and adjunct faculty are welcome to attend. Once faculty are hired for the Oklahoma City campus, they will be involved in determining nursing program policies and procedures along with holding the responsibility for planning, implementing, and evaluating the curriculum. Oklahoma City campus, nursing program faculty, will also participate in the Nursing Faculty Council, the Curriculum Committee, and other committees.

RECOMMENDATION:

(2) establish committees as necessary to carry out the functions of the program;

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time, however; the current committees are inclusive of all campuses nursing program faculty.

RECOMMENDATION:

(3) provide for student participation; and

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(4) maintain minutes of all meetings documenting actions and decisions of the faculty.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

485:10-5-6 CURRICULUM

- (a) **The curriculum is planned, developed, implemented, and evaluated to reflect clear statements of expected individual student-learning outcomes that are congruent with program’s outcomes, mission, and goals and expected aggregate student outcomes. Curricular objectives (course, unit, and/or level objectives or competencies) as identified by the program, provide clear statements of expected individual student learning outcomes.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The curriculum is fully developed to include course and unit objectives. Syllabi were reviewed for each nursing course on site.

RECOMMENDATION: None

- (b) **Classroom content shall be taught concurrently with or prior to related clinical experiences.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: As verified by the Senior Director of Nursing Academic Services, the Director of Online BSN Programs, and the Dean of MULSON and through a review of the curriculum, course content is taught concurrently with the related clinical experiences.

RECOMMENDATION: None

- (c) **The curriculum of the nursing education program shall enable the student to develop the nursing knowledge, skills, and abilities necessary for the level, scope, and standards of competent nursing practice expected at the level of licensure. Curriculum will be revised as necessary to maintain a program that reflects advances in health care and its delivery.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The curriculum was revised in 2019 as per the Step II application and verified in the interview.

RECOMMENDATION:

(d) The curriculum, as defined by nursing education, professional and practice standards shall include, but not be limited to:

(1) Principles and clinical practice in utilization of scientific problem solving for the attainment and maintenance of physical and mental health and the prevention of illness for individuals and groups throughout the life process in a variety of settings, including clinical practice in nursing care of the adult, nursing care of children, maternal-infant nursing, and psychiatric-mental health nursing;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(2) Experiences that promote the development and subsequent demonstration of evidence-based clinical judgment, skill in clinical management, and the professional commitment to collaborate in continuously improving the quality and safety of the healthcare system for patients.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The standard was verified through review of course syllabi and the curriculum.

RECOMMENDATION: None

(3) Evidence-based learning experiences and methods of instructing, including distance education methods, consistent with the written curriculum plan.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: As verified through review of course syllabi, the curriculum and review of the online "Campus" platform.

RECOMMENDATION:

(4) Coursework including, but not limited to:

(A) Content in the biological, physical, social and behavioral sciences to provide a foundation for safe and effective nursing practice;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(B) Content regarding professional responsibilities, legal and ethical issues, history and trends in nursing and health care; and

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(C) Didactic content and supervised clinical experience in the prevention of illness and the promotion, restoration, and maintenance of health in patients across the lifespan and from diverse cultural, ethnic, social, and economic backgrounds. Patient experiences will occur in a variety of clinical settings and will include:

- i. Integrating patient safety principles throughout the didactic and clinical coursework.**
- ii. Implementing evidence-based practice to integrate best research with clinical expertise and patient values for optimal care, including skills to identify and apply best practices to nursing care.**
- iii. Providing patient-centered, culturally competent care that recognizes that the patient or designee is the source of control and full partner in providing coordinated care by;**
 - (I) Respecting patient differences, values, preferences, and expressed needs.**
 - (II) Involving patients/designees in decision-making and care management.**
 - (III) Coordinating and managing patient care across settings in accordance with scope of practice.**
 - (IV) Explaining appropriate and accessible interventions to patients and populations that may positively affect their ability to achieve healthy**

lifestyles.

- iv. Collaborating with interprofessional teams to foster open communication, mutual respect, and shared decision-making in order to achieve quality patient care.**
- v. Participating in quality improvement processes to monitor patient care outcomes, identify possibility of hazards and errors, and collaborate in the development and testing of changes that improve the quality and safety of health care systems.**
- vi. Using information technology to communicate, mitigate error and support decision making.**

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The curriculum contains elements that promote the experiences but am unable to verify the clinical experiences or other activities will occur as discussed.

RECOMMENDATION:

485:10-5-7 EVALUATION

(a) PROGRAM

- (1) There shall be a written systematic program evaluation plan that effectively supports the planning process for the program and specifies responsibilities, time-frames and procedures for evaluating each aspect of the program;**

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. A written systematic program evaluation is available at other MULSON campuses with shared responsibilities in maintaining.

RECOMMENDATION:

- (2) The systematic plan for evaluation of the nursing education unit emphasizes the ongoing assessment and evaluation of each of the following:**
- (A) student learning outcomes;**
 - (B) program outcomes;**
 - (C) role-specific graduate competencies; and**
 - (D) administration and organization, clinical facilities, physical facility, learning resources, student services, student and faculty policies and procedures, curriculum, methods of evaluation, and program outcomes (including data related to factors impacting completion rate and NCLEX pass rate).**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (3) The systematic plan of evaluation contains specific, measurable expected levels of achievement; appropriate assessment methods; and a minimum of three (3) years of data for each component within the plan.**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (4) Evaluation findings are aggregated and trended by program option, location, and date of completion and are sufficient to inform program decision making for the maintenance and improvement of the student learning outcomes and the program outcomes.**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(5) Evaluation findings are shared with communities of interest.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(6) The program demonstrates evidences of achievement in meeting the program outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(7) Graduate Program Satisfaction: Qualitative and/or quantitative measures address graduates six to twelve months post-graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(8) Employer Program Satisfactions: Qualitative and/or quantitative measures address employer satisfactions with graduate preparation for entry level positions six to twelve months post-graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(9) Job Placement Rates: Expected levels of achievement are determined by the faculty and are addressed through quantified measures six to twelve months post-graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) STUDENTS. Evaluation of student achievement shall be the responsibility of the faculty, and shall:

(1) be consistent with policies of controlling institution, with differences justified by the nature of the program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(2) provide valid and reliable evidence of student's progress and achievement;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(3) adequately discriminate between students with differing levels of achievement;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(4) measure competencies essential for safe and effective nursing practice appropriate to type of nursing education program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(5) provide evidence that students are notified of their progress in the classroom and clinical area in a timely manner as defined in the course syllabus; and

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The course syllabi were reviewed on site and found to be very comprehensive.

RECOMMENDATION:

(6) shall not use standardized testing as the sole criteria for progression or graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Standardized testing is not used as the sole criteria for progression in the MULSON's other programs.

RECOMMENDATION:

485:10-5-8 EXPERIMENTATION

- (a) A nursing education program which wishes to initiate an experimental program shall apply to the Board in writing for the approval of its plan. Nursing education programs approved to implement innovative approaches shall continue to provide quality nursing education that prepares graduates to practice safely, competently, and ethically within the scope of practice as defined in Oklahoma's statutes.

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

485:10-5-9 LENGTH OF APPROVED NURSING EDUCATION PROGRAMS

- (a) College or university nursing education programs shall have a minimum of two (2) academic years with at least 60 semester hours and a plurality of the hours in the nursing major not to exceed five (5) semesters for associate degree and ten (10) semesters for baccalaureate degree of full-time study, including nursing education program pre-requisites.

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The proposed ABSN program consists of 128 credit hours to include the core nursing courses, which are taken over sixteen months.

RECOMMENDATION: None

- (c) The total number of hours and ratio between nursing and non-nursing courses shall be:
- (1) based on a rationale to ensure sufficient preparation for the safe and effective practice of nursing;

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(2) appropriate for the type of nursing education program;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) reflect educational practices of the controlling institution; and

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) conform to current beliefs about nursing education.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485: 10-5-10. RECORDS

- (a) STUDENT. There shall be a record-keeping system following school policy that provides for accurate recording and safe preservation of student and graduate records. Records shall include admission, progress, withdrawal, academic failure, and graduation.**

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) FACULTY. There shall be faculty records that provide for verification of academic credentials and course work, current unencumbered licensure as a Registered Nurse in the state of Oklahoma, continuing education, clinical practice, and periodic performance evaluation.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(c) ADMINISTRATIVE. Administrative records shall include, but not be limited to, minutes of faculty and committee meetings, program publications, documents and school policies, and reports to the controlling board.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(d) PROGRAM PUBLICATIONS. All program publications in print and in electronic format are current and accurately reflect the approval status of the program. Approval status is to be stated accurately including contact information for the Oklahoma Board of Nursing and is readily accessible to communities of interest.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The MULSON team was provided a copy of the policy, *Information for Bulletins and Catalogs of Nursing Education Programs*, #E-05 to include in the nursing education program's bulletin and catalog.

RECOMMENDATION:

OKLAHOMA BOARD OF NURSING
2915 North Classen Blvd., Suite 524
Oklahoma City, Oklahoma 73106
(405) 962-1800

Step II - APPLICATION FOR PROVISIONAL APPROVAL

Name of institution: Marian University
Mailing Address: 3200 Cold Spring Road
Indianapolis, IN 46222-1997
Telephone number: (317) 955- 6250

Type of nursing education program proposed: (check one)

Baccalaureate X
Associate Degree _____
Practical _____

Name and title of Chief Administrative Officer:
Dorothy Gomez, PhD, RN-CNE – Dean of the Leighton School of Nursing

Name and title of Nurse Administrator (Please attach a photocopy of the Nurse Administrator’s Faculty Qualification Record previously submitted to the Board office):

Gary Loving, PhD, RN– Director of Nursing Academic Services

Please refer to **Appendix A** for the Faculty Qualification Record for the Director of Nursing Academic Services.

1. *Describe in detail the structure of the proposed nursing education program (to include but not limited to the type of program, program options, instructional methods, number of students to be admitted, number of part-time and full-time nursing faculty to be hired, and number and type of support staff to be hired). Please attach copies of the institution’s and the program’s organizational structures.*

Type of Nursing Program

The Marian University Leighton School of Nursing (MULSON) is proposing an Accelerated Bachelor of Science in Nursing (ABSBN) in Oklahoma City that will be identical to the ABSN programs in Indianapolis, Indiana and Nashville, Tennessee. The Oklahoma City program will have the same philosophy and mission as the existing ABSN and BSN programs offered by Marian at Indianapolis and Nashville. Likewise, program objectives and curriculum for the ABSN program in Oklahoma will be the same as those that guide the currently approved ABSN and BSN programs, using the same on-line learning platforms. Students complete the program in 16 consecutive months of full-time study.

Instructional methods will include professionally designed, asynchronous, highly interactive e-learning

instruction for all didactic courses. A large number of specially designed e-learning objects are utilized that are designed specifically for the curriculum. Testing for didactic content will occur in a proctored computerized testing room in the student learning center. Nursing students benefit throughout their program from a high quality clinical education that incorporates the use of advanced technologies and a variety teaching modalities in the skills and simulation labs. Incorporation of simulation learning allows students to receive both formative and summative assessment of their performance. Students are afforded the opportunity to develop their communication and clinical judgment skills while providing patient-centered care in safe environments with qualified instructors and/or preceptors in the Oklahoma City area.

Program Organizational Structure

The same standards of compliance and excellence will continue to be provided for students at the Oklahoma City location. The Director of Nursing Academic Services (DNAS) will administer the Oklahoma City program, the serving under the Director of Online BSN Programs, identical in operation to the Indianapolis and Nashville ABSN programs. All of these programs are overseen in the MULSON, which is one of three main departments housed within the College of Osteopathic Medicine. The Dean of the MULSON reports to the Senior Vice President of Health Professions, who in turn reports directly to the Executive Vice President and Provost. The organizational structure for the MULSON is relatively flat, providing greater autonomy for the faculty and staff. The Dean practices servant leadership communicating with less distortion through fewer levels; empowering and delegating for greater decentralized authority. Please refer to **Appendix B** for the Marian University and MULSON organizational charts.

Student Enrollment Numbers (Capacity)

	YEAR 1	YEAR 2	YEAR 3
	2021	2022	2023
Projected Number to be Admitted	# of Students	# of Students	# of Students
	112	176	176

Faculty (numbers of full- and part-time)

	SP 2021	SU 2021	FA 2021	SP 2022	SU 2022	FA 2022
Total Number of Students	24 new	40 new 24 return 64 total	48 new 64 return 112 total	56 new 112 return 168 total	56 new 144 return 200 total	64 new 160 return 224 total
Number of Didactic Full-time Faculty	1	4	5	8	8	10
Number of Clinical Full-time Faculty	2	5	5	6	6	6
Number of Part-time Clinical Faculty	Clinical Adjuncts 11	Clinical Adjuncts 25	Clinical Adjuncts 42	Clinical Adjuncts 61	Clinical Adjuncts 68	Clinical Adjuncts 77

Support Staff (number and type)

While the Dean of the Leighton School of Nursing will remain the Chief Nurse Administrator for all programs, the Director of Nursing Academic Services will serve as the overall program director for the hybrid accelerated BSN program in Oklahoma City. This position reports to the Director of Online BSN Programs, who will maintain overall responsibility for the Pre-Licensure Nursing program.

In addition, this location will have the following program support positions that will scale according to enrollment:

- Site Director
- Simulation Lab Coordinator
- Clinical/Lab Faculty Lead/s
- Education Assistant
- Academic Success Coach/s
- Admissions Counselor/s

2. Curriculum

- a. *Philosophy, program objectives, and course objectives – Describe the process of development of the philosophy, program objectives, and course objectives. Please attach a copy of the program philosophy, program objectives, and course objectives.*

Please refer to the Philosophy, program, and course objectives provided in **Appendix C**. In addition, the curriculum content has been mapped to demonstrate alignment with the Oklahoma BON curriculum requirements.

- b. *Curriculum plan – Describe the process of development of the curriculum plan. Please attach a copy of the proposed degree plan, with a breakdown of courses by semester/level.*

Development of the Curriculum

History of Nursing at Marian University

Prior to establishing an independent accredited nursing program, Marian College partnered with St. Vincent Hospital Diploma Program to provide the means for collegiate education. In 1974 a community needs assessment headed by Dr. Louis C. Gatto, college president, revealed the need to provide a program to transition Licensed Practical Nursing (LPN) to the Registered Nurse (RN) with an Associate Degree (AN) and Bachelor of Science in Nursing (BSN) education for the licensed RN.

Marian University has offered a program of study for nursing at the baccalaureate level since 1979. The original program was designed for registered nurses to obtain a baccalaureate degree. In May 1980, the first class of baccalaureate degree students graduated.

The Indiana State Board of Nursing (ISBN) approved the traditional four-year baccalaureate program in 1987. Initial five-year accreditation by the National League for Nursing (NLN) was granted in 1992. Esther

O'Dea RN, PhD, who became the Chairperson of the Department of Nursing in 1990, and the BSN faculty accomplished this enormous task. The first class of eleven students graduated in May 1991. During this time of study and transition, it was decided to continue with the AN program and to develop the BSN program while carefully monitoring student interests, enrollment, community needs and budgetary resources.

In 1993, an accelerated track for students with degrees in other disciplines was implemented. The first class of accelerated track students graduated in May 1994. In 1996, the name of the department was changed from the *Department of Nursing* to the *Department of Nursing and Nutrition Sciences*. After closing the Food and Nutrition Sciences programs in 2001 the name was changed again to the *Department of Nursing*. The nursing program received a five-year accreditation status from the Commission on Collegiate Nursing Education (CCNE) in 2005. In 2010, the School of Nursing (SON) received a ten-year accreditation status from CCNE.

In anticipation of the transition from college to university status, the *Department of Nursing* became the *Marian College School of Nursing* in 2007. After serving as the Chairperson of the Department of Nursing since 2001, Marian Pettengill, RN, PhD was named the first dean of the School of Nursing. Karen Hardin, MSN, RN served as the interim dean for the 2008-2009 academic year. Anita Siccardi, EdD, APRN-BC, began her tenure as dean on September 1, 2009.

On July 1, 2009, Marian College became Marian University. With emphasis on baccalaureate-educated nurses from local healthcare agencies and university status, fall 2008 was the admission of the last AN class. The baccalaureate program continues to offer both the traditional and accelerated tracks for a BSN. In 2009, an Online Accelerated BSN (OABSN) program was added to the curricular offerings. In the summer of 2013, the School of Nursing was renamed to the Leighton School of Nursing. The School of Nursing moved to the Michael A. Evans Center for Health Sciences and shares the Evans Center with the College of Osteopathic Medicine, which opened in July of 2013. In 2014, the Online Accelerated BSN program branched out to include a site in Nashville, TN. The Leighton School of Nursing, in summer, 2017 welcomed its first class of graduate students.

Current Curriculum Plan

With this expansion to Oklahoma City, we plan to carry on this rich tradition of nursing education that have developed in Indiana and Tennessee. Contributing to that end, we updated our curriculum in summer and fall of 2019. Please refer to the current ABSN curriculum plan of study in **Appendix D**.

3. *Policy statements – Please attach a copy of the institution's catalog, the institution's student handbook, and the nursing program student handbook as addendums, in addition to the fifty (50) page limit.*

Per Oklahoma State Regents for Higher Education Policy 3.1.4 (C.), Marian University's institutional catalog and handbooks include general and nursing-specific nursing policies, student costs and tuition, the

institutional academic calendar, dates for withdrawal, and a description of the complaint process. All program policies, including admission, progression and completion policies will also be identical to current MULSON nursing programs.

For the Marian University catalog, including the required Oklahoma Requirements for Licensure statement, please refer to **Appendix E**.

For the Marian University faculty handbook, please refer to **Appendix F**.

For the Marian University Leighton School of Nursing program student handbook and addenda, please refer to **Appendix G**.

4. *Survey of clinical facilities – Describe the process used to evaluate clinical facility availability. Summarize clinical facility availability in each of the major required clinical areas (care of the adult, care of children, maternal-newborn nursing, and psychiatric-mental health nursing). Describe plans for provision of clinical experience. Please attach a copy of a completed Clinical Facility Summary Report as an addendum, in addition to the fifty (50) page limit.*

MULSON representatives have met with healthcare facilities in Oklahoma City, and have secured affiliation agreements with Mercy Health System and the Children’s Center Rehabilitation Hospital to provide clinical placement opportunities for its nursing students. Cedar Ridge Behavioral Hospital representatives have committed to partner with us. Cedar Ridge has provided us with a letter of intent (please refer to **Appendix H**) and have been in communication regarding affiliation status, however, as a matter of formal policy they will not sign an affiliation agreement until six months prior to the admission of students. These facilities present ample opportunities for practice across the wellness-illness continuum and across the lifespan.

Our partners have assured Marian University that they will accommodate all the ABSN program students in their Oklahoma City area facilities without displacing other student groups. Refer to the schedule in item number nine (9) of this Step II application and please note that the schedule includes the currently available times at the three clinical sites. Cedar Ridge Behavioral Hospital and the Children’s Center have allowed us access on weekend shifts, while Mercy Hospital has provided us with a variety of shifts across the week. All facilities will have significant clinical availability during the summer months. The MULSON utilizes a clinical site selection form to evaluate clinical placement sites. The following sites have been identified as appropriate to obtain a wide variety of clinical experiences, and our program will also make use of simulation laboratory hours as a substitute for clinical hours to meet the requirements found in OAC 485:10-5-4.1. The following is a summary of each facility, as well as descriptive information and data about each healthcare partner:

Mercy Health System

The Mercy Hospital in Oklahoma City is the main site of clinical placements for MULSON, its 380-bed (349 acute licensed beds) capacity and 221-person average daily census allowing for the frequent and rich experiences for nursing students. The Oklahoma City hospital processed a total of over 16,000 inpatient

discharges and 260,219 outpatient visits. In addition, Mercy is constructing an additional a new hospital on the south side of Oklahoma City, which will include an emergency department and a 40-bed general medical surgical unit, as well as an outpatient oncology infusion center. Mercy Hospital’s facilities in the Oklahoma City area are part of the Mercy Health System, ranked among the top five of the United States’ large health systems, encompassing 40 acute care and specialty hospitals, and many 114 clinic and outpatient facilities in several states (Mercy, 2019).

Although most experiences will occur in the Oklahoma City area, Mercy and Marian University are excited about the opportunities for rural clinical experiences and practicums at Mercy Hospital Ardmore (150 licensed beds and an average daily census of 75) and Mercy Hospital Ada (116 licensed beds and an average daily census of 40). Both of these facilities are within a reasonable driving distance of the planned site for the MULSON’s new learning site.

The Children’s Center Rehabilitation Hospital

Nursing students from the MULSON ABSN program seeking pediatric inpatient clinical placements will do so at The Children’s Center Rehabilitation Hospital. The Children’s Center Rehabilitation Hospital has expanded to 160 inpatient beds in 2017 with an average daily census of 105. The Children’s Center Rehabilitation Hospital offers a range of medical services to children and adolescents with complex medical needs. The Children’s Center will serve as the site for quality pediatric clinical experiences for MULSON students.

Cedar Ridge Behavioral Hospital

Cedar Ridge Behavioral Hospital provides inpatient clinical opportunities in mental health for MULSON students, with 56 residential treatment beds and 24 acute-care beds housed in the adolescent unit, with an average daily census of 115 patients. Its adult unit houses 60 beds, with an average daily census of 40 people. Cedar Ridge Behavioral Hospital’s child and adolescent acute inpatient and residential units are in Oklahoma City, while nearby Bethany is home to its adults and older adult acute stabilization, partial hospitalization (PHP) and intensive outpatient programs (IOP).

The schedule depicted here represents the clinical and laboratory rotations for *up to* 64 students at a time. This schedule is based on the availability we received from the clinical agencies who have agreed to partner with MULSON.

Clinical and Laboratory Rotation Schedule

Unit	Shift	# of students/ rotation	Day of the week						
			Mon	Tue	Wed	Thu	Fri	Sat	Sun
2AB- Intensive Care Step Down	AM	6	taken		431 AH II	431 AH II		taken	

2AB- Intensive Care Step Down	PM	6		431 AH II	431 AH II	taken	taken	taken	
3AB- Cardio/Pulmonary – Med/Surg	AM	6	taken	taken	taken	taken			
3AB- Cardio/Pulmonary – Med/Surg	PM	6	taken					taken	
3CD- Ortho Neuro-Med/Surg	AM	6	taken	taken	431 AH II	taken	taken		
3CD- Ortho Neuro-Med/Surg	PM	6	taken	431 AH II	431 AH II	431 AH II		taken	
4AB- Oncology – Med/Surg	AM	6	taken	taken	AH II	taken	taken	taken	taken
4AB- Oncology – Med/Surg	PM	6		431 AH II	431 AH II	431 AH II			
4CD- General Med/Surg	AM	6	taken	taken	taken	taken	taken	taken	taken
4CD- General Med/Surg	PM	6	taken		331 AH I	331 AH I	331 AH I		
Family Birthplace	AM Even Wks	8						307 OB Even Wks	307 OB Even Wks
Family Birthplace	PM Even Wks	8						307 OB Even Wks	307 OB Even Wks
Family Birthplace	AM Odd Wks	8						307 OB Odd Wks	307 OB Odd Wks
Family Birthplace	PM Odd Wks	8						307 OB Odd Wks	307 OB Odd Wks
ICU	AM	6							
ICU	PM	6							
ED	AM	2							
ED	PM	2							
NICU	AM	2							
NICU	PM	2							

Mercy South	AM	8	241 Fund wk 4-7	241 Fund wk 4-7	331 AH I	331 AH I	331 AH I	241 Fund wk 4-7	241 Fund wk 4-7
Mercy South	PM	8	241 Fund wk 4-7	241 Fund wk 4-7	331 AH I	331 AH I	331 AH I	241 Fund wk 4-7	241 Fund wk 4-7
Mercy Rehab/LTC Affiliates	7-9	6						201 HA Wks 2-3	201 HA Wks 2-3
Mercy Rehab/LTC Affiliates	9-11	6						201 HA Wks 2-3	201 HA Wks 2-3
Mercy Rehab/LTC Affiliates	11-1	6						201 HA Wks 2-3	201 HA Wks 2-3
Mercy Rehab/LTC Affiliates	2-4	6						201 HA Wks 2-3	201 HA Wks 2-3
Mercy Rehab/LTC Affiliates	4-6	6						201 HA Wks 2-3	201 HA Wks 2-3
Mercy Rehab/LTC Affiliates	6-8	6						201 HA Wks 2-3	201 HA Wks 2-3
Cedar Ridge Behavioral Hospital	AM	10						335 MH Even Wks	335 MH Even Wks
Cedar Ridge Behavioral Hospital	PM	10						335 MH Even Wks	335 MH Even Wks
Cedar Ridge Behavioral Hospital	AM	10						335 MH Odd Wks	335 MH Odd Wks
Cedar Ridge Behavioral Hospital	PM	10						335 MH Odd Wks	335 MH Odd Wks
Children's Center	AM	10						317 Peds Odd Wks	317 Peds Odd Wks
Children's Center	PM	10						317 Peds Odd Wks	317 Peds Odd Wks

Children's Center	AM	10						317 Peds Even Wks	317 Peds Even Wks
Children's Center	PM	10						317 Peds Even Wks	317 Peds Even Wks
Lab		32	251 Pharm	201 HA/241 Fund	201 HA/241 Fund	201 HA/241 Fund	201 HA/241 Fund		
Exams	AM	32	Sem 4	Sem2		Sem 1	Sem 1		
Exams	PM	32	Sem 4	Sem2	Sem 3		Sem 3		

KEY	Semester 1	Semester 2	Semester 3	Semester 4
-----	---------------	---------------	---------------	---------------

The MULSON curriculum consists of a total of 705 clinical hours. These clinical hours include direct patient care, simulation, skill laboratory, observation, and community experiences. As shown in the Clinical Hours Per Course table below, 412.50 direct patient care hours are completed in acute care (383 hours) and community settings (29.5) with an additional 29 clinical hours completed as part of simulated patient care experiences.

Clinical Hours Per Course

COURSE	Direct Hours (hands-on)	Community - Direct (hands-on)	Simulation	Community – Indirect (observation)	Skills lab/Skills verification /core day	Preceptor – Indirect	Total Hours (i.e. 90 or 45)
						(Observation)	
NSG 201	10	2.5	8	5.5	64	0	90
NSG 241	35	4	2	0	49	0	90
NSG 251	0	0	0	0	30	0	30
NSG 331	64	12	6	0	8	0	90
NSG 335	30	0	2	9	4	0	45
NSG 307	23	8	4	3	7	0	45
NSG 317	28	3	3	3	8	0	45
NSG 431	58	0	4	20	8	0	90
NSG 441	0	0	0	6	3	36	45
NSG 451	135	0	0	0	0	0	135
Totals Campus	383	29.5	29	46.5	181	36	705

Preceptors are used for the ABSN program in the senior level for *NSG 441: Leadership/Community in the Nursing Profession* and for *NSG 451: Clinical Immersion Experience*. The clinical immersion is a 5-credit hour course with 1-credit hour didactic and 135 direct patient care hours under the supervision of a facility employed RN. MULSON preceptors at the undergraduate level must have a minimum of three years of experience in the practice of nursing as a registered nurse. They must also demonstrate competence in the clinical practice area in which the preceptor provides supervision to a nursing student, and a current, valid license as a registered nurse in the jurisdiction in which the clinical supervision of students occurs.

The clinical instructor remains on-site or is available by phone any time that the student is at the clinical site. Students may not begin precepted clinical experiences until they are compliant with clinical requirements and a formal clinical Affiliation Agreement (contract) is established. In accordance with the Oklahoma Board of Nursing, the preceptor will have a current and unencumbered licensure as a registered nurse with comparable, or greater, educational preparation.

MULSON envisions a greater role for Simulated Patient Care Experiences (SPCE) in the overall clinical experience for our students. The MULSON curriculum currently incorporates less than ten percent of its total in SPCE hours. Simulation experiences provide opportunities for students to develop patient and clinical skills in conditions emulating real-world conditions. Teaching and learning include computerized simulations using adult and child manikins. At the Oklahoma site, the simulation labs will mirror the simulation labs that are developed for the current ABSN programs MULSON operates in Indianapolis and Tennessee. The labs are sufficient for the size of the student body and provide real-life simulated practice throughout the lifespan. These simulation labs afford students the opportunity to develop their communication and clinical judgment skills while also providing patient-centered care in safe environments. The use of simulation learning in our curriculum allows students to receive both formative and summative assessment of their performance.

High-fidelity patient simulators and multiple task trainers provide quality skills instruction and evidence-based patient care simulation opportunities that complement traditional clinical experiences. Students also participate in realistic interprofessional clinical simulations with a virtual community of patients. Examples of interprofessional learning opportunities including interdisciplinary communication activities in *NSG 451: Clinical Immersion Experience*, including ethical care of patients from various religious backgrounds and lifestyles; as well as an SBAR communication experience with physicians. *NSG 431: Care of the Adult Client in Community/Acute Care Settings II* which incorporates interdisciplinary *code blue* and *human trafficking* simulations within a variety of health science disciplines scenarios.

5. *Survey of nursing education programs in the service area – Describe the process used to survey other nursing education programs in the services area. Provide survey findings, with evidence to support that a sufficient amount and variety of clinical experience is available to meet the needs of a new program.*

We conducted a survey of the chief administrators of the seven (7) BSN programs in the Oklahoma City

area via e-mail: Langston University, Oklahoma Baptist University, Oklahoma Christian University, Oklahoma City University, Southern Nazarene University, University of Central Oklahoma, and the University of Oklahoma-Health Sciences Center. The survey included four items, two multiple-choice and two long-form response text boxes to ascertain the effect of this proposal program on BSN current programs in the area. The text entry item asked for explanation and elaboration of the answers given in the two multiple-choice questions. Those questions asked administrators to provide the *perceived impact* on their programs and on clinical placements for their students. In the course of planning with Mercy Health System, Cedar Ridge and the Children's Center, these facilities have affirmed that they can accommodate our needs without displacing other programs.

We sent two reminder messages, with two administrators responding. Both respondents said a new program would negatively affect clinical placements and were explicit about this in text entry answers. The message from Dean Gomez accompanying the emails was clear that all local clinical partners have said no program will be negatively affected by MULSON's ABSN clinical placements, though this was the primary concern of those respondents. Please refer to **Appendix I** for the survey materials.

6. *Faculty qualifications, criteria, and job descriptions – Describe the required qualifications for faculty and process of appointment. Please attach copies of the nurse administrator and faculty job descriptions.*

For the job descriptions of the dean, director of nursing academic services, and faculty positions, please refer to **Appendix J**.

Process for faculty recruitment and appointment:

- Position description is posted to multiple employment websites.
 - Human Resources department reviews all application materials.
 - Qualified applicants are forwarded to the Chair of the Search and Screen Committee.
 - Candidates are reviewed and applicants are chosen for the interview process.
 - A multidisciplinary team interviews the candidates.
 - Selected candidates are then interviewed by the MULSON leadership team and vetted for hire.
 - Employment requirements are then verified for chosen candidates, including licensure, transcripts, background checks, references, certifications, etc.
7. *Budget plan projected for a three (3) year period. For example: budgetary resources - identify sources of financial support for the program. Please attach a budget plan projected for the first three years, to include monies budgeted for personnel, equipment, supplies, learning resources, travel, and continuing education.*

Three-Year Budget Plan

Marian University is prepared to support the following 3-year budget, which has been established and approved for the development and maintenance of the program in Oklahoma City.

PROPOSED PROGRAM: 3 YEAR BUDGET			
<i>PROGRAM NAME:</i> Marian University Leighton School of Nursing Accelerated Bachelor of Science in Nursing (ABSN)			
<i>PROGRAM TYPE:</i> ABSN			
	YEAR 1	YEAR 2	YEAR 3
	2021	2022	2023
Projected Number of Students	# of Students	# of Students	# of Students
	112	176	176
Operating Costs			
Administrative Support - Pre-Licensure (includes travel and continuing education)	\$150,000	\$250,000	\$400,000
Pre-Licensure Faculty Expense	\$50,000	\$150,000	\$200,000
Initial Startup Costs			
Regulatory & clinical procurement resources	\$50,000	-	-
Site build-out	\$250,000	-	-
Sim lab build-out	\$250,000	\$40,000	\$200,000
Initial Marketing Build	\$200,000	-	-
On-going course updates and maintenance	-	\$15,000	\$15,000
Total Startup Costs	\$750,000	\$55,000	\$215,000
Pre-Licensure Instructional cost (Faculty, LMS, Clinical Supplies)	\$300,000	\$1,000,000	\$1,500,000
Nursing Administration	\$90,000	\$175,000	\$200,000
Admissions & Site Operations	\$250,000	\$500,000	\$525,000
Facilities	\$400,000	\$405,000	\$410,000
Marketing (direct mktg., scholarships, outreach)	\$600,000	\$800,000	\$825,000
Total Expenses	\$2,590,000	\$3,335,000	\$4,275,000

8. *Learning resources – Describe current learning resources, to include library resources, skills laboratory resources, audiovisuals, computer-assisted instructional programs, faculty instructional resources, and related equipment. Identify projections for purchases of learning resources over the first three years of the program.*

Marian University and the MULSON offer a comprehensive array of learning resources and academic support services. All students at the Oklahoma City ABSN program will have access to financial aid staff, educational resources, and the electronic resources of the library identical to students in the ABSN programs in Nashville and Indianapolis. Academic support services at the school and university are varied, robust and designed to support the mission, goals and program outcomes. Although the Division of Student Affairs is located at our central campus location in Indianapolis, students at our other sites can still make use of the learning and counseling center, disability services, test-taking skill enhancement and other services offered within the division.

Library Learning Resources

Foremost among the learning resources available to Marian University students is the Mother Theresa Hackelmeier Memorial Library. The library provides equitable and open access to information in all formats and supports the teaching and learning needs of students, faculty and staff in keeping with the Franciscan traditions of Marian University. Most importantly for students at our sites outside of the main campus, the library is actively embracing new technology, and increasing access to scholarly resources. The Library subscribes to over 7,000 titles in two databases alone, covering all medical specialty areas. Nursing students will have full access to a wide variety of nursing and medical resources including: CINAHL; Cochrane Database of Systematic Reviews; PubMed; Ovid Databases (Joanna Briggs Institute, MEDLINE, All LWW Journals (Nursing/Anesthesia/Primary Care); ClinicalKey (All Clinical Elsevier Content, 2007-Present); LWW Health Library (includes a full suite of basic science texts); Bates' Visual Guide to Examination Video Series; Anesthesia Related E-books; nursing-related E-Journals; and UpToDate, a clinical point of care database. Students may access library resources 24/7/365 from anywhere in the world where the Internet exists, connecting to Marian University library resources remotely via proxy server authentication, including all hospitals and clinics where students are rotating. A Help Desk for Information Technology (IT) is available for students, faculty and staff to assist with technology concerns. Library resources specific to the nursing programs can be accessed electronically at <https://libguides.marian.edu/nursing>.

Examples of additional educational resources and services include:

- The Writing Center provides a range of educational and professional resources and services including Spanish language writing tutorials, writing workshops, online tutorials, and graduate student tutorials.
- Peer Tutoring/Tutor Matching provides a variety of tutoring services for all MU students.

Instructional Technology Resources

Marian University maintains a secure and redundant infrastructure for distance learning. Services include a course management system based on the Canvas learning management system that provides a central location for the creation and distribution of content for courses including discussion forums, chat rooms, and assessments. Additionally, video and teleconference gateways and streaming video servers are available for distribution of pre-recorded video content and collaborative communications. WebEx is the university's web conferencing application and is provided and supported by the university. This tool allows students and faculty to communicate in real time using videoconferencing technology, file sharing, and whiteboards. All students have Microsoft (MS) Office 365 accounts attached to their Marian ID.

Distance Education Support

Online learning is supported through a collaborative relationship with the school's education partner and the university's IT support office that supports student advancement and development in a quality online environment. These partnerships have enabled establishment of ABSN programs in Indiana and Tennessee.

Services provided by the Orbis educational partnership include: technology services and support, assistance with clinical placements through strategic partnerships with area healthcare organizations; marketing and enrollment advising.

Academic Advising/Success

The undergraduate Director of Student Success oversees nursing student advising and works with student success coaches at each campus location. The student-advisor relationship is critical to meet the individualized goals of the student and expected outcomes of the program. The Academic Success Coach works collaboratively with the student to assist with student achievement of academic goals.

Physical Resources

The educational site (student learning center) will be located in Oklahoma City. The site will adequately house all teaching and learning facilities and can accommodate up to 200 students with a full-time faculty and staff of 12 to 14. Full-time didactic faculty will not require offices because they are teaching online. Additional space will include a computer testing lab, general meeting areas, classrooms, administrative and faculty offices and storage. A proctored computer testing lab will include 24 computers and a projector for faculty and student presentations as well as a common printer networked to the computer workstations. A testing room will be available for individual student testing which holds two student workstations similar to the computer lab.

Classroom space is utilized for open houses, orientation, student study space, seminars, guest speakers, student presentations, information sessions, and meeting space. A common area for general student interaction, breaks and study accommodates approximately 25 students and contains a snack area, microwave, and refrigerator. Student files are housed in a locked room and file cabinet, with additional faculty resources such as electronic supplies, a copier, and additional teaching supplies. A reception area and faculty offices provide workspace and resources for effective teaching and site administration.

Marian University Leighton School of Nursing will ensure that the new facilities meet, or exceed, the standards and specifications of the facilities in the existing ABSN programs in Indianapolis and Nashville. The learning center for the ABSN hybrid program will be conveniently located for students living or working in and around the Oklahoma City area, with easy access to local highways and public transportation. The proposed site will offer adequate spaces for students, faculty and support staff, and will be approximately 14,000 square feet. Please refer to **Appendix K** for a detailed floor plan.

The newly constructed space for the ABSN program has been designed and budgeted according to the following specifications:

Student Spaces

2 classrooms

1 accommodations testing room

Faculty/Staff Spaces

1 reception area

2 small meeting rooms

2 clinical skills labs (CSL)	1 student records/workroom
2 Simulation rooms (SIM)	7 private offices
1 shared control room	4-5 shared offices
2 debriefing rooms	1 faculty breakroom
1 CSL/SIM storage room	1 electronic equipment closet
1 student lounge	
1 student locker area	

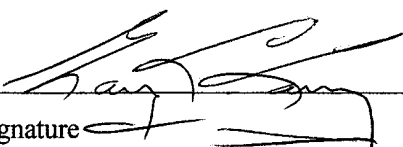
The Oklahoma City site features high-tech classrooms and simulation labs where state-of-the-art technology enhances experiential teaching and learning through video lecture capture, audience response, web-based courses, distance learning and podcasting. All ABSN students will have access to advanced skills practice utilizing simulations and high-fidelity manikins. High-fidelity patient simulators, standardized patient actors and multiple task trainers are utilized to provide quality skills instruction and evidence-based patient care simulation opportunities that complement traditional clinical experiences. There will be two skills laboratories with seating for thirty-six, one open practice room (open 24/7) equipped with supplies necessary for student skills practice, and a computer lab with seating for thirty-six (open 24/7). A student lounge with computer stations and a printer are also available on the second floor. The two skills labs hold six hospital beds each and contain a number of medium, low and static manikins and task trainers for skill development. Medication preparation rooms are located off each skills lab.

9. *Institutional and program organizational plans. For example: Create a classroom schedule and a clinical schedule depicting the proposed nursing program at full capacity.*

Please refer to the schedule provided in item #4 that depicts clinical and laboratory rotations for *up to* 64 students at a time. While we do not plan to have 64 students each semester, we have demonstrated in this proposal that there are enough available clinical resources to do so. The didactic classes are asynchronous so there is no schedule required for those online courses.

GARY C. LOWING, PH.D., RN
Nurse Administrator Name

DIRECTOR OF NURSING SERVICES
Title


Signature

Dorothy Gomez, PhD
Administrative Officer Name

Dean Weigh-ton School of Nursing
Title

Dorothy Gomez PhD
Signature

3/18/2020
Date

Form S108-P

Revised 9/12/2014; 10/17/2016; 4/27/2018

Appendix A
Nurse Administrator's Faculty Qualification Record
OKLAHOMA BOARD OF NURSING 2915 N. Classen
Blvd., Suite 524 Oklahoma City, Oklahoma 73106
405/962-1800

FACULTY QUALIFICATION RECORD

A Faculty Qualification Record shall be submitted for all instructional staff (full-time, part-time, classroom, or clinical), and shall include educational preparation and employment experience [OAC 485:10-3-5(1)(A)]. The Faculty Qualification Record must be submitted to the Board office by the Nurse Administrator on a form provided by the Board within thirty days of day of appointment, a change in title or status of position, and any time an advanced degree is attained [OAC 485:10-3-5(1)(B)]. The Faculty Qualification Record may be submitted electronically to a designated email address.

Name of Employing Nursing Program Marian University Leighton School of Nursing City Indianapolis

Full Licensure Name Gary Lynn Loving

Oklahoma License # 27828 Date of Appointment 02/19/2020 Full Time (FT) Part-Time (PT)

Title Change Status Change to PT to FT Advanced Degree

Title of Position: Director of Nursing Academic Services Areas of Teaching Responsibility: Clinical

Educational Preparation*

	<u>Name of School</u>	<u>City & State</u>	<u>Graduation Date Month/Year</u>	<u>Major</u>	<u>Degree</u>
Basic Nsg. Education	<u>East Central University</u>	<u>Ada, OK</u>	<u>05/1975</u>	<u>Nursing</u>	<u>B.S.N.</u>
Advance Education	<u>University of Oklahoma</u>	<u>Oklahoma City, OK</u>	<u>05/1979</u>	<u>Med Surg Ed</u>	<u>M.S.</u>
	<u>Univ. of Texas at Austin</u>	<u>Austin, TX</u>	<u>05/1991</u>	<u>Nurs Ed. Adm.</u>	<u>Ph.D.</u>

*Please attach copies of official transcripts on file at the employing institution.

Previous Employment** Begin with last position held. Evidence must be provided of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting.

<u>Dates of Employment To/From-Month/Year</u>	<u>Employer</u>	<u>City & State</u>	<u>Position</u>	<u>FTE (in Years)</u>
<u>2017-2020</u>	<u>Health Sciences Ctr, College of Nursing</u>	<u>Oklahoma City, OK</u>	<u>Interim Dean</u>	<u>3</u>
<u>2016-2017</u>	<u>Health Sciences Ctr, College of Nursing</u>	<u>Oklahoma City, OK</u>	<u>Senior Associate Dean</u>	<u>1</u>
<u>2010-2016</u>	<u>Health Sciences Ctr, College of Nursing</u>	<u>Oklahoma City, OK</u>	<u>Assoc. Dean for Acad Prog.</u>	<u>6</u>
<u>2006-2010</u>	<u>Health Sciences Ctr College of Nursing</u>	<u>Oklahoma City, OK</u>	<u>Director, Nurse Edu Prog</u>	<u>4</u>

** These sections must be completed even if a curriculum vita and transcripts are attached to include employment in Academic setting.

I certify that I am the faculty member who is referred to in the foregoing *Faculty Qualification Record* and that the statements therein contained are true in every respect. I certify that I have met the requirements established in the *Oklahoma Nursing Practice Act and Rules* for nursing faculty or as interim nurse administrator, including requirements for Oklahoma licensure, level of education, and clinical experience [59 O.S., §567.12(B); OAC 485:10-5-3.2(d); and OAC 485:10-5-5.2].

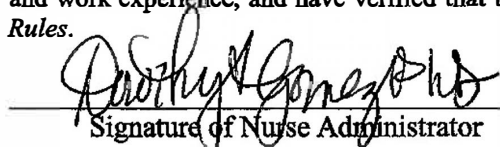


Signature of Faculty Member

2/16/2020

Date

I certify that I have verified the Oklahoma nursing license of the faculty member. In addition, I have reviewed the official transcripts and work experience, and have verified that the faculty member meets the qualifications of the *Oklahoma Nursing Practice Act and Rules*.



Signature of Nurse Administrator

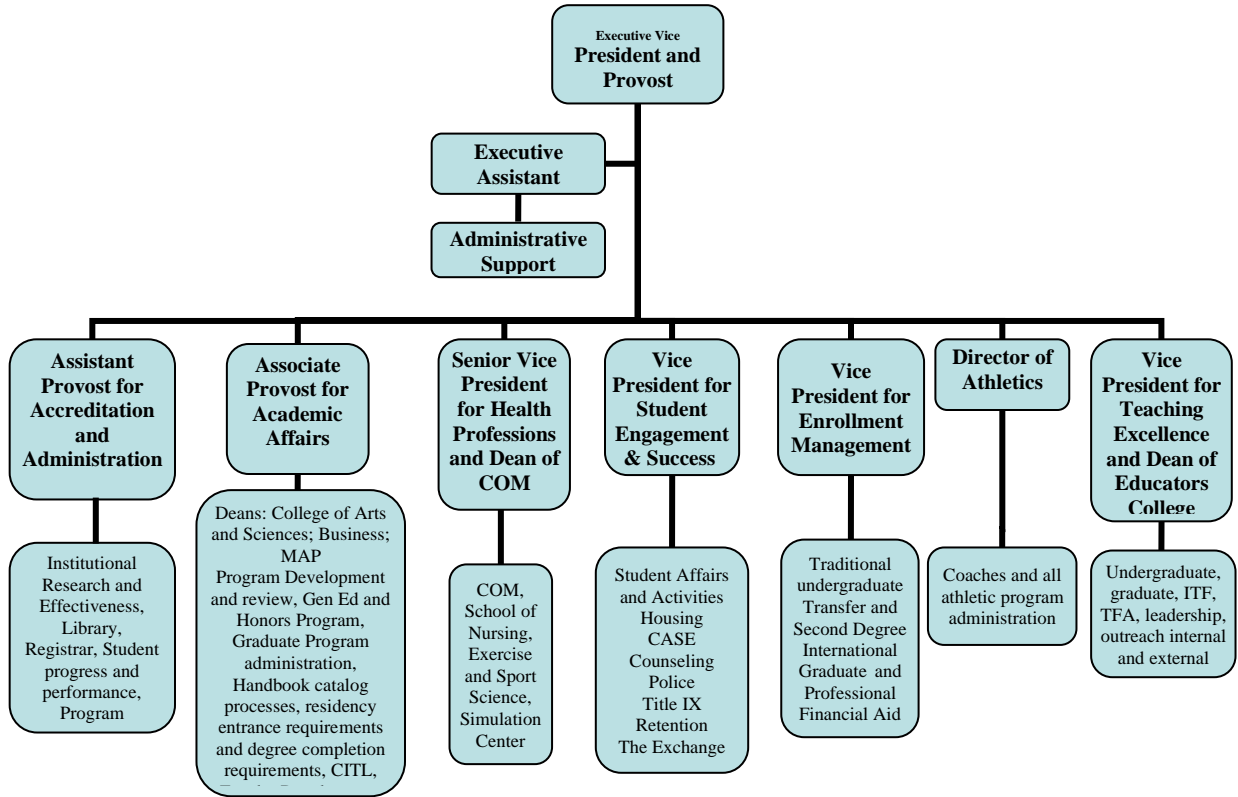
2/4/2020

Date

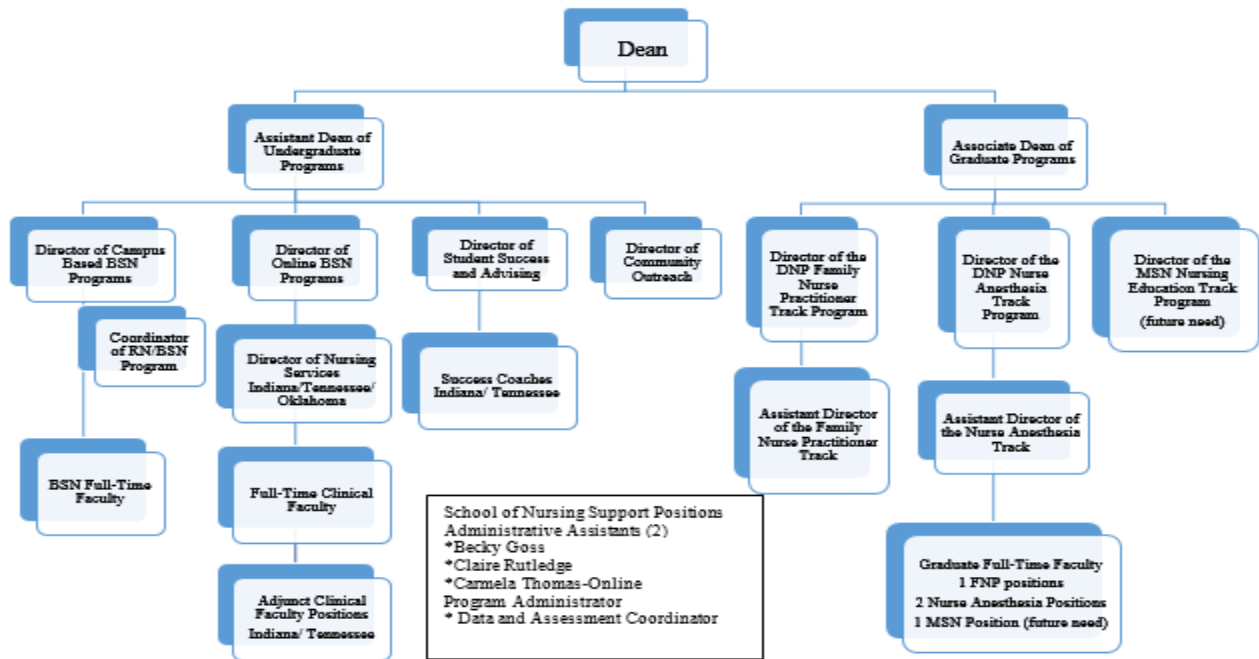
Form S104P Revised
3/08; 8/16, 8/17

Appendix B

Organizational Structure of Institution and Nursing Program
 Marian University – Provost Organization Chart (Effective June 2017)



Marian University Leighton School of Nursing Organization Chart 2020



Appendix C

Marian University Leighton School of Nursing Philosophy, Program Objectives, and Course Objectives

Marian University Leighton School of Nursing Baccalaureate in Nursing Program

Mission Statement

The mission of Marian University Leighton School of Nursing (LSON) is to prepare individuals to internalize and express the values essential to the nursing profession and enhance the health of humans in the global community. The LSON embraces the mission of the University as a Catholic university dedicated to excellent teaching and learning in the Franciscan and liberal arts traditions.

Philosophy Statement

The baccalaureate in nursing program promotes the holistic development of students in the tradition of the mission of Marian University and the Franciscan Values: dignity of the individual, peace and justice, reconciliation, and responsible stewardship. The Marian University Baccalaureate Nursing Program builds on the liberal arts foundation and the Essentials of Baccalaureate Education for Professional Nursing Practice (AACN, 2008) (I) This education provides the cornerstone of the practice and education of nurses who will deliver holistic and evidence-based quality health care to diverse patient populations extending to the global community (III, VII). Our students are unique and diverse. They are educated within a Franciscan liberal arts environment that promotes respect for knowledge and attributes of critical thinking, altruism, autonomy, integrity, and caring (I, VIII, IX) Nursing education is achieved through a curriculum in which professional nursing concepts are organized within the supporting framework of evidence-based quality health care, communication, collaboration, leadership, and lifelong learning (III, VI). The integration of concepts from liberal arts and sciences provides a foundation for the autonomous practice of nursing which supports students in making sound clinical judgments. Nursing education promotes the attainment of core competencies: patient-centered care, teamwork and collaboration, evidence-based practice, quality improvement, safety, & informatics (QSEN) (II, IV). The active relationship between faith and reason is integrated into the transformation process. The goals of nursing education are achieved when mutual trust, human dignity, and respect are established between student and teacher supporting inquiry and debate (VIII). An egalitarian relationship is created for translation of information into knowledge and nursing practice. Faculty recognize learning is a unique, individualized process; therefore, they develop active and collaborative strategies with students that stimulate clinical reasoning, facilitate behavioral and attitudinal change, and promote the attainment of program outcomes (IX).

BSN and ABSN Program Outcomes

1. Integrate knowledge from liberal arts, sciences, nursing science, humanities, and the Franciscan Values in the practice of professional nursing.

2. Implement principles of leadership, quality improvement, patient safety and responsible stewardship in order to provide high quality, cost-effective healthcare.
3. Contribute to the advancement of nursing knowledge through the translation of current evidence into professional nursing practice.
4. Incorporate knowledge and skills in information management and patient care technology with patients, families and communities by delivering quality care in a variety of health care settings.
5. Evaluate health care policies, financial and regulatory environments and functioning, of the health care system.
6. Demonstrate effective communication and collaboration among health care professionals to deliver safe, quality health care.
7. Support health promotion and disease/ injury prevention at the individual and population level to improve health.
8. Internalize and express the inherent Franciscan and professional nursing values fundamental to the discipline of nursing.
9. Advocate social justice for vulnerable populations and strive to eliminate disparities.
10. Provide evidence-based, compassionate, patient-centered nursing care to individuals, families, groups, communities, and populations across the lifespan and across the continuum of healthcare environments.
11. Pursue opportunities for lifelong learning in an increasingly complex and changing healthcare environment.

Development of the Philosophy, Program Objectives, and Course Objectives

Organizational Framework Baccalaureate in Nursing

An organizational framework structures theoretical knowledge and provides rationale for selecting learning experiences. This organizational framework is based on the Baccalaureate Philosophy of the Marian University Leighton School of Nursing (LSON) and the mission of Marian University. It provides the basis for program objectives and learning outcomes. Curricular concepts are delineated as pervasive and progressive strands for content and process organization. Pervasive strands are constant and process oriented and are focused on the use of theoretical content. The pervasive strands are: Nursing, Nursing Process, Environment, Health, Humans, Caring, and Franciscan Values: Responsible Stewardship, Dignity of the Individual, Reconciliation, and peace and Justice. Progressive strands build throughout the curriculum and include: Patient, Socialization, Roles, Communication, Research, and Leadership, as these are essentials for baccalaureate education.

Humans are holistic, interdependent, biopsychosocial, sociocultural, and spiritual beings endowed by the Creator with dignity and worth. Human health needs evolve along these dimensions throughout the lifespan. Humans have commonalities and diversities and live in constant interaction with their environment and communities. The communities in which humans choose to interact influence their health care behaviors. Changing knowledge, technology and resources within the environment influence human responses. Humans are responsible and accountable for their healthcare decisions. Humans possess rights and privileges and, therefore, should be cared for with dignity and respect regardless of socioeconomic status, culture, lifestyle, nationality, gender, race or creed.

Health, both a process and an outcome, is dynamic in nature, fluctuating along an optimal wellness-illness continuum. Health state is the state of a human's adjustment at a given point in time. Health is multidimensional, reflecting an interplay among physiological, psychological, sociocultural, spiritual, and developmental aspects of human life within communities. Humans have a right to access and receive health care. Patients, healthcare providers, and society share responsibility for health promotion, risk reduction, and disease prevention.

Nursing is a profession which incorporates nursing and scientific research to implement a holistic and caring approach to healthcare. Nurses view patients as individuals, families, groups, and communities throughout the lifespan. Integration and synthesis of knowledge from liberal arts, humanities, and behavioral, natural, and nursing sciences are facilitated by the development and use of critical thinking. Guided by the Franciscan Values, Marian University baccalaureate graduates apply the nursing process within a caring environment to reduce risk, promote health, and meet diverse patient needs. The nursing process components of assessment, diagnosis, planning, implementation, and evaluation provide a problem solving approach for the identification of patient needs, the utilization of therapeutic interventions, patient education, and the evaluation of care outcomes. Nurses foster health through assisting patients to develop, strengthen, and implement strategies to move toward optimal wellness.

Effective communication and collaboration with other health-care professionals are essential in meeting patient and organizational needs. The use of communication and conflict resolution skills allows the nurse to develop a caring and therapeutic relationship in which the patient experiences a nonjudgmental, empathic atmosphere of acceptance. Ongoing acquisition of technical and information management skills based on sound scientific principles is critical for nurses to function in a dynamic healthcare environment and the global community.

The Marian University baccalaureate graduate provides the leadership to deliver high quality care and evaluate and improve care outcomes. Through delegating and supervising the implementation of nursing interventions, the nurse integrates care with other members of the interdisciplinary healthcare team. Nurses educate patients to access, interpret, evaluate, and apply health-related information. Nurses' address

the health care needs of diverse populations within interrelated economic, educational, political, and sociocultural systems and address disparities in access to healthcare. Nurses foster high quality and cost effective care through professional involvement in health care policy and organizational leadership.

Professional nursing practice is guided by the Standards of Clinical Nursing Practice and the American Nurses Association Code for Nurses with Interpretive Statements, and the legal, ethical, and social obligations of nursing. Nurses are socialized from novice to expert in a process that is a lifelong endeavor of skill and knowledge acquisition and incorporation of professional values.

The role of the baccalaureate graduate includes being a knowledgeable consumer of research through interpretation and utilization of quantitative and qualitative data for designing and coordinating high quality and cost-effective care. Application of evidence-based practice forms the basis of scientific inquiry when providing nursing care to individuals, families, groups, or communities. Within the framework and philosophy of a value-based liberal arts education at Marian University, baccalaureate graduates are prepared to provide excellence in care and leadership in managing the complex health care needs of diverse patient populations and the global community and to profoundly change lives and society. Upon completion of the baccalaureate program, students are prepared and encouraged to pursue advanced studies.

BSN Course Descriptions and Objectives

Map of Oklahoma Board of Nursing Curricular Requirements for RN Programs to MULSON BSN Liberal Education and Nursing Course Requirements

Oklahoma BON Curricular Requirements for Registered Nurse Programs (Title 485:10-5-6 Curriculum; registered nurse programs)	MU LSON BSN Courses
485: 10-5-6 (d)(1, 2) The curriculum of registered nursing programs shall prepare the graduate for licensure and the full scope of practice as a Registered Nurse, as defined in state law, and shall address the NCLEX-RN test content, current standards for nursing practice, and expected competencies of	
Adult Nursing (maintenance of physical and mental health and the prevention of illness for individuals and groups throughout the life process in a variety of settings)	NSG 201 Health Assessment and Communication NSG 241 Fundamentals NSG 221 Community Health Concepts NSG 335 Mental Health Nursing NSG 331 Care of the Adult Client in Community / Acute Care Settings I NSG 431 Care of the Adult Client in Community / Acute Care Settings II NSG 451 Clinical Immersion Experience
Maternal- Infant Nursing	NSG 307 Care of the Childbearing Client in Community / Acute Care Settings
Nursing Care of Children	NSG 317 Care of the Pediatric Client in Community / Acute Care Settings
Psychiatric-Mental Health Nursing	NSG 335 Mental Health Nursing
Nutrition	NSG 201 Health Assessment and Communication NSG 241 Fundamentals

	NSG 233 Nutrition
Pharmacology	NSG 251 Pharmacology and Dosage with lab NSG 241 Fundamentals NSG 307 Care of the Childbearing Client in Community / Acute Care Settings NSG 317 Care of the Pediatric Client in the Community / Acute Care Settings NSG 331 Care of the Adult Client in Community / Acute Care Settings I NSG 335 Mental Health Nursing NSG 431 Care of the Adult Client in Community / Acute Care Settings II
Growth and Development	NSG 201 Health Assessment and Communication NSG 241 Fundamentals NSG 221 Community Health Concepts NSG 307 Care of the Childbearing Client in Community / Acute Care Settings NSG 317 Care of the Pediatric Client in Community / Acute Care Settings
Ethical Aspects	NSG 129 Nursing Concepts and Connections NSG 201 Health Assessment and Communication NSG 241 Fundamentals NSG 441 Leadership/ Community in the Nursing Profession NSG 451 Clinical Immersion Experience
Professionals Roles of the Registered Nurse	NSG 129 Nursing Concepts and Connections NSG 201 Health Assessment and Communication NSG 425 Self Care (elective) NSG 493 Transitions to Practice
485: 10-5-6 (d)(3) Supporting content from biological and physical sciences, social and behavioral sciences, and the humanities:	
Anatomy	BIO 225 Human Anatomy (or equivalent transfer course)
Physiology	BIO 226 General Human Physiology (or equivalent transfer course)
Chemistry (includes nursing concepts of pharmacodynamics, glucose regulation, acid-base balance, fluid and electrolyte)	CHE 100 Elements of General and Biological Chemistry NSG 211 Pathophysiology NSG 251 Pharmacology and Dosage with lab NSG 241 Fundamentals NSG 233 Nutrition
Microbiology	BIO 214 Introductory Microbiology (or equivalent transfer course)
Physics (concepts of thermoregulation, mobility, and perfusion).	NSG 211 Pathophysiology NSG 201 Health Assessment and Communication NSG 241 Fundamentals NSG 251 Pharmacology and Dosage with lab NSG 307 Care of the Childbearing Client in Community / Acute Care Settings NSG 317 Care of the Pediatric Client in the Community / Acute Care Settings NSG 331 Care of the Adult Client in Community / Acute Care Settings I NSG 431 Care of the Adult Client in Community / Acute Care Settings II
Interpersonal communications, English composition, or speech	FYS 110 First Year Seminar (introductory writing for Writing Across the Curriculum) ENG 112 Writing and Community (traditional track only) COM 101 Public Speaking (traditional track only) NSG 201 Health Assessment and Communication

	NSG 335 Mental Health Nursing NSG 343 Research and Informatics (nursing writing intensive for Writing Across the Curriculum)
Psychology	PSY 220 Human Growth and Development PSY 230 Abnormal Psychology NSG 335 Mental Health Nursing
Sociology	NSG 201 Health Assessment and Communication NSG 221 Community Health Concepts NSG 335 Mental Health Nursing NSG 307 Care of the Childbearing Client in Community / Acute Care Settings NSG 317 Care of the Pediatric Client in Community / Acute Care Settings
Humanities	HUM 210 Humanities THL 105 Introduction to Theology PHL 130 Human Nature and Person

Note: This table represents the key courses in which content is taught and/or applied. Additional courses and learning experiences may incorporate content information as threads across the curriculum.

Course Objectives

NSG-129 Nursing Concepts & Connections (1 Credits)

Open to nursing majors only. This course introduces concepts of nursing and their relationship to professional nursing practice.

Requisites:

None

Student Learning Objectives:

- Use professional communication and technology modalities within the course.
- Examine the significance of theory and evidence based practice in the review of research in nursing practice.
- Connect the concept of critical thinking to the evaluation of patient safety and quality improvement.
- Explore the importance of life management skills for optimal personal and professional health.
- Summarize how the evolution of the profession impacts contemporary nursing.
- Examine the image of professional nursing.
- Discuss cultural competency in nursing and health care.
- Examine ethical, moral, and legal issues in nursing.
- Express the value of lifelong learning within the nursing profession.

NSG-201 Health Assessment & Communication (4 Credits)

This course introduces students to the knowledge, skills and attitudes needed to care for individuals across the lifespan. Students will demonstrate holistic nursing assessment, therapeutic communication skills and interprofessional collaboration in patient-centered care.

Requisites:

None

NSG-201C Health Assessment & Communication Clinical (0 Credits)

NSG-201 clinical.

Requisites:

NSG-201 - Must be taken at the same time as this course.

Student Learning Objectives:

Upon successful completion of this course, students will be able to:

- Identify principles of communication that facilitate effective nurse -patient relationships.
- Describe the influence of communication styles on the nurse- patient relationship.
- Discuss communication techniques that provide bridges to effective nurse -patient relationships.
- Discuss communication techniques that are barriers to effective nurse-patient relationships.
- Discuss the effects of culture on interpersonal relationships in the healthcare setting and implications for the nurse.
- Describe effective communication strategies to facilitate interactions with patients, families, and colleagues under challenging situations incorporating the Franciscan values.
- Identify how technology and information systems facilitate patient assessments and care.
- Explain the purpose and components of a health history and health assessment across the lifespan.
- Identify health promotion, disease and injury prevention strategies.

NSG-241 Fundamentals (4 Credits)

This course prepares the student with the knowledge, skills, attitudes and foundational nursing concepts needed to provide evidence-based, patient-centered care in a variety of healthcare settings. Students will provide nursing care in a clinical setting.

Requisites:

NSG-201 - Must be taken either prior to or at the same time as this course.

NSG-251 - Must be taken either prior to or at the same time as this course.

NSG-211 - Must be taken either prior to or at the same time as this course.

NSG-221 - Must be taken either prior to or at the same time as this course.

NSG-241C Fundamentals Clinical (0 Credits)

NSG-241 clinical.

Requisites:

NSG-241 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Demonstrate responsibility for self-learning nursing skills in a laboratory and clinical setting.
- Demonstrate caring nursing behaviors in the delivery of nursing care.
- Integrate health history and physical assessment in planning care for individual patients.
- Demonstrate effective communication skills with patients, clinical faculty and health care providers.
- Utilize principles of effective time-management in the laboratory and clinical setting.
- Discuss nursing research, evidence-based practice, and theories of nursing.
- Discuss quality improvement and patient safety in nursing and health care.
- Discuss cultural competency and social issues in nursing and health care.
- Utilize effective communication and information management strategies in nursing and health care.
- Recognize how complementary and alternative modalities affect individuals' choice of health care.
- Examine ethical, moral and legal issues in nursing and health care.
- Examine barriers to safe, patient-centered care in clinical and community settings.
- Assume the role of team member while providing patient care in a clinical setting.
- Maintain accountability for personal actions, decisions and outcomes.

NSG-221 Community Health Concepts (2 Credits)

This course focuses on the core knowledge, skills and attitudes of community health nursing as applied to individuals, families, communities and populations. This course prepares the student with the theoretical foundation required to provide community-based and community-oriented nursing care.

Requisites:

None

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Identify the role of nursing from a historical, global and theoretical perspective related to population health
- Examine epidemiological and biostatistical data related to population health
- Relate community/population/environmental health assessments to nursing practice
- Describe health promotion and risk reduction activities through partnership with individuals, groups, communities, and/or populations.

NSG-251 Pharm & Dosage with Lab I (4 Credits)

This course provides the student with the knowledge of pharmacology, dosage calculation and nursing knowledge, skills and attitudes required to safely administer selected medications. Simulation and laboratory experience will be incorporated into the course.

Requisites:

NSG-201 - Must be taken either prior to or at the same time as this course.

NSG-241 - Must be taken either prior to or at the same time as this course.

NSG-211 - Must be taken either prior to or at the same time as this course.

NSG-221 - Must be taken either prior to or at the same time as this course.

NSG-251L Pharmacology and Dosage Lab (0 Credits)

- NSG-251 lab.

Requisites:

- NSG-251 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Explain the basic concepts and processes of nursing pharmacology.
- Describe the physiologic action, purpose, adverse reactions, significant interactions, and patient education needs for identified medications from a variety of selected drug classifications.
- Calculate dosages of drugs accurately to assure the administration of appropriate amounts of medications to patients.
- Utilize the nursing process as a guide in the administration and evaluation of medication effectiveness.
- Explain the legal and ethical responsibilities of a nurse adhering to professional practice standards during the administration of medications to patients across the life span.
- Demonstrate the skills necessary for the safe practice of medication administration to patients across the life span.
- Utilize available resources to assist in determining safe medication administration.
- Discuss the impact of polypharmacy practices in the geriatric population.

NSG-211 Pathophysiology (3 Credits)

This course systematically focuses on etiologic factors and their impact on the structure, function and adaptive capabilities of cells, tissues and organs in the human body. A variety of disease processes and their unique clinical manifestations including laboratory diagnostics are studied in detail. This course prepares the student with the pathophysiological foundation required to provide nursing care.

Requisites:

BIO-214 - Must be taken either prior to or at the same time as this course.

BIO-225 - Must be taken either prior to or at the same time as this course.

BIO-226 - Must be taken either prior to or at the same time as this course.

CHE-100 - Must be taken either prior to or at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Demonstrate mastery of terminology utilized in the study of disease development and manifestation.
- Identify behavioral, environmental and genetic factors that alter homeostasis across the life span in various population groups.
- Explain the etiology, pathogenesis and clinical manifestations, including diagnostic findings, of common diseases that affect the major organ systems of the human body.
- Compare the physiological changes associated with normal aging to changes associated with disease processes.
- Examine findings from credible current research sources to enhance comprehension of common disease processes.

NSG-233 Nutrition (1 Credits)

This course focuses on major nutritional concepts and prepares the student with the knowledge, skills and attitudes to promote health and reduce chronic disease risk through education on healthful diets for individuals, families and communities.

Requisites:

None

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Identify the essential nutrient groups and relate them to energy balance, health promotion and disease prevention
- Recognize cultural, religious and socioeconomic factors that impact nutrition in individuals, families, communities and populations across the life span and integrate these factors into care
- Discuss and apply principles of energy balance to health promotion, disease prevention, nutrition teaching and the treatment and prevention of obesity
- Describe and perform the components of a nutrition assessment and identify resources for developing and providing evidence-based nutrition teaching

NSG-335 Mental Health Nursing (4 Credits)

This course uses the nursing process as a framework and prepares students with the knowledge, skills and attitudes to provide evidence-based nursing care of the patient with mental health illness and comorbid conditions to support optimal wellness. Students will utilize therapeutic communication skills in the delivery of care for patients within the clinical milieu.

Requisites:

NSG-201 - Must be completed prior to taking this course.

NSG-211 - Must be completed prior to taking this course.

NSG-221 - Must be completed prior to taking this course.

NSG-241 - Must be completed prior to taking this course.

NSG-251 - Must be completed prior to taking this course.

PSY-230 - Must be completed prior to taking this course.

NSG-335C - Recommended to be taken at the same time as this course, but is not required.

NSG-335C Mental Health Nursing Clinical (0 Credits)

NSG-335 clinical

Requisites:

NSG-335 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Apply the nursing process in caring for the psychiatric mental health population.
- Use ethical reasoning in psychiatric mental health care.

- Evaluate quality and safety measures in health promotion of the psychiatric mental health population.
- Devise an evidence-based health promotion plan to help patients and families identify health goals.
- Outline community resources in the care of the psychiatric mental health population.
- Utilize developmentally appropriate communication techniques when caring for the psychiatric mental health population.
- Demonstrate Franciscan values in providing care to the psychiatric mental health population.

NSG-331 Care of Adult Client in Community/ Acute Care Settings I (5 Credits)

This course provides the knowledge, skills and attitudes to provide health promotion and nursing management of select disease processes for individuals through evidence-based, patient-centered care. Students utilize the nursing process to manage acute and chronic physical and psychosocial conditions in adults across a variety of healthcare settings.

Requisites:

NSG-201 - Must be completed prior to taking this course.

NSG-211 - Must be completed prior to taking this course.

NSG-221 - Must be completed prior to taking this course.

NSG-241 - Must be completed prior to taking this course.

NSG-251 - Must be completed prior to taking this course.

NSG-331C - Recommended to be taken at the same time as this course, but is not required.

NSG-331C Care of Adult Client in Community/ Acute Care Settings I (0 Credits)

NSG-331 clinical.

Requisites:

NSG-331 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, the student will be able to:

- Apply knowledge from humanities, biological, social, and nursing sciences to plan and implement evidence-based interventions to achieve client driven outcomes.
- Utilize the nursing process to promote health, reduce risk, and prevent disease in the adult client.
- Demonstrate effective communication and collaboration skills with members of the healthcare team to optimize client care and minimize risks associated with transitions in the continuum of healthcare.
- Display respect and sensitivity for the diversity of human experience and values when planning, implementing, and evaluating the effectiveness of care to adult clients across healthcare settings.
- Demonstrate effective strategies and use of technologies to support clinical decision making to provide safe, quality nursing practice to adults in a variety of healthcare settings.
- Define competence within own scope of practice by recognizing personal strengths and limitations as a member of the healthcare team.
- Recognize the necessity for lifelong, continuous learning in order to remain effective in an increasingly complex and changing healthcare environment.

NSG-343 Research and Informatics (3 Credits)

This course provides an introduction to nursing research, clinical informatics and new technologies. Students will develop the knowledge, skills and attitudes needed to investigate, interpret and translate nursing and biomedical research, as well as other sources of biomedical information. This course fulfills the writing-intensive course requirement for majors in Nursing.

Requisites:

PSY-205 or BUS-205 - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Explain the interrelationship among theory, practice and research.

- Demonstrate an understanding of basic elements of the research process.
- Advocate for the protection of human subjects in the conduct of research.
- Evaluate the credibility of sources of information.
- Participate in the process of retrieval, appraisal and synthesis of evidence.
- Integrate evidence, clinical judgement, inter-professional perspectives, and patient preferences in planning, implement, and evaluating outcomes of care.
- Collaborate in the collection, documentation, and dissemination of evidence.
- Acquire an understanding of the process for how nursing and related healthcare quality and safety measures are developed, validated, and endorsed.
- Describe mechanisms to resolve identifies practice discrepancies between identifies standards and practice that may adversely impact patient outcomes.

NSG-307 Care of Childbearing Client in Community/ Acute Care Settings (3 Credits)

This course uses the nursing process as a framework and prepares students with the knowledge, skills and attitudes to provide evidence-based, family-centered nursing care for childbearing women

Requisites:

NSG-241 - Must be completed prior to taking this course.

NSG-251 - Must be completed prior to taking this course.

PSY-220 - Must be completed prior to taking this course.

NSG-307C Care of Childbearing Client in Community/ Acute Care Settings (0 Credits)

NSG-307 clinical.

Requisites:

NSG-307 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Apply the nursing process in caring for the childbearing patient population.
- Use ethical reasoning in maternal/family patient centered care.
- Evaluate quality and safety measures in health promotion of the childbearing patient population.
- Devise an evidence-based health promotion plan to help patients and families identify health goals.
- Outline community resources in the care of the childbearing patient population.
- Utilize developmentally appropriate communication techniques when caring for the childbearing patient population.
- Demonstrate Franciscan values in providing care to the childbearing patient population.

NSG-310 Legal & Ethical Aspects of Healthcare (2 Credits)

Open to all majors. This course focuses on the legal and ethical aspects affecting health care. Topics include legal/ethical rights and responsibilities, court decisions, theories and principles of bioethics, various dilemmas with ethical and legal ramifications, and current trends. This course is offered only in the MAP program.

Requisites:

NSG-328 - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Examine one's own values and beliefs related to ethical/legal healthcare decisions.
- Compare selected ethical decision-making models.
- Examine the impact of selected historical legal decisions on healthcare.
- Apply ethical/legal principles to healthcare dilemmas in selected healthcare studies.

NSG-317 Care of the Pediatric Client in Community/ Acute Care Settings (3 Credits)

This course uses the nursing process as a framework and prepares students with the knowledge, skills and attitudes to provide evidence-based, family-centered nursing care for children.

Requisites:

NSG-241 - Must be completed prior to taking this course.

NSG-251 - Must be completed prior to taking this course.

PSY-220 - Must be completed prior to taking this course.

NSG-317C Care of the Pediatric Client in Community/ Acute Care Settings (0 Credits)

NSG-317 clinical.

Requisites:

NSG-317 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Apply the nursing process in caring for the pediatric patient population.
- Use ethical reasoning in pediatric patient centered care.
- Evaluate quality and safety measures in health promotion of the pediatric patient population.
- Outline community resources in the care of the pediatric patient population.
- Utilize developmentally appropriate communication techniques when caring for the pediatric patient population.
- Demonstrate Franciscan values in providing care to the pediatric patient population.

NSG-328 Nursing Seminar (3 Credits)

This course focuses on the transition of the associate and diploma nurse to bachelor nursing practice. Nursing theories provide the framework for discussion of professional practice. Topics for discussion include advanced practice roles, graduate education, selected ethical/legal issues, health care economics, and the role of nursing in the legislative/political process. Current trends and issues in nursing are explored. This course is offered only in the MAP program.

Requisites:

None

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Discuss the transition of the associate and diploma nurse to baccalaureate nursing practice.
- Explore opportunities for advanced nursing practice, graduate education, and service as a professional.
- Examine selected nursing theorists.
- Examine the Indiana Nurse Practice Act and ANA Policy Statements as related to professional practice.
- Analyze ethical and legal issues related to genomic health care.
- Explore current issues and trends in nursing.

NSG-410 Gerontological Issues (2 Credits)

This course focuses on the physical, psychological, and social challenges faced by older adults. Topics include demographic shifts, the normal aspects of aging, functional assessment of activities of daily living and cognition, safety issues, polypharmacy, loss, elder abuse, and community resources. This course is offered only in the MAP program.

Requisites:

NSG-328 - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Specify the normal aspects of aging.
- Analyze the impact of physical, psychological, and social challenges on health.
- Analyze ethical and legal issues related to the health of older adults.
- Identify the different types of peripheral vascular wounds and the staging process in the adult.
- Present care for the older adult incorporating maintenance, restoration, and promotion of health.

NSG-418 Service in Global/Local Communities (3 Credits)

Open to all majors. This course focuses on cross-cultural healthcare missions/service. A local or overseas field experience is required. The course partially satisfies the general education requirement in the cultural awareness general education requirement. This course partially satisfies the San Damiano requirements.

Requisites:

Junior or senior class standing (62 credits); open to all majors - Must be completed prior to taking this course.

Offered:

Every Spring

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Apply the nursing process in caring for cross-cultural vulnerable populations.
- Explore and apply spiritual, moral and ethical concerns in social justice advocacy for vulnerable populations.
- Evaluate quality and safety measures in promoting self and community care.
- Devise an evidence-based health promotion plan to help individuals and families identify health goals.
- Outline community resources in the care of cross-cultural vulnerable populations.
- Demonstrate team building and collaboration strategies in cross-cultural community service activities.
- Demonstrate Franciscan values in providing care to cross-cultural vulnerable populations.

NSG-421 Integrative Health Practices (2 Credits)

This course examines holistic nursing and integrative health care practices. Topics may include acupuncture, homeopathic, therapeutic touch, music therapy, meditation, aromatherapy, and current trends.

Requisites:

None

Offered:

At Discretion of Department

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Compare and contrast traditional and complimentary health approaches.
- Discuss the evolution of varying complementary health practices.
- Explore botanical therapies for a variety of health conditions.
- Classify the general types of Complementary and alternative Methods (CAM) therapies for selected diagnoses.
- Examine the incorporation of complementary health care into health practices.
- Discuss selection of complementary and alternative methods of health care.
- Plan integration of CAM therapies into nursing care.

NSG-425 Holistic Self-Care (2 Credits)

Open to all majors. The purpose of the course is to recognize the relationship between personal health, self-renewal, and the ability to deliver sustained quality care. A holistic approach emphasizing nutrition, exercise, spiritual, and emotional health which empowers and inspires one to make a difference in one's own life in order to effectively care for others.

Requisites:

None

Offered:

Every Spring

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Examine the physical needs of the body.
- Examine the emotional issues related to the care of self and others.
- Deduce the mental aspects necessary for healthy living.

- Choose the spiritual needs essential to the holistic person.
- Investigate Evidence-Based Practice (EBP) to support self-care.
- Analyze one's own personal self-care and develop a personal self-care plan for healthy living.

NSG-427 Bereavement and End of Life Care

This course provides the student with knowledge to assist the patient, family, and other healthcare professionals addressing issues related to bereavement and end of life care. This course partially satisfies the San Damiano requirements.

Requisites:

NSG-201 - Must be completed prior to taking this course.

NSG-211 - Must be completed prior to taking this course.

NSG-221 - Must be completed prior to taking this course.

NSG-241 - Must be completed prior to taking this course.

NSG-251 - Must be completed prior to taking this course.

Offered:

Every Fall

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Examine factors (i.e. legal, ethical, cultural, economic, and spiritual) that influence end of life care for patients and families.
- Discuss the impact of a health professional's attitudes, values, feelings, and expectations about death in dealing with diverse beliefs and customs in end of life care.
- Explore a holistic interdisciplinary approach to improve quality for patients and families facing end of life decisions.
- Examine methods to assist patients, families, colleagues, and one's self to cope with suffering, grief, and loss experienced in end of life care

NSG-429 Care of the Critically Ill (3 Credits)

This course focuses on the acute care of the critically ill patient. Emphasis is placed on the nursing process in the critical care environment. Clinical opportunities are available in selected critical care settings.

Requisites:

NSG-331 - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Utilize knowledge and principles of the biological and social sciences, humanities and philosophy of nursing care of individuals.
- Identify concepts of humans, environment, and nursing as applied to the individual across the life span.
- Recognize the role of instructional technology in improving safety and patient care outcomes.
- Identify caring, patient centered, and evidence-based behaviors in the delivery of nursing care.
- Describe the principles of health maintenance in assisting individuals to strengthen lines of defense.
- Examine knowledge of the nursing process to identify and assist individuals in maintaining health.
- Apply current nursing literature relevant to client care.
- Describe effective interpersonal communication skills in relationship to other health care professionals.
- Identify collaboration in the health care setting.

NSG-431 Care of Adult Client in Community/ Acute Care Settings II (5 Credits)

This course provides the knowledge, skills and attitudes to provide health promotion and nursing management of increasingly complex disease processes for individuals through evidence-based, patient-centered care. Students utilize the nursing process to manage acute and chronic physical and psychosocial conditions in adults across a variety of healthcare settings.

Requisites:

NSG-331 - Must be completed prior to taking this course.
NSG-431C Care of Adlt Comm/Acute Cr Cli (0 Credits)
NSG-431 clinical.

Requisites:

NSG-431 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Apply knowledge from humanities, biological, social, and nursing sciences to plan and implement evidence-based interventions to achieve client outcomes.
- Utilize the nursing process, promote health, reduce risk, and prevent disease in the adult client.
- Demonstrate effective communication and collaborate skills with members of the health-care team to optimize client care and minimize risks associated with transitions in the continuum of healthcare.
- Display respect and sensitivity for the diversity of human experience and values when planning, implementing and evaluating the effectiveness of care to adult clients across healthcare settings.
- Demonstrate effective strategies and use of technologies to support clinical decision-making to provide safe, quality nursing practice to adults in a variety of healthcare settings.
- Define competencies within own scope of nursing practice by recognizing personal strengths and limitations as a member of the healthcare team.
- Recognize the necessity for lifelong, continuous learning in order to remain effective in an increasingly complex and changing healthcare environment.

NSG-435 Spirituality in Healthcare (2 Credits)

Open to all majors. This course focuses on the spiritual aspects related to healthcare across the lifespan. Professional, ethical, and legal aspects are explored. The stages of spiritual development and implication of appropriate spiritual care provide a basis for understanding the spiritual dimension of healthcare. This course partially satisfies the San Damiano requirements.

Requisites:

None

Offered:

Every Fall

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Distinguish the concepts of spirituality, religion, and health.
- Discuss spiritual development across the lifespan.
- Examine the beneficial link between spirituality and healthcare in current research.
- Compare interdisciplinary models of spiritual care.
- Review spiritual assessment tools and spiritual interventions across the lifespan.
- Analyze various religious beliefs in relationship to healthcare decision making.
- Explore professional ethical and legal aspects of spirituality in healthcare.
- Identify the importance of self-care and spiritual well-being.

NSG-445 Global Women's Health Issues (2 Credits)

Open to all majors. This course examines the health issues of women in the twenty-first century. Physical, emotional, and social influences are identified. Major health issues of women such as heart disease, HIV/AIDS, depression, abuse, midlife changes, and aging are included. International Health Policies (IHP) as they relate to women's health will be scrutinized. This course partially satisfies the cultural awareness general education requirement.

Requisites:

None

Offered:

Every Fall

NSG-450 Community Health Nursing (4 Credits)

The focus of the course is to synthesize knowledge of nursing concepts as applied to individuals, family, and community. The nursing process is used to promote, maintain, and restore health in the community across environments, as well as provide healthcare that is sensitive to the needs of vulnerable populations across the lifespan. Management of direct and indirect care of socio-culturally diverse clients and aggregates is emphasized as well as application of research findings in the practice of community health nursing. Two lecture hours per week and 90 clinical hours per semester. This course is offered only in the MAP program.

Requisites:

NSG-328 - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Synthesize knowledge from nursing, biological, and social sciences, and the liberal arts in the practice of nursing in the community.
- Integrate the nursing process and the epidemiological method to address community as client.
- Synthesize ethical, moral, and legal principles reflected in community responses to contemporary health issues.
- Critique historic, present, and evolving roles of the community nurse in a variety of settings.
- Assess the effects of socio-cultural, political and economic differences in community health nursing practice with individuals, families, and/or aggregates.
- Evaluate relevant research related to community health nursing practice.
- Evaluate principles of leadership and management in providing community health nursing.
- Integrate nursing theory as a framework for health care delivery in the community
- Identify the effects global health may have on the community related to disease transmission and health policy.

NSG-441 Leadership/Community in the Nursing Profession (4 Credits)

This course addresses leadership and management concepts in professional nursing. Students will apply nursing knowledge, skills and attitudes necessary to deliver care in a variety of health care settings.

Requisites:

NSG-328 or NSG-431 - Must be completed prior to taking this course.

NSG-441C Leadership/Community in the Nursing Profession (0 Credits)

NSG-441 clinical.

Requisites:

NSG-441 - Must be taken at the same time as this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Describe how health care is organized and financed including the impact on the delivery of nursing care services in this patient centered healthcare environment.
- Analyze various problem solving, critical thinking, delegating, and decision making processes that are used by nurses in management functions and leadership roles in a variety of healthcare systems.
- Analyze professional standards of legal and ethical conduct to the leadership roles and management functions in nursing.
- Discuss the implications of healthcare policy on issues of access, equity, affordability, and social justice in healthcare delivery.
- Analyze the leadership and communication skills necessary to effectively implement patient safety and quality improvement initiatives within the context of the interprofessional team.

NSG-451 Clinical Immersion Experience (5 Credits)

This course provides an opportunity to apply nursing knowledge, skills and attitudes in a clinical immersion experience. Additional knowledge acquisition will be complemented by simulation and seminar activities.

Requisites:

NSG-431 - Must be completed prior to taking this course.

NSG-451C Clinical Immersion Experience Clinical (0 Credits)

NSG-451 clinical.

Requisites:

NSG-451 - Must be taken at the same time as this course.

knowledge acquisition will be complemented by simulation and seminar activities. (SEM)

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Formulate the plan of quality care for a group of patients in the healthcare setting using the nursing process as the foundation for safe, effective delivery of care.
- Prioritize patient care needs to ensure safe, effective delivery of care.
- Utilize evidence-based practice and research in the delivery of quality care.
- Collaborate effectively with members of the healthcare team through the use of interprofessional education to promote and value positive working relationships.
- Collaborate the plan of care for a group of patients with faculty, preceptor and the health care team to provide compassionate, safe, quality care to assigned patient(s).
- Express the Franciscan Values and ethical standards of practice in collaboration with the health care team and in provision of patient care to promote patient-centered, high quality health care.
- Utilize information management systems in the documentation and delivery of safe and effective patient care to a group of patients in the health care setting.
- Integrate cultural competence in the provision of patient centered care to support health promotion and disease and injury prevention.

NSG-478 Foundations of Faith Community Nursing (3 Credits)

Open to second semester senior Nursing majors only. This course provides the foundations of faith community nursing (FCN). FCN is a specialty nursing practice combining professional nursing and health ministry. The emphasis is on health and healing within the faith community and community at large. The four major concepts will be covered including; spiritual dimension, professionalism, holistic health and community. This course meets the requirements of the core curriculum established by the Westberg Institute. This course partially satisfies the San Damiano requirements.

Requisites:

Senior class standing (94 credits) - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Distinguish the concepts of faith with self, others, and higher power.
- Evaluate the need for a faith-community nursing ministry in faith and alternative settings.
- Analyze the roles and responsibilities of the faith community nurse in health promotion.
- Synthesize available data, information, and knowledge to assess geographical communities.

NSG-480 Special Topics in Nursing (1 to 3 Credits)

A special study which focuses on a topic or selected problem in nursing, subject to the approval and supervision of an assigned nursing instructor. These topics may address any of the following: nursing needs of a contemporary society, advanced nursing care, advanced nursing professional issues or health care in the future. The course is recommended for nursing majors. May enroll for one to three credits. Fee required.

Requisites:

None

Offered:

At Discretion of Department

NSG-490 Senior Seminar (1 Credit)

This course is the departmental seminar for majors in nursing and incorporates the general education senior topic

and text.

Requisites:

Senior class standing (94 credits) - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Integrate multiple perspectives regarding a single theme of social/ cultural importance.
- Contribute effectively to a serious academic conversation about a single theme of social/ cultural importance.
- Appreciate the importance of life-long learning.
- Appreciate the importance of serious intellectual and interdisciplinary reflection to citizenship in a democratic society.

NSG-493 Transition to Practice (2 Credits)

This course guides student preparation for professional practice and the national licensure exam through the use of classroom activities and electronic resources.

Requisites:

NSG-431 - Must be completed prior to taking this course.

Student Learning Objectives

Upon successful completion of this course, students will be able to:

- Evaluate the significance of nurse practice acts and professional licensure on professional nursing practice
- Integrate available resources into licensure preparation to maximize the potential for NCLEX success
- Prepare for the process of transition into profession practice that utilizes evidence and best practice to promote patient safety
- Formulate a 5-year professional plan that incorporates professional standards and service to community utilizing at least 1 professional standard, 1 Franciscan value and 1 QSEN competency

Admission Requirements

- Admission to Marian University
- Previous baccalaureate, masters, or doctoral degree from an accredited college or university

Prerequisite Science Courses	Credit	Other Courses	Credit
✓ * BIO 214 Introductory Microbiology	4	(suggested, but not required that these courses be completed before admission to the nursing program)	
✓ * BIO 225 Human Anatomy	5	+ PSY 205 Statistical Methods	3
✓ * BIO 226 General Human Physiology	5	+ THL 105 Introduction to Theology	3
✓ * CHE 100 Elements of General and Biological Chemistry	4	+ THL 200 level	3

Prerequisite General Education Courses	Credit
+ 12 Hours in Humanities	12
+ PSY 220 Human Growth and Development	3
+ PSY 230 Abnormal Psychology	3

Application to Leighton School of Nursing

To be eligible to apply for the clinical portion of the nursing program, students must follow the guidelines on the nursing program Decision Tree. Students must make formal written application for admission to the nursing program during their final semester of prerequisite classes. Applications are typically due on the last day of class and students will be notified regarding clinical admission.

✓ Science prerequisite-must average minimum 2.80 GPA in these courses.

* Must pass with C+ or better.
+ Must pass with C or better.

Nursing Course Sequence

Semester 1	Credit	Semester 3	Credit
* NSG 129 Nursing Concepts and Connections	1	* THL 200 level or higher	3
* NSG 201 Health Assessment and Communication	4	* NSG 343 Research and Informatics	3
* NSG 241 Fundamentals	4	* NSG 307 Care of the Childbearing Client in Community/Acute Care Settings	3
* NSG 221 Community Health Concepts	2	* NSG 317 Care of the Pediatric Client in Community/Acute Care Settings	3
* NSG 251 Pharmacology and Dosage w/Lab 1	4	* NSG 431 Care of the Adult Client in Community/Acute Care Settings II	5
* NSG 211 Pathophysiology	3	Total -----	17
Total -----	18		
Semester 2	Credit	Semester 4	Credit
* NSG 233 Nutrition	1	* NSG 493 Transition to practice	2
* THL 200 level or THL 105	3	* NSG 441 Leadership/Community in the Nursing Profession	4
* NSG 335 Mental Health Nursing	4	* NSG 451 Clinical Immersion Experience	5
* NSG 331 Care of the Adult Client in Community/Acute Care Settings	5	* Nursing Elective	2
+ PSY 205 Statistical Methods	3	Total -----	13
Total -----	16		

Please note that curriculum and admission requirements are subject to change. (Marian University 2019-2020 Course Catalog, page 74)



July 31, 2019

Dorothy Gomez, Ph.D., R.N.
Dean and Professor
Marian University, Leighton School of Nursing
3200 Cold Spring Road
Indianapolis, IN 46222-1997

Dear Dr. Gomez;

Due to the well published existing and projected shortage in Oklahoma City area, the surrounding rural communities and nationwide, this letter supports and confirms Cedar Ridge Behavioral Hospital's commitment to providing innovative thought leadership and Behavior/Mental Health clinical rotations at Cedar Ridge's inpatient and ambulatory facilities that meet the requirements of the Marian University, Leighton School of Nursing's Accelerated Bachelor of Science in Nursing (ABSN) program.

We acknowledge that this unique partnership opportunity, will afford all parties the opportunity to collaborate in creating and offering an innovative educational experience for the Marian University, Leighton School of Nursing students. Cedar Ridge is excited to work with the Marian University, Leighton School of Nursing in providing ongoing innovative input, practical expertise and constructive feedback to help shape the ideal nurse for today and tomorrow as well as meet ever growing the demand for nurses.

It is our understanding that the goal for these clinical rotations is to begin in fall of 2020. We look forward to Marian University establishing the new nursing program and this innovative partnership in creating exemplary, innovative and customized clinical experiences at Cedar Ridge in the Oklahoma City region.

Sincerely,

A handwritten signature in black ink that reads "Debbie Dahl, RN".

Debbie Dahl, MSN, RN
Infection Prevention/ Nurse Educator
405-605-5972

The Cedar Ridge logo consists of the words "CEDAR" and "RIDGE" in a serif font, with a circular icon containing a stylized green tree between them.

Debbie Dahl, MSN, RN
Infection Prevention/Education

Phone 405-605-5972
Fax 405-445-4858
www.cedaridgebhs.com

6501 NE 50th St
Oklahoma City, OK 73141
deborah.dahl@uhsinc.com

Appendix I
Survey of Local Academic BSN Programs Materials

Survey Letter

December 2, 2019

Dear Colleague,

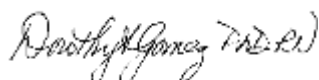
I am writing from Marian University Leighton School of Nursing to notify you of our plans to expand our Accelerated Bachelor of Science in Nursing (ABSN) second degree program into the Oklahoma City area, and to invite your feedback. Our interest stems from our mission to transform lives for professional service and leadership in the global community. It is this mission, as well as the pressing nursing workforce needs in both the Oklahoma City metropolitan area and the state of Oklahoma, that have encouraged us expand our capacity to include students from the Oklahoma City area. Our goals are to increase the supply of graduates who are prepared to practice nursing today and to be tomorrow's leaders in holistic healthcare delivery. Following approval of the Oklahoma Board of Nursing, our plan is to start marketing the program in the Oklahoma City area for enrollment to begin in August 2020.

Marian University is a private, non-profit, Catholic university that inspires personal and professional success through an engaging, education grounded in Franciscan values. Located in Indianapolis, Indiana, the University is accredited through the Higher Learning Commission (HLC) and our nursing education programs are accredited through the Commission on Collegiate Nursing Education (CCNE). We established an ABSN –second degree program in Nashville, Tennessee in 2015 and are proud of our success there.

In our communication with Mercy Hospital, they have assured us that they can accommodate our student clinical experiences at their current acute care facility, and at their new acute care facility that is currently under construction. Mercy Hospital, Children's Center Rehabilitation Hospital, and Cedar Ridge Behavioral Hospital have all indicated that they can accommodate our program needs without displacing current nursing programs.

I would be very grateful if you would complete the brief impact survey by following the link below. We look forward to meeting you soon and to joining with you in supporting nursing causes in Oklahoma City.

Regards,



Dorothy Gomez

Dean of the Marian University Leighton School of Nursing

Survey Items and Results

Q1

Please select the answer that best describes the effect you believe that a new accelerated BSN nursing education program in the Oklahoma City area would have on your nursing program.

- Answered: 2

ANSWER CHOICES–	RESPONSES–
– Significantly positive effect	0.00% 0
– Moderately positive effect	0.00% 0
– Negligible or no effect	0.00% 0
– Moderately negative effect	50.00% 1
– Significantly negative effect	50.00% 1
TOTAL	2

Q2

Please explain the reason for your answer above in more detail.

- Answered: 2

Showing 2 responses

Pressure on clinical placement is already severe. Another school would increase that.

1/2/2020 4:49 PM [Add tags](#) – [View respondent's answers](#)



There are MANY of these programs in the Oklahoma City area AND VERY limited clinical sites. There is a struggle for LONG established BSN programs, both traditional and accelerated, to achieve clinical placement.

1/2/2020 4:22 PM [Add tags](#) – [View respondent's answers](#)

Q3

What impact would you expect Marian University's School of Nursing Oklahoma City area prelicensure accelerated BSN option to have on student clinical learning experiences in your nursing program?

- Answered: 2

ANSWER CHOICES–	RESPONSES–
– Significantly positive effect	0.00% 0
– Moderately positive effect	0.00% 0
– Negligible or no effect	0.00% 0

ANSWER CHOICES-	RESPONSES-
- Moderately negative effect	0.00% 0
- Significantly negative effect	100.00% 2
TOTAL	2

Q4

Please explain the reason for your answer above in more detail.

- Answered: 2

1/2/2020 4:49 PM [Add tags](#) - [View respondent's answers](#)

Too many schools NOW are "fighting" for acceptable clinical experiences. The community has an established process for clinical placement, where all of the schools and hospitals work together to achieve this. Your school would have to join that group. Please reconsider and find another city.

1/2/2020 4:22 PM

Appendix J

Job Descriptions: Dean, Director of Nursing Academic Services, and Faculty

Dean, School of Nursing

Job Summary

The Dean is the chief administrator of the School of Nursing and is responsible for the planning, directing, coordinating and governing of the department and its programs. The responsibilities of this position include articulation of the development, and provision of leadership in promoting the programs. The Dean works collaboratively with nursing faculty and other academic units to foster program excellence and to fulfill the mission of the University.

Key job responsibilities: (in addition to those in the Faculty Bylaws)

- Assumes responsibilities for total management of the department.
- Fosters and promotes the growth of the programs in academic excellence.
- Provides leadership in developing and implementing program policies, standards, and criteria necessary to maintain accreditation.
- Oversees the implementation and maintenance of systems of evaluation for all components of the program.
- Provides general supervision for promotional materials and catalog revisions.
- Assumes responsibility for the management of resources.
- Reviews and approves the annual budget. Manages budget resources within established guidelines.
- Seeks external funding to support department goals.
- Serves as a representative of the School of Nursing within the University and of Marian University in the community at large.

Position: Dean, School of Nursing
(12-month appointment)

Reports To: Provost

Professional Achievement:

1. Maintains membership and active participation in professional nursing associations is desirable.
2. Maintains expertise in area of specialization, which may include conferences, practices, presentations, or certification.

Qualifications:

1. Registered nurse in Indiana
2. Master's in nursing with doctorate degree, in nursing or related field

Director of Nursing Academic Services

Job Summary

The Director of Nursing Academic Services (DNAS) is responsible for the day-to-day management of all nursing education activities, including assisting with the recruitment and direction of adjunct faculty members/clinical instructors, serving as an adjunct faculty member, establishing and maintaining clinical placements, and managing the clinical facilities and activities. The DNAS manages the student services for matriculated students including advising and monitoring the progression of students. The DNAS must be an experienced nurse educator with a minimum of five years teaching experience and have leadership responsibilities; prepared at the Master's level or above with a track record of achieving challenging goals.

Primary Job Objectives

- Supervise Nursing Education
- Manage Instructional Facilities
- Recruit Students and Faculty
- Ensure Student and Program Progress
- Coordinate the Nursing Program

Essential Duties and Responsibilities

Supervise Nursing Education

- Establish and develop clinical placements specific to curricular requirements
- Ensure all clinical activities are congruent with the curriculum and meet quality standards
- Develop and manage New Student Orientation and Enrichment Days and onsite student activities
- Ensure that appropriate assessment processes for students and faculty are implemented

Manage Instructional Facilities

- Develop and maintain clinical facilities.
- Within guidelines established by the corporate office, develop the clinical facilities operating budget
- Manage clinical equipment and supplies within the confines of set budget

Recruit Students and Faculty

- Recruit, orient, develop, and mentor clinical faculty
- Assist with student recruitment and attrition issues as needed

Ensure Student and Program Progress

- Advise and monitor the progression of matriculated students
- Contribute to the overall success of the site team and company as a whole

Coordinate the Nursing Program

- Act as liaison with hospital and academic partners as directed by Director of Academic Programs
- Function in complete compliance with accrediting and licensing bodies affiliated with the nursing program

Education, Experience and Qualifications

Competencies:

- Excellent teamwork, communication, and organizational skills
- Self-directed with the ability to adapt to changing needs and priorities on a daily basis
- A demonstrated commitment to excellence in quality undergraduate instruction

Experience:

- Professional nursing record that indicates a strong practice background
- Nurse educator with a minimum of three years' experience, preferably at the baccalaureate level
- Eligibility for adjunct faculty status with educational partner
- Computer skills and basic knowledge of online education strategies

Education and Certification:

- Master's degree in nursing is required
- Licensure as a Registered Nurse (RN) in state of site locations and eligibility for RN licensure in state of educational partner, if required

Nursing Faculty - Full Time

Marian University seeks qualified applicants for a Full Time Nursing Faculty. Reporting to the Dean, Marian University Leighton School of Nursing (MULSON), this position provides assigned clinical, laboratory and classroom instruction. In addition, the individual must participate in LSON and college-wide meetings and functions and serve on MULSON and college committees. Faculty members must support the overall philosophy and goals of the nursing program.

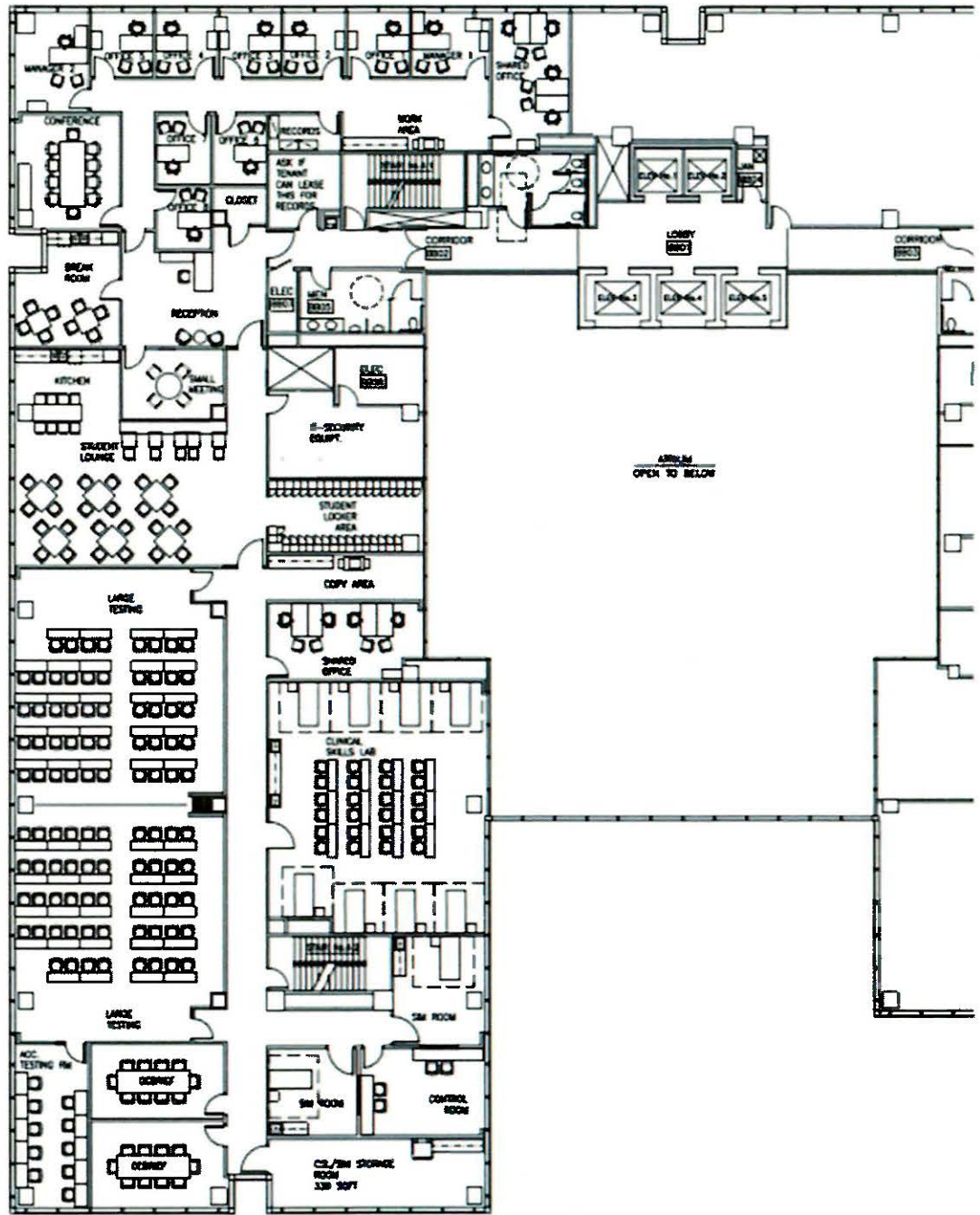
Responsibilities include but are not limited to:

- Assists in developing, planning, implementing, evaluating and modifying the total nurse curriculum.
- Collaborates with other faculty to ensure the design of nursing course reflects the philosophy, organizing framework, appropriate level objectives, and curriculum flow of the program. This includes selection of required textbooks in cooperation with other faculty and completing the textbook ordering process with the Marian University bookstore.
- Develop course syllabi and schedules each semester, submitting for duplication according to the LSON guidelines.

- Establishes clinical rotations for students in collaboration with Academic Advisors.
- Provides or arranges for clinical orientation of new faculty, students, and clinical agencies.
- Monitors academic status of students enrolled in the course and provides academic counseling of students making unsatisfactory progress. Maintains written documentation records of student counseling, and performance.
- Assists the clinical liaison in representing Marian University in negotiation with other schools and agencies for clinical placements and scheduling.
- Assists with student recruitment.
- Other duties as assigned.

To perform this job successfully, the individuals must have:

- Knowledge of and commitment to the mission of Marian University. Must be willing and able to advance the University mission.
- A master's degree in nursing with specialization appropriate to area of responsibility. Doctoral preparation preferred.
- Current licensure as a Registered Nurse in the State of Oklahoma, Tennessee or Indiana.
- Minimum of 2 years' experience in the practice of nursing.



N
1 FOURTH FLOOR- FLOOR PLAN
SCALE 1/8" = 1'-0"



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Improving our future by degrees

April 29, 2020

President Daniel J. Elsener
Marian University
3200 Cold Springs Road
Indianapolis, Indiana 46222
delsener@marian.edu

Dear President Elsener:

Re: Authorization to Operate in Oklahoma

At their April 22, 2020 meeting, the State Regents approved Marian University's request to be authorized as a degree granting institution in Oklahoma.

As you may recall, on October 29, 2010, the United States Department of Education published final regulations addressing program integrity and student aid programs. Among other things, a state authorization regulation, which is detailed in 34 CFR § 600.9, was established to strengthen consumer protection and increase institutional accountability. As a result of this regulation, to maintain eligibility to award federal financial aid, a higher education institution must obtain authorization in each state in which it is physically located. The statutory basis for this state authorization process through the Oklahoma State Regents for Higher Education is established by 70 O.S. § 4103.

If you have questions or comments regarding this action, please contact Dr. Kyle Foster, Assistant Vice Chancellor for Academic Affairs, at (405) 225-9163 or kfoster@osrhe.edu.

Sincerely,

Glen D. Johnson
Chancellor

GDJ/egw

cc. Dr. William Harting, Assistant Provost of Accreditation and Administration
Marian University, bharting@marian.edu

Agenda #6.2

Oklahoma Board of Nursing
2915 North Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800

MEMORANDUM

TO: Board Members

FROM: Terri L. Walker, MSN, RN
Nursing Education Consultant

RE: Review and Board decision on acceptance/non-acceptance of Step II application and Provisional Approval status for a licensed practical nursing education program, for ATA College, Tulsa.

DATE: May 13, 2020

During the September 2019 meeting, the Board approved a Step I application submitted by ATA College, for a Practical Nursing Education Program in Tulsa. A consultative survey visit was conducted on March 2, 2020, with the survey visit report attached for Board review (page 2). On March 30, 2020, a Step II application for the Practical Nursing Education Program was submitted by ATA College, Tulsa, requesting provisional approval for the Practical Nursing Education Program. A revised Step II Application was submitted on May 13, 2010 (page 39).

A decision is needed on acceptance or non-acceptance of the Step II application and provisional approval status for the program.

Representatives of the program will be at the Board meeting to address questions of the Board.

REPORT OF CONSULTATIVE VISIT

EXECUTIVE SUMMARY

A consultative visit was conducted at, ATA College, Tulsa, for the proposed licensed practical nurse education program, on March 2, 2020. This visit was conducted in compliance with the 2019 *Rules of the Oklahoma Board of Nursing*, “A consultative visit will be conducted by Board staff at last one month prior to submission of the Step II application [485:10-3-2(b)(1)].

Based on the findings of the visitor, the following commendations are noted:

1. The proposed practical nursing education program has the full support of ATA College Leadership, who are committed to providing a quality program with campus leadership.
2. The Nurse Administrator brings many years of experience to her role as director for the practical nursing education program.
3. The template for the Systematic Plan of Evaluation is well written.
4. The syllabi for the practical nursing education program courses are well written and organized.

Based on the findings of the visitor, the following recommendations are noted (to include rule citation):

1. Ensure that the practical nursing program has an adequate amount and variety of clinical learning experiences to prepare students for practice at the appropriate educational level [OAC 485:10-5-4.1(a)].

REPORT OF VISIT

DATE OF VISIT: March 2, 2020

VISITOR(S): Terri L. Walker, MSN, RN
Nursing Education Consultant
Oklahoma Board of Nursing

INTRODUCTION

ATA College had its beginnings in the information technology field having offered programs of study since 1994 in various aspects of computer technology. In the fall of 2003 the decision was made to focus on allied health programming and to seek accreditation for the school located in Louisville, Kentucky. Two and one half years later in the fall of 2005, the school gained accreditation status with the Accrediting Bureau of Health Education Schools (ABHES). The Practical Nursing Program opened in 2010 at the Kentucky campus. It boasts a 2019 NCLEX-PN pass rate of 96.00% with 27 first time testers.

In the fall 2010, ATA College acquired the Career Institute of Florida in Spring Hill, Florida. ATA College added this program as a non-main inclusion to our accreditation. A Practical Nursing Program was added there in 2016. The 2019 NCLEX-PN pass rate was 87.04% with 54 first time testers. In September 2018, ATA College purchased a campus in Cincinnati, Ohio from Beckfield College. ATA has recently received approval from the Ohio Board of Nursing to offer a Practical Nursing Program at that campus. ATA College acquired the Tulsa campus in October 2019. The ATA College campus in Tulsa currently has programs in Diagnostic Medical Sonography and Echocardiography Technology and received Step I approval to develop a proposed Practical Nursing Program from the Oklahoma Board of Nursing in February 2020.

ATA College is currently seeking provisional approval status for their proposed practical nursing education program. The program plans to admit students to the program five times annually with twenty to thirty students admitted per start, with a maximum of thirty. A Practical Nurse Administrator is currently in place. Once the proposed program receives provisional approval status, one part-time faculty and one full-time faculty members will be hired. One additional full-time faculty member will be hired at the end of the year.

METHODOLOGY

This visit was conducted in compliance with the 2019 *Oklahoma Board of Nursing Rules* [485:10-3-6(a), The *Oklahoma Nursing Practice Act*, effective November 1, 2019, (59 O.S. §§567.1, *et seq.*), the *Oklahoma Board of Nursing Rules, Subchapter 5, Minimum Standards. Minimum Standards for Approved Nursing Education Programs*, effective July 25, 2019.

Written materials were reviewed, facilities toured and conferences held with the following persons and groups:

Chancellor: Brent L. Mills, JD

Chief Administrative Officer/Campus Director: Marcus Horn, BS

Nurse Administrator: Gay Pearce, BS, RN

MINIMUM STANDARDS FOR APPROVED NURSING EDUCATION PROGRAMS

485:10-5-2. ADMINISTRATION AND ORGANIZATION

(a) The nursing education program shall be an integral part of an educational institution authorized by the state to confer credentials in nursing. An accredited nursing education program shall be an integral part of a governing academic institution that is accredited by an accrediting agency that is recognized by the U.S. Department of Education. The nursing education program shall provide evidence of current accreditation by a national nursing agency recognized by the United States Department of Education or be approved by the Board as stated in OAC 485:10-3-1.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: ATA College is accredited by the Accrediting Bureau of Health Education Schools (ABHES). ABHES is recognized by the United States Secretary of Education for the accreditation of private, post-secondary institutions offering predominately allied health education programs. The College is also accredited by the Oklahoma Board of Private Vocational Schools and affiliated with the Bureau of Indian Affairs.

The proposed practical nursing education program is seeking provisional approval from the Board of Nursing.

RECOMMENDATION: None

(b) The nursing education program shall have comparable status with other programs in the institution and relationships shall be clearly delineated.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The Chancellor for ATA College, the Campus Director for the Tulsa campus, and the Nurse Administrator for the proposed practical nursing program verified during the interview that the proposed practical nursing program would hold comparable status with other programs in the institution. All three programs report to the Director of Education for the campus.

As stated by the Chancellor for ATA College, during the interview, ATA College Leadership is committed to employing “the best” to provide a quality practical nursing education program. The program has their full support.

RECOMMENDATION: None

(c) The nursing education program shall be organized with the lines of authority, responsibility, and channels of communication clearly defined.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The organizational chart for ATA College, Tulsa was reviewed and lines of authority, responsibility, and channels of communication, verified through interview with the Campus Director and the Nurse Administrator and for the proposed practical nursing education program. Practical nursing program faculty and the nursing administrative assistant will report directly to the nurse administrator. The Nurse Administrator reports to the Director of Education, who reports to the Campus Director. The Campus Director reports to the Chancellor for ATA College.

RECOMMENDATION: None

(d) Organization of the nursing education program shall assure faculty involvement in determining nursing program policies and procedures and faculty responsibility for planning, implementing, and evaluating the curriculum.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Practical nursing program faculty involvement in determining nursing policy and procedure and their responsibility for planning and implementing, and evaluating curriculum was discussed during the interview with the Chancellor, Campus Director, and Nurse Administrator. All verified faculty involvement. A review of the practical nursing program faculty job description further verified involvement as did faculty policy in the *ATA College Employee Handbook*.

RECOMMENDATION: None

(e) Nursing education program policies and procedures shall be in written form, congruent with those of the controlling institution, and shall be reviewed periodically.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Policies and procedures are available in written form and are congruent with institutional policies and procedures. It was stated during the interview that they would be reviewed periodically by practical nursing program faculty.

RECOMMENDATION:

(f) The mission and philosophy of the nursing education program shall be consistent with the controlling institution's mission and philosophy and with the law governing the practice of nursing.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-3.2 NURSING ADMINISTRATOR FOR NURSING EDUCATION PROGRAM

(b) The nursing education program leading to practical nurse licensure shall be administered by an individual who:

(1) is a Registered Nurse with a current unencumbered registered nurse license in Oklahoma;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(2) has baccalaureate degree in nursing, and effective January 1, 2017, has evidence of continued progress toward a graduate degree in nursing with completion of a minimum of six (6) hours per year, PROVIDED: any person employed in the position of administrator of a practical nursing education program on December 31, 2016, is deemed to meet this requirement;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) has a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting; and

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) has at least one (1) academic year, full-time experience as a teacher in a nursing education program.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(c) The administrator of the nursing education program, with institutional input, shall have the authority and responsibility for:

(1) the administration of the nursing program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: A review of the Nursing Program Director (Nurse Administrator) job description verified the authority and responsibility for administration of the proposed practical nursing education program. Authority and responsibility for administration for the program was further verified through the interview with the Chancellor, the Campus Director, and the Nurse Administrator.

RECOMMENDATION: None

(2) preparation and administration of the budget for the nursing program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The Nurse Administrator holds responsibility for managing and maintaining budget allocations for the proposed practical nursing education program as verified in the nurse administrator job description and through the interview with the Chancellor, the Campus Director, and the Nurse Administrator.

RECOMMENDATION: None

(3) implementation of faculty development and performance review;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The Nurse Administrator holds responsibility for the implementation of practical nursing program faculty development and performance appraisals/review as verified in the nurse administrator job description and through the interview with the Chancellor, the Campus Director, and the Nurse Administrator.

RECOMMENDATION: None

(4) recommendation of qualified faculty for appointment, promotion, tenure (if applicable), and retention;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The nurse administrator holds responsibility for conducting new faculty hiring, orientation, and scheduling, as verified in the nurse administrator job description and through the interview with the Chancellor, the Campus Director, and the Nurse Administrator.

RECOMMENDATION: None

(5) notification to the Board of faculty appointments, changes in the program or its administration, and reports as directed by the Board.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(d) If the Nurse Administrator has teaching or other responsibilities, adequate time will be provided to fulfill administrative duties for the nursing education program.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The Nurse Administrator will initially have no teaching responsibilities but may teach a minimum of hours as the program progresses.

RECOMMENDATION:

(e) In the event the Nurse Administrator resigns, retires or is otherwise unable to fulfill the duties of the position:

(1) an Acting Nurse Administrator may be appointed to serve for up to three (3) months. The Acting Nurse Administrator is not required to meet the qualifications of the role of Nurse Administrator.

(2) an Interim Nurse Administrator may be appointed, after Board approval, to serve for up to twelve (12) months. The Interim Nurse Administrator must meet the qualifications of the role of Nurse Administrator.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

485:10-5-4 RESOURCES, FACILITIES AND SERVICES

The following items shall be adequate to meet the nursing education program outcomes:

(1) Financial support with a plan for sustainability for faculty;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The 2021 through 2024 budget plan for the proposed practical nursing education program was reviewed. Financial support for the practical nursing program was verified by the Chancellor in the interview. The practical nursing program budget will be reviewed at approximately six months into the program's operation (March) and then again during the planning period (May-June) until full staff acquired.

RECOMMENDATION: None

- (2) Other necessary personnel, equipment, supplies, learning resources and services necessary to fulfill the program mission, goals, and expected outcomes. Adequacy of resources is reviewed periodically and modified as needed, as defined in the systematic program evaluation plan.**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (3) Academic support services are sufficient to ensure program quality and are evaluated on a regular basis to meet program and student needs.**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Academic support services will be provided through the Director of Education and Career Services.

RECOMMENDATION:

- (4) Adequate facilities, including classrooms, conference rooms, clinical skills laboratories, simulation laboratories and offices shall be available to meet the needs of the nursing education program.**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Currently the College is housed in 9,000 square feet on the first floor of a building located at East 45th Street South in Tulsa, Oklahoma. The practical nursing program will be housed in approximately 8,000 square feet of the first floor with a plan for construction to begin on phase one once provisional approval is achieved. Phase one will include two classrooms, a café, a student area, a bookstore, three offices, two storage areas, a computer testing room with thirty computers, and a skills laboratory. Phase two of the planned construction will begin prior to admission of the third cohort and will include four additional classrooms, a simulation laboratory with viewing room, two additional storage areas, and one office. The plan is to provide students with a spacious and bright area conducive to learning.

RECOMMENDATION:

(5) Library space shall be adequate for size of nursing education program.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The current library is located in a room near administrative offices. It houses four book shelves and several computers for student use. The plan is to rearrange the shelves and add room for the practical nursing program resources. The program will have access to online resources as well to include Gale and ProQuest.

RECOMMENDATION:

(6) Learning resources and technology are selected with faculty input and are comprehensive, current, and accessible.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(7) Clinical skills laboratory equipment and supplies are appropriate to current practice, accessible to students and faculty, and appropriate for the level of nursing education, so that students will have adequate opportunity to practice psychomotor skills.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

485:10-5-4.1. CLINICAL LEARNING EXPERIENCES

(a) An adequate amount and variety of clinical learning experience to prepare students for practice at the appropriate educational level shall be planned by the faculty to meet program outcomes.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time; however, the proposed practical nursing education program will have a total of 435 clinical hours. Current clinical facilities were reviewed. As stated in the Step II application, thirteen clinical surveys were distributed by ATA College. Of the thirteen, seven facilities responded with two declining to provide clinical experiences for PN Students. In a review of the Clinical Facility Report submitted with the Step II application, three long term care facilities, one mental health facility, one acute care and outpatient facility, two acute care clinics, two community care facilities, and two acute care hospitals are listed. One long term care facility, one acute care outpatient facility, one community care facility, and one acute care hospital have contracts signed. The nurse administrator has not been able to secure a clinical site(s) for Maternal-Newborn and is in the process of contacting obstetrical physician offices and clinics in the Tulsa area. In the interview with the Nurse Administrator, it was stated that a search for Maternal-Newborn sites would continue as well as getting contracts signed with current facilities. Currently there are no planned precepted clinical experiences

Current planned clinical experiences per course.

Quarter/Course	Clinical Hours	Clinical Facilities
Quarter 1/Fundamentals of Nursing I	30	Sequoyah Pointe Living Center (LTC) Montereau Retirement Community (LTC) Tulsa Nursing Center (LTC)
Quarter 2/Fundamentals of Nursing II	45	Sequoyah Pointe Living Center (LTC) Montereau Retirement Community (LTC) Tulsa Nursing Center (LTC) Jack C. Montgomery VAMC Acute-OP) Brookhaven Hospital (MH) OSU Medical Center (Acute)
Quarter 3/Medical Surgical Nursing I Quarter 3/Mental Health Nursing	75 30	Sequoyah Pointe Living Center (LTC) Montereau Retirement Community (LTC) Tulsa Nursing Center (LTC) Jack C. Montgomery VAMC Acute- OP) Brookhaven Hospital (MH) OSU Medical Center (Acute)

Quarter 4/Medical Surgical Nursing II	75	OSU Medical Center (Acute)
Quarter 4/Maternal-Newborn Nursing	30	Monterea Retirement Community (LTC) *Little Lighthouse (Community) *Happy Hands (Community) Claremore Indian Hospital (Acute-Clinic) Hillcrest Hospital (Acute) Cherokee Nation W.W. Hastings Health Center (Acute-Clinic) No current Maternal-Newborn sites.
Quarter 5/Medical Surgical Nursing III	75	OSU Medical Center (Acute)
Quarter 5/Pediatric Nursing	30	Monterea Retirement Community (LTC) *Little Lighthouse (Community) *Happy Hands (Community) Claremore Indian Hospital (Acute-Clinic) Hillcrest Hospital (Acute) Cherokee Nation W.W. Hastings Health Center (Acute-Clinic)
Quarter 6/Geriatric Nursing	45	OSU Medical Center (Acute) Monterea Retirement Community (LTC)
Total Hours	435	

*Observational experiences. All other listed clinical experiences are supervised.

RECOMMENDATION: Ensure that the practical nursing program has an adequate amount and variety of clinical learning experience to prepare students for practice at the appropriate educational level.

(b) Clinical facilities utilized shall provide a safe environment for students' learning experiences and shall provide the type of experiences needed to meet the objectives of the rotation.

_____ Non-Applicable

_____ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(c) Written criteria for the selection of clinical facilities shall be utilized by the faculty, and the faculty shall evaluate the quality of the learning experiences provided by the facility on a regular basis.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. A checklist was used in selection of current clinical facilities to evaluate the quality of the clinical facility. The checklist was reviewed during the consultative visit. The Nurse Administrator stated during the interview that the checklist is currently being revised.

RECOMMENDATION:

(d) Written agreements with cooperating agencies shall be mutually developed and maintained, annually reviewed, shall specify the respective responsibilities, include provisions for continuing use by currently enrolled students, and include provisions for termination of agreement.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Currently, one long term care facility, one acute care and outpatient facility, one community care facility, and one acute care hospital have contracts signed. The current contracts were reviewed during the consultative visit.

RECOMMENDATION:

(e) Clinical facilities shall be acceptable to the Board for students' clinical learning, and shall be approved by accreditation, evaluation or licensing bodies as appropriate.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Current facilities meet the standard.

RECOMMENDATION:

(f) The maximum ratio of faculty to students in clinical areas involving direct care of patients or clients shall be defensible in light of safety, learning objectives, students' level, patient acuity, and program outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The Nurse Administrator stated during the interview that the ratio of faculty to students would be as follows:

Long Term Care facilities – 1:10
Mental Health facilities – 1:8
Acute Care facilities – 1:6

RECOMMENDATION:

(g) Clinical preceptors may be used for supervision of students in community health, leadership/management, independent study, elective courses, home health and selected hospitals and long-term care facility experiences consistent with Board policy. Consistent with Board policy, preceptors, when utilized, are academically qualified, oriented, mentored, and monitored, and have clearly documented roles and responsibilities.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: There are no precepted experienced planned.

RECOMMENDATION:

(h) Clinical skills laboratory experiences, which may include simulated patient care experiences, shall be developed, implemented, and evaluated by the faculty to facilitate student preparation for clinical learning experiences.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(i) Nursing education programs on full approval status with 300 total program clinical hours may substitute up to 30% of Simulated Patient Care Experiences (SPCE) for clinical hours for each clinical course. Programs not on full approval status must obtain Board approval to substitute SPCE for clinical course hours.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: No current plans to provide simulated patient care experiences.

RECOMMENDATION:

485:10-5-5. STUDENTS

(a) Admission, readmission, progression, retention, dismissal and graduation requirements shall be:

(1) developed by the faculty;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Admission, readmission, progression, retention, dismissal and graduation policies/requirements were reviewed during the consultative visit.

RECOMMENDATION:

(2) supported by administration;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Administration supports the practical nursing program policies/requirements for admission, readmission, progression, retention, dismissal and graduation as verified in the interview with the Chancellor and the Campus Director.

RECOMMENDATION: None

(3) made available to the applicants and students in written form;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The policies/requirements will be made available in writing to the practical nursing program students as reviewed in the *Practical Nursing Program Student Handbook* and the *ATA College Catalog*.

RECOMMENDATION: None

(4) congruent with those of the governing organization, publicly accessible, nondiscriminatory, and consistently applied; differences are justified by the student learning outcomes and program outcomes;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(5) appropriate for type of nursing education program;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(6) selective enough to distinguish students capable of achieving student learning outcomes;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(7) reflective of up-to-date educational practices;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(8) based on objective criteria, supported by a logical rationale, implemented fairly, and consistently;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The policies/requirements are based on objective criteria and supported by a logical rationale as determined in review of the policies and as stated in the interview.

RECOMMENDATION:

(9) appropriate to ensure that the program is able to maintain an acceptable licensing examination pass rate and completion rate as indicated in OAC 485: 10-3-5(4) and (5).

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) Facilities and services of the controlling institution shall be publicized and made available to nursing students in order to assist them to meet student learning outcomes.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(c) There shall be written policies for student welfare including health, safety, students rights and responsibilities, financial aid, and an appropriate appeal process.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: As evidenced through a review of the policies in the *Practical Nursing Program Student Handbook* and the *ATA College Catalog*.

RECOMMENDATION: None

(d) Advanced placement policies shall be written and employed, allowing fair, consistent, valid, and defensible evaluation of students' didactic knowledge and clinical competence.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: This was evidenced through a review of the advanced placement policy in the *Practical Nursing Program Student Handbook* and the *ATA College Catalog* and includes military medics who wish to attend ATA College.

RECOMMENDATION: None

(e) Students shall be informed of fees and expenses associated with the nursing education program.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

485:10-5-5.2 FACULTY FOR NURSING EDUCATION PROGRAMS

(a) There shall be a sufficient number of qualified full-time faculty to meet the purpose and student learning outcomes of the nursing program.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Once the proposed program receives provisional approval status, one part-time faculty and one full-time faculty members will be hired. One additional full-time faculty member will be hired at the end of the year.

RECOMMENDATION:

(b) Qualifications, rights and responsibilities of faculty members shall be available in writing.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Qualifications, rights, and responsibilities of practical nursing program faculty were verified through a review of the *ATA College Employee Handbook*.

RECOMMENDATION: None

(c) Faculty policies shall be available in writing, shall include those used in evaluating performance, specify the teaching load for the faculty and Nurse Administrator, and be in keeping with accepted educational standards.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Policies are available in writing for practical nursing program faculty as verified through a review of the *ATA College Employee Handbook* and include all elements noted in the standard.

RECOMMENDATION: None

(d) Sufficient time shall be provided for faculty to accomplish those activities related to the teaching-learning process.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The Workload Policy for full-time faculty was reviewed and it states that full-time instructors are expected to complete a forty hour work week. Didactic instructors will work a maximum of twenty hours face to face classroom instruction. Completion of fulltime hour obligations includes preparation time for classes taught, faculty development, curriculum committee meetings and other duties assigned.

RECOMMENDATION:

(e) All nurse faculty shall:

- (1) hold a valid unencumbered license to practice as a Registered Nurse in the State of Oklahoma;**

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED; any person employed in the faculty position on September 1, 2016, is deemed to meet this requirement;**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The job description for full-time faculty states that faculty have two to five years of professional work experience.

RECOMMENDATION:

- (3) submit a Faculty Qualification Record to the Board office on a form provided by the Board and in accordance to OAC 485: 10-3-5(1); and**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

- (4) engage in teaching, scholarship, service, and/or practice in keeping with the mission, goals, and expected faculty outcomes.**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. Faculty development is provided.

RECOMMENDATION:

(g) All programs leading to licensure as a Practical Nurse in this state shall establish requirements for nursing faculty as follows:

- (1) minimum of an associate degree or diploma in nursing in this state, and effective January 1, 2017, has evidence of continued progress toward a baccalaureate or higher degree in nursing with completion of a minimum of six (6) semester hours per calendar year, PROVIDED: any person employed in the position of faculty of a practical nursing education program on December 31, 2016 is deemed to meet this requirement; and**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The job description for full-time faculty states that faculty for practical nursing education programs must hold a baccalaureate degree in nursing with a graduate degree in progress preferred.

RECOMMENDATION:

- (2) teacher certification, as established by the State Department of Education, when employed in schools conducted by public comprehensive high school systems.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

(h) There shall be a faculty organization with written policies and procedures to guide its activities and shall:

- (1) hold regular meetings for all members to participate in planning, developing, implementing, and evaluating the nursing program;**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The Nurse Administrator verified that there will be a Faculty Committee and the By-Laws were reviewed.

RECOMMENDATION:

(2) establish committees as necessary to carry out the functions of the program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The By-Laws provide for a Curriculum Committee and other committees as necessary.

RECOMMENDATION:

(3) provide for student participation; and

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The By-Laws provide for student participation in committees.

RECOMMENDATION:

(4) maintain minutes of all meetings documenting actions and decisions of the faculty.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

485:10-5-6 CURRICULUM

- (a) **The curriculum is planned, developed, implemented, and evaluated to reflect clear statements of expected individual student-learning outcomes that are congruent with program’s outcomes, mission, and goals and expected aggregate student outcomes. Curricular objectives (course, unit, and/or level objectives or competencies) as identified by the program, provide clear statements of expected individual student learning outcomes.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The curriculum for the proposed practical nursing education was reviewed to include the degree plan, course descriptions, course objectives, and course syllabi. Once practical nursing program faculty are hired a review of the curriculum is planned to make any necessary revisions to stay in accordance with the Board’s curriculum standards.

The non-nursing courses will be offered as online courses and taught by the ATA College Kentucky faculty.

RECOMMENDATION: None

- (b) **Classroom content shall be taught concurrently with or prior to related clinical experiences.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Review of the proposed practical nursing education program curriculum and the interview with the Nurse Administrator confirmed that clinical would be held concurrently with didactic coursework.

RECOMMENDATION: None

(c) The curriculum of the nursing education program shall enable the student to develop the nursing knowledge, skills, and abilities necessary for the level, scope, and standards of competent nursing practice expected at the level of licensure. Curriculum will be revised as necessary to maintain a program that reflects advances in health care and its delivery.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(d) The curriculum, as defined by nursing education, professional and practice standards shall include, but not be limited to:

- (1) Principles and clinical practice in utilization of scientific problem solving for the attainment and maintenance of physical and mental health and the prevention of illness for individuals and groups throughout the life process in a variety of settings, including clinical practice in nursing care of the adult, nursing care of children, maternal-infant nursing, and psychiatric-mental health nursing;**

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION: None

- (2) Experiences that promote the development and subsequent demonstration of evidence-based clinical judgment, skill in clinical management, and the professional commitment to collaborate in continuously improving the quality and safety of the healthcare system for patients.**

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(3) Evidence-based learning experiences and methods of instructing, including distance education methods, consistent with the written curriculum plan.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(4) Coursework including, but not limited to:

(A) Content in the biological, physical, social and behavioral sciences to provide a foundation for safe and effective nursing practice;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The curriculum meets the standard as supported through a review of the program and course objectives, course descriptions and the syllabi.

RECOMMENDATION: None

(B) Content regarding professional responsibilities, legal and ethical issues, history and trends in nursing and health care; and

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The curriculum meets the standard as supported through a review of the program and course objectives, course descriptions and the syllabi.

RECOMMENDATION: None

(C) Didactic content and supervised clinical experience in the prevention of illness and the promotion, restoration, and maintenance of health in patients across the lifespan and from diverse cultural, ethnic, social, and economic backgrounds. Patient experiences will occur in a variety of clinical settings and will include:

- i. Integrating patient safety principles throughout the didactic and clinical coursework.**
- ii. Implementing evidence-based practice to integrate best research with clinical expertise and patient values for optimal care, including skills to identify and apply best practices to nursing care.**
- iii. Providing patient-centered, culturally competent care that recognizes that the patient or designee is the source of control and full partner in providing coordinated care by;**
 - (I) Respecting patient differences, values, preferences, and expressed needs.**
 - (II) Involving patients/designees in decision-making and care management.**
 - (III) Coordinating and managing patient care across settings in accordance with scope of practice.**
 - (IV) Explaining appropriate and accessible interventions to patients and populations that may positively affect their ability to achieve healthy lifestyles.**
- iv. Collaborating with interprofessional teams to foster open communication, mutual respect, and shared decision-making in order to achieve quality patient care.**
- v. Participating in quality improvement processes to monitor patient care outcomes, identify possibility of hazards and errors, and collaborate in the development and testing of changes that improve the quality and safety of health care systems.**
- vi. Using information technology to communicate, mitigate error and support decision making.**

_____ Non-Applicable

___X___ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: The curriculum meets the standard as supported through a review of the program and course objectives, course descriptions and the syllabi.

RECOMMENDATION: None

485:10-5-7 EVALUATION

(a) PROGRAM

- (1) There shall be a written systematic program evaluation plan that effectively supports the planning process for the program and specifies responsibilities, time-frames and procedures for evaluating each aspect of the program;**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. A systematic program evaluation plan has been developed and initiated by the Nurse Administrator based on the Board *Rules*. Current documentation related to development of the practical nursing program.

RECOMMENDATION:

- (2) The systematic plan for evaluation of the nursing education unit emphasizes the ongoing assessment and evaluation of each of the following:**
- (A) student learning outcomes;**
 - (B) program outcomes;**
 - (C) role-specific graduate competencies; and**
 - (D) administration and organization, clinical facilities, physical facility, learning resources, student services, student and faculty policies and procedures, curriculum, methods of evaluation, and program outcomes (including data related to factors impacting completion rate and NCLEX pass rate).**

_____ Non-Applicable
_____ Evidence supports the standard is met.
_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(3) The systematic plan of evaluation contains specific, measurable expected levels of achievement; appropriate assessment methods; and a minimum of three (3) years of data for each component within the plan.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The plan does contain specific measurable expected levels of achievement as documented in the plan. No data is available.

RECOMMENDATION:

(4) Evaluation findings are aggregated and trended by program option, location, and date of completion and are sufficient to inform program decision making for the maintenance and improvement of the student learning outcomes and the program outcomes.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(5) Evaluation findings are shared with communities of interest.

- _____ Non-Applicable
- _____ Evidence supports the standard is met.
- _____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(6) The program demonstrates evidences of achievement in meeting the program outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(7) Graduate Program Satisfaction: Qualitative and/or quantitative measures address graduates six to twelve months post-graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(8) Employer Program Satisfaction: Qualitative and/or quantitative measures address employer satisfactions with graduate preparation for entry level positions six to twelve months post-graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(9) Job Placement Rates: Expected levels of achievement are determined by the faculty and are addressed through quantified measures six to twelve months post-graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) STUDENTS. Evaluation of student achievement shall be the responsibility of the faculty, and shall:

(1) be consistent with policies of controlling institution, with differences justified by the nature of the program;

_____ Non-Applicable

_____ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(2) provide valid and reliable evidence of student's progress and achievement;

_____ Non-Applicable

_____ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(3) adequately discriminate between students with differing levels of achievement;

_____ Non-Applicable

_____ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(4) measure competencies essential for safe and effective nursing practice appropriate to type of nursing education program;

_____ Non-Applicable

_____ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(5) provide evidence that students are notified of their progress in the classroom and clinical area in a timely manner as defined in the course syllabus; and

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(6) shall not use standardized testing as the sole criteria for progression or graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time. The use of ATI for assessment of students' progress, with a distribution of additional points based on ATI exam scores to be added to points earned for course grade is planned. ATI will not be used as a sole criteria for progression or graduation in the practical nursing program.

RECOMMENDATION:

485:10-5-8 EXPERIMENTATION

(a) A nursing education program which wishes to initiate an experimental program shall apply to the Board in writing for the approval of its plan. Nursing education programs approved to implement innovative approaches shall continue to provide quality nursing education that prepares graduates to practice safely, competently, and ethically within the scope of practice as defined in Oklahoma's statutes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

485:10-5-9 LENGTH OF APPROVED NURSING EDUCATION PROGRAMS

- (b) Practical nursing education programs shall have a minimum of 1300 clock hours or 32 semester credit hours in practical nursing education, including classroom, clinical, and laboratory courses; and not to exceed 1600 clock hours or 40 semester credit hours.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The proposed practical nursing education program will consist of 745 classroom hours, 120 clinical laboratory hours, and 435 clinical hours for a total of 1300 clock hours or 95 quarter credit hours. The proposed practical nursing program will consist of one five week “Mini Start” and six ten week quarters.

Discussion of the proposed program hours for didactic and clinical was discussed with the Nurse Administrator to include potential to increase clinical hours in the future.

RECOMMENDATION: None

- (c) The total number of hours and ratio between nursing and non-nursing courses shall be:**

- (1) based on a rationale to ensure sufficient preparation for the safe and effective practice of nursing;**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (2) appropriate for the type of nursing education program;**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) reflect educational practices of the controlling institution; and

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The standard was verified in the interview with the Chancellor, Campus Director, and the Nurse Administrator.

RECOMMENDATION: None

(4) conform to current beliefs about nursing education.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485: 10-5-10. RECORDS

(a) STUDENT. There shall be a record-keeping system following school policy that provides for accurate recording and safe preservation of student and graduate records. Records shall include admission, progress, withdrawal, academic failure, and graduation.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(b) FACULTY. There shall be faculty records that provide for verification of academic credentials and course work, current unencumbered licensure as a Registered Nurse in the state of Oklahoma, continuing education, clinical practice, and periodic performance evaluation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(c) ADMINISTRATIVE. Administrative records shall include, but not be limited to, minutes of faculty and committee meetings, program publications, documents and school policies, and reports to the controlling board.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

(d) PROGRAM PUBLICATIONS. All program publications in print and in electronic format are current and accurately reflect the approval status of the program. Approval status is to be stated accurately including contact information for the Oklahoma Board of Nursing and is readily accessible to communities of interest.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Unable to fully evaluate the standard at this time.

RECOMMENDATION:

OKLAHOMA BOARD OF NURSING

2915 North Classen Blvd., Suite 524
Oklahoma City, Oklahoma 73106
(405) 962-1800

Step II – APPLICATION FOR PROVISIONAL APPROVAL

Name of institution: ATA College

Mailing Address: 10820 E. 45th St., #100

Tulsa, OK 74146

Telephone number: 918-496-0800

Type of nursing education program proposed: (check one)

Baccalaureate

Associate Degree

Practical X

Name and title of Chief Administrative Office:

Marcus Horn

Name and title of Nurse Administrator (Please attach a photocopy of the Nurse Administrator's Faculty Qualification Record previously submitted to the Board office): **Please see Exhibit 1- Faculty Qualification Record.**

Gay Pearce, BS, RN

1. Describe in detail the structure of the proposed nursing education program (to include but not limited to the type of program, program options, instructional methods, number of Students to be admitted, number of part-time and full-time nursing faculty to be hired, and number and type of support staff to be hired. (Please attach copies of the institution's and the program's organizational structure). **Exhibit 2 - Organizational Chart (demonstrates both structures in one chart).**

ATA College is proposing to establish a Practical Nursing program. The program will start with a 5 week 'mini' start followed by six 10-week 'quarters'. There are five General

Education courses that will be delivered via distant education. The core courses will be delivered on ground as a full-time day program. The students will have approximately two days of lecture and one day of clinical with the exception of the terms with the specialty clinical (Maternity, Mental Health and Pediatrics) at which time they may have 2-3 days of clinical. The hours for the didactic components are 8:30-3:30 and the clinical hours will vary from 6:30am to 9:00pm. The skills laboratory will be available to student M-Th 8:00-5:00 and Fridays 8:00-3:00pm.

Instructional methods will consist of a variety of different teaching methodologies to enhance the learning process including lecture, power point, hands-on activities, group projects, and guest speakers. To further the educational process, additional methodologies including unfolding case studies, concept maps, role play, and adaptive quizzing will be integrated throughout the program. Our computer assisted testing and student resource bundle packaging will be through ATI.

ATA plans to admit students to the program five times annually, with two starts in 2020. Our goal will be to admit 20-30 students with a maximum of 30 students per start. Clinical experiences occur during quarters 2 through 6 for the Practical Nursing Program. Our maximum student to faculty ratio in clinical setting will be 10:1.

We will be hiring one part-time and one full-time faculty for the initial start of the program. We will be adding another full-time towards the end of the year. We will be hiring a full-time administrative assistant that will be dedicated to the nursing program. In addition, we have other members of the staff that will provide support to the program as needed (e.g. Student Services, Admissions, Financial Services, etc.).

2. Curriculum

- a. Philosophy, program objectives, and course objectives – Describe the process of development of the philosophy, program objectives, and course objectives. Please attach a copy of the program philosophy, program objectives, and course

objectives. **Exhibit 3a, 3b, 3c-ATA nursing program philosophy, program objectives and course objectives.**

The philosophy, program objectives and course objectives will be provided by the main campus, which is attached. Although the desire is to have all ATA campuses' nursing education programs identical, the main campus is cognizant that each State Board of Nursing varies in their rules. Once we hire faculty, they will evaluate the philosophy, program objectives, and course objectives to ensure we are adhering to the Oklahoma Board of Nursing Rules [O.A.C. Title 485.].

- b. Curriculum plan – Describe the process of development of the curriculum plan. Please attach a copy of the proposed degree plan, with a breakdown of courses by semester/level.

The curriculum plan has been developed by the Tulsa Director of Nursing, in conjunction with the Corporate Director of Nursing and the Director of Compliance. Once the nursing faculty is hired, they will review the curriculum plan to ensure we are adhering to the Oklahoma Board of Nursing Rules. Review of the curriculum will be completed at the end of each quarter through the first two cohorts. Reviewing the curriculum quarterly will allow the faculty to identify areas they feel need improvement. This will enable the faculty to make the changes before the next cohort begins. Once the faculty is satisfied with the curriculum and the results of the data collection (e.g. student surveys, ATI testing results, etc.), review of the curriculum will be at least annually. **Exhibit 4-Proposed Degree Plan.**

3. Policy Statements – Please attach a copy of the institution's catalog, the institution's student handbook, and the nursing program student handbook as addendums, in addition to the fifty (50) page limit. **Exhibit 5a & 5b** –ATA College Catalog-Tulsa Campus and ATA College Practical Nursing Student Handbook are not included

due to page limit. Will have available for virtual meeting. **Please see Exhibit 5c-ATA School Catalog Addendum (Practical Nursing).**

The general school policies are included in the ATA College Catalog. Each student is provided a link to the electronic copy of the catalog. On our New Student Checklist, the student must acknowledge with their signature that they have been provided the link to the catalog.

ATA Catalog-Tulsa Policy Statements:

Admissions – pg. 10-12

Tuition, Fees, Payment & Refund – pg. 14-22

Student Services – pg. 24

Academics – pg. 25-35

The Practical Nursing Student Handbook is provided and reviewed with the students during orientation which is held prior to the start of the program. The clinical component will be reviewed in detail prior to the first clinical rotation.

ATA Practical Nursing Student Handbook:

Admissions – pg. 11-14

Academics – pg. 18-27

4. Survey of Clinical Facilities-Describe the process used to evaluate clinical facility availability. Summarize clinical facility availability in each of the major required clinical areas (care of the adult, care of children, maternal-newborn nursing, and psychiatric-mental health nursing). Describe plans for provision of clinical experience. Please attach a copy of a completed Clinical Facility Summary Report as an addendum, in addition to the fifty (50) page limit. **Exhibit 6-Clinical Facility Summary Report.**

Each clinical facility was notified regarding the proposed PN program at ATA College. We sent out 13 surveys with seven returned. Two out of the seven

declined to have PN students. The other surveys were positive and stated they would be a clinical resource.

Care of the Adult –

Acute care - Oklahoma State University Medical Center has 194 beds and an average daily census of 75. They do hire LPN's and currently have 15 openings. They indicated the facility will be opening a hospital-based skilled nursing facility in June and would be hiring more LPN's at that time as well. They can accommodate a maximum of 6 students on each three medical-surgical floors and 1-2 in various departments such as wound care, emergency room, outpatient surgery, etc.

Acute care - AHS Hillcrest Healthcare System – Tulsa has 620 beds; Claremore 89 beds; and Cushing 99 beds. Each of these facilities hire LPN's. The Tulsa location can accommodate 1-2 clinical groups of 6-8 each on multiple medical-surgical floors as well as the Oklahoma Heart facility. Claremore and Cushing can accommodate a maximum of 6 students on the medical-surgical floors.

Acute/Long-term care - Veteran's Medical Center has 73 beds with an average daily census of 45. They do hire LPNs, but the Education Department was not sure how many openings they had. They will be building a new facility in the Tulsa area opening in 2020 and they would be able to accommodate students at that facility as well.

Long-term care – Forest Ridge Healthcare Center is licensed for 159 beds with an average daily census of 100. They can accommodate up to 10 students.

Long-term care - Montereau Retirement Community has 150 beds with an average daily census of 140. They currently have three openings and can accommodate up to 10 students per rotation. Within this facility is a skilled unit, assisted living, and long-term care.

Sooner Home Health agency has two locations near the Tulsa area. One is 23 miles from the campus and the other is 40 miles from the campus. Both locations hire LPNs and can accommodate several students at a time.

Care of Children –

Happy Hands – A Christian early childhood school for the deaf/hard of hearing children, their siblings and children with communication delays. They did not complete the survey as they do not hire LPNs, but they do provide clinical opportunity and will accommodate 4-5 students per rotation in their facility.

The Little Light House – A pediatric facility that serves children from birth to the chronological age of six with physical and mental challenges. They have a registered nurse on staff, but they do not hire LPN's. Although, they do not hire LPN's, they will provide clinical opportunities and can accommodate 4-5 students per rotation in their facility.

Maternal-Newborn Nursing –

AHS Hillcrest Healthcare System. We will have opportunities at Hillcrest Claremore, Hillcrest Cushing, and Utica Park Clinics which has the Hillcrest Pregnancy Care Centers at two locations with 14 providers between these locations. These care centers are in addition to the traditional obstetric physician's offices.

Psychiatric-Mental Health Nursing –

Brookhaven Hospital – An inpatient and outpatient behavioral health facility. In addition to having behavioral health patients, this facility also has a neurological rehabilitation unit. They have recommended a total of 8 students (4 on each unit).

5. Faculty qualifications, criteria, and job descriptions – Describe the required qualifications for faculty and process of appointment. Please attach copies of the nurse administrator and faculty job descriptions. **Exhibit 7a and 7b –Nurse Administrator and faculty job descriptions.**

Our faculty qualifications and criteria follow Accrediting Bureau of Health Education Schools (ABHES) and the Oklahoma Board of Nursing.

Oklahoma Board of Nursing Rule 485:10-5-5.2(e). Faculty for nursing education programs:

- (e) All nurse faculty shall:
 - (1) hold a valid unencumbered license to practice as a Registered Nurse in the State of Oklahoma;
 - (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty members, PROVIDED: any person employed in the faculty position on September 1, 2016 is deemed to meet this requirement.
 - (4) engage in teaching, scholarship, service and/or practice in keeping with the mission, goals, and expected faculty outcomes.

- (g) All programs leading to licensure as a Practical Nurse in this state shall establish requirements for nursing faculty as follows:
 - (1) minimum of an associate degree or diploma in nursing in this state, and effective January 1, 2017, has evidence of continued progress toward a baccalaureate or higher degree in nursing with completion of a minimum of six (6) semester hours per calendar year, PROVIDED: any person employed in the position of faculty of a practical nursing education program on December 31, 2016, is deemed to meet this requirement.

Accrediting Bureau of Health Education Schools (ABHES) faculty qualifications:

V.E.2.a. Faculty consists of qualified individuals who are knowledgeable and current in the specialty field. Faculty evidence the following:

- i. (a) Graduation from an accredited program recognized by the U.S. Secretary of Education or the Council for Higher Education Accreditation

(CHEA) in the specialty field or subject area in which they teach; or

(b) Graduation for an otherwise recognized training entity (e.g., hospital-based program) in the specialty field or subject area in which they teach;
or

(c) Graduation from an institution located outside of the United States and its territories in the specialty field or subject area in which they teach. The institution must have on file from an agency which attests to the qualitative and quantitative equivalency of the foreign education and the specific courses. The institution must use the credential evaluation services of an agency that has published standards for membership, affiliations to U.S. – based international higher education associations, and are frequently linked to and used by federal agencies, state agencies, educational institutions and employers (e.g., NACES and AICE).

ii. Two (2) years of occupational (i.e., practical) experience in the subject field in which they teach.

iii. A current license, certification or other credential if required by local, state and/or federal laws to work in the field, with the exception of those teaching in non-core (e.g., general education) courses.

Individuals who do not need meet the above education criteria may qualify through justifying documentation of alternative experience or education in the field (e.g. completed course work, related professional certifications, documentation of expertise).

These individuals must evidence:

i. A minimum of three years of occupational (i.e. practical) experience in the

subject field in which they teach. ii. A current license, certification or other credential if required by local, state and/or federal laws to work in the field, with the exception of those teaching in non-core (e.g., general education) courses.

Faculty Appointments -

ATA College has three categories of employment: regular full-time, regular part-time, and project/adjunct employees. Part-time (adjunct) faculty members are assigned to teach specific courses for a given academic term. While the College and the Department of Nursing greatly value contributions of and strive to retain their adjunct faculty members through consistent teaching assignments, we regret that we cannot guarantee continuous employment to our adjunct faculty colleagues. The Dean of Nursing will assign faculty to teach nursing courses based on their credentials, expertise, and experience.

6. Budget plan projected for a three (3) year period. For example: budgetary resources – identify sources of financial support for the program. Please attach a budget plan projected for the first three years; to include monies budgeted for personnel, equipment, supplies, learning resources, travel, and continuing education.

The sources of revenue will come from tuition, book sales, and fees. ATA is investing in leasing additional space at the Tulsa location to dedicate to the nursing program. Floor plans for the remodeling have been completed and the remodeling process has begun. **Exhibit 8-Budget Plan**

7. Learning resources – Describe current learning resources, to include library resources, skills laboratory resources, audiovisuals, computer-assisted instructional programs, faculty instructional resources, and related equipment. Identify projections for purchases of learning resources over the first three years of the program.

At the current location, the Learning Resource Center (LRC) has six computers with various books that may be checked out for student use. There is internet access for student assignments. ATA also subscribes to ProQuest Virtual Library and to three Gale online research databases: Health Reference Center Academic, Nursing Resource Center, and Nursing & Allied Health Collection. The Virtual on-line libraries can be accessed from the LRC or through the student's portal and it give students access to over 900 periodicals, a virtual reference room, medical videos and an extensive pharmacology database.

In the newly leased area, there will be a Learning Resource Center available that will have journals, periodicals, and reference material in addition to the electronic resources listed above. In addition, there will be computers for research as well. We will also have a Computer Testing/Resource room that will provide the students access to 24-30 computers for computer-assisted instructional programs (ATI PN Optimal Bundle), online testing, ProQuest Virtual Library and the Gale research database.

The skills laboratory consists of two areas that have space for five beds in each area. These areas have privacy curtains, headwall units, and areas with sinks and storage. Initially, there will be four nursing skills manikins designed to provide experience with basic nursing skills as well as advanced skills. Additional training models (e.g. wound care, pressure injury, IV arms, urinary catheter simulators, etc.) will be utilized in the laboratories as well. In addition, there is a simulation room that has and instructor viewing room adjacent to it. In the second area, we will utilize two of those beds for additional simulation in pediatric and maternal/newborn. We are aware that until we receive full approval, we cannot complete any simulated patient care experiences with the students.

Projections of learning resources:

Learning Resources	FY2021	FY2022	FY2023	FY2024
Library	Q1, Q3	Q2	Q2	Q2
Skills (Fundamentals Lab)	Q1, Q2, Q3	Q1	Q3	Q1
Skills (Simulation Lab)		Q2, Q3	Q1	Q3

Audiovisuals	Q1, Q3	Q2	Q3	Q4
*Computer-assisted Instructional Programs	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4
Faculty Instructional Resources	Provided upon hire			
Related Equipment (computers, projectors, additional training models)	Q1, Q2, Q3	Q1	Q2	Q3

*This includes the ATI bundle package that is ordered with every cohort.

8. Institutional and program organizational plans. For example: Create a classroom schedule and a clinical schedule depicting the proposed nursing program at full capacity. **Exhibit 9a & 9b. -Classroom schedule and clinical schedule.**

ATA has leased approximately 9500 sq. ft. for the nursing program. This area will consist of 5-6 classrooms, a divided skills laboratory with a total of 10 bed spaces and one private simulation room. There will be a computer/testing room, learning resource center, and offices for faculty and staff. We will have a receptionist and an admission representative dedicated to the nursing area. **Exhibit 10 – Skills Laboratory pictures.**

OKLAHOMA BOARD OF NURSING

2915 N. Classen Blvd., Suite 524
 Oklahoma City, Oklahoma 73106
 405/962-1800

FACULTY QUALIFICATION RECORD

A Faculty Qualification Record shall be submitted for all instructional staff (full-time, part-time, classroom, or clinical), and shall include educational preparation and employment experience [OAC 485:10-3-5(1)(A)]. The Faculty Qualification Record must be submitted to the Board office by the Nurse Administrator on a form provided by the Board within thirty days of day of appointment, a change in title or status of position, and any time an advanced degree is attained [OAC 485:10-3-5(1)(B)]. The Faculty Qualification Record may be submitted electronically to a designated email address.

Name of Employing Nursing Program ATA College City Tulsa

Full Licensure Name Gay Colley Pearce

Oklahoma License # 0047724 Date of Appointment 11-4-19 Full Time (FT) Part-Time (PT)

Title Change Status Change to PT to FT Advanced Degree

Title of Position: Director of Nursing Areas of Teaching Responsibility: _____

Educational Preparation*

	<u>Name of School</u>	<u>City & State</u>	<u>Graduation Date</u> <u>Month/Year</u>	<u>Major</u>	<u>Degree</u>
Basic Nsg. Education	<u>Rogers State College</u>	<u>Claremore, OK</u>	<u>05/1986</u>	<u>Nursing</u>	<u>Assoc.</u>
Advance Education	<u>Excelsier College</u>	<u>Albany, NY</u>	<u>12/2000</u>	<u>Liberal Art</u>	<u>BS</u>
	<u>Northeast State University</u>	<u>Tahlequah, OK</u>		<u>Nursing</u>	

*Please attach copies of official transcripts on file at the employing institution.

Previous Employment** Begin with last position held. Evidence must be provided of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting.

<u>Dates of Employment</u> <u>To/From-Month/Year</u>	<u>Employer</u>	<u>City & State</u>	<u>Position</u>	<u>FTE</u> <u>(in Years)</u>
<u>12/2013-10/2019</u>	<u>Platt College</u>	<u>Tulsa, OK</u>	<u>Director of Nursing</u>	<u>5.83</u>
<u>4/2013-12/2013</u>	<u>Utica Park Clinic</u>	<u>Tulsa, OK</u>	<u>Care Manager</u>	<u>0.66</u>
<u>6/2012-4/2013</u>	<u>Saint Francis Hospital</u>	<u>Tulsa, OK</u>	<u>Pre-Op Nurse</u>	<u>0.83</u>
<u>11/1996-2/2012</u>	<u>Platt College</u>	<u>Tulsa, OK</u>	<u>Director of Nursing</u>	<u>15</u>

** These sections must be completed even if a curriculum vita and transcripts are attached to include employment in Academic setting.

I certify that I am the faculty member who is referred to in the foregoing Faculty Qualification Record and that the statements therein contained are true in every respect. I certify that I have met the requirements established in the Oklahoma Nursing Practice Act and Rules for nursing faculty or as interim nurse administrator, including requirements for Oklahoma licensure, level of education, and clinical experience [59 O.S. §567.12(B); OAC 485:10-5-3.2(d); and OAC 485:10-5-5.2].

Gay Pearce
 Signature of Faculty Member

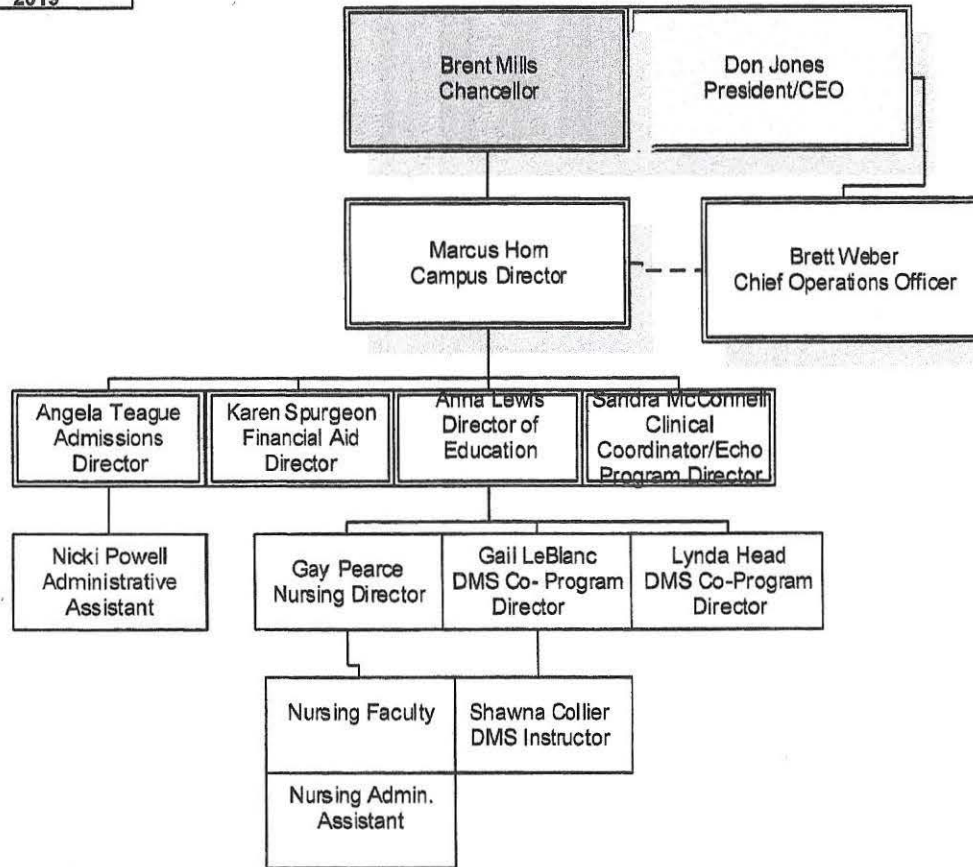
11-14-19
 Date

I certify that I have verified the Oklahoma nursing license of the faculty member. In addition, I have reviewed the official transcripts and work experience, and have verified that the faculty member meets the qualifications of the Oklahoma Nursing Practice Act and Rules.

[Signature]
 Signature of Nurse Administrator

11-14-19
 Date

Form S104P Revised
 3/08; 8/16, 8/17



NURSING PROGRAM VISION, MISSION, AND PHILOSOPHY

MISSION

Thoroughly prepare nursing students to provide holistic and competent care to all patients, present as leaders in the health care arena, and serve as catalysts for the advancement of the nursing profession. To educate caring nurses committed to excellence, who will serve the healthcare needs of the community as well as the diverse community in the region.

PHILOSOPHY

ATA believes in providing quality educational opportunities in the field of nursing to all individuals with the passion and desire to become a practical nurse. ATA's Nursing Program will provide a foundation of knowledge that will incorporate the biological, physiological, psychological, and sociological aspects of nursing. Community service is an integral component in the professional nursing experience. This program is committed to providing service to the community, and to the development of the nurse with an appropriate balance of caring and professionalism. Nursing as a science allows for human caring processes that facilitate health and healing. Nursing is a vocation and profession in which the practitioner integrates learning, teaching, leading, caring, communicating, facilitating, evaluating, managing, planning, and professionalism to promote, maintain, and restore quality of health to communities, environment, family and self.

Student Learning Outcomes

- 1) **Competent Care**: Demonstrate systematic clinical decisions according to individualized client need to improve patient outcomes.
- 2) **Cultural Acknowledgement**: Inquire about cultural needs when providing care to patients and their family.
- 3) **Collaborative Inclusivity**: Provide patient care involving patient, family, and ancillary teams.
- 4) **Evidenced Based Practices**: Discuss nursing skills based on current evidenced based research and practices.
- 5) **Professional Integrity**: Understand laws relating to the nursing profession.
- 6) **Technological Patient Management**: Demonstrate an understanding of practical skills of current medical technological equipment in patient care.

End of Program Learning Outcomes

- 1) **Competent Care**: The graduate will execute nursing care within the scope of practice of the nursing discipline.
- 2) **Cultural Acknowledgement**: The graduate will implement cultural sensitivity when providing nursing care to patient and family.
- 3) **Collaborative Inclusivity**: Collaborate with clients, families and interdisciplinary teams in the decision making process of holistic patient care.
- 4) **Evidenced Based Practice**: Incorporate best nursing practices that align with current evidenced based research and proven clinical algorithms.
- 5) **Professional Integrity**: The graduate will differentiate nursing care that is incongruent with regulatory mandates.
- 6) **Technological Patient Management**: Graduate will manage patient care utilizing current technological capabilities.

Course Descriptions and Objectives

NPN101 Introduction to Practical Nursing

5 qtr. credit hours

30 hrs lecture, 40 hrs lab

This course provides opportunities to develop competencies necessary to meet the basic needs of individuals throughout the lifespan in a safe, legal, and ethical manner. The course is designed to prepare the nursing student to provide high quality, direct patient care as a member of the healthcare team. Students will learn basic patient care skills and techniques that assist in activities of daily living, infection control and prevention, patient safety and proper body mechanics, and basic communications and documentation skills. Information will be taught in the didactic and laboratory settings.

At the completion of the class the student will be able to demonstrate the following competencies:

- Apply foundational knowledge in providing nursing care for clients across the lifespan.
- Discuss the roles of the practical nurse in providing culturally competent care to a diverse patient population.
- Utilize evidence-based information to identify the infection process and decrease the incidence of spreading disease.
- Perform skills in a professional manner, utilizing awareness of legal/ethical considerations and confidentiality.
- Apply effective therapeutic communication techniques during the practice and performance of skills.
- Demonstrate the correct technique for obtaining specimens needed for diagnostic testing.
- Describe and perform methods of proper body mechanics and methodologies to support patient mobility independence.
- Correctly identify teaching-learning principles associated with performance of skills.
- Collaborate with team members during the inpatient process to improve patient outcomes.
- Develop appropriate nursing documentation skills.
- Discuss end of life care, hygiene and infection control.

NPN100

Fundamental of Nursing I

7 qtr. credit hours

40 hrs lecture, 40 hrs lab

30 hrs clinical

This course is an introduction to the history of nursing, health care systems, and roles and responsibilities of the healthcare teams with the emphasis on nursing. In addition, the role of practical nursing, development of therapeutic communication, cultural considerations and providing patient comfort throughout the lifespan will be discussed. Legal standards for nursing practice, state and federal regulations, importance of professional and student organizations as well as development of awareness of culture and diversity will be explored. This course also includes nursing care to improve oxygenation of the patient, implementation and emergency considerations, introduction of ambulatory aids and usage, and appropriate assessment of vital signs. Information will be taught in the didactic, laboratory and clinical setting.

At the completion of the class the student will be able to demonstrate the following competencies:

- Describe current nursing practices as supported by evidenced based practice.
- Utilize current scope of practice as outlined by the Board of Nursing
- Utilize effective therapeutic communication in nursing practice
- Recall appropriate response to emergency responses, patient care and safety.
- Identify sources of nursing organizations.
- Relate the nursing process to the care of patients with respiratory and ambulatory needs
- Demonstrate competency in understanding vital signs.
- Identify aseptic and universal techniques in nursing skills.
- Describe care for the patient throughout the lifespan.

NPN102	Fundamentals of Nursing II	5.5 qtr credit hrs 30 hrs lecture, 20 hrs lab 45 hrs clinical
--------	----------------------------	---

Introduction to practical nursing skills procedures requiring medical/surgical asepsis and utilizing the nursing process as a basis for problem solving related to needs of general physical and emotional condition of the client across the lifespan; patient processing in the healthcare setting, emphasis on nursing documentation and subsequent care which will meet the legal standard of nursing practice. It is designed to progress from the simple to the more complex. Students will practice basic skills and techniques that assist in improving oxygenation, hemodynamic stability, diagnostic procedures, body elimination care, skin integrity maintenance, and pain and medication management. Information will be taught in the didactic, laboratory and clinical settings.

At the completion of the class the student will be able to demonstrate the following competencies:

- Demonstrate awareness of culture diversity in the healthcare setting.
- Demonstrate successfully physical assessment skills and techniques.
- Demonstrate and discuss the care of nursing responsibilities for common diagnostic procedures, special exams and tests.
- Demonstrate knowledge of various gastrointestinal tubes and their purpose.
- Discuss principles and procedures for the various methods of medication administration, including the choice of route and site, principles for safe medication administration, and teaching guidelines for clients regarding safe medication administration.
- Discuss pain management and nursing interventions that promote comfort.
- Discuss complementary/alternative modalities.
- Discuss care of the client with urinary diversion and/or ostomy.

PHA101	Pharmacology/Medication Math I	2 qtr credit hours 20 hrs lecture
--------	--------------------------------	--------------------------------------

This course provides an introduction of the study of drugs, examined are the concepts of measurement of systems, drug orders, drug labels, and drug dosage calculations. This course also introduces intravenous therapy along with preparation, assessment, planning, implementation, and calculation of IV flow rates. Emphasis will be placed on techniques used to administer commonly used drugs; included are the classifications, indications, actions, contraindications, side effects, nursing implications for administration and pertinent client teaching in the use of these various agents. Also included will be ethical and legal responsibilities of the practical nurse in administering medications and common therapeutic and diagnostic procedures with pharmacological implications. Categories discussed are pain, antimicrobial/immunity, sensory and substance abuse.

At the completion of the class the student will be able to demonstrate the following competencies:

- Identify systems of measurement and calculation of medications.
- Describe the classes of therapeutic medications commonly used; demonstrate their (a) indications, (b) actions, (c) contraindications, (d) side effects, (e) nursing implications, and (f) client teaching.
- Demonstrate, identify and correctly relate fundamental pharmacology principles in the administration of medication.
- Accurately demonstrate administration of parenteral and non-parenteral medications.
- Identify special considerations for specific age groups.
- Identify legal and ethical responsibilities of the practical nurses role in the administration of medications.
- Demonstrate; identify common therapeutic and diagnostic procedures with pharmacological implications.
- Describe the classes of therapeutic drugs involved in the treatment of pain, sensory, substance abuse, antimicrobials in terms of their (a) indications, (b) actions, (c) contraindications, (d) side effects, (e) nursing implications, and (f) client teaching.

PHA102 Pharmacology/Medical Math II 4 qtr credit hours
40 hrs. Lecture

This course is a continuation of Pharmacology/Medication Math I, including emphasis placed on the classification of drugs that are prescribed to treat cancer, musculoskeletal, endocrine, respiratory, and reproductive disorders. Included is the developmental skills for administration of oral and parenteral medications denoting and using the nursing process. Also included will be Board of Nursing guidelines for administration of medication within the scope of Practical Nursing.

At the completion of the class the student will be able to demonstrate the following competencies:

- Identify systems of measurement and calculation of drug dosages.
- Describe the classes of therapeutic drugs involved in treating cancer, musculoskeletal, endocrine, respiratory, and reproductive disorders in terms of their (a) indications, (b) actions, (c) contraindications, (d) side effects, (e) nursing implications, and (f) client teaching

PHA200 Pharmacology III 4 qtr credit hours
40 hrs lecture

This course is a continuation of Pharmacology II. Emphasis is placed on the classification of drugs that are prescribed to treat the cardiovascular, renal, gastrointestinal, vaccinations, autonomic and central nervous systems and immunity disorders. Indications, actions, contraindications, side effects, nursing implications for administration and pertinent client teaching in the use of these various agents will be discussed.

At the completion of this class the student will have received training in:

- Understand drug categories and specific medications related to the cardiovascular, renal, gastrointestinal, vaccines, autonomic and central nervous systems, and immunity.
- Examine nursing interventions associated with the administration of selected drug classifications.
- Describe the classes of therapeutic drugs involved in the treatment of the cardiovascular, renal, gastrointestinal, vaccinations, autonomic and central nervous systems, and immunity in terms of their (a) indications, (b) actions, (c) contraindications, (d) side effects, (e) nursing implications, and (f) client teaching.

NPN120 Medical Surgical Nursing I 6.5 qtr credit hours
40 hrs lecture, 75 hrs clinical

This course introduces concepts of health and illness. This course provides essential information relative to the management of patients with health problems resulting from alterations in various body systems. Emphasis is placed on providing safe and knowledgeable nursing care to adults while utilizing critical thinking within in the nursing process. Selected topics of system disorders include: respiratory, musculoskeletal, inflammatory, integumentary and other disorders. Clinical experiences are designed to complement, integrate, and enhance this knowledge of health alterations and to assist with the application of holistic and therapeutic nursing care to adults in a variety of clinical settings. Information will be taught in the didactic and clinical settings.

At the completion of the class the student will be able to demonstrate the following competencies:

- Identify major complications of the respiratory, musculoskeletal and integumentary systems and disorders that cause inflammation and affect holistic systems.
- Apply assessment skills as they relate to the respiratory, musculoskeletal and integumentary systems.
- Identify the role and responsibilities of the practical nurse in emergency responses in relationship to respiratory, musculoskeletal and integumentary complications.
- Verbalize the importance of arterial blood gases and their interpretations.
- Demonstrate successfully physical assessment skills and techniques as they relate to the respiratory, musculoskeletal and integumentary systems.
- Discuss care of the client with respiratory, musculoskeletal and integumentary ailments.

- Demonstrate and discuss the care of nursing responsibilities for common diagnostic procedures, special exams, and test within the realm of respiratory, musculoskeletal, and integumentary systems.
- Demonstrate knowledge of various ambulatory devices and oxygen devices.
- Use critical thinking skills to apply the learned concepts to clinical situations.
- Develop appropriate nursing documentation skills.
- Discuss pain management and nursing interventions that promote comfort; including complementary/alternative modalities.

NPN 130 Medical Surgical Nursing II 6.5 qtr. credit hours
 40 hrs. lecture, 75 hrs. clinical

This course is a continuation of Medical Surgical Nursing I. Areas of study include alternations in hematological, lymphatic/immune, endocrine, and cardiovascular system. Emphasis is placed on the application of the nursing process and health promotion in the support of basic human needs, critical thinking, and providing clients with safe and competent care; including principles that govern practical nursing standards. Information will be taught in the didactic and clinical settings.

At the completion of the class the student will be able to demonstrate the following competencies:

- Identify major complications of the hematological, lymphatic/immune, endocrine, and cardiovascular systems.
- Apply assessment skills as they relate to the hematological, lymphatic/immune, endocrine, and cardiovascular systems.
- Demonstrate principles of therapeutic communication.
- Identify the role and responsibilities of the practical nurse in emergency responses in relationship to hematological, lymphatic/immune, endocrine, and cardiovascular complications.
- Demonstrate successfully physical assessment skills and techniques as they relate to the hematological, lymphatic/immune, endocrine, and cardiovascular systems.
- Discuss care of the client with hematological, lymphatic/immune, endocrine, and cardiovascular systems.
- Demonstrate and discuss the care of nursing responsibilities for common diagnostic procedures, special exams, and tests within the realm of hematological, lymphatic/immune, endocrine, and cardiovascular systems.
- Use critical thinking skills to apply the learned concepts to clinical situations.
- Develop appropriate nursing documentation skills.
- Discuss pain management and nursing interventions that promote comfort; discuss complementary/alternative modalities.

NPN 140 Medical Surgical Nursing III 7.0 qtr. credit hours
 45 hrs. lecture, 75 hrs. clinical

This course is a continuation of Medical Surgical Nursing II. This course provides essential information relative to the management of patients with health problems resulting from alterations in various body systems. Emphasis is placed on providing safe and knowledgeable nursing care to adults while utilizing critical thinking within the nursing process and practicing within the scope of Practical Nursing. Selected topics of system disorders include: neurologic, sensory, renal and gastrointestinal. Clinical experiences are designed to complement, integrate and enhance this knowledge of health alterations, and to assist with the application of holistic and therapeutic nursing care to adults in a variety of clinical settings.

At the completion of the class the student will be able to demonstrate the following competencies:

- Describe the physiological adaptations of the adult client as it relates to disorders of the neurologic, sensory, renal, and reproductive systems.
- Demonstrate the application of the nursing process while providing basic and technical nursing interventions for the adult client with commonly occurring diseases and disorders.
- Describe acute and chronic health alterations related to neurology, sensory, renal and gastrointestinal systems.
- Identify the practical nurses role in planning care of patients with neurological, sensory, renal and gastrointestinal systems, including legal and ethical parameters.

NPN 151 Mental Health Nursing

4 qtr. credit hours

30 hrs. lecture, 30 hrs. clinical

This course introduces fundamental and complex concepts of psychiatric health. Students will learn essential information necessary for understanding mental health and illness. The focus is placed on the application of the nursing process in caring for clients who experience mental health alterations and by incorporating the roles and responsibilities of the psychiatric nurse. Emphasis is placed on the restoration and protection of the mental health of individuals and groups. Clinical experiences allow for opportunities to provide care to clients with psychiatric issues. A variety of clinical settings will be used to provide learning experiences in the continuum of mental health treatment using the standard legal scope of Practical Nursing

At the completion of the class the student will be able to demonstrate the following competencies:

- Recognize legal and ethical issues related to clients with alterations in psychosocial problems including family when appropriate
- Describe components of therapeutic communication skills and implement these skills as it relates to psychological disorders.
- Effectively practice therapeutic communication skills in the clinical arena
- Identify the nursing process to participate in the implementation of therapeutic modalities when caring for patients with alterations in psychosocial functioning
- Effectively participate in multidisciplinary development of a plan of care for psychosocial alternations including cultural diversity.
- Identify and direct the client and family to appropriate community resources.
- Identify and explain the potential side effects associated with anti-anxiety, antidepressant, antipsychotic and moods stabilizing drugs
- Demonstrate knowledge in legal and ethical issues relating to the psychosocial alterations of the patients
- Recognize the role of the practical nurse in the mental health arena

NPN 141 Maternal/Newborn Nursing

4 qtr. credit hours

30 hrs. lecture, 30 hrs. clinical

This course introduces the concepts of the reproductive processes. This course presents essential information necessary for understanding health and the complications in the wellbeing of the childbearing family. Emphasis is placed on the application of nursing care for the maternal/newborn clients during their antepartum, intrapartum, and postpartum phases within scope of legal and ethical parameters of Practical Nursing standards. Clinical opportunities provide experience in applying the nursing process in the prenatal period, during labor and delivery, the post-partum period in a variety of clinical settings

At the completion of the class the student will be able to demonstrate the following competencies:

- Identify the physiological and psychological effects of pregnancy on the client and family.
- Recognize all phases of growth and development of the fetus.
- Demonstration of the application of the nursing process in providing care to maternity clients in the antepartum, intrapartum, and postpartum stages and care to their normal newborns.
- Apply appropriate focus on health promotion by reviewing and implementing individualized plans of care for the childbearing family.
- Identify alterations in the childbearing client experiencing interferences.
- Provide safe, competent, and individualized nursing care to the childbearing client and family recognizing legal, ethical and cultural issue.

- Utilize evidence-based practice when caring for elderly in a variety of settings.
- Implement nursing care that addresses the holistic needs of the aging population.
- Identify communication skills necessary to provide safe and effective care of the geriatric patient.
- Describe professional, ethical, and legal aspects involved in providing care to the older adult.
- State principles of medication administration in the older adult to safely administer medication and monitor patients for adverse reactions.

NPN175

Capstone

4.5 qtr credit hours

45 hrs lecture

This course is designed to prepare the practical nursing student to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). This course will aid the student in recalling nursing principles and nursing care for commonly encountered health problems throughout the life span. Methods to improve test-taking skills and relieve test anxiety are included.

At the completion of this class the student will be able to demonstrate the following competencies:

- Discuss strategies for preparing for the NCLEX-PN examination.
- Answer NCLEX-type questions in a methodical manner.
- Identify strengths and weaknesses to determine further study needs.
- Determine appropriate planning and scheduling review and study time.
- Develop an individualized study plan in preparation for the NCLEX-PN.
- Demonstrate use of test-taking skills when taking practices exams.
- Demonstrate measures that decreases testing anxiety
- Apply important concepts of nursing care

Course Number	Course Name	Didactic	Laboratory	Clinical	Total Hrs	Credit Hrs
Mini Start						
LAS120N	Success Skills (DE)	30	20		50	4.0
MED100N	Medical Terminology (DE)	40			40	4.0
NPN101	Introduction to Practical Nursing	30	40		70	5.0
Quarter 1						
ANA101N	Anatomy and Physiology (DE)	40			40	4.0
NPN100	Fundamentals of Nursing I	40	40	30	110	7.0
PSY100	Developmental Psychology (DE)	20			20	2.0
NUT100	Nutrition (DE)	20			20	2.0
Quarter 2						
NPN102	Fundamentals of Nursing II	30	20	45	95	5.5
MED105A	Medical Math (DE)	40			40	4.0
PHA101	Pharmacology/Medication Math I	20			20	4.0
Quarter 3						
NPN120	Medical Surgical Nursing I	40		75	115	6.5
PHA102	Pharmacology/Medication Math II	40			40	4.0
NPN151	Mental Health Nursing	30		30	60	4.0
Quarter 4						
NPN130	Medical Surgical Nursing II	40		75	115	6.5
PHA103	Pharmacology III	40			40	2.0
NPN141	Maternal/Newborn Nursing	30		30	60	4.0
Quarter 5						
NPN140	Medical Surgical Nursing III	45		75	120	7.0
NPN131	Pediatric Nursing	30		30	60	4.0
NPN153	Transition into Practice	25			25	2.5
Quarter 6						
NPN154	Geriatric Nursing	30		45	75	4.5
NPN175	Capstone (NCLEX Prep)	45			45	4.5
LAS130	Professional Development (DE)	40			40	4.0
TOTALS					1300	95.0

7 PROGRAMS OFFERED

Degree in PRACTICAL NURSING

Objective: This degree program provides classroom and clinical experiences with opportunities that allow for the acquisition of knowledge and skills that enables each student to meet the requirements necessary for success as a practical nurse. Upon completion of this Practical Nursing Program, the student will be able to apply for licensure and take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). Once licensed, the student will be able to seek employment and provide nursing care as an entry level practical nurse, working under the direction of a physician or registered nurse. Graduates are prepared to function as professionals in accordance within the scope and standards of practical nursing practice set by the National Association of Practical Nurse Education and Service (NAPNES) and the Oklahoma Board of Nursing (OBN). This program prepares graduates for employment in numerous healthcare settings. Licensed Practical Nurses hold positions in hospitals, nursing care facilities, physician offices, community, home health, and employment agencies, outpatient care centers, and in federal, state, and local government service organizations. Program Length: 60 weeks. Delivery Method: Blended

Basic Requirements		Credit Hours	Contact Hours
ANA101N	Anatomy and Physiology	4.0	40.00
MED100N	Medical Terminology	4.0	40.00
LAS120N	Success Skills	4.0	50.00
LAS130NA	Professional Development	4.0	40.00
MED105A	Medical Math (Nursing)	4.0	40.00
NUT100	Nutrition	2.0	20.00
PSY100	Developmental Psychology	2.0	20.00

Program Requirements

NPN101	Introduction to Practical Nursing	5.0	70.00
NPN100	Fundamentals of Nursing I	7.0	110.00
NPN102	Fundamentals of Practical Nursing II	5.5	95.00
NPN120	Medical Surgical Nursing I	6.5	115.00
NPN130	Medical Surgical Nursing II	6.5	115.00
NPN131	Pediatric Nursing	4.0	60.00
NPN140	Medical Surgical Nursing III	7.0	120.00
NPN141	Maternal/Newborn Nursing	4.0	60.00
NPN151	Mental Health Nursing	4.0	60.00
NPN154	Geriatric Nursing	4.5	75.00
NPN153	Transition into Nursing	2.5	25.00
NPN175	Capstone (NCLEX Prep)	4.5	45.00
PHA101	Pharmacology/Medication Math I	2.0	20.00
PHA102	Pharmacology/Medication Math II	4.0	40.00
PHA103	Pharmacology III	4.0	40.00
	Total Hours	95.0	1,300.0

7 PROGRAMS OFFERED

The Practical Nursing Degree program meets the educational requirement to apply for licensure as a Practical Nurse (PN) in Oklahoma. Other eligibility requirements may apply; please verify your eligibility against board of nursing rules. This program may not meet the educational requirements for licensure as a nurse in states other than Oklahoma.

To graduate from this program students must complete all required courses in the curriculum listed on this page. A grade of "C" or higher is required, they must achieve all required skill competencies and satisfactorily complete all required clinical learning experience.

Applicants to this program must meet program-specific admissions requirements, in addition all general admission requirements. Please see the application procedures for this program under Admissions Information and Policies.

In addition to meeting all other admissions requirements: applicants must successfully complete and pass a criminal background check.

The Practical Nursing program at ATA College is approved by the Oklahoma Board of Nursing and licensed by the Oklahoma Board for Private Vocational Schools.

Course Descriptions and Objectives

NPN101 Introduction to Practical Nursing 5 qtr. credit hours
30 hrs lecture, 40 hrs lab

This course provides opportunities to develop competencies necessary to meet the basic needs of individuals throughout the lifespan in a safe, legal, and ethical manner. The course is designed to prepare the nursing student to provide high quality, direct patient care as a member of the healthcare team. Students will learn basic patient care skills and techniques that assist in activities of daily living, infection control and prevention, patient safety and proper body mechanics, and basic communications and documentation skills. Information will be taught in the didactic and laboratory settings.

NPN100 Fundamental of Nursing I 7 qtr. credit hours
40 hrs lecture, 40 hrs lab
30 hrs clinical

This course is an introduction to the history of nursing, health care systems, and roles and responsibilities of the healthcare teams with the emphasis on nursing. In addition, the role of practical nursing, development of therapeutic communication, cultural considerations and providing patient comfort throughout the lifespan will be discussed. Legal standards for nursing practice, state and federal regulations, importance of professional and student organizations as well as development of awareness of culture and diversity will be explored. This course also includes nursing care to improve oxygenation of the patient, implementation and emergency considerations, introduction of ambulatory aids and usage, and appropriate assessment of vital signs. Information will be taught in the didactic, laboratory and clinical setting.

NPN102 Fundamentals of Nursing II 5.5 qtr credit hrs
30 hrs lecture, 20 hrs lab
45 hrs clinical

This course introduces practical nursing skills requiring medical/surgical asepsis and utilizing the nursing process as a basis for problem solving for general physical and emotional conditions of the client across the lifespan. This course also involves patient processing in the healthcare setting, emphasis on nursing documentation and subsequent care which will meet the legal standard of nursing practice. It is designed to progress from the simple to the more complex. Students will practice basic skills and techniques that assist in improving oxygenation, hemodynamic stability, diagnostic procedures, body elimination care, skin integrity maintenance, and pain and medication management. Information will be taught in the didactic, laboratory and clinical settings.

PHA101 Pharmacology/Medical Math I 2 qtr credit hours
20 hrs lecture

This course provides an introduction of the study of drugs. Assessed are the concepts of measurement of systems, drug orders, drug labels, and drug dosage calculations. This course also introduces intravenous therapy along with preparation, assessment, planning, implementation, and calculation of IV flow rates. Emphasis will be placed on techniques used to administer commonly used drugs; included are the classifications, indications, actions, contraindications, side effects, nursing implications for administration and pertinent client teaching in the use of these various agents. Also included will be ethical and legal responsibilities of the practical nurse in administering medications and common therapeutic and diagnostic procedures with pharmacological implications. Categories discussed are pain, antimicrobial, immunity, vaccinations, sensory and substance abuse.

PHA102 Pharmacology/Medical Math II 4 qtr credit hours
40 hrs. lecture

This course is a continuation of Pharmacology/Medical Math I, including emphasis placed on the classification of drugs that are prescribed to treat cancer, musculoskeletal, endocrine, respiratory, and reproductive disorders. Included are the developmental skills for administration of oral and parenteral medications denoting and using the nursing process. Also included are Board of Nursing guidelines for administration of medication within the scope of Practical Nursing.

PHA103 Pharmacology/Medical Math III

4 qtr credit hours
40 hrs lecture

This course is a continuation of Pharmacology/Medical Math II. Emphasis is placed on the classification of drugs that are prescribed to treat the cardiovascular, renal, gastrointestinal, autonomic and central nervous system disorders. Indications, actions, contraindications, side effects, nursing implications for administration and pertinent client teaching in the use of these various agents will be discussed.

NPN120 Medical Surgical Nursing I

6.5 qtr credit hours
40 hrs lecture, 75 hrs clinical

This course introduces concepts of health and illness. The course provides essential information relative to the management of patients with health problems resulting from alterations in various body systems. Emphasis is placed on providing safe and knowledgeable nursing care to adults while utilizing critical thinking within the nursing process. Selected topics of system disorders include respiratory, musculoskeletal, inflammatory, integumentary and connective tissue disorders. Clinical experiences are designed to complement, integrate, and enhance this knowledge of health alterations and to assist with the application of holistic and therapeutic nursing care to adults in a variety of clinical settings. Information will be taught in the didactic and clinical settings.

NPN 130 Medical Surgical Nursing II

6.5 qtr. credit hours
40 hrs. lecture, 75 hrs. clinical

This course is a continuation of Medical Surgical Nursing I. Areas of study include alterations in hematological, lymphatic/immune, endocrine, and cardiovascular systems. Emphasis is placed on the application of the nursing process and health promotion in the support of basic human needs, critical thinking, and providing clients with safe and competent care; including principles that govern practical nursing standards. Information will be taught in the didactic and clinical settings.

NPN 140 Medical Surgical Nursing III

7.0 qtr. credit hours
45 hrs. lecture, 75 hrs. clinical

This course is a continuation of Medical Surgical Nursing II. The course provides essential information relative to the management of patients with health problems resulting from alterations in various body systems. Emphasis is placed on providing safe and knowledgeable nursing care to adults while utilizing critical thinking within the nursing process and practicing within the scope of Practical Nursing. Selected topics of system disorders include neurologic, sensory, renal and gastrointestinal. Clinical experiences are designed to complement, integrate and enhance this knowledge of health alterations, and to assist with the application of holistic and therapeutic nursing care to adults in a variety of clinical settings.

NPN 151 Mental Health Nursing

4 qtr. credit hours
30 hrs. lecture, 30 hrs. clinical

This course introduces fundamental and complex concepts of psychiatric health. Students will learn essential information necessary for understanding mental health and illness. The focus is placed on the application of the nursing process in caring for clients who experience mental health alterations and by incorporating the roles and responsibilities of the psychiatric nurse. Emphasis is placed on the restoration and protection of the mental health of individuals and groups. Clinical experiences allow for opportunities to provide care to clients with psychiatric issues. A variety of clinical settings will be used to provide learning experiences in the continuum of mental health treatment using the standard legal scope of Practical Nursing

NPN 141 Maternal/Newborn Nursing

4 qtr. credit hours
30 hrs. lecture, 30 hrs. clinical

This course introduces the concepts of the reproductive processes. The course presents essential information necessary for understanding health and the complications in the wellbeing of the childbearing family. Emphasis is placed on the application of nursing care for the maternal/newborn clients during their antepartum, intrapartum, and postpartum phases within the scope of legal and ethical parameters of Practical Nursing standards. Clinical opportunities provide experience in applying the nursing process in the prenatal period, during labor and delivery, the post-partum period in a variety of clinical settings

NPN 131 Pediatric Nursing

4 qtr. credit hours
30 hrs. didactic, 30 hrs. clinical

This course introduces concepts in the application of caring for children in various phases of development. The stages of childhood development that are examined include the newborn, infant, toddler, preschooler, school-age child, and the adolescent. The focus is on basic growth and development, and on nursing care in children with real and potential health disorders, common within the pediatric population. Essential information is presented that is necessary for the understanding of health and health alterations in children and the roles and responsibilities of the practical nurse. Clinical experiences provide opportunities in applying the nursing process while caring for and meeting the needs of the pediatric client in a variety of diverse clinical settings.

NPN153 Transition into Nursing Practice

2.5 qtr credit hours
25 hrs lecture

This course prepares student nurses for patient care supervision while in the health care systems. Students will be reintroduced to health care system management, roles and responsibilities of the healthcare team with emphasis on nursing care prioritization. Students will review the role of practical nursing, development of therapeutic communications skills, addressing spiritual and cultural needs of the patient, legal standards for nursing practice, and team building concepts.

NPN154 Geriatric Nursing

4.5 qtr credit hours
30 hrs lecture, 45 hrs clinical

This course introduces geriatric care in nursing and how to manage health system alterations and polypharmacy, cognitive disorders and elder abuse in the geriatric population. Emphasis is on understanding the unique needs of the aging population, encouraging health promotion and self-care, identifying variable responses of elderly clients to pathological conditions, and maintaining a level of function that promotes quality of life. Students will have the opportunity to apply nursing measures in the care of geriatric patients utilizing the nursing process.

NPN175 Capstone

4.5 qtr credit hours
45 hrs lecture

This course is designed to prepare the practical nursing student to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). This course will aid the student in recalling nursing principles and nursing care for commonly encountered health problems throughout the life span. Methods to improve test-taking skills and relieve test anxiety are included.

ANA101N Anatomy and Physiology

4.0 credit hours
40 hours lecture

This course introduces the structure & function of the human body. The cells & tissues of the human body are presented along with the basic structure & physiology of the integumentary, skeletal, muscular, & nervous systems. It includes the examination of the basic structure & physiology of the cardiovascular, endocrine, lymphatic, & immune, respiratory, digestive, urinary & reproductive systems.

LAS120N Success Skills

4.0 credit hours
30 lecture hours, 20 lab hours

The development of self-reliance through understanding and utilizing the concepts of self-esteem, self-efficacy, goal setting, and accountability. Includes development of study skills, including library utilization, test taking, note taking, time management and critic thinking. This course also teaches introductory Microsoft Word 2013 and Microsoft Office Excel 2013 skills and how to apply them in a medical office setting. As a participant, you will become more prepared for your career as a Medical Professional in learning how to successfully support the front or back office of a clinic or hospital. This course covers the development of basic keyboarding skills to improve speed and accuracy.

LAS130NA Professional Development

4.0 credit hours
40 lecture hours

This course is designed to assist the student in developing skills necessary to gain employment. It also covers a wide range of job-seeking skills, including the development of an effective resume. Interviewing skills, referral letters, cover letters and other professional areas will be discussed. In addition, it covers professionalism in the workplace and the importance of the externship.

MED100 Medical Terminology

4.0 credit hours
40 contact hours

This course provides the student with an understanding of the medical language in the healthcare fields while incorporating body structures and function in health and disease. The student will have an effective understanding of the major body systems, including the musculoskeletal, cardiovascular, respiratory, digestive, and integumentary system.

MED105A Medical Math

4.0 credit hours
40 lecture hours

This course provides instruction on the math skills and understanding of other mathematical processes needed for nursing mathematics. Mathematical operations covered include whole numbers, fractions, decimals, percentages, and algebra. Basic medication dosage calculations and medication preparations are also covered. A combination of lecture and demonstration are utilized to prepare students to perform these operations as related to nursing practice.

NUT100 Nutrition

2 credit hours
20 lecture hours

This course provides the student with an introduction to the principles of nutritional needs and its relationship in maintaining health during infancy, childhood, adolescence, young, middle, and late adulthood. The chemical substances (nutrients: carbohydrates, fats, proteins, vitamins, minerals & water) that are necessary for life are examined along with variations in food patterns based on individual cultures, religions, and philosophies. Included will be U.S. Government Guidelines for Americans.

PSY100 Developmental Psychology

2 credit hours
20 lecture hours

This course introduces the development theories of Freud, Piaget, Erickson, Kohlberg, and Maslow of human growth and development. It also emphasizes the psychological development of the human being over the lifespan from infancy throughout the life's development stages of maturity and old age.

**Oklahoma Board of Nursing
2915 N. Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 692-1800**

CLINICAL FACILITY REPORT

**Nursing Program: ATA College
Semester/Level: Quarter 1 Freshman**

Name of Facility/ies Used For Experience	Type of Facility	Location of Facility	Type of Clinical Experience (S) Supervised, (P) Precepted, (O) Observational, (SI) Simulation	Assigned Nursing Course (Prefix/Course)	Clinical Contract Date Reviewed
Forest Ridge Healthcare Center	Long-Term Care	Broken Arrow	S	NPN100	Waiting on the signed contract
Montereau Retirement Community	Long-Term Care	Tulsa	S	NPN100	February 2020

Nursing Program: ATA College
Semester/Level: Quarter 2 & 3/Sophomore

Name of Facility/ies Used For Experience	Type of Facility	Location of Facility	Type of Clinical Experience (S) Supervised, (P) Precepted, (O) Observational, (SI) Simulation	Assigned Nursing Course (Prefix/Course)	Clinical Contract Date Reviewed
Forest Ridge Healthcare Center	Long-Term Care	Broken Arrow	S	NPN101	Waiting on the signed contract
Montereau Retirement Community	Long-Term Care	Tulsa	S	NPN101	February 2020
Jack C. Montgomery VAMC	Acute Care/Outpatient	Muskogee	S	NPN120	January 2020
Brookhaven Hospital	Mental Health	Tulsa	S	NPN151	March 2020
OSU Medical Center	Acute	Tulsa	S	NPN120	January 2020
AHS Hillcrest Healthcare System	Acute	Tulsa, Claremore, Cushing	S	NPN120	April 2020

Nursing Program: ATA College
Semester/Level: Quarter 4 & 5/Sophomore

Name of Facility/ies Used For Experience	Type of Facility	Location of Facility	Type of Clinical Experience (S) Supervised, (P) Precepted, (O) Observational, (SI) Simulation	Assigned Nursing Course (Prefix/Course)	Clinical Contract Date Reviewed
OSU Medical Center	Acute	Tulsa	S	NPN130, NPN140, NPN153	January 2020
Jack C. Montgomery VAMC	Acute Care/Outpatient	Muskogee	S	NPN130, NPN140, NPN153	January 2020
Montereau Retirement Community	Long-Term	Tulsa	S	NPN130, NPN140, NPN153	February 2020
Little Lighthouse	Community	Tulsa	O	NPN131	November 2019
Happy Hands	Community	Tulsa	O	NPN131	Waiting on signed copy
AHS Hillcrest Healthcare Systems	Acute	Claremore, Cushing & Tulsa	S	NPN130, NPN140, NPN141, NPN153	April 2020

Nursing Program: ATA College
Semester/Level: Quarter 6/Senior

Name of Facility/ies Used For Experience	Type of Facility	Location of Facility	Type of Clinical Experience (S) Supervised, (P) Precepted, (O) Observational, (SI) Simulation	Assigned Nursing Course (Prefix/Course)	Clinical Contract Date Reviewed
OSU Medical Center	Acute	Tulsa	S	NPN154	January 2020
Montereau Retirement Community	LTC/Skilled	Tulsa	S	NPN154	February 2020
Jack C. Montgomery VAMC	Acute Care/Outpatient	Muskogee	S	NPN154	January 2020

ATA COLLEGE
NURSING PROGRAM DIRECTOR

STATUS: Exempt

DEPARTMENT: Education

APPROVED BY: Brett Weber

DATE: January, 2019

BASIC FUNCTION

The Nursing Program Director oversees the nursing program for ATA College and is responsible for the daily supervision of operations, planning and evaluation of programs, and budget management. The Nursing Program Director must create and maintain relationships with the university community that support students' academic and personal success. Manages full time and part time faculty members in the PN program. Plans, organizes, develops and directs the overall operation of the nursing program in accordance with current federal, state, and local standards. This position interacts with students, faculty, and staff, and contracted medical services providers. This position works closely with college compliance officer to ensure compliance to HIPAA, FERPA, and in protecting confidentiality of client records. This position maintains a professional relationship with local medical health providers and agencies.

ORGANIZATIONAL RELATIONSHIPS

Reports to:
Corporate Nursing Director

Supervises:
This position supervises Nursing faculty.

SPECIFIC DUTIES AND RESPONSIBILITIES

“*” Denotes essential function

- A. *Develop, implement and update curriculum collaboratively with staff members and within the expectations of the academic institution.
- B. *Conduct new faculty hiring, orientation and scheduling.
- C. *Coordinate and manage clinical rotations.
- D. *Coordinates program agreements with outside entities and maintains meaningful working relationships with clinical agencies that provide clinical experiences for students.
- E. *Manage all memorandums of agreements.
- F. *Maintain and compile reports and records for NLN, state Board of nursing, federal institutions and NCLEX.
- G. *Manage and maintain budget allocations for the program.
- H. *Manage and maintain required student records.
- I. *Serve as the nursing representative for various committees at the college and community.

- J. *Serve as the representative of the college at state Board of nursing meetings.
- K. *Responsible for implementing and maintaining an active advisory board.
- L. *Implement recruitment as designated by the governing body.
- M. Performs other duties as assigned by executive leadership.
- N. *Fosters development of the team concept of program responsibility and commitment to the program objectives and mission by encouraging active participation of program members and promotes rapport within the campus and community.

STANDARDS OF PERFORMANCE

- A. Informative and professional assistance when working with vendors, customers and co-workers.
- B. Ability to act independently and to originate new procedures and new approaches to problems.
- C. Excellent verbal and written communication skills.
- D. Ability to maintain initiative to maintain the flow of work.
- E. Ability to work under stress and with commitment to deadlines.
- F. Interpersonal relationships which encourage openness, candor and trust, both internally and outside of ATA.
- G. Accurate and timely completion of projects and/or reports.
- H. Maintenance of Company information in a confidential manner.

MENTAL AND PHYSICAL REQUIREMENTS

- A. Ability to work as a team member.
- B. Professional appearance, warm demeanor, positive attitude.
- C. Motivated self-starter.
- D. Ability to work independently and to be accurate, efficient and organized.
- E. Able to manage multiple tasks simultaneously.
- F. Ability to work under pressure with time constraints in a changing environment.
- G. The employee is occasionally required to stand; walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch or crawl.
- H. The employee must occasionally lift and/or move up to 25 pounds.
- I. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

WORKING ENVIRONMENT AND CONDITIONS

- A. This position requires working in the internal environment.
- B. This position requires a flexible work schedule, night and/or weekends may be required.

EDUCATION, EXPERIENCE AND TRAINING

- A. Minimum of five (5) years of nursing experience within the past ten (10) years with demonstrated leadership experience.
- B. Current unencumbered license, privilege, or temporary work permit to practice as a registered nurse according to the state board of nursing.
- C. Registered Nursing program: Master's degree or higher degree with a major in nursing from an accredited college or university.

Practical Nursing program: Bachelor degree with a major in nursing from an accredited college or university.
- D. Previous leadership role in a Nursing educational program preferred.
- E. A minimum of two (2) years full time teaching experience at or above the academic level of the program of nursing; and
- F. A current knowledge of nursing practice at the practical or vocational level.

EQUIPMENT AND TOOLS

- A. Computer and peripherals.

SIGNATURE AND DATE

By signing below I agree that I have read and understand my job description and accept the duties of my position.

Employee Printed Name

Employee Signature

Date

ATA COLLEGE INSTRUCTOR

STATUS: Exempt/Non-Exempt **DEPARTMENT:** Academics

APPROVED BY: Brett Weber **DATE:** January 1, 2014

BASIC FUNCTION

The instructor's primary responsibility is to instruct classes and labs according to an approved course syllabus using accepted and effective teaching methods. Additional duties include advising and tutoring students, maintaining current and accurate attendance/grade records as well as developing daily lesson plans. Faculty members are also expected to remain current in their teaching field by participating in faculty meetings, instructional seminars and in-services training sessions. Instructors are required to participate in school activities such as advisory board meetings, graduation, systematic evaluation committees, and other meetings as assigned by nursing director.

ORGANIZATIONAL RELATIONSHIPS

Reports to:
Program Director

Supervises:
This position has no supervisory responsibilities.

SPECIFIC DUTIES AND RESPONSIBILITIES

"*" Denotes essential function

- A. *Deliver curriculum as intended by the catalog and approved syllabi on schedule, meeting all stated objectives and timelines.
- B. *Ensure that the course meets the required number of contact hours as published in the catalog.
- C. *Conduct classes using organized and interesting methods which, whenever possible simulate a work environment and facilitate student motivations.
- D. Utilize current technologies that will enhance student learning and keep student current with best practices of nursing care.
- E. *Begin and end all class sessions on time.
- F. *Grade and return student assignments and tests in a timely manner.
- G. *Utilize best practices in blueprinting and test mapping to ensure the programmatic curriculum correlates with National Council Licensure Examination (NCLEX) and covers all content the lifespan.
- H. *Provide students with feedback as it relates to class and clinical syllabi requirements.
- I. *Complete and turn in all end-of-quarter grades and paperwork within 48 hours of the completion of the course.
- J. *Implement and adhere to all schools policies and regulations.
- K. *Monitor and record daily class attendance.

- L. *Develop and administer test mapped examinations based upon stated course objectives and the NCLEX.
- M. *Provide tutoring and informal advising to students as needed.
- N. *Advise the academic administrator on student attendance/academic issues.
- O. *Attend faculty meetings, in-service training sessions, and instructional meetings as required.
- P. Mentor new faculty and interact with part time staffers.
- Q. *Serve as a professional role model for students, and other duties as may be assigned.
- R. Participates in on campus trainings and committees.
- S. Collaborate with executive leadership regarding implementation and evaluation of all nursing policies and protocols.
- T. Collaborates with analyzing the systematic plan of evaluations of the program to identify trends and outcome of curricular findings.

STANDARDS OF PERFORMANCE

- A. Informative and professional assistance when working with vendors, customers and co-workers.
- B. Ability to act independently and to originate new procedures and new approaches to problems.
- C. Excellent verbal and written communication skills.
- D. Ability to maintain initiative to maintain the flow of work.
- E. Ability to work under stress and with commitment to deadlines.
- F. Interpersonal relationships which encourage openness, candor and trust, both internally and outside of ATA.
- G. Accurate and timely completion of projects and/or reports.
- H. Maintenance of Company information in a confidential manner.

MENTAL AND PHYSICAL REQUIREMENTS

- A. Ability to work as a team member.
- B. Professional appearance, warm demeanor, positive attitude.
- C. Motivated self-starter.
- D. Ability to work independently and to be accurate, efficient and organized.
- E. Able to manage multiple tasks simultaneously.
- F. Ability to work under pressure with time constraints in a changing environment.
- G. The employee is occasionally required to stand; walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch or crawl.
- H. The employee must occasionally lift and/or move up to 25 pounds.
- I. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

WORKING ENVIRONMENT AND CONDITIONS

- A. This position requires working in the internal environment of office, classroom, labs and clinical facilities.
- B. This position requires a flexible work schedule, night and/or weekends may be required.

EDUCATION, EXPERIENCE AND TRAINING

- A. Master's degree in nursing for RN programs.
- B. Bachelor's degree for PN programs.
- C. Bachelor's degree in nursing with a graduate degree in progress preferred.
- D. Current AHA CPR certified and immunizations.
- E. Two to five years of professional work experience.
- F. Intermediate computer skills, i.e., Microsoft Outlook, Word and Excel.
- G. Unencumbered, current state licensure.
- H. Must be able to pass a background check
- I. Compliant with TB and Flu vaccinations/assessment

EQUIPMENT AND TOOLS

- A. Computer and peripherals.

WORKLOAD

Full-time instructors are expected to complete a 40 hours work week. Didactic instructors will work a maximum workload of 20 hours face to face classroom instruction. Completion of full time hour obligations includes preparation time for classes taught, faculty development, curriculum committee meetings and other duties assigned.

Clinical instructors will work a maximum workload of 30 hours face to face instruction. Completion of full time hour obligations includes preparation time for classes taught, faculty development, curriculum committee meetings and other duties assigned.

Instructors workload for combined class and clinical will consist of 30 hours face to face instruction. Completion of full time hour obligations includes preparation time for classes taught, faculty development, curriculum committee meetings and other duties assigned.

Instructors will be permitted 16 hours per month to gain and maintain clinical expertise in their field of study, outside of the confine of this educational institution. The arrangement of clinical development hours will be arranged and approved with the director of nursing.

SIGNATURE AND DATE

By signing below I agree that I have read and understand my job description and accept the duties of my position.

Employee Printed Name

Employee Signature

Date

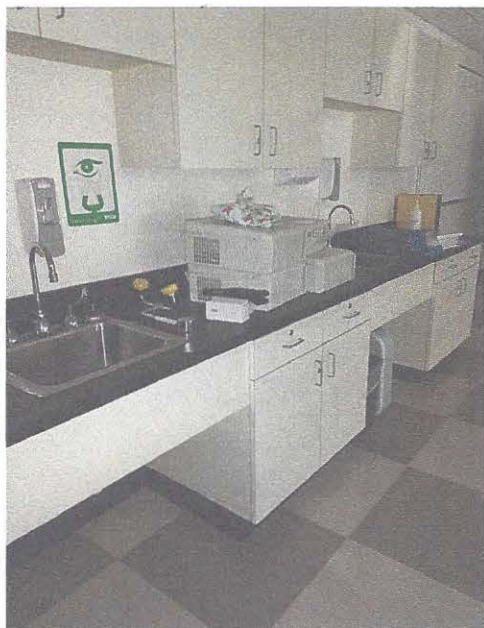
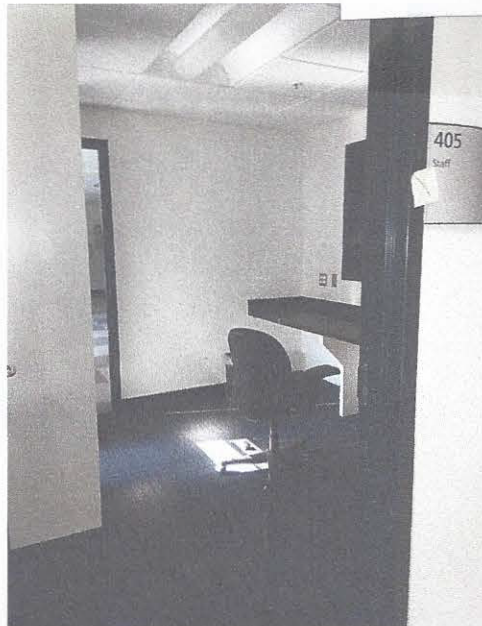
ATA College- OK
PN Program - Budget

Income Statement	FY2021	FY2022	FY2023	FY2024
Revenue				
Tuition	1,385,581	2,238,212	2,286,648	2,295,256
Book Sales	177,614	286,911	287,301	288,404
Fees	212,724	343,625	345,709	346,030
Total Revenue	1,775,919	2,868,748	2,919,658	2,929,690
Cost of Sales				
Instructional Cost				
Instructor Cost	486,908	786,531	800,489	803,240
Payroll Taxes	45,115	72,877	74,171	74,426
Health Insurance	10,191	16,462	16,755	16,812
Employee Benefits	1,934	3,125	3,180	3,191
Contract Services	500	1,200	2,400	3,600
Continuing Education	5,000	5,000	5,000	5,000
Total Instructional Cost	549,648	885,195	901,995	906,269
Materials and Other				
Testing Cost	5,000	7,435	8,345	9,667
Supplies	5,308	6,939	7,828	8,844
Books/ATI	132,654	214,284	218,086	218,836
Scrubs	4,215	6,740	6,845	6,932
Lab Maintenance	1,872	3,024	3,078	3,088
Lab Materials	24,561	39,674	40,378	40,517
Travel Expense	5,616	9,072	9,987	10,020
Depreciation (Lab	37,500	37,500	37,500	37,500
Ubrary/LRC Allocation	3,500	3,500	3,500	3,500
Total Materials and Other	220,226	328,168	335,547	338,904
Total Cost of Sales	769,874	1,213,363	1,237,542	1,245,173
Gross Margin	1,006,045	1,655,385	1,682,116	1,684,517
Direct Marketing Expense:				
Creative- Print	1,872	3,024	4,078	5,088
Harvesting	101,000	108,399	109,520	110,470
Media Buying	22,514	24,368	32,014	32,141
Media Buying- Digital	21,216	24,272	34,880	35,000
Total Direct Marketing Expense	146,602	160,063	180,492	182,699
Pretax Income	859,443	1,495,322	1,501,624	1,501,818

Time	Monday	Tuesday	Wednesday	Thursday
8:30-9:30	NPN130	NPN 120	NPN 100	NPN100-lab
	NPN 140	NPN 141	NPN 151	NPN 101
	NPN 175		NPN 154	NPN 131
9:30-10:30	NPN130	NPN 120	NPN 100	NPN100-lab
	NPN 140	NPN141	NPN 151	NPN 101
	NPN 175		NPN 154	NPN 131
			NPN 099-Lab	
10:30-11:30	NPN130	NPN 120	NPN 100	NPN 101
	NPN 140	NPN141	NPN 151	NPN 131
	NPN 175		NPN 154	
			NPN 099-Lab	
11:30-12:30	LUNCH	LUNCH	LUNCH	LUNCH
12:30-1:30	NPN130	NPN120	NPN 100	NPN 101-Lab II
	NPN140	PHA100	PHA 099	
		NPN 099	NPN 153	
			NPN 099-Lab	
1:30-2:30	PHA100	PHA 099	NPN 100-Lab	NPN 101-Lab II
	NPN140 (end 2:00)	PHA 100	PHA 099	
	PHA 200 (2-3:30)	NPN 099	NPN 153	
2:30-3:30	PHA 100	PHA 099	NPN 100-Lab	
	PHA 200	PHA 100 (end 3:00)	NPN 153(end 3:00)	
		NPN 099		

Student Group	Number in Group/ service type	Monday	Tuesday	Wednesday	Thursday	Friday
NPN101-FON II	10 / LTC	7:00-1:00				
	10 /LTC	1:00-7:00				
NPN120-MS I	7 /LTC-Skilled	6:30-3:00				
	7 /LTC-Skilled	6:30-3:00				
	6 /LTC-Skilled	6:30-3:00				
NPN100-FON I	10 /LTC		7:00-1:00			
	10 /LTC		1:00-7:00			
NPN140 MS III	6 / Acute		6:30-2:00			
	6 / Acute		2:00-9:30p			
	6 /Acute					6:30-2:00p
NPN130 - MS II	6 /Acute			2:00-9:30pm		
	6/ Acute			6:30-2:00		
	6 /Acute			6:30-2:00		
NPN131-Peds	5 /Peds Comm			8:00-3:00p		
2 locations/2 days at each	5 / Peds Comm			8:00-3:00p		
	6 / Peds Comm			8:00-3:00p		

NPN154-Geriatric	10 /LTC/Skilled				6:30-11:00	
	10 /LTC/Skilled				12:00-4:30p	
NPN151-Mental Health	5 /Acute				7:00-1:00p	7:00-1:00p
*rotate groups every 2.5 wks	5 /Acute				7:00-1:00p	7:00-1:00p
	5 /Acute				7:00-1:00p	7:00-1:00p
	5 /Acute				7:00-1:00p	7:00-1:00p
NPN141-OB	6 /Acute				6:30-4:30	
3 wk rotation/group	6 /Acute				6:30-4:30	
	6 /Acute				6:30-4:30	



Agenda # 6.3

Oklahoma Board of Nursing
2915 North Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800

MEMORANDUM

TO: Board Members

FROM: Terri L. Walker, MSN, RN
Nursing Education Consultant

RE: Review and Board decision on acceptance of focus visit report and continuing approval status for High Plains Technology Center, Practical Nursing Program, Woodward

DATE: May 8, 2020

On March 12-13, 2020, a focus visit was conducted at High Plains Technology Center, Practical Nursing Program, Woodward. The focus visit report is attached for Board review.

The High Plains Technology Center, Practical Nursing Program, Woodward, was granted full approval for five (5) years by the Board, during the May 2019 Board meeting. Full approval was placed on hold during the November 2019 Board meeting after the Board's review of the Education Informal Disposition Panel Sub-Committee pass rate report recommendations. It was the Board's decision to:

- Not accept the pass rate report with order for focus visit for declining NCLEX-PN pass rates for 2018 and 2019 to date.
- Hold decision on continuing approval until results of focus visit presented to Board.

A decision is needed on acceptance or non-acceptance of the focus visit report and continuing approval status for the program.

Representatives of the program will be at the Board meeting to address questions of the Board.

**REPORT: FOCUS SURVEY VISIT TO HIGH PLAINS TECHNOLOGY CENTER,
PRACTICAL NURSING PROGRAM, WOODWARD**

EXECUTIVE SUMMARY

A focus survey visit was conducted at, High Plains Technology Center, Practical Nursing Program, Woodward, on March 12-13, 2020. This visit was conducted in compliance with the 2019 *Rules of the Oklahoma Board of Nursing*, “Each nursing education program shall be surveyed: Special and focus survey visits may be directed by the Board [485:10-3-6(a)(1)(D)].

Based on the findings of the visitor, the following commendations are noted:

1. The High Plains Technology Center administration is supportive of the Practical Nursing Education Program.
2. Practical Nursing Education Program faculty and the nurse administrator are dedicated to providing their students the tools to achieve success in the program as well as on the NCLEX PN.

Based on the findings of the visitor, the following recommendations are noted (to include rule citation):

1. Ensure that admission, readmission, progression, retention, dismissal and graduation requirements are appropriate to maintain acceptable licensing examination pass rates by continuing to review requirements, and making necessary revisions as needed [OAC 485:10 5-5 (a)(9)].
2. Continue to implement interventions that assist the practical nursing education program students to meet program outcomes, specifically improvement of the NCLEX-PN pass rate [OAC 485:10-5-7(a)(6)].

REPORT OF VISIT

DATE OF VISIT: March 12-13, 2020

VISITOR(S): Terri L. Walker, MSN, RN
Nursing Education Consultant
Oklahoma Board of Nursing

INTRODUCTION

High Plains Technology Center was founded in 1981 as the High Plains Area Vocational Technical School. High Plains serves the Woodward, Mooreland, Buffalo, Fort Supply, Sharon-Mutual, Fargo, Gage, and Vici school districts. There are ten (10) programs including the Practical Nursing Education Program taught on campus.

The nursing education program High Plains Technology Center was established as the Woodward Vocational School of Practical Nursing in 1959 through a joint effort of Woodward Memorial Hospital, Woodward Public Schools, and the Oklahoma State Department of Vocational and Technical Education. The program is delivered face-to-face in a lock step format. Currently, the program admits approximately twenty-five (25) students per year with ten (10) students currently enrolled. A Practical Nurse Administrator, two (2) full-time faculty members, and one (1) part-time faculty member are employed in the nursing education program.

METHODOLOGY

This visit was conducted in compliance with the 2019 *Oklahoma Board of Nursing Rules* [485:10-3-6(a)(1)(D)], The *Oklahoma Nursing Practice Act*, effective November 1, 2019, (59 O.S. §§567.1, *et seq.*), the *Oklahoma Board of Nursing Rules, Subchapter 5, Minimum Standards. Minimum Standards for Approved Nursing Education Programs*, effective July 25, 2019.

Written materials were reviewed, facilities toured and conferences held with the following persons and groups:

Superintendent/CEO: Dwight Hughes,

Nurse Administrator: Anna “Micky” McDonald, RN, BSN

Nursing faculty: Lauren Boring, RN, BSN

Nursing faculty: Melissa Bowers, RN, BSN

MINIMUM STANDARDS FOR APPROVED NURSING EDUCATION PROGRAMS

485:10-5-2. ADMINISTRATION AND ORGANIZATION

(a) The nursing education program shall be an integral part of an educational institution authorized by the state to confer credentials in nursing. An accredited nursing education program shall be an integral part of a governing academic institution that is accredited by an accrediting agency that is recognized by the U.S. Department of Education. The nursing education program shall provide evidence of current accreditation by a national nursing agency recognized by the United States Department of Education or be approved by the Board as stated in OAC 485:10-3-1.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: High Plains Technology Center is accredited by the Oklahoma Board of Career and Technology Education and the Oklahoma Department of Education.

In March 2017, the Board granted the practical nursing program two years full approval, with a focus visit ordered in two years. The focus visit was completed in February 2019 with the Board granting full approval for five years during their May 2019 meeting. At the November 2019 Board meeting, during review of pass rate reports, a focus visit was ordered for declining NCLEX-PN pass rates. The practical nursing program had a 2018 NCLEX-PN pass rate of 65.22% and a 2019, to date, NCLEX-PN pass rate of 62.50%. Continuing full approval was placed on hold until review of the focus visit report by the Board.

RECOMMENDATION: None

(b) The nursing education program shall have comparable status with other programs in the institution and relationships shall be clearly delineated.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: As verified in an interview with the Superintendent of High Plains Technology Center, the practical nursing program has the full support of the administration. The program maintains equal status with all programs offered at the technology center.

RECOMMENDATION: None

485:10-5-3.2 NURSING ADMINISTRATOR FOR NURSING EDUCATION PROGRAM

(b) The nursing education program leading to practical nurse licensure shall be administered by an individual who:

(1) is a Registered Nurse with a current unencumbered registered nurse license in Oklahoma;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The nurse administrator meets the qualifications as stated in the *Rules*.

RECOMMENDATION: None

(2) has baccalaureate degree in nursing, and effective January 1, 2017, has evidence of continued progress toward a graduate degree in nursing with completion of a minimum of six (6) hours per year, PROVIDED: any person employed in the position of administrator of a practical nursing education program on December 31, 2016, is deemed to meet this requirement;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) has a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting; and

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) has at least one (1) academic year, full-time experience as a teacher in a nursing education program.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(c) The administrator of the nursing education program, with institutional input, shall have the authority and responsibility for:

(1) the administration of the nursing program;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(2) preparation and administration of the budget for the nursing program;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) implementation of faculty development and performance review;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) recommendation of qualified faculty for appointment, promotion, tenure (if applicable), and retention;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(5) notification to the Board of faculty appointments, changes in the program or its administration, and reports as directed by the Board.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(d) If the Nurse Administrator has teaching or other responsibilities, adequate time will be provided to fulfill administrative duties for the nursing education program.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-4 RESOURCES, FACILITIES AND SERVICES

The following items shall be adequate to meet the nursing education program outcomes:

(1) Financial support with a plan for sustainability for faculty;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Financial viability of the practical nursing program and sustainability of financial support for faculty was verified during the interview with the Superintendent, the nurse administrator, and the nursing program faculty.

RECOMMENDATION: None

(3) Academic support services are sufficient to ensure program quality and are evaluated on a regular basis to meet program and student needs.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Academic services are provided through the Academic Center to include tutoring and assistance with reading and math skills.

RECOMMENDATION: None

485:10-5-4.1. CLINICAL LEARNING EXPERIENCES

(a) An adequate amount and variety of clinical learning experience to prepare students for practice at the appropriate educational level shall be planned by the faculty to meet program outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Precepted clinical hours were decreased with additional hands on direct patient care hours increased with the addition of two hospital sites in Buffalo and Seiling.

RECOMMENDATION: None

(f) The maximum ratio of faculty to students in clinical areas involving direct care of patients or clients shall be defensible in light of safety, learning objectives, students' level, patient acuity, and program outcomes.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The average faculty to student ratio in clinical is 1:4 and 1:5.

RECOMMENDATION: None

(i) Nursing education programs on full approval status with 300 total program clinical hours may substitute up to 30% of Simulated Patient Care Experiences (SPCE) for clinical hours for each clinical course. Programs not on full approval status must obtain Board approval to substitute SPCE for clinical course hours.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

485:10-5-5. STUDENTS

(a) Admission, readmission, progression, retention, dismissal and graduation requirements shall be:

(1) developed by the faculty;

COMMENTS: Nursing program faculty follow a procedure for the development, review, and revision of policies by critiquing data collected. Findings are interpreted and compared to the projected level of achievement. Collaboration of the nursing program faculty, nurse administrator, and the assistant superintendent is invaluable for the guidance when changing policy.

RECOMMENDATION: None

(2) supported by administration;

_____ Non-Applicable

 X Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(6) selective enough to distinguish students capable of achieving student learning outcomes;

_____ Non-Applicable

 X Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(9) appropriate to ensure that the program is able to maintain an acceptable licensing examination pass rate and completion rate as indicated in OAC 485: 10-3-5(4) and (5).

Calendar Year	2014	2015	2016	2017	2018	2019
Program Pass Rate	88.24% (15)	84.62% 13)	68.42% (19)	76.00% (25)	65.22% (23)	61.11 (18)
National Pass Rate	82.16%	81.89%	83.70%	83.85%	85.93%	85.63%
Fiscal Year	2014	2015	2016	2017	2018	2019
Completion Rate	88.0%	88.0%	87.0%	88.9%	80.0%	81.8%
Average Completion Rate for OK PN/RN Programs	77.0%	76.0%	75.8%	80.1%	81.3%	81.9%

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The practical nursing program pass rates for calendar years 2014 and 2015 were above the national mean for NCLEX-PN. Four of the six years, 2014 to 2019 were below the national mean with three below the state standard. In 2016 the NCLEX-PN pass rate declined significantly by 16.20 percentage points. The pass rate increased for 2017 by 7.58 percentage points, then reported another significant decrease of 10.78 percentage points for 2018. The pass rate again declined for 2019 by 4.11 percentage points. At the time of the focus visit, the 2020, to date, NCLEX-PN pass rate for the practical nursing program, was 100.00% with two first time testers. Pass Rate reports were submitted for 2016 and 2018. A pass rate report will be required for 2019 and represents two consecutive years that pass rates have been below the accepted standard.

The practical nursing program's NCLEX-PN pass rates were stated as an area of concern by the nursing administrator and nursing program faculty. The practical nursing program has seen many changes over the past three years to include hiring a new director, a new assistant superintendent, and a new faculty member. One area of change included initiating a new preadmission test.

The adoption of the ACT exam began with the cohort of students admitted for the class of 2017-2018. The data from the ACT would be trended against the NCLEX-PN pass rate for this class. The results of this comparison came in after the admission of the cohort admitted for the 2018-2019 class. The low pass rates for the class of 2018-2019, and data derived, led to a revision of the preadmission test score requirements. Evidence demonstrated that an ACT composite score of 17 or above, or a subset score of 17 or above in reading and math, correlated with passing the NCLEX. The scores needed were increased and were initiated with the cohort of students admitted to the class of 2019-2020. Faculty hope to see an increase in the NCLEX-PN pass rate for students graduating in May 2020.

The nurse administrator and the nursing program faculty discussed during the interviews that they are considering changing the admission test to one that would provide better data for admission into the nursing program and more conducive to trending throughout the program.. Nursing program faculty continue to review and analyze data related to the admission, readmission, progression, retention, dismissal and graduation requirements to ensure that students are admitted are capable of meeting student learning outcomes and providing needed remediation to those who are at risk.

RECOMMENDATION: Ensure that admission, readmission, progression, retention, dismissal and graduation requirements are appropriate to maintain acceptable licensing examination pass rates by continuing to review requirements, and making necessary revisions as needed.

485:10-5-5.2 FACULTY FOR NURSING EDUCATION PROGRAMS

(a) There shall be a sufficient number of qualified full-time faculty to meet the purpose and student learning outcomes of the nursing program.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The current faculty to student ratio in theory is 1:5 with two full-time faculty and ten (10) students currently enrolled. A part-time faculty is employed and teaches the mental health course.

RECOMMENDATION: None

(d) Sufficient time shall be provided for faculty to accomplish those activities related to the teaching-learning process.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(e) All nurse faculty shall:

(1) hold a valid unencumbered license to practice as a Registered Nurse in the State of Oklahoma;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED; any person employed in the faculty position on September 1, 2016, is deemed to meet this requirement;**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (4) engage in teaching, scholarship, service, and/or practice in keeping with the mission, goals, and expected faculty outcomes.**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (g) All programs leading to licensure as a Practical Nurse in this state shall establish requirements for nursing faculty as follows:**

- (1) minimum of an associate degree or diploma in nursing in this state, and effective January 1, 2017, has evidence of continued progress toward a baccalaureate or higher degree in nursing with completion of a minimum of six (6) semester hours per calendar year, PROVIDED: any person employed in the position of faculty of a practical nursing education program on December 31, 2016 is deemed to meet this requirement; and**

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-6 CURRICULUM

(a) The curriculum is planned, developed, implemented, and evaluated to reflect clear statements of expected individual student-learning outcomes that are congruent with program’s outcomes, mission, and goals and expected aggregate student outcomes. Curricular objectives (course, unit, and/or level objectives or competencies) as identified by the program, provide clear statements of expected individual student learning outcomes.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The practical nursing program utilizes the Oklahoma Department of Career and Technology Education curriculum implemented in July 2016. The curriculum is reviewed with data analyzed annually and as necessary to meet expected individual student learning outcomes.

RECOMMENDATION: None

(b) Classroom content shall be taught concurrently with or prior to related clinical experiences.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(c) The curriculum of the nursing education program shall enable the student to develop the nursing knowledge, skills, and abilities necessary for the level, scope, and standards of competent nursing practice expected at the level of licensure. Curriculum will be revised as necessary to maintain a program that reflects advances in health care and its delivery.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-7 EVALUATION

(a) PROGRAM

- (1) There shall be a written systematic program evaluation plan that effectively supports the planning process for the program and specifies responsibilities, time-frames and procedures for evaluating each aspect of the program;**

_____ Non-Applicable

 X Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (2) The systematic plan for evaluation of the nursing education unit emphasizes the ongoing assessment and evaluation of each of the following:**
- (A) student learning outcomes;**
 - (B) program outcomes;**
 - (C) role-specific graduate competencies; and**
 - (D) administration and organization, clinical facilities, physical facility, learning resources, student services, student and faculty policies and procedures, curriculum, methods of evaluation, and program outcomes (including data related to factors impacting completion rate and NCLEX pass rate).**

_____ Non-Applicable

 X Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: The Systematic Plan for Evaluation was reviewed on site.

RECOMMENDATION: None

- (3) The systematic plan of evaluation contains specific, measurable expected levels of achievement; appropriate assessment methods; and a minimum of three (3) years of data for each component within the plan.**

_____ Non-Applicable

 X Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) Evaluation findings are aggregated and trended by program option, location, and date of completion and are sufficient to inform program decision making for the maintenance and improvement of the student learning outcomes and the program outcomes.

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(5) Evaluation findings are shared with communities of interest.

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(6) The program demonstrates evidences of achievement in meeting the program outcomes.

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: As stated previously in this document, the practical nursing program's NCLEX-PN pass rates are a concern. Faculty have adopted instructional strategies, testing strategies, and other interventions to help improve the NCLEX-PN pass rate.

The process to reach students of differing levels of achievement and learning styles relies on the implementation of different teaching techniques/styles. For the class of 2018-2019, there was a need to improve reading comprehension and math skills. Remediation was initiated by offering a two day math refresher course and by purchasing a Reading Horizon course offered free of charge. An improvement in dosage calculations was seen. The Reading Horizon course proved unsuccessful as students did not participate as planned. Assistance with math skills has been ongoing.

Nursing program faculty evaluated theory and clinical courses, looking at exams used, oral presentations, HESI adaptive assignments and proctored exams, and faculty clinical evaluations. Faculty reviewed course exams with students, offering one to one review or as a group. If the group as a whole does poorly on an exam, the class takes a group test pairing up in groups of two

to take the exam with an open book approach to improve learning. HESI Exams are used to address assessment of student progress and focus remediation efforts. For the current class graduating in 2020, a rise in HESI scores of greater than 200 points has been seen. Adaptive quizzes and case studies are also use to improve learning and use of clinical judgement. The clinical evaluation tool is currently being revised to better align with course and program outcomes.

RECOMMENDATION: Continue to implement interventions that assist the practical nursing education program students to meet program outcomes, specifically improvement of the NCLEX PN pass rate.

(b) STUDENTS

(6) shall not use standardized testing as the sole criteria for progression or graduation.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-9 LENGTH OF APPROVED NURSING EDUCATION PROGRAMS

(b) Practical nursing education programs shall have a minimum of 1300 clock hours or 32 semester credit hours in practical nursing education, including classroom, clinical, and laboratory courses; and not to exceed 1600 clock hours or 40 semester credit hours.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The practical nursing program consists of 1463 hours composed of 791 theory hours and 672 clinical hours.

RECOMMENDATION: None

Agenda # 6.4

Oklahoma Board of Nursing
2915 North Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800

MEMORANDUM

TO: Board Members

FROM: Terri L. Walker, MSN, RN
Nursing Education Consultant

RE: Review and Board decision on acceptance of focus visit report and continuing approval status for Redlands Community College, Associate Degree Nursing Education Program, El Reno.

DATE: May 8, 2020

On March 11, 2020, a focus visit was conducted at Redlands Community College, Associate Degree Nursing Program, El Reno. The focus visit report is attached for Board review. The Accreditation Commission for Education in Nursing (ACEN), Board of Commissioners' formal notification of action taken is included on page 22.

The Redlands Community College, Associate Degree Nursing Program, El Reno, was granted full approval by the Board during the January 2015 Board meeting. Continuing full approval was placed on hold during the November 2019 Board meeting after the Board's review of the Education Informal Disposition Panel Sub-Committee pass rate report recommendations. It was the Board's decision to:

- Not accept the pass rate report with order for focus visit to review Accreditation Commission for Education of Nurses (ACEN) deficiencies and reasons for declining NCLEX-RN pass rates;
- Accept ACEN report; and
- Hold decision on continuing approval until results of focus visit presented to Board.

A decision is needed on acceptance or non-acceptance of the focus visit report and continuing approval status for the program.

Representatives of the program will be at the Board meeting to address questions of the Board.

**REPORT: FOCUS VISIT TO REDLANDS COMMUNITY COLLEGE ASSOCIATE
DEGREE NURSING PROGRAM, EL RENO**

EXECUTIVE SUMMARY

A focus survey visit was conducted at, Redlands Community College, Associate Degree Nursing Program, El Reno, on March 11, 2020. This visit was conducted in compliance with the 2019 *Rules of the Oklahoma Board of Nursing*, “Each nursing education program shall be surveyed: Special and focus survey visits may be directed by the Board [485:10-3-6(a)(1)(D)].

Based on the findings of the visitor, the following commendations are noted:

1. The nursing education program faculty and the nurse administrator are supportive of each other and are dedicated to student success. working together as a team to improve the presentation of the curriculum and NCLEX-RN pass rates.
2. Redlands Community College administration are supportive of the nursing education program.

Based on the findings of the visitor, the following recommendations are noted (to include rule citation):

1. Continue to review admission, readmission, progression, retention, dismissal and graduation requirements to ensure that the program is able to maintain an acceptable licensing examination pass rate [485:10-5-5(a)(9)].
2. Continue those interventions that improve the nursing program’s achievement in meeting program outcomes, specifically, NCLEX-RN pass rates [485:10-5-7(a)(6)].

REPORT OF FOCUS VISIT

DATE OF VISIT: March 11, 2020

VISITOR(S): Terri L. Walker, MSN, RN
Nursing Education Consultant
Oklahoma Board of Nursing

INTRODUCTION

Redlands Community College was founded in 1938 as a part of El Reno Public Schools. In 1971, a Junior College district was established and the school became known as El Reno Junior College. In 1991, the name was changed to Redlands Community College. Currently, the college offers Associate Degrees in Allied Health/Nursing, Math and Science, Social Sciences, Agriculture and Developmental Studies.

The associate degree nursing program was first approved by the Oklahoma Board of Nursing in 1980. A nurse administrator, seven (7) full-time faculty employed in the program. Clinical faculty are hired on a semester to semester basis with three (3) currently on staff. There are 111 students enrolled in the nursing program.

METHODOLOGY

This visit was conducted in compliance with the 2019 *Oklahoma Board of Nursing Rules* [485:10-3-6(a)(1)(D)], The *Oklahoma Nursing Practice Act*, effective November 1, 2019, (59 O.S. §§567.1, *et seq.*), the *Oklahoma Board of Nursing Rules, Subchapter 5, Minimum Standards. Minimum Standards for Approved Nursing Education Programs*, effective July 25, 2019.

Written materials were reviewed, facilities toured and conferences held with the following persons and groups:

Executive Vice President of Campus Administration and Finance: Jena Marr, MBA

Chief Academic and Compliance Officer: Rose Marie Moore, MSN, RN

Nurse Administrator: Jalelah Abdul-Raheem, PhD, RN

Nursing faculty: Angela Ramey, PhD, RN

Nursing faculty: Kylie Eaton, MSN, RN

Nursing faculty: Rhonda Warren, FNP, RN

Nursing faculty: Alena Boynton, BSN, RN

Nursing faculty: Shelley Obendorf, MSN, RN

Nursing faculty: Kayla Zimmerman, MSN, RN (Simulation)

Nursing faculty: Morgan Lucas, MSN, RN

MINIMUM STANDARDS FOR APPROVED NURSING EDUCATION PROGRAMS

485:10-5-2. ADMINISTRATION AND ORGANIZATION

(a) The nursing education program shall be an integral part of an educational institution authorized by the state to confer credentials in nursing. An accredited nursing education program shall be an integral part of a governing academic institution that is accredited by an accrediting agency that is recognized by the U.S. Department of Education. The nursing education program shall provide evidence of current accreditation by a national nursing agency recognized by the United States Department of Education or be approved by the Board as stated in OAC 485:10-3-1.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Redlands Community College is accredited through the Higher Learning Commission (HLC) with the most recent reaffirmation of accreditation occurring June 20, 2011. The next reaffirmation is scheduled October 5, 2020.

The associate degree nursing program at Redlands was granted full approval status by the Board January 2015. Continuing full approval was placed on hold until the Board reviews results of a focus visit, ordered at the November 2019 Board meeting. The focus visit was ordered to review deficiencies cited by the Accreditation Commission for Education of Nurses (ACEN) and declining NCLEX-RN pass rates.

The associate degree nursing program was first accredited by the National League for Nursing Accrediting Commission (NLNAC), now the Accreditation Commission for Education in Nursing (ACEN), in February 1985. A survey visit was conducted by ACEN in October 2017. The program was granted continuing accreditation with conditions with a follow-up report ordered for fall 2019. The follow-up report was submitted to ACEN in October 2019 with a copy submitted to the Board for review. The next scheduled survey visit by ACEN is fall 2025.

The ACEN Evaluation Review Panel (ERP) reviewed the Follow-Up Report submitted by the Redlands Community College, Associate Degree Nursing Program on January 21, 2020. The ERP addressed Standard 4, Curriculum and Standard 6, Outcomes, based on the 2017 Standards and Criteria. The ERP recommendation was to deny continuing accreditation as the program is in non-compliance with Standard 6 Outcomes, specifically Criterion 6.2, stating the following:

“There is a lack of evidence that the expected level of achievement for first time test-takers during the same 12-month period on the licensure examination has been met.”

The final decision for continuing approval will be made by the ACEN Board of Commissioners who meet March 2020. The Redlands Community College, Associate Degree Nursing Program, submitted a “Good Cause Report” to the ACEN Board of Commissioners on February 25, 2020, for review.

RECOMMENDATION: None

(b) The nursing education program shall have comparable status with other programs in the institution and relationships shall be clearly delineated.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: In an interview with Redlands Community College administration it was stated that the nursing program has their full support. To assist with meeting program outcomes, over the past three years, administration has allowed the program to hire two additional full-time faculty. This allows the first year team and the second year team to have three faculty members each. The additional faculty members also allows the nursing administrator to better disburse the duties and responsibilities among the faculty to allow more one to one time with students. Nursing faculty base salaries were raised to \$49,680, which was stated in the introductory letter to the ACEN Board of Directors as being almost \$10,000 more than other faculty on campus base salaries. Nursing program faculty were also allowed exemption from attendance of required College committee meetings.

RECOMMENDATION: None

(c) The nursing education program shall be organized with the lines of authority, responsibility, and channels of communication clearly defined.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(d) Organization of the nursing education program shall assure faculty involvement in determining nursing program policies and procedures and faculty responsibility for planning, implementing, and evaluating the curriculum.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-3.2 NURSING ADMINISTRATOR FOR NURSING EDUCATION PROGRAM

(a) **The nursing education program leading to registered nurse licensure shall be administered by a Registered Nurse currently licensed in Oklahoma with the following qualifications:**

(1) a minimum of a graduate degree in nursing preferably an earned doctorate from a regionally accredited institution.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: The current nurse administrator was named to the interim position of Department Head of Nursing and Allied Health in August 2018 and named to the position as Department Head of Nursing and Allied Health in July 2019. The nurse administrator holds a doctorate degree in nursing.

RECOMMENDATION: None

(2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED; any person employed in the administrator position on September 1, 2016, is deemed to meet this requirement; and

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) one year teaching experience as a full-time nursing faculty member in a nursing education program leading to registered nurse licensure.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(c) The administrator of the nursing education program, with institutional input, shall have the authority and responsibility for:

(1) the administration of the nursing program;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(d) If the Nurse Administrator has teaching or other responsibilities, adequate time will be provided to fulfill administrative duties for the nursing education program.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: The nurse administrator is Department Head for Nursing and Allied Health which includes Nursing and Athletic/Personal Trainer programs. The nurse administrator's contract states 50% teaching responsibilities. During the interview with the nurse administrator, it was stated that they felt like they "were drowning," but the two additional faculty have helped and classroom time has decreased some. Duties for the nursing administrator include scheduling course clinical through "My Clinical Exchange," oversight over simulation activities, and orienting and mentoring new faculty. In the interview with Redlands Community College administration, the Chief Academic and Compliance Officer stated that the nurse administrator's teaching commitment would be reviewed.

RECOMMENDATION: None

485:10-5-4 RESOURCES, FACILITIES AND SERVICES

The following items shall be adequate to meet the nursing education program outcomes:

(1) Financial support with a plan for sustainability for faculty;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) Academic support services are sufficient to ensure program quality and are evaluated on a regular basis to meet program and student needs.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The Learning Resource Center provides tutoring services in math and writing, English as a Second Language (ESL) services, assistance with test taking strategies.

RECOMMENDATION: None

485:10-5-4.1. CLINICAL LEARNING EXPERIENCES

(a) An adequate amount and variety of clinical learning experience to prepare students for practice at the appropriate educational level shall be planned by the faculty to meet program outcomes.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The number of clinical hours currently reported are 336 with faculty stating that clinical was adequate and varied.

RECOMMENDATION: None

(f) The maximum ratio of faculty to students in clinical areas involving direct care of patients or clients shall be defensible in light of safety, learning objectives, students' level, patient acuity, and program outcomes.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The ratio of faculty to students in the clinical site is 1:10.

RECOMMENDATION: None

(i) Nursing education programs on full approval status with 300 total program clinical hours may substitute up to 30% of Simulated Patient Care Experiences (SPCE) for clinical hours for each clinical course. Programs not on full approval status must obtain Board approval to substitute SPCE for clinical course hours.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS:

RECOMMENDATION:

485:10-5-5. STUDENTS

(a) Admission, readmission, progression, retention, dismissal and graduation requirements shall be:

(1) developed by the faculty;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: Admission, readmission, progression, retention, dismissal and graduation requirements are reviewed annually by faculty

RECOMMENDATION: None

(2) supported by administration;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(6) selective enough to distinguish students capable of achieving student learning outcomes;

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(9) appropriate to ensure that the program is able to maintain an acceptable licensing examination pass rate and completion rate as indicated in OAC 485: 10-3-5(4) and (5).

Calendar Year	2014	2015	2016	2017	2018	2019
Program Pass Rate	94.74% (19)	100.00% (12)	65.22% (23)	80.00% (25)	51.61% (31)	54.76% (42)
National Pass Rate	81.79%	84.51%	84.56%	87.12%	88.30%	88.18%
Fiscal Year	2014	2015	2016	2017	2018	2019
Completion Rate	35.0%	42.8%	86.2%	78.4%	74.4%	95.5%
Average Completion Rate for OK ADN Programs	69.2%	65.2%	72.3%	77.9%	79.8%	80.6%

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Review of the NCLEX-RN pass rates demonstrated that three of the six years, 2014 to 2019, reported, were below the accepted state standard. A significant decrease was seen from 2015 to 2016 with the pass rate rebounding in 2017. The associate degree nursing program had another significant decrease from 2017 to 2018 with a slight increase from 2018 to 2019. The program submitted pass rate reports for 2016 and 2018. Another pass rate report for 2019 will be required and represent two consecutive pass rates below the accepted state standard.

The current 2020 to date pass rate, at the time of the focus visit, was 50.00% for two repeat test takers. The next cohort to take NCLEX-RN will graduate May 2020

RECOMMENDATION: Continue to review admission, readmission, progression, retention, dismissal and graduation requirements to ensure that the program is able to maintain an acceptable licensing-examination pass rate

485:10-5-5.2 FACULTY FOR NURSING EDUCATION PROGRAMS

(a) There shall be a sufficient number of qualified full-time faculty to meet the purpose and student learning outcomes of the nursing program.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The current faculty to student ratio for the program is 1:15.7 with a total of seven fulltime nursing faculty members. Three faculty each instruct first year nursing students and second year nursing students. One faculty member is charged with simulation and assists in the teaching role. An additional two support personnel are registered nurses who assist with laboratory and simulation but hold no teaching responsibilities.

RECOMMENDATION: None

(d) Sufficient time shall be provided for faculty to accomplish those activities related to the teaching-learning process.

- Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: Faculty stated during their interview that the addition of two more faculty has helped ease the load.

RECOMMENDATION: None

(e) All nurse faculty shall:

- (1) hold a valid unencumbered license to practice as a Registered Nurse in the State of Oklahoma;**

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED; any person employed in the faculty position on September 1, 2016, is deemed to meet this requirement;**

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

- (4) engage in teaching, scholarship, service, and/or practice in keeping with the mission, goals, and expected faculty outcomes.**

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: Redlands Community College administration has provided money and support for associate degree nursing program faculty to allow them to attend workshops, conferences, seminars, and additional training in areas such as simulation and test prep to enhance faculty's knowledge in the development of leaning activities and delivery of instruction to ensure these activities alignment with the end-of-program student learning outcomes and individual course outcomes. The additional money for faculty development was verified by College administration, the nursing administrator, and nursing program faculty during individual interviews.

RECOMMENDATION: None

(f) All programs leading to licensure as a Registered Nurse in this state shall establish comparable educational qualifications for the nursing faculty as required for other teaching faculty in the governing organization. The minimum requirements shall be as follows:

(1) a master's degree in nursing ; or

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(2) a baccalaureate degree in nursing plus evidence of continued progress toward a master's or higher degree in nursing with completion of a minimum of six (6) semester hours per calendar year; and

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(3) at least one-half of the full-time faculty having a master's or higher degree in nursing; and

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) part-time clinical instructors, regardless of title used, having a minimum of a baccalaureate degree in nursing.

_____ Non-Applicable

___X_ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: Three qualified part time faculty are employed by the associate degree nursing program at Redlands Community College.

RECOMMENDATION: None

485:10-5-6 CURRICULUM

The ACEN deficiencies for Standard 4 Curriculum are listed as follows:

Evidence of Non-Compliance

Criterion 4.2

- There is a lack of evidence that the end-of-program student learning outcomes are used to organize the curriculum, guide the delivery of instruction, and direct learning activities.

Areas Needing Development

Criteria 4.1, 4.7, and 4.11

- Ensure that terminology related to the end-of-program student learning outcomes is consistent.
- Ensure that evaluation methodologies are varied, reflect established professional and practice competencies, and measure the achievement of the end-or-program student learning outcomes.
- Ensure learning activities, instructional materials, and evaluation methods are appropriate for all delivery formats and consistent with end-of-program student learning outcomes.

(a) The curriculum is planned, developed, implemented, and evaluated to reflect clear statements of expected individual student-learning outcomes that are congruent with program's outcomes, mission, and goals and expected aggregate student outcomes. Curricular objectives (course, unit, and/or level objectives or competencies) as identified by the program, provide clear statements of expected individual student learning outcomes.

_____ Non-Applicable

___X_ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: The associate degree nursing program faculty made the decision to revise the nursing program curriculum after the 2017 ACEN survey visit. A thorough review of the

curriculum revealed inconsistent and missing course content and lack of data collection to validate accurate measurement of the end-of-program student learning outcomes.

Nursing program faculty further discovered that the end-of-program student learning outcomes (EPSLOs) did not align with the revisions of content and assessment measures used to accurately demonstrate achievement. The EPSLOs were revised to ensure alignment of outcomes on both the “teach out” and the new curriculum.

The curriculum revision was approved by the Board during their February 2019 meeting.

In interviews with the nurse administrator and nursing program faculty, it was stated that gaps were found in the curriculum upon analysis. These gaps included weaknesses found in fundamentals, pediatric, and maternal newborn content areas such as safety and head to toe assessment.

RECOMMENDATION: None

(b) Classroom content shall be taught concurrently with or prior to related clinical experiences.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(c) The curriculum of the nursing education program shall enable the student to develop the nursing knowledge, skills, and abilities necessary for the level, scope, and standards of competent nursing practice expected at the level of licensure. Curriculum will be revised as necessary to maintain a program that reflects advances in health care and its delivery.

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: As stated previously, nursing program faculty revised the curriculum and the EPSLOs. The revised EPSLOs are aligned with the nursing program’s current assessment measures such as the clinical evaluation tool, course exams, standardized exams, and with professional standards and guidelines to include National League for Nursing (NLN) and Quality and Safety Education for Nurses (QSEN) competencies.

In the January 2020 review of the follow-up report submitted to the Accreditation Commission for Education in Nursing (ACEN) in October 2019, the ACEN Evaluation Review Panel (ERP) did not recommend further action for Standard 4: Curriculum.

RECOMMENDATION: None

485:10-5-7 EVALUATION

The ACEN deficiencies for Standard 6 Outcomes are listed as follows:

Evidence of Non-Compliance

Criteria 6.1 and 6.3

- There is a lack of evidence that there is ongoing assessment of the extent to which students attain the end-of-program student learning outcomes.
- There is a lack of evidence that assessment data are consistently analyzed and used in program decision making for the maintenance and improvement of students' attainment of the end of program student learning outcomes.
- There is a lack of evidence that there is ongoing assessment of the extent to which student complete the nursing program.
- There is a lack of evidence that the expected level of achievement for program completion has been consistently met.
- There is a lack of evidence that the program demonstrates the evaluation plan contains expected level(s) of achievement determined by the faculty and reflecting student demographics for students' achievement in completing the nursing program.

Areas Needing Development

Criterion 6.2

- Ensure the program demonstrates evidence that the expected level of achievement for the licensure examination pass rate has been consistently met.

(a) **PROGRAM**

(1) There shall be a written systematic program evaluation plan that effectively supports the planning process for the program and specifies responsibilities, time-frames and procedures for evaluating each aspect of the program;

_____ Non-Applicable

___X___ Evidence supports the standard is met.

_____ Evidence does not support the standard is met.

COMMENTS: The systematic program evaluation plan was submitted prior to the focus visit and reviewed.

RECOMMENDATION: None

(6) The program demonstrates evidences of achievement in meeting the program outcomes.

_____ Non-Applicable

_____ Evidence supports the standard is met.

___X___ Evidence does not support the standard is met.

COMMENTS: ACEN cited Standard 6: Criterion 6.2 as an area needing development in the original survey visit report.

- Ensure the program demonstrates evidence that the expected level of achievement for the licensure examination pass rate has been consistently met.

In response to the follow-up report submitted to ACEN by the associate degree nursing program, the ACEN Evaluation Review Panel (ERP) recommendation was to deny continuing accreditation as the program is in non-compliance with Standard 6 Outcomes, specifically Criterion 6.2, stating the following:

“There is a lack of evidence that the expected level of achievement for first time test-takers during the same 12-month period on the licensure examination has been met.”

No other Criteria for Standard 6 were cited in the ERP report.

The final decision for continuing approval will be made by the ACEN Board of Commissioners who meet March 2020. The Redlands Community College, Associate Degree Nursing Program, submitted a “Good Cause Report” to the ACEN Board of Commissioners on February 25, 2020, for review.

The nurse administrator and the nursing program faculty have revised the program curriculum to include the end-of-program student learning outcomes (EPSLOs) for the “teach-out” curriculum. The new curriculum was implemented fall 2019 with the first cohort, under the new curriculum, graduating May 2021. The cohort under the current “teach-out” curriculum will graduate May 2020. To the date of the focus visit, there were no current first time test takers for NCLEX-RN.

Student progress under the new curriculum is being monitored closely by nursing program faculty as per statements made during interview. To enable those students, completing the program under the “teach-out” curriculum, to be successful, nursing program faculty have implemented multiple interventions to improve clinical judgement and performance. These interventions are not inclusive for the “teach-out” curriculum and include:

- Incorporating a head to toe assessment lab
- Syllabi revisions
- Developed course and unit objectives to address gaps in maternal newborn and pediatric course curriculum
 - Family roles and structures
 - Health screenings
 - Life style choices
 - Home resources

- Development of simulation scenarios to bridge weak content areas and assess student performance and progress
- Implementation of a new test policy to assist better measurement of student performance
- Use of Kaplan exams to assess progression and individual gaps in learning
- Group and individual remediation activities

RECOMMENDATION: Continue those interventions that improve the nursing program’s achievement in meeting program outcomes, specifically, NCLEX-RN pass rates

(b) STUDENTS. Evaluation of student achievement shall be the responsibility of the faculty, and shall:

(1) be consistent with policies of controlling institution, with differences justified by the nature of the program;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(2) provide valid and reliable evidence of student’s progress and achievement;

- Non-Applicable
- Evidence supports the standard is met.
- Evidence does not support the standard is met.

COMMENTS: With implementation of the new test policy, faculty stated they are better able to develop exams that more accurately measure students’ performance. Exams are developed and blueprinted to the NCLEX Test Plan. Simulation is scheduled before exams are taken to increase the students’ clinical judgement and decision making skills. Clinical evaluation tools were revised to reflect the updated end of program student learning outcomes and related course outcomes.

Kaplan exams results have been reviewed and analyzed among the current cohorts and previous cohorts with the finding that the current cohorts under the “teach-out” graduating in May 2020 and under the new curriculum graduating May 2021, are scoring higher than previous cohorts on the individual exams.

RECOMMENDATION: None

(3) adequately discriminate between students with differing levels of achievement;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(4) measure competencies essential for safe and effective nursing practice appropriate to type of nursing education program;

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

(6) shall not use standardized testing as the sole criteria for progression or graduation.

Non-Applicable

Evidence supports the standard is met.

Evidence does not support the standard is met.

COMMENTS: None

RECOMMENDATION: None

485:10-5-9 LENGTH OF APPROVED NURSING EDUCATION PROGRAMS

- (a) College or university nursing education programs shall have a minimum of two (2) academic years with at least 60 semester hours and a plurality of the hours in the nursing major not to exceed five (5) semesters for associate degree and ten (10) semesters for baccalaureate degree of full-time study, including nursing education program pre-requisites.

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The length of the nursing education program is 69-70 credit hours for traditional and LPN-RN nursing students admitted prior to Fall 2019. With the new curriculum implemented Fall 2019, credit hours decreased to 64-65 credit hours.

RECOMMENDATION: None

- (c) The total number of hours and ratio between nursing and non-nursing courses shall be:
- (1) based on a rationale to ensure sufficient preparation for the safe and effective practice of nursing;

Non-Applicable
 Evidence supports the standard is met.
 Evidence does not support the standard is met.

COMMENTS: The nursing program under the new curriculum, implemented Fall 2019, has a total of 64-65 credit hours. Twenty (20) to twenty-one (21) credit hours are required general education courses with a choice between a four (4) hour or five (5) hour Chemistry course. Thirty-two (32) credit hours are required nursing courses, and twelve (12) credit hours are required support and related courses. The previous curriculum total was 69-70 credit hours.

RECOMMENDATION: None



BOARD OF COMMISSIONERS

NURSING EDUCATION REPRESENTATIVES

JO ANN M. BAKER, DNP, MSN, RN, FNP-C
Instructional Director, Nursing
Delaware Technical Community College
Dover, Delaware

KRISTEN BARBEE, PhD, RN, CNE
Program Director & Associate Professor
Wingate University
Wingate, North Carolina

SHARI GHOLSON, DNP, RN, CNE
Dean of Nursing
West Kentucky Community & Technical College
Paducah, Kentucky

AMY M. HALL, PhD, RN, CNE
Dean, School of Nursing
Franciscan Missionaries of Our Lady University
Baton Rouge, Louisiana

CATHERINE McJANNET, MN, RN, CEN
Director of Nursing (retired),
Faculty, Nursing & Health Occupations Programs
Southwestern College
San Diego, California

LINDA MILES, EdD, RN
Chair, School of Nursing
Daytona State College
Daytona Beach, Florida

DEBBIE J. RAHN EdD, MSN, RN FABC
Director
Reading Hospital School of Health Sciences
Reading, Pennsylvania

GWENDOLYN TAYLOR, EdD, MSN, RN
Dean of Allied Health and Nursing
Augusta Technical College
Augusta, Georgia

SCOTT THIGPEN, DNP, RN, MSN, CCRN
Professor of Nursing
South Georgia State College
Douglas, GA

VIVIAN M. YATES, PhD, RN
Adjunct Faculty
Cuyahoga Community College
Cleveland, Ohio

KATHLEEN ZAJIC, EdD, MSN, RN
Professor of Nursing
College of Saint Mary
Omaha, Nebraska

NURSING SERVICE REPRESENTATIVES

LENETRA JEFFERSON, PhD, RN, CNE, LMT
Registered Nurse Educator
JeffCare, Jefferson Parish Human Services Authority
Metairie, Louisiana

SHELLYE A. VARDAMAN, PhD, RN-BC, NEA-BC, CNE
ICU/Medical-Surgical Registered Nurse
Troy Regional Medical Center
Troy, Alabama

LISA YOUNG, DNP, APN, FNP-BC
Director, Wellness/Health Center/Family Nurse Practitioner
Chicago State University
Chicago, Illinois

PUBLIC REPRESENTATIVES

STEVE ECKMAN, DMN
President
York College
York, Nebraska

JOHN H. RUSSELL, PhD
St. Augustine, Florida

SUSAN ZLOTLOW, PhD
Consultant
QuantAid, LLC
Bluffton, South Carolina

DELIVERED VIA EMAIL ONLY

April 20, 2020

Jalelah Abdul-Raheem, PhD, RN, CAS
Department Head of Nursing and Allied Health
Redlands Community College
1300 South Country Club Road
El Reno, OK 73036

Dear Dr. Abdul-Raheem:

This letter is formal notification of the action taken by the Accreditation Commission for Education in Nursing (ACEN) at its meeting in March 2020. The Board of Commissioners granted continuing accreditation for good cause for two years to the associate nursing program and requested that a Follow-Up Report be submitted six weeks in advance of a follow-up visit, which will be scheduled for the Fall 2021 Accreditation Cycle, as the program is in non-compliance with Standard 6 Outcomes. If the Board grants continuing accreditation following the review of the Follow-Up Report, the next evaluation visit will be scheduled for Fall 2025.

Deliberations centered on the materials available to the Board from this accreditation review process and the recommendation for accreditation proposed by the Evaluation Review Panel.

The Board identified the following:

Evidence of Non-Compliance

Standard 6 Outcomes, Criterion 6.2

- There is a lack of evidence that the expected level of achievement for first-time test-takers during the same 12-month period on the licensure examination has been met.

Areas Needing Development

Standard 6 Outcomes, Criteria 6.1 and 6.2

- Continue to identify and implement strategies/actions to improve achievement of the end-of-program student learning outcomes when the expected levels of achievement are not met.
- Review and revise the expected level of achievement for the licensure examination pass rate to be congruent with the ACEN Criterion, including the timeframe for assessment.
- Continue to identify and implement strategies/actions to improve the licensure examination pass rate when the expected level of achievement is not met.

A Follow-Up Report requires the nursing program to demonstrate compliance with the specific Accreditation Standard(s). The Follow-Up Report for the associate nursing program is to address Standard 6 Outcomes.

Please note that Federal regulations and ACEN policy stipulate that a nursing program must demonstrate compliance within a maximum of two years after being placed on continuing accreditation for good cause by the Board. If compliance is not evident at the end of the maximum two-year monitoring period, the program must be denied continuing accreditation and removed from the list of accredited programs. Please refer to ACEN Policy #4 Types of Commission Actions for additional information.

In accordance with Policy #14 Reporting Substantive Changes, programs that are granted continuing accreditation for good cause by the Board may not implement planned substantive changes until the period of good cause has been resolved. Exceptions may be made for substantive changes deemed necessary to ensure the program's compliance with the ACEN Accreditation Standard(s) found to be in non-compliance.

On behalf of the Board of Commissioners, we thank you and your colleagues for your commitment to quality nursing education. If you have questions about this action or about ACEN policies and procedures, please contact me.

Sincerely,



Marsal P. Stoll, EdD, MSN
Chief Executive Officer

Agenda # 6.5

Oklahoma Board of Nursing
2915 North Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800

MEMORANDUM

TO: Board Members

FROM: Terri L. Walker, MSN, RN
Nursing Education Consultant

RE: Review and Board decision on acceptance of 2019 NCLEX Pass Rates for Oklahoma nursing education programs

DATE: May 8, 2020

The 2019 NCLEX Pass Rates for Oklahoma nursing education programs are attached for review and Board decision.

Calendar Year (CY) 2019 NCLEX Pass Rates for Oklahoma nursing education programs:

- *CY 2019 NCLEX Pass Rates for Oklahoma practical nursing education programs (campuses) [pages 4-5]*
- *CY 2019 NCLEX-Pass Rates for Oklahoma registered nursing education programs (ADN/BSN campuses) [pages 6-7]*

Ten year NCLEX Pass Rates for Oklahoma Nursing Education Programs by Calendar Year:

- *Ten year NCLEX Pass Rates for Oklahoma Nursing Education Programs by Calendar year for Oklahoma practical nursing education programs (campuses) [pages 8-9]*
- *Ten year NCLEX Pass Rates for Oklahoma Nursing Education Programs by Calendar year for Oklahoma registered nursing education programs (ADN/BSN campuses) [pages 10-12]*

Each nursing education program has been notified of the CY 2019 NCLEX pass rate. In CY 2019, 2,060 Oklahoma candidates took the NCLEX-RN exam and achieved a pass rate of 89.42%, which is 0.67 percentage points higher than the CY 2018 Oklahoma pass rate of 88.75%. The Oklahoma NCLEX-RN pass rate for CY 2019 was 1.24 percentage points higher than the national pass rate of 88.18% and higher than 21 other states (including the District of Columbia, Northern Mariana Islands, and the Virgin Islands).

In CY 2019, 1,088 Oklahoma candidates took the NCLEX-PN exam and achieved a pass rate of 87.41%, which is 0.58 percentage points greater than the CY 2018 Oklahoma pass rate of 86.83%. The Oklahoma NCLEX-PN pass rate for CY 2019 was higher than the national pass rate of 85.63% and higher than 21 other states (including the District of Columbia, Guam, and the Virgin Islands). The NCLEX-PN pass rate has been above the national pass rate average in each of the past ten years.

Pass Rate Reports are required when the first-time NCLEX writer pass rate falls ten (10) percentage points or more below the national average and at least ten candidates wrote the examination (based on a calendar year) [OAC 485: 10-3-5(4)].

The following table provides a summary of NCLEX pass rates in Oklahoma:

Type of Program & # of Campuses with candidates testing in 2019	# Campuses with 100% Pass Rate	# Campuses scoring Above National Average (includes those with 100%)	#Campuses scoring below the National Average but met standard	#Campuses scoring 10% or more below the National Average	#Campuses with no 2019 results
BSN	5	15	1	3	5
BSN closed	1	1	0	0	0
ADN	4	15	8	3	2
ADN closed	2	2	0	0	0
PN	11	29	7	7	4
PN closed	0	0	1	2	0

Oklahoma has fourteen (14) baccalaureate degree nursing programs with twenty-four (24) campuses. There are fifteen (15) associate degree nursing programs on twenty-eight (28) campuses and thirty (30) practical nursing programs on forty-seven (47) campuses.

Five (5) BSN campuses, two (2) ADN campuses, and four (4) PN campuses had no NCLEX pass rate results for 2019. Of the campuses reporting NCLEX pass rates, one (1) BSN campus closed in 2019, two (2) ADN program/campus closed in 2016, and two (2) PN campuses closed in 2018 and one (1) closed in 2019.

Two (2) BSN program/campuses, three (3) ADN programs/campus, and five (5) PN program/campuses meet the requirement for submission of a pass report for CY 2019. One (1) BSN program/campuses and two (2) PN programs/campuses had less than ten (10) graduates in 2019.

The following programs will be notified of the requirement to submit a pass rate report for CY 2019:

BSN Programs:

Langston University, Baccalaureate Degree Nursing Program, Tulsa
Southern Nazarene University, Baccalaureate Degree Nursing Program, Bethany

ADN Programs:

Northern Oklahoma College, Associate Degree Nursing Program, Enid
Redlands Community College, Associate Degree Nursing Program, El Reno
Western Oklahoma State College, Associate Degree Nursing Program, Altus

PN Programs:

Green Country Technology Center, Practical Nursing Program, Okmulgee
High Plains Technology Center, Practical Nursing Program, Woodward
Northwest Technology Center, Practical Nursing Program, Alva
Red River Technology Center, Practical Nursing Program, Duncan
Tri County Technology Center, Practical Nursing Program, Bartlesville

The Education Informal Disposition Panel will review the pass rate reports and meet with program representatives during their October 2019 meeting. The Education Informal Disposition Panel will make recommendations during the November 2019 Board meeting.

I will be present to answer any questions Board members may have.

**OKLAHOMA BOARD OF NURSING
2019 FIRST- TIME NCLEX-LPN CANDIDATE PASS RATE**

NURSING PROGRAM	2019		
	Pass Rate %	# Candidates	# Passed
Autry Technology Center - Enid	94.74	19	18
Caddo-Kiowa Technology Center - Ft. Cobb	100.00	10	10
Canadian Valley Technology - Chickasha	100.00	19	19
Canadian Valley Technology - El Reno	95.65	23	22
Central Oklahoma College	N/A	N/A	N/A
Central Technology Center - Drumright	100.00	15	15
Central Technology Center - Sapulpa	100.00	5	5
Chisholm Trail Technology Center - Omega	100.00	8	8
* Equivalency 24-998	100.00	1	1
Francis Tuttle Technology Center - Okla. City	81.63	49	40
Gordon Cooper Technology Center - Shawnee	86.67	30	26
Great Plains Technology Center - Lawton	97.67	43	42
Great Plains Technology Center - Frederick	50.00	4	2
Green Country Technology Center - Okmulgee	66.67	21	14
High Plains Technology Center - Woodward	*61.11	18	11
Indian Capital Technology Center - Tahlequah	88.89	18	16
Indian Capital Technology Center - Muskogee	75.86	29	22
Indian Capital Technology Center - Sallisaw	86.36	22	19
Indian Capital Technology Center - Stilwell	90.91	11	10
Kiamichi Technology Center - Antlers	N/A	N/A	N/A
Kiamichi Technology Center - Atoka	62.50	8	5
Kiamichi Technology Center - Durant	100.00	10	10
Kiamichi Technology Center - Hugo	93.33	15	14
Kiamichi Technology Center - Idabel	83.33	18	15
Kiamichi Technology Center - McAlester	100.00	13	13
Kiamichi Technology Center - Poteau	76.47	17	13
Kiamichi Technology Center - Stigler	N/A	N/A	N/A
Kiamichi Technology Center - Talihina	N/A	N/A	N/A

**OKLAHOMA BOARD OF NURSING
2019 FIRST-TIME NCLEX-LPN CANDIDATE PASS RATE**

NURSING PROGRAM	2019	# Candidates	# Passed
Meridian Technology Center - Stillwater	88.89	18	16
Metro Technology Center - Okla. City	100.00	28	28
Mid-America Technology Center - Wayne	100.00	21	21
Mid-Del Technology Center - Midwest City	88.24	17	15
Moore Norman Technology Center - Norman	92.50	40	37
Northeast Technology Center - Afton	87.50	16	14
Northeast Technology Center - Claremore	100.00	13	13
Northeast Technology Center - Kansas	88.00	25	22
Northeast Technology Center - Pryor	95.83	24	23
Northwest Technology Center, Alva	44.44	9	4
Pioneer Technology Center - Ponca City	80.95	21	17
Platt College - Okla. City - Closed	37.50	8	3
Platt College - Tulsa	84.21	19	16
Platt College - Lawton - Closed	80.00	5	4
Platt College - Moore - Closed	73.33	30	22
Pontotoc Technology Center - Ada	88.00	25	22
Partial RN Education taking PN 24-997	92.41	145	134
RN Failure Taking PN ** 24-999	100.00	3	3
Re-Entry/Board Request 24-900	100.00	1	1
Red River Technology Center - Duncan	70.00	20	14
Southern Oklahoma Technology Center - Ardmore	100.00	13	13
Southwest Technology Center - Altus	77.78	18	14
Tri County Technology Center - Bartlesville	73.81	42	31
Tulsa Technology Center - Tulsa	93.44	61	57
Wes Watkins Technology Center - Wetumka	94.44	18	17
Western Technology Center - Burns Flats	95.25	21	20
Oklahoma Pass Rate	87.41	1,088	951
National Pass Rate	85.63	48,228	41,299
Pass Rate Report required if 10 or more candidates and the pass rate is less than or equal to	≤75.63		

**OKLAHOMA BOARD OF NURSING
2019 FIRST-TIME NCLEX-RN CANDIDATE PASS RATE**

NURSING PROGRAM	2019		
	Pass Rate %	# Candidates	# Passed
Carl Albert State College - Poteau	94.74	19	18
Carl Albert State College - Sallisaw	100.00	6	6
Connors State College - Muskogee	85.92	71	61
Connors State College - Tahlequah	N/A	N/A	N/A
East Central University - Ardmore - Closed	100.00	10	10
East Central University - Ada	92.50	40	37
East Central University - Durant	100.00	20	20
Eastern Okla. State College - Wilburton	100.00	19	19
Eastern Okla. State College - McAlester	95.24	21	20
Eastern Okla. State College - Idabel	100.00	1	1
ITT Technical Institute - Tulsa - Closed	100.00	1	1
Langston University - Langston	57.14	7	4
Langston University - Tulsa	72.73	22	16
Langston University - Ardmore	N/A	N/A	N/A
Murray State College - Tishomingo	81.08	37	30
Murray State College - Internet	91.30	23	21
Murray State College - Ardmore	N/A	N/A	N/A
Northeastern Okla. A&M College - Miami	91.80	61	56
Northeastern Okla. A&M College - Grove - Closed	100.00	1	1
Northern Okla. College -Tonkawa	85.71	21	18
Northern Okla. College - Enid	61.54	13	8
Northern Okla. College - Stillwater	94.74	19	18
Northwestern Okla. State University - Alva	88.89	9	8
Northwestern Okla. State University - Enid	88.89	9	8
Northwestern Okla. State University - Ponca City	100.00	3	3
Northwestern Okla. State University - Woodward	100.00	4	4
Oklahoma Baptist University - Shawnee	100.00	30	30
Oklahoma Christian University - Okla. City	91.67	36	33
Oklahoma City Community College - Okla. City	97.37	228	222
Oklahoma City University - Okla. City	90.18	112	101
Oklahoma City University - Duncan	N/A	N/A	N/A
Okla. State University - Okla. City	91.54	130	119
Okla. State Institute - Okmulgee	86.30	73	63
Oklahoma Wesleyan University - Bartlesville	100.00	11	11
Oral Roberts University - Tulsa	97.30	37	36

**OKLAHOMA BOARD OF NURSING
2019 FIRST-TIME NCLEX-RN CANDIDATE PASS RATE**

NURSING PROGRAM	2019		
	Pass Rate %	# Candidates	# Passed
Redlands Community College- El Reno	*54.76	42	23
Re-Entry Board Request	100.00	1	1
Rogers State University ADN - Claremore	81.82	77	63
Rogers State University ADN - Bartlesville	90.91	11	10
Rogers State University BSN - Claremore	N/A	N/A	N/A
Rogers State University BSN - Bartlesville	N/A	N/A	N/A
Rose State College - Midwest City	91.18	68	62
Rose State College - Internet	100.00	7	7
Seminole State College - Seminole	90.00	20	18
Southern Nazarene University - Bethany	76.47	34	26
Southwestern OK State University - Weatherford	83.37	41	35
Tulsa Community College - Tulsa	86.96	161	140
University of Central Oklahoma - Edmond	93.27	104	97
University Okla. - Okla. City	93.46	153	143
University Okla. - Tulsa	88.31	77	68
University Okla. - Lawton	95.83	48	46
University Okla. - Woodward/Enid	N/A	N/A	N/A
University of Tulsa - Tulsa	84.21	19	16
Western Okla. State College - Altus	72.41	29	21
Western Okla. State College - Internet	78.57	28	22
Western Okla. State College - Elk City	80.00	15	12
Western Okla. State College - Lawton	93.55	31	29
Oklahoma Pass Rate	89.42	2,060	1842
National Pass Rate	88.18	171,374	151,120
Pass Rate Report required if 10 or more candidates and the pass rate is less than or equal to	≤ 78.18		

OKLAHOMA BOARD OF NURSING
FIRST-TIME NCLEX-LPN CANDIDATE PASS RATE (Percent by Calendar Year)

NURSING PROGRAM	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	#2019
												Candidates
Autry Technology Center - Enid	93.33	90.00	71.43	100.00	100.00	100.00	100.00	92.86	95.24	85.71	94.74	19
Caddo-Kiowa Technology Center - Ft. Cobb	60.00	94.44	80.00	83.33	83.33	83.33	100.00	85.71	91.67	100.00	100.00	10
Canadian Valley Technology - Chickasha	85.71	100.00	94.74	100.00	100.00	95.00	95.00	90.00	95.00	100.00	100.00	19
Canadian Valley Technology - El Reno	100.00	100.00	100.00	93.75	95.24	100.00	95.83	94.74	100.00	94.44	95.65	23
Career Point College - Tulsa - Closed 11/2016	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100.00	N/A	N/A	N/A	N/A
Central Oklahoma College	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Central Technology Center - Drumright	77.27	84.62	100.00	100.00	100.00	100.00	100.00	88.89	100.00	83.33	100.00	15
Central Technology Center - Sapulpa	86.67	100.00	100.00	100.00	100.00	100.00	100.00	90.91	100.00	100.00	100.00	5
Chisholm Trail Technology Center - Omega	83.33	71.43	66.67	80.00	100.00	100.00	100.00	87.50	100.00	100.00	100.00	8
Comanche Nation College - Lawton - Closed 5/2012	N/A	83.33	50.00	N/A	N/A	N/A	100.00	N/A	N/A	N/A	N/A	N/A
* Equivalency 24-998	N/A	N/A	100.00	100.00	N/A	N/A	N/A	100.00	N/A	100.00	100.00	1
Francis Tuttle Technology Center - Okla. City	86.84	93.88	76.32	90.32	92.68	94.74	88.57	92.31	94.74	85.42	81.63	49
Gordon Cooper Technolgy Center - Shawnee	96.15	95.45	86.21	95.24	93.10	89.47	79.16	92.59	84.21	96.15	86.67	30
Great Plains Technology Center - Lawton	94.59	90.91	92.11	82.35	87.18	86.96	95.35	92.68	97.50	96.77	97.67	43
Great Plains Technology Center - Frederick	100.00	80.00	100.00	60.00	83.33	80.00	75.00	100.00	87.50	75.00	50.00	4
Green Country Technology Center - Okmulgee	83.33	66.67	90.00	85.71	85.71	75.00	85.19	90.48	100.00	94.74	66.67	21
High Plains Technology Center - Woodward	95.24	81.82	80.00	100.00	100.00	88.24	84.62	68.42	76.00	65.22	61.11	18
Indian Capital Technology Center - Tahlequah	100.00	100.00	100.00	91.67	84.62	100.00	86.36	73.91	89.47	66.67	88.89	18
Indian Capital Technology Center - Muskogee	93.75	91.67	100.00	94.12	94.74	79.31	96.77	92.31	90.00	80.00	75.86	29
Indian Capital Technology Center - Sallisaw	81.25	95.45	95.45	100.00	95.83	91.30	73.91	76.19	85.00	90.48	86.36	22
Indian Capital Technology Center - Stilwell	100.00	90.00	90.91	94.12	87.50	80.00	88.89	75.00	75.00	92.31	90.91	11
Kiamichi Technology Center - Antlers	N/A	100.00	N/A	100.00	N/A	87.50	N/A	100.00	N/A	57.14	N/A	N/A
Kiamichi Technology Center - Atoka	100.00	N/A	100.00	N/A	87.50	N/A	100.00	N/A	100.00	N/A	62.50	8
Kiamichi Technology Center - Durant	96.15	100.00	100.00	93.10	100.00	92.31	100.00	100.00	100.00	100.00	100.00	10
Kiamichi Technology Center - Hugo	100.00	100.00	87.50	100.00	100.00	100.00	100.00	100.00	100.00	100.00	93.33	15
Kiamichi Technology Center - Idabel	100.00	100.00	95.00	90.00	90.00	68.42	84.21	94.12	100.00	100.00	83.33	18
Kiamichi Technology Center - McAlester	100.00	100.00	100.00	94.44	88.89	72.22	83.33	87.50	100.00	93.33	100.00	13
Kiamichi Technology Center - Poteau	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	76.47	17
Kiamichi Technology Center - Stigler	N/A	100.00	N/A	87.50	N/A	80.00	N/A	77.78	0.00	100.00	N/A	N/A
Kiamichi Technology Center - Talihina	N/A	100.00	N/A	100.00	N/A	75.00	N/A	85.71	100.00	100.00	N/A	N/A

* Prior to 2003, the Equivalency category included both Army and Air Force medics who met the Board's requirements. Army medics are now listed as graduates of the Army's state-approved practical nursing program, and are no longer in the report on equivalencies.

OKLAHOMA BOARD OF NURSING
FIRST-TIME NCLEX-LPN CANDIDATE PASS RATE (Percent by Calendar Year)

NURSING PROGRAM	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	#2019 Candidates
Meridian Technology Center - Stillwater	64.71	72.00	83.33	100.00	100.00	95.24	100.00	87.50	90.91	100.00	88.89	18
Metro Technology Center - Okla. City	95.12	95.65	79.49	93.48	100.00	95.12	95.83	93.75	89.47	100.00	100.00	28
Mid-America Technology Center - Wayne	86.96	100.00	94.74	100.00	100.00	100.00	100.00	91.30	100.00	90.48	100.00	21
Mid-Del Technology Center - Midwest City	100.00	100.00	100.00	100.00	91.67	100.00	100.00	92.86	100.00	91.67	88.24	17
Moore Norman Technology Center - Norman	97.14	93.75	97.22	96.88	93.75	90.91	100.00	94.44	95.24	95.00	92.50	40
Northeast Technology Center - Afton	90.48	100.00	100.00	100.00	100.00	93.75	94.44	88.89	90.00	100.00	87.50	16
Northeast Technology Center - Claremore	N/A	88.89	100.00	94.12	100.00	100.00	100.00	100.00	92.31	94.12	100.00	13
Northeast Technology Center - Kansas	100.00	100.00	80.00	100.00	94.74	95.65	83.33	95.83	95.83	95.65	88.00	25
Northeast Technology Center - Pryor	88.46	100.00	100.00	100.00	93.75	100.00	100.00	88.46	1088.00	100.00	95.83	24
Northwest Technology Center, Alva	N/A	N/A	N/A	N/A	N/A	100.00	83.33	77.78	100.00	100.00	44.44	9
Pioneer Technology Center - Ponca City	85.71	92.86	72.73	85.00	96.00	100.00	96.30	82.61	96.00	100.00	80.95	21
Platt College - Okla. City - Closed 7/2018	75.81	79.41	75.00	85.71	88.24	73.33	50.00	58.97	49.30	46.00	37.50	8
Platt College - Tulsa	95.52	97.26	92.86	89.58	92.31	81.82	87.10	96.77	78.38	80.00	84.21	19
Platt College - Lawton - Closed 12/2018	75.00	93.75	77.78	88.24	73.68	62.50	80.00	91.67	76.19	55.56	80.00	5
Platt College - Moore - Closed 5/2019	77.08	83.33	75.56	79.17	75.00	61.90	82.61	54.35	60.00	58.18	73.33	30
Pontotoc Technology Center - Ada	82.00	70.83	75.00	92.59	75.00	75.00	100.00	80.00	84.00	73.68	88.00	25
Partial RN Education taking PN 24-997	94.96	97.24	95.33	93.75	97.27	95.45	95.14	98.66	90.37	93.68	92.41	145
RN Failure Taking PN ** 24-999	100.00	100.00	N/A	100.00	83.33	100.00	100.00	100.00	50.00	50.00	100.00	3
Re-Entry/Board Request 24-900	100.00	83.33	83.33	100.00	100.00	50.00	100.00	50.00	100.00	N/A	100.00	1
Red River Technology Center - Duncan	89.47	100.00	93.33	94.12	100.00	88.89	85.00	93.75	94.44	88.89	70.00	20
Southern Oklahoma Technology Center - Ardmore	100.00	100.00	100.00	90.00	100.00	80.95	90.00	89.47	73.91	95.24	100.00	13
Southwest Technology Center - Altus	90.91	93.75	84.00	80.95	72.22	75.00	75.00	83.33	86.36	75.00	77.78	18
Tri County Technology Center - Bartlesville	87.18	92.31	84.21	97.14	83.33	79.49	77.42	58.33	75.00	87.88	73.81	42
Tulsa Technology Center - Tulsa	85.96	84.06	86.17	81.25	87.84	90.54	84.13	89.71	89.29	93.62	93.44	61
Wes Watkins Technology Center - Wetumka	88.89	100.00	90.91	75.00	20.00	75.00	80.00	100.00	90.00	87.50	94.44	18
Western Technology Center - Burns Flats	80.77	84.62	90.00	82.61	85.00	53.85	90.91	78.57	100.00	89.29	95.25	21
Oklahoma Pass Rate	89.43	91.95	88.60	91.25	91.34	86.94	90.72	87.72	86.64	86.83	87.41	1,088
National Pass Rate	85.73	87.06	84.84	84.23	84.63	82.16	81.89	83.70	83.85	85.93	85.63	48,228

Revised 01/29/2020

OKLAHOMA BOARD OF NURSING
FIRST-TIME NCLEX-RN CANDIDATE PASS RATE (Percent by Calendar Year)

NURSING PROGRAM	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	#2019 Candidates
Bacone College - Muskogee - Closed 7/2013	33.30	62.96	65.22	76.47	60.71	25.00	N/A	N/A	N/A	N/A	N/A	N/A
Brown-Mackie College - Okla. City - Closed 9/2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	64.29	86.67	50.00	N/A	N/A
Brown-Mackie College - Tulsa - Closed 9/2017	N/A	N/A	N/A	N/A	N/A	57.69	45.00	48.65	47.06	50.00	N/A	N/A
Carl Albert State College - Poteau	100.00	100.00	94.44	100.00	90.00	100.00	68.18	78.26	100.00	88.89	94.74	19
Carl Albert State College - Sallisaw	100.00	83.33	66.67	100.00	90.00	100.00	87.50	73.73	92.31	100.00	100.00	6
Connors State College - Muskogee	97.62	95.80	95.00	91.30	83.05	87.27	90.41	88.10	88.14	98.15	85.92	71
Connors State College - Warner - Closed 1/2010	92.59	N/A	N/A	100.00	75.00	100.00	0.00	N/A	N/A	N/A	N/A	N/A
Connors State College - Tahlequah	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
East Central University - Ardmore - Closed 5/2019	N/A	100.00	72.73	100.00	87.50	69.23	92.86	63.16	77.78	70.00	100.00	10
East Central University - Ada	97.30	85.71	93.93	87.18	73.68	75.00	84.78	76.74	95.45	79.07	92.50	40
East Central University - Durant	100.00	90.00	72.20	84.21	84.62	78.78	94.12	75.00	83.33	84.62	100.00	20
Eastern Okla. State College - Wilburton	77.78	86.67	100.00	100.00	100.00	94.44	91.67	100.00	93.33	77.78	100.00	19
Eastern Okla. State College - McAlester	80.00	100.00	100.00	100.00	64.29	81.25	85.71	87.50	100.00	100.00	95.24	21
Eastern Okla. State College - Idabel	76.00	60.00	71.43	88.84	75.00	100.00	88.24	100.00	84.62	92.86	100.00	1
ITT Technical Institute - Okla. City - Closed 9/2016	N/A	N/A	42.11	65.96	0.00	25.00	70.00	67.57	33.33	N/A	N/A	N/A
ITT Technical Institute - Tulsa - Closed 9/2016	N/A	N/A	N/A	68.85	44.83	60.00	70.13	62.50	40.00	N/A	100.00	1
Langston University - Langston	83.33	83.33	90.48	100.00	40.00	70.00	68.42	90.91	93.75	77.78	57.14	7
Langston University - Ardmore	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Langston University - Tulsa	70.21	80.95	90.32	100.00	40.00	80.39	62.26	78.72	83.33	100.00	72.73	22
Murray State College - Tishomingo	78.57	72.92	67.39	83.78	83.87	70.83	86.11	75.00	77.42	95.00	81.08	37
Murray State College - Ardmore	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Murray State College - Internet	84.21	83.33	94.44	85.71	87.5	91.30	95.24	84.21	100.00	91.30	91.30	23
Northeastern Okla. A&M College - Miami	70.83	77.61	75.00	90.57	78.72	73.33	71.70	73.58	84.62	72.73	91.80	61
Northeastern Okla. A&M College - Grove - Closed 7/2016	85.71	100.00	83.33	86.67	100.00	88.23	75.00	85.00	N/A	N/A	100.00	1
Northern Okla. College -Tonkawa	80.00	92.31	84.62	96.77	78.95	80.00	96.55	95.45	76.19	73.68	85.71	21
Northern Okla. College - Enid	75.00	92.00	97.67	93.33	80.65	94.74	94.44	71.43	85.71	100.00	61.54	13
Northern Okla. College - Stillwater	85.71	91.67	96.30	87.50	79.31	91.18	88.89	87.50	93.10	94.12	94.74	19
Northwestern Okla. State University - Alva	100.00	100.00	100.00	100.00	100.00	75.00	73.33	66.67	55.56	62.50	88.89	9
Northwestern Okla. State University - Enid	100.00	100.00	100.00	93.75	100.00	57.14	100.00	75.00	71.43	76.47	88.89	9
Northwestern Okla. State University - Ponca City	N/A	N/A	N/A	N/A	N/A	N/A	100.00	50.00	60.00	100.00	100.00	3
Northwestern Okla. State University - Woodward	100.00	100.00	100.00	100.00	100.00	91.67	90.00	83.33	83.33	0.00	100.00	4
Oklahoma Baptist University - Shawnee	80.95	91.49	72.22	82.50	85.71	88.10	89.29	92.00	100.00	93.94	100.00	30

OKLAHOMA BOARD OF NURSING
FIRST-TIME NCLEX-RN CANDIDATE PASS RATE (Percent by Calendar Year)

NURSING PROGRAM	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	#2019 Candidates
Oklahoma Christian University - Okla. City	88.89	63.64	71.43	86.36	88.00	82.14	85.71	83.33	80.65	86.96	91.67	36
Oklahoma City Community College - Okla. City	91.75	92.57	94.97	96.85	87.50	89.40	95.05	94.76	93.81	96.97	97.37	228
Oklahoma City University - Okla. City	94.74	98.25	87.30	92.24	86.27	81.51	81.18	81.65	85.45	90.15	90.18	112
Oklahoma City University - Duncan	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Okla. State University - Okla. City	90.70	86.36	85.48	94.49	86.02	83.17	94.55	95.54	90.20	91.80	91.54	130
Okla. State University - Goodwell - Closed 9/2017	N/A	N/A	90.90	85.71	84.62	100.00	100.00	85.71	100.00	N/A	N/A	N/A
Okla. State University IT - Okmulgee	82.35	92.31	88.00	89.29	74.24	80.43	88.00	85.71	84.85	91.84	86.30	73
Oklahoma Wesleyan University - Bartlesville	66.67	100.00	77.78	83.33	100.00	91.67	85.71	87.50	58.33	100.00	100.00	11
Oral Roberts University - Tulsa	100.00	86.11	91.67	94.44	93.33	92.73	78.05	89.19	79.55	94.29	97.30	37
Platt College - Okla. City - Closed 1/2017	59.26	68.35	66.67	100.00	48.97	52.38	76.19	28.95	17.39	50.00	N/A	N/A
Platt College - Tulsa - Closed 1/2017	80.49	76.36	57.58	85.71	42.86	57.14	46.15	60.00	76.46	N/A	N/A	N/A
Redlands Community College- El Reno	96.43	88.89	70.59	75.86	83.33	94.74	100.00	65.22	80.00	51.61	54.76	42
Re-Entry Board Request	N/A	N/A	100.00	100.00	25.00	50.00	100.00	83.33	100.00	100.00	100	1
Rogers State University ADN - Claremore	77.05	93.88	96.23	94.23	89.86	94.64	93.65	93.15	85.90	79.71	81.82	77
Rogers State University ADN - Bartlesville	N/A	100.00	100.00	100.00	80.00	62.50	100.00	90.00	81.82	75.00	90.91	11
Rogers State University BSN - Claremore	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rogers State University BSN - Bartlesville	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rose State College - Midwest City	81.65	81.71	88.17	91.67	89.89	89.87	85.88	89.41	83.61	89.47	91.18	68
Rose State College - Internet	88.89	86.36	91.67	90.00	87.50	88.89	93.33	100.00	100.00	80.00	100.00	7
Seminole State College - Seminole	92.00	80.00	80.00	97.06	68.00	92.31	73.91	73.08	84.21	77.27	90.00	20
Southern Nazarene University - Bethany	100.00	91.67	68.42	81.25	76.92	93.75	78.57	61.90	90.91	86.96	76.47	34
Southwestern OK State University - Weatherford	90.91	84.21	94.44	87.18	81.58	95.12	94.44	94.74	97.14	88.37	83.37	41
St. Gregory's University - Shawnee - Closed 12/2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100.00	N/A	N/A	N/A
Tulsa Community College - Tulsa	94.06	90.00	85.81	91.14	88.65	82.35	89.92	82.14	83.97	83.52	86.96	161
Tulsa Community College - Owasso - Closed 4/2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A	94.44	94.74	N/A	N/A	N/A
University of Central Oklahoma - Edmond	91.01	87.91	88.12	94.00	84.54	92.73	94.85	90.53	91.75	93.62	93.27	104
University Okla. - Okla. City	92.57	87.50	86.56	95.83	89.74	87.25	90.14	97.44	93.79	97.33	93.46	153
University Okla. - Tulsa	94.44	93.83	92.31	94.12	95.12	89.06	98.55	97.01	97.44	100.00	88.31	77
University Okla. - Lawton	97.96	82.35	89.13	96.88	82.81	88.37	88.37	89.80	89.47	92.86	95.83	48
University Okla. - Internet Campus	96.08	92.86	95.03	87.50	0.00	100.00	N/A	N/A	N/A	100.00	N/A	N/A
University of Tulsa - Tulsa	90.48	92.86	91.67	100.00	92.59	89.47	92.00	83.33	84.62	89.66	84.21	19
Western Okla. State College - Altus	100.00	90.24	96.67	95.45	82.14	75.00	82.35	61.54	90.48	81.82	72.41	29

OKLAHOMA BOARD OF NURSING
FIRST-TIME NCLEX-RN CANDIDATE PASS RATE (Percent by Calendar Year)

NURSING PROGRAM	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	#2018 Candidates
Western Okla. State College - Internet	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	78.57	28
Western Okla. State College - Duncan - Closed 7/2009	87.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Western Okla. State College - Elk City	91.67	84.62	57.14	91.67	100	100.00	100.00	66.67	80.00	68.75	80.00	15
Western Okla. State College - Lawton	100.00	76.67	82.76	93.75	78.26	92.31	80.95	65.38	88.89	75.00	93.55	31
Oklahoma Pass Rate	86.67	86.77	86.34	91.45	83.03	83.55	85.70	83.78	86.27	88.75	89.42	2,060
National Pass Rate	88.42	87.42	87.90	90.34	83.04	81.79	84.51	84.56	87.12	88.30	88.18	171,374

Agenda #6.6

Oklahoma Board of Nursing
2915 North Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800

MEMORANDUM

TO: Board Members

FROM: Terri L. Walker, MSN, RN
Nursing Education Consultant

RE: Review and Board decision on acceptance of 2019 Advanced Unlicensed Assistant pass rates for Oklahoma Advanced Unlicensed Assistant programs

DATE: May 8, 2020

The 2019 Advanced Unlicensed Assistant (AUA) pass rates are attached for review and Board decision.

- Calendar Year *First Time Advanced Unlicensed Assistant (AUA) Candidate pass Rate Written Examination* (page 2)
- Calendar Year *First Time Advanced Unlicensed Assistant (AUA) Candidate Pass Rate Skills Examination* (page 2)

The Oklahoma Calendar Year (CY) 2019 AUA pass rate for the written exam is 68.29% which is 6.71 percentage points lower than the CY 2018 pass rate of 75.00%. The CY 2019 AUA pass rate for the clinical exam is 82.43%, which is 7.73 percentage points higher than the 74.70%, pass rate achieved in CY 2018. There has been a significant decrease in the written exam pass rates and a significant increase in the clinical exam pass rates from CY 2018.

Four of the five active programs in CY 2019 had greater than five (5) students complete the AUA program and take the written and clinical exams.

I will be available during the Board meeting to answer questions.

**OKLAHOMA BOARD OF NURSING
FIRST TIME ADVANCED UNLICENSED ASSISTANT (AUA) CANDIDATE PASS RATE
WRITTEN EXAMINATION**

AUA PROGRAM	2011		2012		2013		2014		2015		2016		2017		2018		2019	
Canadian Valley Technology Center - El Reno					2	100%	2	100%	9	88.89%	3	66.70%	4	50.00%	2	100.00%	4	75.00%
Canadian Valley Technology Center- Yukon	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2	50.00%	N/A	N/A	N/A	N/A	N/A	N/A
Canadian Valley Technology Center- Chickasha	7	100%	CLOSED															
Francis Tuttle Technology Center, OKC	36	91.67%	33	86.84%	24	91.70%	15	80%	19	73.68%	6	100%	5	60.00%	7	71.43%	6	33.33%
Metro Technology Center, OKC	N/A	N/A	2	100%	N/A	N/A	25	92%	9	100%	10	90.00%	10	90.00%	6	50.00%	16	56.25%
Mid-America Technology Center, Wayne			NEW PROGRAM		N/A	N/A	1	100%	1	100%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Moore Norman Technology Center, Norman	29	89.7%	50	92.59%	48	97.9%	28	82.1%	34	79.41%	31	87.10%	40	85.00%	32	78.13%	26	69.23%
Okla State University Medical Center, Tulsa	1	100%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	CLOSED							
Tulsa Community College, Tulsa	4	100%	12	92.31%	18	100%	22	90.9%	9	100%	CLOSED							
Tulsa Technology Center, Tulsa	39	92.3%	27	93.1%	29	83%	41	100%	20	85.00%	46	89.10%	44	65.90%	37	75.68%	30	80.00%
Wes Watkins Technology Center, Wetumka	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	INACTIVE					
Western Technology Center, Burns Flats, OK	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Western Technology Center, Sayre, OK	N/A	N/A	N/A	N/A	1	100%	N/A	N/A	N/A	N/A	N/A	N/A	CLOSED					
Oklahoma Pass Rate	117	92.31%	124	90.51%	124	93.55%	139	91.37%	2053	89.57%	99	87.90%	103	74.80%	84	75.00%	82	68.29%

**FIRST TIME ADVANCED UNLICENSED ASSISTANT (AUA) CANDIDATE PASS RATE
SKILLS EXAMINATION**

AUA PROGRAM	2011		2012		2013		2014		2015		2016		2017		2018		2019	
Canadian Valley Technology Center - El Reno					31	90.30%	31	90.30%	10	100.00%	4	75.00%	4	50.00%	2	100.00%	4	100.00%
Canadian Valley Technology Center-Yukon	N/A	N/A	1	100	N/A	N/A	N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Canadian Valley Technology Center-Chickasha	6	100%	CLOSED															
Francis Tuttle Technology Center, OKC	34	82.35%	28	75.68%	N/A	N/A	N/A	N/A	19	89.47%	6	100%	5	100.00%	7	85.71%	7	85.71%
Metro Technology Center, OKC	N/A	N/A	2	100%	N/A	N/A	N/A	N/A	8	87.50%	9	66.70%	11	54.50%	5	100.00%	11	81.82%
Mid-America Technology Center, Wayne					N/A	N/A	N/A	N/A	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Moore Norman Technology Center, Norman	32	81.25%	96%	86.79%	45	76.00%	45	76.00%	35	60.00%	30	56.70%	36	52.80%	32	78.13%	24	83.33%
Okla State University Medical Ctr, Tulsa	1	100%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	CLOSED							
Tulsa Community College, Tulsa	5	100%	12	80.00%	19	63.2%	22	59.00%	9	88.89%	CLOSED							
Tulsa Technology Center, Tulsa	36	58.33%	22	81.48%	30	90.00%	41	90.00%	19	94.74%	46	91.30%	44	61.40%	37	75.68%	28	78.57%
Wes Watkins Technology Center, Wetumka	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	INACTIVE					
Western Technology Center, Burns Flat	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Western Technology Center, Sayre, OK	N/A	N/A	N/A	N/A	1	100%	N/A	N/A	N/A	N/A	N/A	N/A	CLOSED					
Oklahoma Pass Rate	115	76.52%	111	82.22%	121	81.82%	136	82.36%	101	86.77%	97	77.30%	100	59.00%	83	74.70%	74	82.43%