



AGENDA  
OKLAHOMA MINING COMMISSION MEETING  
REGULAR MEETING  
JUNE 27, 2024  
10:30 A.M.

OKLAHOMA HISTORY CENTER  
800 NAZIH ZUDHI DRIVE, OKLAHOMA CITY, OK

-or-

ZOOM VIDEOCONFERENCE MEETING

URL: <https://zoom.us/join>

Meeting ID: 833 0697 7945 Passcode: ODoM

To Join by phone (audio only): +1 (346) 248-7799 or +1 (312) 626-6799

Meeting 833 0697 7945 Passcode: 863940

1. Call to Order Kurt Klutts, Chairman
2. Roll call for Quorum
3. Safety Moment
4. Discussion, amendments, and vote to approve official minutes of April 18, 2024 Regular Meeting (Exhibit A)
5. Director's Report Suzen Rodesney  
*This report is for informational purposes only, and no action by the Commission is required.*
  - Funding and Program Updates
  - Legislation
  - Agency Meetings and Events
6. Financial Report Benita Jose-Mathew
7. Submission of Executive Director's P-card Statement for Review and Approval Benita Jose-Mathew (Exhibit B)  
April - May 2024
8. Discussion and vote on EOOSC FY2025 Contract Benita Jose-Mathew (Exhibit C)  
(October 2024-September 2025)
9. OMTI Report Michael Reed

10. Discussion and vote on change to September meeting date Kurt Klutts, Chairman
11. New Business - This agenda item is authorized by the Open Meeting Act §311 (A.9) for matters not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.
12. Motion and vote for Adjournment



OKLAHOMA MINING COMMISSION MEETING

JUNE 27, 2024

# EXHIBIT A

**Minutes of Regular Meeting  
Oklahoma Mining Commission  
10:30 A.M., Thursday, April 18, 2024  
Oklahoma History Center, Oklahoma City, Oklahoma and  
Zoom Videoconference**

**Commission Members Present**

Jim Brakefield	James Kemp
Tommy Caldwell	Kurt Klutts, Chairman
John Curtis, Vice Chairman	Stan Krukowski
Mark Helm, Secretary	

**Others Present:**

Suzen Rodesney, ODM	Ginna Harmon, ODM
Jenna Bedwell, ODM	Marysue Martin, ODM
Clayton Eubanks, ODM	Jackie Meeks, ODM
Benita Jose-Mathew, ODM	Brad Montgomery, ODM
Travis Shore, ODM	Matt Moss, ODM
Rawles Roberts, III, ODM	Robert Thomas, ODM
Bob Butler, ODM	Troy Young, ODM
Mike Darneal, ODM	Michael Reed, OMTI
Loney Gregory, ODM	

The scheduled regular meeting of the Oklahoma Mining Commission was called to order in accordance with the Open Meeting Laws at 10:30 a.m. by Commissioner Kurt Klutts, Chairman of the Commission.

**Meeting Place:** Oklahoma History Center, Oklahoma City, Oklahoma, and Zoom Videoconference. Roll call was made and a quorum was declared with seven (7) members present. Commissioners Donoley and Haven were absent.

**Safety Moment:** ODM Technical Bond Analyst Rawles Roberts gave a brief presentation on cybersecurity and protecting personal information in the digital age. Mr. Roberts discussed using the SLAM acronym to stop, look, analyze, and manage vulnerabilities when using public Wi-fi, Bluetooth, and touchless payment systems. Mr. Roberts also shared the updated Emergency Contact sheet complete with direct links to ODM and Mine Safety and Health Administration (MSHA) telephone numbers that Chairman Klutts had recommended be prepared. Director Rodesney showed meeting attendees how to download the sheet using the QR code and save the contact page as an easily accessible icon on a mobile phone.

**Motion 1, March 21, 2024, Regular Meeting Minutes:** A motion was made by Commissioner Caldwell and seconded by Vice Chairman Curtis that the minutes of the March 21, 2024, meeting be approved. Roll call was made and the motion passed unanimously with seven (7) aye votes.

**Brakefield: Aye**

**Caldwell: Aye**

**Curtis: Aye**  
**Helm: Aye**  
**Kemp: Aye**  
**Klutts: Aye**  
**Krukowski: Aye**

**Director's Report:** Director Rodesney greeted everyone and reported the following:

Permitting Review Process for Minerals Permits, Transfers, and Revisions

- Director Rodesney asked Ginna Harmon, ODM Minerals Permit Manager, to briefly explain how applications are reviewed and the general processing timelines. Mrs. Harmon explained the different types of applications ODM receives and what issues may arise that will cause delay.
- Mrs. Harmon reported ODM is processing applications much more quickly this year than in recent years. Processing times have reduced across the board by one-third to one-half and she attributed this in part to improved communication amongst ODM team members and with permittees.
- Mrs. Harmon also noted ODM's safety gram on accident reporting and the Emergency Contact sheets are being mailed out with new permits.

Congratulations

- Commissioner Helm was awarded the 2024 Barry K. Wendt Memorial Commitment Award during the National Stone, Sand & Gravel Association meeting in March.

Legislative Update

- ODM is monitoring bills, which may have an impact on the industry or agency, although there are no active bills directly linked to ODM under consideration at this time.
  - House Bill 1941, which adds language to distinguish between mine operators and contract miners on mining permit applications, is dead pursuant to rules. This was a carryover bill from last session.
  - House Bill 2730 requires a 30-day response time to an open records request. ODM has already implemented the change into its new open records policy.
  - House Bill 3937 requires public entities publish notices of meetings and meeting agendas on their respective websites as well as at the physical location. This is part of ODM's existing procedures.
  - Senate Bill 1273 directs the Department of Environmental Quality to create the Blue River – Little Blue Creek Stream Health Assessment Study.
- ODM's budget request for FY2025 is still in consideration. The House has created an interactive budget portal for interested parties to view what funding is being proposed by the House and by the Senate for each agency or board. Mrs. Rodesney shared the website and demonstrated how to access information.

### Modernizing Efforts

- In compliance with Executive Order 2023-14, all agency vehicles will have Geotab Automatic Vehicle Locator (AVL) systems installed by the end of April. The Geotab web application will provide real-time information about vehicle location and speed as well as monitoring vehicle maintenance concerns. Installation is free, but the agency will pay a monthly \$22 per vehicle for the service.
- ODM is continuing to contract with the Department of Corrections for digitization services. Twenty-four boxes of current permit records have been sent over for scanning.

### Bi-annual Audit

- ODM has been notified that the State Auditor and Inspector's office will audit the agency for the period January 1, 2021-June 30, 2023. The audit will consist of reviewing financial records and policies and procedures, analyzing state accounting system reports, interviewing staff, and testing selected transactions. The estimated cost to the agency is \$14,700.

### Personnel

- ODM has hired former Minerals Administrator Richard Shore on a part-time special project basis for his blasting expertise. Mr. Shore will accompany inspection staff on non-mining blasting events and reviews of distributor records to assist in expanding their knowledge base of blasting law and practical applications. He will work one-on-one with the inspectors to help them become blasting experts.
- The agency has contracted with an additional informal conference officer with mediation experience to assist with impartial recommendations regarding applications for permits or bond release as requested.

### Other Updates

- In March, ODM participated in the South Central Joint Mine Health and Safety Conference Association Conference.
- The agency will participate in Water Appreciation Day at the Capitol later this month.

**Motion 2, Renewal of Recertification Training Accreditation for Monty Tolbert, MT Mine EHS Consulting:** Director Rodesney presented Monty Tolbert's request to renew his recertification training accreditation with the Commission. Mr. Tolbert previously worked for U.S. Silica and, if approved, this will be his second year authorized to provide supervisor refresher training as an outside contractor. Mr. Tolbert's request including his resume, credentials, and training plan is in the meeting folder. Oklahoma Miner Training Institute (OMTI) Director Michael Reed reviewed Mr. Tolbert's training plan and submitted his recommendation to ODM. Mr. Reed's letter is included for the Commission's evaluation as well. A motion was made by Commissioner Brakefield and seconded by Commissioner Caldwell to approve Monty Tolbert's request for recertification training accreditation for another year. Roll call was made and the motion passed unanimously with seven (7) aye votes.

**Brakefield: Aye**

**Caldwell: Aye**

**Curtis: Aye**

**Helm: Aye**

**Kemp: Aye**  
**Klutts: Aye**  
**Krukowski: Aye**

**Motion 3, Renewal of Recertification Training Accreditation for Clarence Stanley, Wolf Creek Training:** Director Rodesney presented Clarence Stanley's request to renew his recertification training accreditation with the Commission. Mr. Stanley previously worked for both ODM and OMTI. His request packet and Mr. Reed's recommendation letter were provided to the Commission for review. A motion was made by Secretary Helm and seconded by Commissioner Kemp to approve Clarence Stanley's request for recertification training accreditation for another year. Roll call was made and the motion passed unanimously with seven (7) aye votes.

**Brakefield: Aye**  
**Caldwell: Aye**  
**Curtis: Aye**  
**Helm: Aye**  
**Kemp: Aye**  
**Klutts: Aye**  
**Krukowski: Aye**

**Financial Report:** Chief Financial Officer Benita Jose-Mathew reported the agency has expended \$1,693,330 or 64% of its overall budget thus far in FY2024 and is 75% through the fiscal year. ODM had \$136,452 in its revolving fund at the end of March and the balance in the clearing account eligible for transfer is shown on page 2. The third page shows agency collections are strong at 81% for the year with 76% of the budgeted non-coal production fees collected. Eighty-eight (88) million tons have been reported for calendar year 2023. The projected estimate for FY2024 is 90 million tons with 72.5 million tons collected so far. Expenditures as shown on the fourth page, by major cost category, remain steady. Overages include costs for cell phone upgrades, printing costs for the agency, and memberships for agency staff. Page 5 is ODM's financial history page and page 6 shows the recent billing statement from Eastern Oklahoma State College (EOSC) for OMTI expenses. The EOSC bill has been paid. Ms. Jose-Mathew reported there is no Director P-card statement for the Commission to approve this month as Director Rodesney has not used her P-card for any travel expenses. Chairman Klutts inquired if the agency can negotiate cell phone plans and Ms. Jose-Mathew explained there is a state contract. Currently ODM staff are on a Verizon plan and OMTI staff are using A T & T. Commissioner Brakefield inquired about the bond forfeiture funds available to reclaim forfeited mine sites. Ms. Jose-Mathew and Director Rodesney explained there is a prepared list of non-coal sites that need to be reclaimed using the available funds. If ODM receives state appropriations for the reclamation team, a construction manager will be hired to oversee the reclamation projects.

**OMTI Report:** OMTI Director Michael Reed submitted the FY2024 Training for October-March. Mr. Reed reported OMTI held 18 classes during the month of March including public classes in Wilburton, Sulphur, and online with more attendance in the Zoom classes. Private classes were held

in five different locations and accounted for 65% of the certificates issued in March. Contractors especially are scheduling private classes. Mr. Reed reported former Commissioner Matt Mercer is tentatively scheduled to speak at this year's health and safety conference in August. Mr. Reed reported that he has coordinated with ODM to receive notice of all newly issued permits. He then sends the company a letter letting them know what classes OMTI offers for their employees. Mr. Reed indicated OMTI continues to discuss the new power haulage rule implemented by the MSHA during training classes and noted he has received inquiries from contractors about it. There have been four fatalities reported in the United States, thus far, with three of them due to power haulage. The group briefly discussed the proposed federal rule to reduce silica dust standards.

**Motion 4, Location and Time for June Commission Meeting:** Chairman Klutts thanked Commissioner Krukowski for reaching out to various operators in hopes of planning a field trip to coincide with the summer Commission meeting. However, since a decision needs to be made today, Chairman Klutts indicated it would be better to not include a mine tour with the June meeting this year. The group can plan an outing for next year's summer meeting and have more time to work out the details. A motion was made by Vice Chairman Curtis and seconded by Secretary Helm to have the June 27 Commission meeting in Oklahoma City at 10:30 a.m. with no accompanying field trip. Roll call was made and the motion passed unanimously with seven (7) aye votes.

**Brakefield: Aye**  
**Caldwell: Aye**  
**Curtis: Aye**  
**Helm: Aye**  
**Kemp: Aye**  
**Klutts: Aye**  
**Krukowski: Aye**

**New Business:** There was no new business.

**Motion 5, Adjournment:** A motion was made by Commissioner Caldwell and seconded by Secretary Helm to adjourn the meeting. Roll call was made and the motion passed unanimously with seven (7) aye votes.

**Brakefield: Aye**  
**Caldwell: Aye**  
**Curtis: Aye**  
**Helm: Aye**  
**Kemp: Aye**  
**Klutts: Aye**  
**Krukowski: Aye**

The meeting was adjourned until the next scheduled meeting date of June 27, 2024, at the Oklahoma History Center in Oklahoma City, Oklahoma.



**APPROVED:**

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Jenna Bedwell, Executive Assistant  
Oklahoma Department of Mines

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Mark Helm, Secretary  
Oklahoma Mining Commission

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Date



OKLAHOMA MINING COMMISSION MEETING

JUNE 27, 2024

# DIRECTOR'S REPORT

**OKLAHOMA MINING COMMISSION  
JUNE 27, 2024  
DIRECTOR SUZEN RODESNEY REPORT**

**LEGISLATIVE UPDATE:**

SB1125 is the state agencies appropriation bills. The Department has been appropriated \$1,148,683 for FY25. This is \$303,750 more than FY24 appropriation. As requested, additional funds were for administrative services, a reclamation team leader, and salary adjustments for staff. A reduction of \$75,000 was made from the digitization project award in FY24. The agency will re-budget the balance of approximately \$40,000 into FY25 to complete this project.

SB1273 created a Blue River-Little Blue Creek Stream Health Assessment study. The Governor signed it and the agency will be monitoring in case we are asked for any input or data requests.

**MODERNIZING EFFORTS:**

The digitizing project is still ongoing. Regular file collection and delivery is occurring. Approximately 15% of the active minerals files have been digitized.

**Bi-ANNUAL AUDIT:**

The agency is still working with Auditor's office. I have some review to complete for further progress to occur.

**PERSONNEL:**

Priority will be to hire a reclamation construction project manager for the reclamation team. Goals will include getting an employee on board to attend the Health and Safety Conference in August.

**OKLAHOMA STATE EMPLOYEE ENGAGEMENT SURVEY:**

ODM staff were asked to complete a statewide survey to assess employee perceptions at work. Emphasis included measuring employee attitudes toward work climate and culture and satisfaction and engagement with various aspects of employment at Oklahoma state agencies. The Department of Mines recorded 91.1% positive rating in engagement; and a 97.5% positive rating for satisfaction.

**COMMISSION UPDATES:**

Commissioner Kurt Klutts was confirmed on 5-29-2024 by the Senate for another 7 year term with the Oklahoman Mining Commission. Commissioner Josh Haven was confirmed on 5-29-2024 as an Oklahoma Conservation Commissioner. He has tendered his resignation on the Oklahoma Mining Commission as a result. Mr. Havens occupied the seat allocated for agriculture/conservation.

**EXECUTIVE ORDERS:**

Governor Stitt issued two Executive Orders that will impact the Department. Executive Order 2024-13 relates to permitting timelines, standards and compliance consequences. Executive Order 2024-14 relates to licensing requests, costs, and issuance to individuals who need state licenses in order to perform or be hired for a job or occupation. The agency has 90 days and 60 days to respond to the reporting requests of newly appointed Task Forces which will review and set standards for the agency.

**Director Rodesney Report:  
Recent Activities/ Events of Interest  
June 27, 2024**

**Chiefs Meetings: Held at the OKC Office**

May 2	Chief of Permitting; Chief of Minerals Operations, Chief Financial Officer, Chief Counsel Update of litigation, upcoming training, permit fee /production updates.
June 21	Chief of Permitting; Chief of Minerals Operations, Chief Financial Officer, Chief Counsel Update of litigation, executive orders, engagement survey, and meetings.

**Agency/Staff Meetings**

May 7	Minerals Inspection staff meeting in Oklahoma City office
June 18	Non-Mining Blasting meeting: Chief of Minerals Operations, Chief of Permitting, Chief Counsel, Richard Shore: discussion of distributor audits, non-mining blasts.
June 20	Minerals Inspection staff and OKC staff meeting in Oklahoma City office.

**Conferences/ Field Visits**

June 8-13	Interstate Mining Compact Commission Annual Meeting: Anchorage, Alaska
June 19	Site visit to Unisands permit in Madill with Chief of Minerals Operations
June 24-28	Holmes Safety Meeting: Clearwater, Florida (Travis Shore)

**Meetings**

April 15	Meetings with Senator Burns; Senator Paxton, Representative Wallace
April 16	Meeting legislative/agency update with Devery Youngblood
April 17	Meetings with Representatives Waldron and Van Curen
April 18	IMCC Committee Meeting 4:00 pm
April 23	Meeting with Representative Patzkowsky
April 29	Water Appreciation Day at the Capitol 9 am – 3 pm; Ginna Harmon and Matt Moss
April 29	Meeting with Representative Josh West

**Director Rodesney Report CON'T**  
**Recent Activities/ Events of Interest**  
**June 27, 2024**

April 30	Secretary of Energy and Environment meeting 1:30 -3:00
May 2	Senate Appropriations Subcommittee meeting
May 8	IMCC Conference call meeting re: Exec. Director
May 16	Senate Confirmation Hearing Senate Energy Committee for Commissioner Klutts
May 30	IMCC Conference Call regarding Finance/Salary review of IMCC staff
May 31	Legislature Adjourns: Sine Die (SB 1125 FY25 Budget bill approved by Legislature)

**Out of Office:**

July 11-17	Annual Leave to Prague, Czech Republic
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**Upcoming Events:**

August 27-29	Oklahoma Mine Health & Safety Conference; Stoney Creek: Broken Arrow
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**Holiday Office Closures:**

July 4, 2024	Independence Day
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# An Act

ENROLLED SENATE  
BILL NO. 1273

By: Alvord of the Senate

and

Townley, Deck, and  
Provenzano of the House

An Act relating to the Department of Environmental Quality; creating the Blue River-Little Blue Creek Stream Health Assessment Study Revolving Fund; establishing fund source and purpose; establishing Blue River-Little Blue Creek Stream Health Assessment Study; requiring coordination with certain entity for certain purposes; providing for coordination with certain state and federal agencies; providing for codification; providing an effective date; and declaring an emergency.

SUBJECT: Environmental health study

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 2-3-404 of Title 27A, unless there is created a duplication in numbering, reads as follows:

A. There is hereby created in the State Treasury a revolving fund for the Department of Environmental Quality to be designated the "Blue River-Little Blue Creek Stream Health Assessment Study Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies received by the Department from appropriations, apportionments, donations, and federal grants received for the purpose of completing the study created pursuant to subsection B of this section. All monies accruing to the credit of the fund are hereby appropriated and may be budgeted and expended by the Department for the purpose provided

for in this section. Expenditures from the fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of the Office of Management and Enterprise Services for approval and payment.

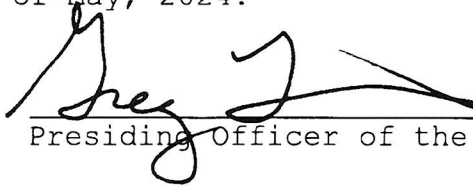
B. Pursuant to the requirements of Section 1-3-101 of Title 27A of the Oklahoma Statutes as it relates to waters emanating from a sensitive sole source aquifer, the Department shall establish and perform a Blue River-Little Blue Creek Stream Health Assessment Study. The Department shall coordinate with a research university for the purpose of defining the study scope and conducting work necessary to complete data collection and the development of the Blue River-Little Blue Creek Stream Health Assessment Study. The Department shall preference resources and partnerships within this state during evaluation for the performance of conducting this study. The Department may coordinate with other relevant state and federal agencies to effectuate the provisions of this section.

SECTION 2. There is hereby appropriated to the Department of Environmental Quality from any monies not otherwise appropriated from the General Revenue Fund of the State Treasury for the fiscal year ending June 30, 2023, the sum of One Million Dollars (\$1,000,000.00) or so much thereof as may be necessary to perform the duties imposed upon the Department by law.

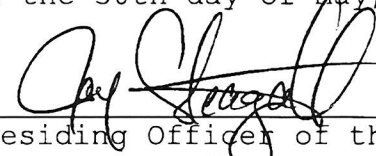
SECTION 3. This act shall become effective July 1, 2024.

SECTION 4. It being immediately necessary for the preservation of the public peace, health or safety, an emergency is hereby declared to exist, by reason whereof this act shall take effect and be in full force from and after its passage and approval.

Passed the Senate the 29th day of May, 2024.

  
Presiding Officer of the Senate

Passed the House of Representatives the 30th day of May, 2024.

  
Presiding Officer of the House  
of Representatives

OFFICE OF THE GOVERNOR

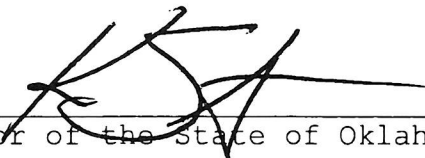
Received by the Office of the Governor this 30

day of May, 20 24, at 10:00 o'clock a. M.

By: Jeri Munkit

Approved by the Governor of the State of Oklahoma this 14

day of June, 20 24, at 9:25 o'clock a. M.

  
Governor of the State of Oklahoma

OFFICE OF THE SECRETARY OF STATE

Received by the Office of the Secretary of State this 14<sup>th</sup>

day of June, 20 24, at 3:10 o'clock P. M.

By: J. K. [Signature]





**FILED**  
June 17, 2024  
**Secretary of State**  
**State of Oklahoma**

J. Kevin Stitt  
Office of the Governor  
State of Oklahoma

**EXECUTIVE DEPARTMENT**  
**EXECUTIVE ORDER 2024-13**

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WHEREAS, eliminating barriers to economic development, breaking the red tape that hinders job creation, and expanding professional opportunities remain priorities for my administration; and

WHEREAS, increasing the efficiency in the processing and approval of state-issued permits will remove unnecessary barriers for those seeking to do business in Oklahoma.

NOW THEREFORE, I, J. Kevin Stitt, Governor of the State of Oklahoma, pursuant to the power and authority vested in me by Sections 1 and 2 of Article VI of the Oklahoma Constitution, and to the fullest extent permitted by law, hereby order as follows:

1. Each “state agency”<sup>1</sup> (hereinafter “Agency”) that issues permits shall compile an electronic catalog<sup>2</sup> of the types of permits it issues and electronically submit that catalog to the Executive Director of the Office of Management and Enterprise Services (“OMES”) within ninety (90) days of the effective date of this Executive Order. At minimum, the catalog shall include:
  - a. A description of each type of permit issued by the Agency, the term thereof, and the statutory, regulatory, or other basis therefor;
  - b. The method by which the Agency receives applications for each type of permit (e.g., paper, electronic, etc.) and when that method was last significantly updated;
  - c. The statutory, regulatory, or other basis governing the length of time within which the Agency must process applications for each type of permit;
  - d. Any fee charged by the Agency for each type of permit and the statutory, regulatory, or other basis therefor;
  - e. For Calendar Year 2023, (1) the average number of days to process each type of permit application and (2) the total number of each type of permit submitted to the Agency; and, for Calendar Year 2024 YTD, the same; and

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<sup>1</sup> In this Executive Order, “state agency” means, as it does in 61 O.S. § 327(A), “any department, board, commission, institution, or agency or entity of state government.”

<sup>2</sup> An electronic catalog template will be distributed to Agency heads along with a copy of this Order.

- f. The Agency's recommendation of the appropriate length of time to promptly process "completed" applications for each type of permit issued by the Agency. Except as explicitly provided by law otherwise, an application shall be deemed completed for purposes of calculating appropriate processing times at the time the applicant submits all information required by the Agency to act upon the application.
2. Following receipt and review of an Agency's catalogs, historical analyses, and recommendations, the Director of OMES, in conjunction with the Office of the Governor, the State Chief Transformation and Information Officers, and all cabinet secretaries and chief advisors<sup>3</sup> shall:
  - a. Establish recommended, efficient application processing times for each Agency's various types of permits;
  - b. Review existing methods used to apply for permits and offer recommendations on specific digital services to expedite application processing times; and
  - c. Within one hundred twenty (120) days of the receipt of an Agency's catalogs, historical analyses, and recommendations, the Director of OMES shall transmit and publish for public viewing an electronic catalog of (1) recommended application processing times and (2) specific digital services that would better serve the Agency and all those seeking to do business in Oklahoma.
3. Beginning thirty (30) days after the Director of OMES transmits and publishes the electronic catalog described in Section 2(c) above, each Agency shall, to the fullest extent permitted by law, comply with the recommended application processing times for each type of permit issued by the Agency. If an Agency exceeds the recommended application processing time, the Agency shall, unless otherwise prohibited by law, refund the full amount of the application fee to the applicant. The refund shall have no bearing on the disposition of the underlying application.
4. Nothing in this Executive Order shall be construed to impair or otherwise affect the authority granted to an Agency by the Oklahoma Constitution, the Oklahoma Statutes, or the Oklahoma Administrative Code. Further, this Executive Order does not create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the State, its Agencies or agents, or any other person.
5. If any provision of this Executive Order, or the application of any provision to any person or circumstance, is held to be invalid, the remainder of this Executive Order and the applicability of its other provisions to any other persons or circumstances shall not be affected thereby.

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<sup>3</sup> Cabinet secretaries and chief advisors to the Governor shall serve in an advisory capacity.

6. This Executive Order shall be distributed to the Director of OMES, the State Chief Transformation and Information Officers, and all cabinet secretaries.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Oklahoma to be affixed at Oklahoma City, Oklahoma, this 17th day of June, 2024.

**BY THE GOVERNOR OF THE STATE OF OKLAHOMA**



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ATTEST:



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Josh Cockroft, Secretary of State



**FILED**  
June 17, 2024  
**Secretary of State**  
**State of Oklahoma**

J. Kevin Stitt  
Office of the Governor  
State of Oklahoma

**EXECUTIVE DEPARTMENT**  
**EXECUTIVE ORDER 2024-14**

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WHEREAS, breaking the red tape that hinders job creation and eliminating barriers to professional opportunities remain priorities for my administration; and

WHEREAS, simplifying state-issued licenses processes and lowering costs will remove unnecessary barriers for those seeking to enter the workforce in Oklahoma.

NOW THEREFORE, I, J. Kevin Stitt, Governor of the State of Oklahoma, pursuant to the power and authority vested in me by Sections 1 and 2 of Article VI of the Oklahoma Constitution, and to the fullest extent permitted by law, hereby order as follows:

1. Each “state agency”<sup>1</sup> (hereinafter “Agency”) that issues licenses shall compile an electronic catalog<sup>2</sup> of the types of licenses it issues and electronically submit that catalog to the Executive Director of the Office of Management and Enterprise Services (“OMES”) within sixty (60) days of the effective date of this Executive Order. At minimum, the catalog shall include:
  - a. A description of each type of license issued by the Agency, the term thereof, and the statutory, regulatory, or other basis therefor;
  - b. The fee charged by the Agency for each type of license and the statutory, regulatory, or other basis therefor;
  - c. The method by which the Agency receives applications for each type of license (e.g., paper, electronic, etc.) and when that method was last significantly updated;
  - d. The Agency’s analysis of and arguments justifying the need for each type of license issued by the Agency.
2. The Efficiency in Licensing Task Force (the “Task Force”) is hereby created. An organizational meeting of the Task Force shall be held not later than sixty (60) days after the effective date of this Executive Order. Using the catalogs generated pursuant to Section 1 above, the Task Force shall study evaluate, and make recommendations regarding policies and programs and propose legislation that will:

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<sup>1</sup> In this Executive Order, “state agency” means, as it does in 61 O.S. § 327(A), “any department, board, commission, institution, or agency or entity of state government.”

<sup>2</sup> An electronic catalog template will be distributed to Agency heads along with a copy of this Order.

- a. Simplify the process of securing state-issued licenses, including but not limited to through the consolidation of the State's agencies, boards, and commissions;
- b. Eliminate barriers to professional opportunities; and
- c. Lower the costs associated with securing a state-issued license to work.

The Task Force shall electronically submit to the Governor, the President Pro Tempore of the Senate, and the Speaker of the House of Representatives a report on or before December 31, 2024, detailing its findings and recommendations.

The Task Force shall be composed of eleven (11) members determined as follows:

- a. The Executive Director of OMES or designee;
- b. The Secretary of Licensing and Regulation or designee;
- c. The Secretary of State or designee;
- d. The Commissioner of Labor or designee;
- e. The Chief Executive Officer of Service Oklahoma or designee;
- f. The State Chief Transformation Officer or designee;
- g. The State Chief Information Officer or designee;
- h. Two (2) members to be appointed by the President Pro Tempore of the Senate; and
- i. Two (2) members to be appointed by the Speaker of the House of Representatives.

The Governor shall designate from among the appointees a Chair of the Task Force. The Chair shall have the authority to create committees and name committee chairs to facilitate the work of the Task Force and shall have the authority to appoint Task Force members and non-members to serve on committees. The Task Force shall meet as often as deemed necessary by the Chair allowing for timely completion of its work. A majority of the members shall constitute a quorum for the purpose of conducting the business of the Task Force. Members, including those appointed to committees who are not members of the Task Force, shall serve without compensation.

OMES shall provide staff and administrative support for the Task Force. All executive departments, officers, agencies, and employees of the State shall cooperate with the Task Force, including providing any information, data, records, and reports as may be requested.

3. Nothing in this Executive Order shall be construed to impair or otherwise affect the authority granted to an Agency by the Oklahoma Constitution, the Oklahoma Statutes, or the Oklahoma Administrative Code. Further, this Executive Order does not create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the State, its Agencies or agents, or any other person.
4. If any provision of this Executive Order, or the application of any provision to any person or circumstance, is held to be invalid, the remainder of this Executive Order and

the applicability of its other provisions to any other persons or circumstances shall not be affected thereby.

5. This Executive Order shall be distributed to each member of the Task Force specifically identified herein and to each person appointed to a Task Force Committee.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Oklahoma to be affixed at Oklahoma City, Oklahoma, this 17th day of June, 2024.

**BY THE GOVERNOR OF THE STATE OF OKLAHOMA**



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ATTEST:



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Josh Cockroft, Secretary of State





OKLAHOMA MINING COMMISSION MEETING

JUNE 27, 2024

# FINANCIAL REPORT

OKLAHOMA DEPARTMENT OF MINES  
**FY 2024 STATE BUDGET WORK PROGRAM**  
 MONTH ENDING SUMMARY

May 31, 2024

**Section A**

Percentage of Year Expired: 91%

EXPENDITURES FISCAL YEAR 2024	Budget Work Program	Year to Date Expenses	Cumulative % Funds Expended	Budget Remaining
<i>Activity : 01 ADMINISTRATION Sub Activity 00001</i>				
State Appropriations	19X01-0100001	20,472.00	14,646.79	71.55%
Revolving Fund General Expenses	20000-0100001	707,333.00	630,105.50	89.08%
Sub Total		\$727,805.00	\$644,752.29	88.59%
<i>Activity : 03 NON COAL PROGRAM</i>				
State Appropriations	19X01-0300001	749,461.00	651,083.26	86.87%
Revolving Fund General Expenses	20000-0300001	642,810.00	589,209.23	91.66%
Sub Total		\$1,392,271.00	\$1,240,292.49	89.08%
<i>Activity : 01 DATA PROCESSING Sub Activity 00088</i>				
Revolving Fund General Expenses	20000-8800001	42,600.00	13,381.19	31.41%
State Appropriations	19X01-8800001	75,000.00	23,858.02	31.81%
Sub Total		\$117,600.00	\$37,239.21	31.67%
<i>Activity : 010 OKLA MINER TRAINING INSTITUTE</i>				
Revolving Fund OMTI Expenses	20500-1000010	203,500.00	198,911.44	97.75%
Federal MSHA Grant Funds	40500-1000010	200,000.00	0.00	0.00%
Sub Total		\$403,500.00	\$198,911.44	49.30%
<b>AGENCY TOTAL EXPENSES</b>		<b>\$2,641,176.00</b>	<b>\$2,121,195.43</b>	<b>80%</b>

**Section B**

MONTHLY EXPENDITURES FISCAL YEAR 2024	Budgeted Expenditures Available	Current Month Actual Expenditures	Total % Current Month Expenditures VS Budget
<i>Activity : 01 ADMINISTRATION Sub Activity 00001</i>			
State Appropriations	19X01-0100001	1,706.00	1,196.14
Revolving Fund General Expenses	20000-0100001	58,944.42	55,723.84
Sub Total		\$60,650.42	\$56,919.98
<i>Activity : 03 NON COAL PROGRAM</i>			
State Appropriations	19X01-0300001	62,455.08	62,297.44
Revolving Fund General Expenses	20000-0300001	53,567.50	51,023.37
Sub Total		\$116,022.58	\$113,320.81
<i>Activity : 01 DATA PROCESSING Sub Activity 00088</i>			
Revolving Fund General Expenses	20000-8800001	3,550.00	111.88
State Appropriations	19X01-8800001	6,250.00	3,027.60
Sub Total		\$9,800.00	\$3,139.48
<i>Activity : 010 OKLA MINER TRAINING INSTITUTE</i>			
Revolving Fund OMTI Expenses	20500-1000010	16,958.33	33,222.44
Federal MSHA Grant Funds	40500-1000010	16,666.67	0.00
Sub Total		\$33,625.00	\$33,222.44
<b>AGENCY TOTAL EXPENSES</b>		<b>\$220,098.00</b>	<b>\$206,602.71</b>



OKLAHOMA DEPARTMENT OF MINES  
 FY 2024 Cash Summary  
 May 31, 2024

Section A

Fund-Acct	Beg Balance 1-Jul-23	FY2023 Paid in FY24	FY 2024 Receipts	FY 2024 Expenditures	OMES Journal Entries	Current Fund Cash Balance
19X01/01-01, 02, 03 Appropriated Funds	83,650.02	8,795.68	0.00	0.00	(1,076.08)	73,778.26
19401-0100001 Appropriated Funds (Administration)	0.00	0.00	18,766.00	14,646.79	0.00	4,119.21
19401-0300001 Appropriated Funds (NonCoal Program)	0.00	0.00	687,005.00	651,083.26	0.00	35,921.74
19401-8800001 Appropriated Funds (Data Processing)	0.00	0.00	68,750.00	23,858.02	0.00	44,891.98
<b>Total Appropriated - State</b>	<b>\$83,650.02</b>	<b>\$8,795.68</b>	<b>\$774,521.00</b>	<b>\$689,588.07</b>	<b>(\$1,076.08)</b>	<b>\$158,711.19</b>
Fund 200 ODM State Revolving	\$ 273,377.93	\$ 32,515.24	\$ 1,038,323.25	\$ 1,200,180.68		\$ 79,005.26
Fund 205 OMTI State Revolving	\$ 5,068.92	\$ (31,682.46)	\$ 207,093.93	\$ 198,911.44		\$ 13,251.41
Fund 405 Federal - MSHA	\$ -	\$ 154,539.52	\$ 182,331.00	\$ -		\$ 27,791.48
<b>Total Other Funds</b>	<b>\$ 278,446.85</b>	<b>\$ 155,372.30</b>	<b>\$ 1,427,748.18</b>	<b>\$ 1,399,092.12</b>	<b>\$ -</b>	<b>\$ 120,048.15</b>
<b>Agency Totals</b>	<b>\$362,096.87</b>	<b>\$164,167.98</b>	<b>\$2,202,269.18</b>	<b>\$2,088,680.19</b>	<b>(\$1,076.08)</b>	<b>\$310,441.80</b>

Section B

MONTH ENDING CASH BALANCES FOR THE REVOLVING FUND 200							
Month ending	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
1-Jul	182,583	183,946	373,249	169,124	165,071	79,254	273,378
31-Jul	106,531	96,025	291,099	99,107	166,416	7,124	196,684
31-Aug	190,434	236,461	206,455	66,671	67,530	438,207	281,045
30-Sep	148,285	208,120	304,916	48,409	130,060	293,088	202,486
31-Oct	79,888	110,693	210,439	251,423	23,155	261,436	215,077
30-Nov	202,785	290,920	375,378	352,327	172,850	403,649	307,478
31-Dec	124,524	266,070	298,846	271,792	147,163	349,405	190,750
31-Jan	96,038	178,806	263,950	168,008	8,677	246,028	136,676
28-Feb	197,003	316,364	337,124	278,711	20,526	397,634	228,926
31-Mar	184,191	261,575	246,126	254,248	13,618	298,268	133,361
30-Apr	111,202	223,886	353,558	136,108	15,672	199,263	36,928
31-May	208,344	441,443	284,313	242,550	33,232	437,285	
30-Jun	183,946	373,249	169,124	165,071	79,254	273,378	
<b>Totals</b>	<b>\$2,015,753.59</b>	<b>\$3,187,557.85</b>	<b>\$3,714,576.88</b>	<b>\$2,503,548.57</b>	<b>\$1,043,223.76</b>	<b>\$3,684,019.82</b>	<b>\$2,202,790.44</b>
Monthly Average	\$ 155,057.97	\$ 245,196.76	\$ 285,736.68	\$ 192,580.66	\$ 80,247.98	\$ 283,386.14	\$ 244,754.49
Monthly average change to Prior Year		\$ 90,138.79	\$ 40,539.93	\$ (93,156.02)	\$ (112,332.68)	\$ 203,138.16	\$ (38,631.65)
Percentage of Change to Prior Year		58.13%	16.53%	-32.60%	-58.33%	253.14%	-13.63%

Section C

**MEMORANDUM - Monthly Cash Allocation Schedule**

19401-0100001 Administration	\$ 1,706
19401-0300001 Minerals Program	\$ 62,455
19401-0300001 Data Processing / IT	\$ 6,250
	\$ -
	<u>\$ 70,411</u>

July-June

**BALANCES IN ESCROW ACCOUNTS:**

1125 Clearing Account		\$169,656
1125A Special Account		
Bonds Forfeited	\$1,138,878	\$3,662,162
Cash Bonds	\$2,425,659	
Hearing Deposits	\$0	
Civil Penalties	\$97,626	

OKLAHOMA DEPARTMENT OF MINES  
**FY 2024 STATE BUDGET WORK PROGRAM**  
 MONTH ENDING SUMMARY  
 May 31, 2024

**Section A**

Percentage of Year Expired:

91%

CASH RECEIPTS FOR FISCAL YEAR 2024		Percentage of Year Expired: 91%				
Type of Revenue	Fund	Budget Work Program	Total Collected Year to date	Budget Balance Remaining	Percentage of Budgeted Funds Collected	
425841-01 Coal Prod. Fees	200	0.00	109.69	(109.69)	0%	
425841-02 Non Coal Prod. Fees	200	954,500.00	861,373.77	93,126.23	90%	
425844-02 Permits-Non Coal	200	118,000.00	159,591.68	(41,591.68)	135%	
425844-03 Permits-Blasting	200	4,500.00	1,625.00	2,875.00	36%	
425845 Permit Revisions	200	0.00		0.00	0%	
433119 Other Fines, Penalties (Civil)	200	55,000.00		55,000.00	0%	
433144 Late Production Fee Penalty	200	5,000.00	7,879.78	(2,879.78)	158%	
483631 Sale of Vehicles	200	8,000.00	0.00	8,000.00	0%	
489199 Other Non Revenue Receipts	200	1,000.00	7,743.33	(6,743.33)	774%	
	<b>\$ 1,146,000</b>	<b>1,146,000.00</b>	<b>1,038,323.25</b>	<b>107,676.75</b>	<b>91%</b>	
425843 Certificate Fees OMTI	205	4,000.00	3,170.00	830.00	79%	
478105 Registration /Training fees	205	90,000.00	89,340.86	659.14	99%	
425841-02 Non Coal Prod. Fees OMTI	205	83,000.00	107,054.80	(24,054.80)	129%	
489199 Other Non Revenue Receipts	205	0.00	7,528.27	(7,528.27)	0%	
	<b>\$ 177,000</b>	<b>177,000.00</b>	<b>207,093.93</b>	<b>(30,093.93)</b>	<b>117%</b>	
455101 MSHA Grant	405	200,000.00	182,331.00	17,669.00	91%	
	<b>\$ 200,000</b>	<b>200,000.00</b>	<b>182,331.00</b>	<b>17,669.00</b>	<b>91%</b>	
<b>Total Receipts</b>	<b>\$ 1,523,000</b>	<b>\$1,523,000.00</b>	<b>\$1,427,748.18</b>	<b>\$95,251.82</b>	<b>94%</b>	

**Section B**

EXPENDITURES BY FUND - PRIOR YEARS							
	Appropriated Funds Fund 19x	State Revolving Fund 200	OMTI Revolving Fund 205	Federal A&E Fund 400	Federal MSHA Fund 405	Total All Funds	
FY2023	\$ 793,399	\$ 1,413,809	\$ 269,391	\$ -	\$ 197,365	\$ 2,673,964	
FY2022	\$ 1,018,002	\$ 1,415,907	\$ 206,401	\$ 158,943	\$ 184,091	\$ 2,983,344	
FY2021	\$ 748,652	\$ 1,219,052	\$ 197,693	\$ 1,031,316	\$ 126,165	\$ 3,322,878	
FY2020	\$ 735,966	\$ 1,216,699	\$ 201,273	\$ 1,131,337	\$ 150,533	\$ 3,435,808	
FY2019	\$ 770,377	\$ 1,020,349	\$ 163,039	\$ 1,074,782	\$ 160,000	\$ 3,188,547	
FY2018	\$ 757,441	\$ 960,396	\$ 154,489	\$ 1,026,971	\$ 145,754	\$ 3,045,051	
FY2017	\$ 769,221	\$ 950,995	\$ 146,141	\$ 1,004,601	\$ 103,684	\$ 2,974,642	
FY2016	\$ 769,214	\$ 942,572	\$ 121,417	\$ 1,054,431	\$ 128,806	\$ 3,016,440	
FY2015	\$ 859,912	\$ 902,397	\$ 149,999	\$ 1,117,097	\$ 97,984	\$ 3,127,390	
FY2014	\$ 829,586	\$ 933,044	\$ 94,532	\$ 1,111,299	\$ 108,000	\$ 3,097,423	
FY2013	\$ 758,029	\$ 857,314	\$ 142,114	\$ 1,045,979	\$ 47,995	\$ 2,851,431	
FY2012	\$ 740,799	\$ 913,560	\$ 67,503	\$ 1,000,892	\$ 103,274	\$ 2,826,027	
FY2011	\$ 810,902	\$ 851,886	\$ 86,082	\$ 1,021,917	\$ 79,882	\$ 2,850,669	
FY2010	\$ 864,485	\$ 787,441	\$ 113,430	\$ 1,047,514	\$ 101,321	\$ 2,914,191	
FY2009	\$ 1,012,361	\$ 848,614	\$ 109,323	\$ 1,094,945	\$ 108,954	\$ 3,174,196	
FY2008	\$ 1,079,254	\$ 776,858	\$ 110,639	\$ 967,160	\$ 117,595	\$ 3,051,507	
FY2007	\$ 932,315	\$ 832,853	\$ 119,959	\$ 880,661	\$ 117,216	\$ 2,883,004	
FY2006	\$ 849,165	\$ 844,577	\$ 116,769	\$ 875,425	\$ 113,478	\$ 2,799,414	
FY-2005	\$ 813,804	\$ 719,274	\$ 81,258	\$ 893,700	\$ 102,119	\$ 2,610,155	
FY-2004	\$ 722,124	\$ 803,584	\$ 112,663	\$ 786,305	\$ 91,411	\$ 2,516,087	
FY-2003	\$ 902,655	\$ 794,777	\$ 91,441	\$ 1,006,665	\$ 97,272	\$ 2,892,809	

Oklahoma Department of Mines  
**FY2024 Comparative Expenditure Analysis**  
Average Monthly Basis By Major Cost Category  
May 31, 2024

\* Includes Prior Year Expenses Paid in the Current Fiscal Year

Expenditure Analysis	FY-2023 Actual Mo. Exp Averaged	FY-2024 Actual Mo. Exp Averaged	Variance FY2023 to FY2024 (over) under	FY-2024 Budget Work Program Averaged	Budget Variance (over) under
<b>Personal Services</b>	151,060	142,394	8,667	153,573	11,179
* includes Salary, Insurance premiums, Retirement contributions, Interagency professional services					
<b>Professional Services</b>	42,035	27,224	14,811	41,567	14,343
* includes auditing, surveyor, and interagency professional contracts and contract with EOSC					
<b>Travel &amp; Agency Direct payments</b>	3,029	2,698	331	3,125	427
* includes in state, out of state, registration fees, Pikepass, and airline tickets					
<b>Communication</b>	1,028	1,259	(231)	917	(342)
* includes line charges, long distance programs, pagers, and cell phones					
<b>Equipment</b>	3,150	3,911	(761)	2,500	(1,411)
* includes individual equipment purchases over \$500, in accordance with the Central Purchasing Act					
<b>Supplies</b>	935	964	(29)	998	34
* operational supplies- expendable and non expendable, safety supplies, engineering, photo supplies					
<b>Rent of Space</b>	6,677	6,620	56	6,702	82
* Lease of office space for ODM					
<b>DP Operating Expenses</b>	155	78	77	2,000	1,922
* includes costs direct to the DP sub activity, and other DP costs in separate programs					
<b>Vehicle Expenses</b>	3,521	3,015	506	3,917	901
* Primarily includes fuel, motor vehicle supplies & parts					
<b>Repair to equipment</b>	1,999	1,260	738	833	(427)
* includes repair to vehicles and other office equipment					
<b>Other Operating Expenses</b>	3,686	3,413	273	3,967	554
Freight	1	62	(61)	0	(62)
Postage	958	570	389	833	264
Printing Contracts	102	231	(129)	0	(231)
Advertising	42	9	32	0	(9)
Informational Service	827	20	807	300	280
Memberships (includes IMCC)	803	1,552	(748)	1,417	(135)
Moving Expenses	0	0	0	0	0
Property, Liability Insurance	313	337	(24)	333	(4)
Rent of Equipment ( copiers, vehicles)	639	632	8	1,083	451
Other state agencies/ undesignated misc.	0	0	0	0	0
<b>Total Agency Expenses</b>	<b>217,274</b>	<b>192,836</b>	<b>24,438</b>	<b>220,098</b>	<b>27,262</b>
<b>Funding Summary</b>	FY-2023 Funding Averaged	FY-2024 Funding Averaged	Variance FY2023 to FY2024 (over) under	BWP Funding Averaged	Budget Variance (over) under
Appropriated Funds 19xx	63,428	60,521	2,906	70,411	9,890
Revolving Fund 200	115,898	112,063	3,835	116,062	3,999
Revolving Fund 205	21,501	18,083	3,418	16,958	(1,125)
OSM (100% Match ) 400	0	2,169	(2,169)	0	(2,169)
MSHA (20% Match) 405	16,447	0	16,448	16,667	16,667
<b>Total Funding</b>	<b>\$217,274</b>	<b>\$192,836</b>	<b>\$24,438</b>	<b>\$220,098</b>	<b>\$27,262</b>
Expenses Annualized	<b>\$2,607,288</b>	<b>\$2,314,031</b>	<b>\$293,256</b>	<b>\$2,641,176</b>	<b>\$327,145</b>

Oklahoma Department of Mines  
 Budget versus Expenditures Comparison  
 May 31, 2024

FS Page #5

<b>FY-2023</b> 19 FTE	Total Budget	Actual Expenditures	Percent Expended	Unexpended Budget	Percent Available
Appropriated 19X	793,399	793,399	100.00%	0	0.00%
Revolving 200	1,544,012	1,413,809	91.57%	130,203	8.43%
OMTI Revolving 205	297,700	269,391	90.49%	28,309	9.51%
Fed- MSHA 405	200,000	197,365	98.68%	2,635	1.32%
<b>Total FY-2023</b>	<b>2,835,111</b>	<b>2,673,964</b>	<b>94.32%</b>	<b>161,147</b>	<b>5.68%</b>

<b>FY-2022</b> 17.5 (at 6/30/3022)	Total Budget	Actual Expenditures	Percent Expended	Unexpended Budget	Percent Available
Appropriated 19X	1,092,856	1,018,002	93.15%	74,854	6.85%
Revolving 200	1,440,249	1,415,907	98.31%	24,342	1.69%
OMTI Revolving 205	207,500	206,401	99.47%	1,099	0.53%
Fed- A&E 400	920,819	158,943	17.26%	761,876	82.74%
Fed- MSHA 405	200,000	184,091	92.05%	15,909	7.95%
<b>Total FY-2022</b>	<b>3,861,424</b>	<b>2,983,345</b>	<b>77.26%</b>	<b>878,080</b>	<b>22.74%</b>

<b>FY-2021</b> 28.5 FTE	Total Budget	Actual Expenditures	Percent Expended	Unexpended Budget	Percent Available
Appropriated 19X	752,379	748,652	99.50%	3,726	0.50%
Revolving 200	1,257,987	1,219,052	96.91%	38,935	3.09%
OMTI Revolving 205	288,150	197,693	68.61%	90,457	31.39%
Fed- A&E 400	1,283,563	1,031,316	80.35%	252,247	19.65%
Fed- MSHA 405	177,000	126,165	71.28%	50,835	28.72%
<b>Total FY-2021</b>	<b>3,759,079</b>	<b>3,322,878</b>	<b>88.40%</b>	<b>436,200</b>	<b>11.60%</b>

<b>FY-2020</b> 28.5 FTE	Total Budget	Actual Expenditures	Percent Expended	Unexpended Budget	Percent Available
Appropriated 190	739,756	735,966	99.49%	3,790	0.51%
Revolving 200	1,266,166	1,216,699	96.09%	49,467	3.91%
OMTI Revolving 205	259,000	201,273	77.71%	57,727	22.29%
Fed- A&E 400	1,261,457	1,131,337	89.68%	130,120	10.32%
Fed- MSHA 405	174,000	150,533	86.51%	23,467	13.49%
<b>Total FY-2020</b>	<b>3,700,379</b>	<b>3,435,809</b>	<b>92.85%</b>	<b>264,570</b>	<b>7.15%</b>

<b>FY-2019</b> 32 FTE	Total Budget	Actual Expenditures	Percent Expended	Unexpended Budget	Percent Available
Appropriated 199	809,741	770,377	95.14%	39,364	4.86%
Revolving 200	1,149,873	1,020,349	88.74%	129,524	11.26%
OMTI Revolving 205	165,000	163,039	98.81%	1,961	1.19%
Fed- A&E 400	1,289,863	1,074,782	83.33%	215,081	16.67%
Fed- MSHA 405	160,000	160,000	100.00%	0	0.00%
<b>Total FY-2019</b>	<b>3,574,477</b>	<b>3,188,547</b>	<b>89.20%</b>	<b>385,930</b>	<b>10.80%</b>

Budget vs Expenditures	Total Budget	Actual Expenditures	Percent Expended	Cancelled Budget	Percent Cancelled
32.0 FTE FY-2017	3,399,837	3,045,050	89.56%	354,787	10.44%
32.0 FTE FY-2017	3,167,361	2,974,643	93.92%	192,719	6.08%
32.0 FTE FY-2016	3,334,746	3,016,439	90.45%	318,307	9.55%
32.0 FTE FY-2015	3,465,793	3,195,097	92.19%	270,696	7.81%
32.0 FTE FY-2014	3,297,641	3,147,124	95.44%	150,517	4.56%
30.0 FTE FY-2013	3,165,356	2,851,431	90.08%	313,925	9.92%
30.0 FTE FY-2012	3,051,294	2,864,367	93.87%	186,927	6.13%
31.0 FTE FY-2011	3,095,832	2,850,669	92.08%	245,163	7.92%
32.5 FTE FY-2010	3,122,673	2,914,191	93.32%	208,482	6.68%
34.5 FTE FY-2009	3,383,277	3,174,196	93.82%	209,081	6.18%
35.5 FTE FY-2008	3,196,590	3,051,507	95.46%	145,083	4.54%
35.5 FTE FY-2007	3,083,539	2,883,004	93.50%	200,535	6.50%
35.5 FTE FY-2006	2,958,585	2,799,414	94.62%	159,171	5.38%
35.5 FTE FY-2005	2,776,464	2,610,155	94.01%	166,309	5.99%
35.5 FTE FY-2004	2,688,119	2,516,086	93.60%	172,033	6.40%



*BJM*  
5/31/24

**Oklahoma Miner Training Institute Budget**  
**EASTERN OKLAHOMA STATE COLLEGE**  
 1301 WEST MAIN  
 WILBURTON, OK 74578-4999

**OMTI CONTRACT #Z036920**  
**TERM: October 1, 2023 - September 30, 2024**

**FOR THE PERIOD: April 1, 2024 - April 30, 2024**

OMTI	APPROVED BUDGET	CURRENT CHARGES	CUMULATIVE CHARGES	CONTRACT BALANCE
<b>PERSONNEL:</b>				
Director/Instructor	\$63,360.00	\$5,332.83	\$37,329.81	\$26,030.19
Instructor	\$42,318.00	\$3,561.80	\$24,932.60	\$17,385.40
Instructor	\$42,318.00	\$3,561.80	\$24,932.60	\$17,385.40
Part Time Assistant	\$15,425.00	\$1,397.76	\$9,085.44	\$6,339.56
Administrative Assistant	\$34,077.00	\$2,911.04	\$20,112.64	\$13,964.36
<b>TOTAL SALARIES</b>	<b>\$197,498.00</b>	<b>\$16,765.23</b>	<b>\$116,393.09</b>	<b>\$81,104.91</b>
<b>FRINGE BENEFITS</b>	<b>\$96,619.00</b>	<b>\$9,704.61</b>	<b>\$56,087.72</b>	<b>\$40,531.28</b>
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$294,117.00</b>	<b>\$26,469.84</b>	<b>\$172,480.81</b>	<b>\$121,636.19</b>
<b>CONTRACTUAL INSTRUCTION</b>				
Blasting Instructor and Bilingual/Off Site Instructor	\$25,419.00	\$1,400.00	\$14,437.00	\$10,982.00
<b>TRAVEL</b>	<b>\$40,000.00</b>	<b>\$2,773.78</b>	<b>\$26,398.44</b>	<b>\$13,601.56</b>
<b>EQUIPMENT:</b>				
Office	\$2,000.00	\$26.98	\$403.31	\$1,596.69
Instructional	\$5,000.00	\$0.00	\$791.60	\$4,208.40
<b>SUPPLIES:</b>				
Office	\$1,500.00	\$284.15	\$2,711.13	-\$1,211.13
Instructional	\$8,000.00	\$0.00	\$2,274.49	\$5,725.51
<b>OTHER:</b>				
Postage	\$2,000.00	\$101.40	\$710.61	\$1,289.39
Telephone	\$300.00	\$6.69	\$50.78	\$249.22
Maintenance/Repair Equipment	\$1,000.00	\$73.81	\$1,085.01	-\$85.01
Printing & Reproduction	\$800.00	\$45.50	\$45.50	\$754.50
<b>ACCOUNTING SERVICES @ \$850.00/mo.</b>	<b>\$10,200.00</b>	<b>\$850.00</b>	<b>\$5,950.00</b>	<b>\$4,250.00</b>
<b>INSTITUTIONAL OVERHEAD @ \$1,000/mo.</b>	<b>\$12,000.00</b>	<b>\$1,000.00</b>	<b>\$7,000.00</b>	<b>\$5,000.00</b>
<b>TOTAL OTHER EXPENSE</b>	<b>\$108,219.00</b>	<b>\$6,562.31</b>	<b>\$61,857.87</b>	<b>\$46,361.13</b>
<b>PROGRAM TOTALS</b>	<b>\$402,336.00</b>	<b>\$33,032.15</b>	<b>\$234,338.68</b>	<b>\$167,997.32</b>

*Trisha White*  
 Trisha White, Vice President of Business Affairs  
 Oklahoma Miner Training Institute

5/31/24  
 Today's Date



OKLAHOMA MINING COMMISSION MEETING

JUNE 27, 2024

# EXHIBIT B

**P-CARD CHARGES FOR SUZEN M RODESNEY  
April 2024**

**AGENCY RELATED EXPENSES**

<u>DATE</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
4/1/24	Chocataw Durant Resort	Room Charge for Jenna Bedwell	\$ 266.86
4/26/24	Zoom US	Annual Fee for Zoom	\$ 149.90
		TOTAL	\$ 416.76

As reviewed and approved by Oklahoma Mining Commission:

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Kurt Klutts, Oklahoma Mining Commission, Chairman

**P-CARD CHARGES FOR SUZEN M RODESNEY  
May 2024**

**AGENCY RELATED EXPENSES**

<u>DATE</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
5/17/24	American Airlines	IMCC Conference Flight OKC to Alaska 6/8/2024	\$ 288.57
5/17/24	United Airlines	IMCC Conference Flight Alaska to OKC 6/13/2024	\$ 469.91
5/18/24	Expedia	Booking Fee for IMCC Flights 6/8/24 thru 6/13/24	\$ 13.21
		TOTAL	\$ 771.69

As reviewed and approved by Oklahoma Mining Commission:

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Kurt Klutts, Oklahoma Mining Commission, Chairman





OKLAHOMA MINING COMMISSION MEETING

JUNE 27, 2024

# EXHIBIT C

## CONTRACT

This Contract is entered into **this 1st day of October, 2024**, by and between the Oklahoma Department of Mines, hereinafter referred to as the DEPARTMENT, the Oklahoma Mining Commission, hereinafter referred to as the COMMISSION, and Eastern Oklahoma State College,(Wilburton), hereinafter referred to as the COLLEGE.

WHEREAS, the COMMISSION is authorized to establish and supervise programs for the education and training of miners and thereby promote compliance with safety regulations of the Oklahoma Statutes, Title 45 and the U.S. Department of Labor, Mine Safety and Health Administration (MSHA).

WHEREAS, MSHA has granted the DEPARTMENT certain funds for mine safety education, certification and training programs and,

WHEREAS, the COMMISSION is authorized to act in an advisory capacity concerning the operations of the COLLEGE as pertains to the Oklahoma Miner Training Institute (OMTI),

WHEREAS, the Oklahoma State Legislature has appropriated certain funds for mine safety education, certification and training programs through the establishment of the OMTI Revolving Fund and,

WHEREAS, the COLLEGE has the facilities and personnel needed to assist the DEPARTMENT in the utilization of said funds.

NOW, THEREFORE, the parties hereto agree as follows:

### ARTICLE I-STATEMENT OF WORK

The COLLEGE shall house and operate the OMTI for the COMMISSION and the DEPARTMENT. The COLLEGE shall ensure that miner training courses shall be taught on a regular basis as determined by the COMMISSION set forth herein. Each course must contain the minimum criteria necessary to meet the requirements of 30 CFR Part 46, Part 48 and Part 56

**INITIALS:**

\_\_\_\_\_  
CHAIR, COMMISSION

\_\_\_\_\_  
DIRECTOR, DEPARTMENT

\_\_\_\_\_  
PRESIDENT, COLLEGE

Training and Retraining of Miners, and Title 45 of the Oklahoma Statutes. The COLLEGE shall ensure that OMTI offers the following courses:

- Part 46 Annual Refresher
- Part 46 New Miner
- Part 48 Annual Refresher
- Part 48 New Miner
- Part 48 Instructor Course
- First-Aid/CPR
- Electrical Retraining
- State Surface Supervisor Certification
- State Surface Supervisor Recertification
- State Blasting Certification – Mining
- State Blasting Recertification – Mining
- State Blasting Certification – Non-mining
- State Blasting Recertification – Non-mining

On a quarterly basis, OMTI through the COLLEGE shall provide to the DEPARTMENT and the COMMISSION a description of the current training for coal and non-coal. A description of each course content, hours for each type of training (such as training for new miners, annual refresher, mine rescue, mine instructor, blasting, etc.) shall be included within the quarterly report. The DEPARTMENT and the COMMISSION shall also be notified of course updates or changes in curriculum as they occur. Each course shall be offered on the COLLEGE campus, or if a class of at least ten persons is registered, the course may be conducted at the individual mine site or other

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE

facility. Exceptions to the minimum class size requirements may be made by the OMTI Director on a case-by-case basis. The COMMISSION and the DEPARTMENT shall be notified of the OMTI monthly training schedule on a quarterly basis at least 14 days in advance of the quarter. A list of all personnel attending and successfully completing each training course during each calendar year shall be submitted to the COMMISSION and the DEPARTMENT no later than March 1<sup>st</sup> of each calendar year. On a quarterly basis, OMTI shall provide to the DEPARTMENT and the COMMISSION a list of locations where each course was conducted during the preceding quarter. The list shall be provided to the COMMISSION at its next scheduled meeting. In addition, OMTI, through the COLLEGE, shall maintain data on the type of trainees, e.g., in state, out of state, public, private, coal, non-coal, etc., for the past five years organized by quadrant of the State and shall provide to the DEPARTMENT and the COMMISSION this data as requested so as to facilitate and improve the accessibility to upcoming OMTI training. The OMTI, through the COLLEGE, shall prepare the necessary Certificates of Competency and submit to the COMMISSION for approval by the COMMISSION.

### **ARTICLE II-CONSIDERATION AND PAYMENT**

The DEPARTMENT agrees to pay for the performance of work specified in Article I of this Contract through funding made available by MSHA, the OMTI Revolving Fund, fees generated for services, and state appropriations. The total program budget, for the work specified in Article I, is contingent upon full funding for the grant period. The approved contract includes Attachment 1, the approved OMTI budget, with any approved revisions.

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE

**ARTICLE III – DUTIES OF COLLEGE**

1. Procurement and employment practices: The COLLEGE shall furnish whatever personnel, facilities, office space, utilities, materials and supplies that are:
  - a. Ordinary and necessary to accomplish the work to be performed under the terms of this Contract.
  - b. Reasonable, allocable and allowable pursuant to the federal and state procurement policies which govern this Contract.
  - c. Consistent with the terms of the Contract.
2. Each item of equipment purchased at a cost greater than \$500.00 will be subject to the approval of the DEPARTMENT prior to purchase. Each item of equipment purchased at a cost greater than \$500.00 will become the property of the DEPARTMENT and must be issued a DEPARTMENT identification tag and control number. Upon termination of the COLLEGE’S participation in this program, the COLLEGE shall comply with instructions from the DEPARTMENT for disposition of all property of the DEPARTMENT bearing identification tags and control numbers.
3. Travel arrangements and reimbursement to COLLEGE personnel for work performed under this Contract shall be made in accordance with the State of Oklahoma Travel Reimbursement Act, 74 O.S. 2011, § 500.1, *et seq.*
4. All personnel necessary for the effective performance of this Contract shall be employed/contracted by the COLLEGE, and shall be subject to the personnel rules and regulations of the COLLEGE. Such personnel shall not be considered employees of the DEPARTMENT. The approval of the DEPARTMENT and the COMMISSION are

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE

required before either (1) the COLLEGE employs instructors to teach classes for OMTI, or (2) outside consultants and/or instructors are retained to teach classes for OMTI.

5. All training and educational equipment, supplies, materials, and training aides procured, acquired or developed under this Contract, shall be identified and maintained by the COLLEGE and be readily accessible to the DEPARTMENT as property of the DEPARTMENT.
6. The COLLEGE will provide the DEPARTMENT with a complete financial report, including an inventory of all equipment purchased under this Contract, within thirty (30) days after the end of this contract. Documents supporting these reports shall be submitted to the DEPARTMENT with these reports and retained by the DEPARTMENT for audit purposes.
7. All financial records, source supporting documents, statistical records and all other records pertinent to this Contract shall be retained by OMTI through the COLLEGE for the period of time required by 2 CFR Part 200 Uniform Guidance (Super Circular) for Federal Awards with the following qualifications:
  - a. If any litigation, claim or audit is started before the expiration of the period of time required for record retention by 2 CFR Part 200 Uniform Guidance (Super Circular), the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
  - b. When original records are transferred to or maintained by the DEPARTMENT, the record retention requirements of subparagraph (a) above are not applicable to the COLLEGE.

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE

- c. All COLLEGE employees paid pursuant to this Contract shall submit documentation to the DEPARTMENT identifying work performed. At a minimum, the documentation must identify the amount of time allotted per specific activity in order to assure the maintenance of eligibility for funding. Non-program activities may not be charged to the Contract. No deviation in part-time employee's hours shall be allowed without prior approval of the DEPARTMENT.
8. Procedure for payment: Payment for services shall comply with federal and state procedures. Disbursement shall be in accordance with Oklahoma law and is contingent upon MSHA's grant award under 29 CFR Part 97, hereinafter referred to as the grant and/or upon appropriation of funds from the OMTI Revolving Fund. The DEPARTMENT shall reimburse the COLLEGE after review and approval of all authorized expenses under the contract on a monthly basis as follows:
- a. Request for Payment/Reimbursement shall be sent to the DEPARTMENT at the end of each month. Copies of all supporting documentation shall be included with each request of payment.
  - b. Corrections of any invoice vouchers shall be sent to the DEPARTMENT.
  - c. Copies of all cash refunds and adjustments shall be sent to the DEPARTMENT at the end of each month.
  - d. Copies of all cash receipts, receipt transfers and adjustments shall be sent to the DEPARTMENT at the end of each month.
  - e. A line-item budget must be approved by the COMMISSION and is attached to this Contract. Any line-item deviation greater than five percent (5%) will require a budget revision request to the DEPARTMENT and is contingent

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE

upon approval of a budget revision page to the Contract by the COMMISSION.

- f. Final requests for payment/ reimbursement must be submitted no later than 60 days after the end of the contract period.
  - g. All fees collected by OMTI shall be deposited on a daily basis for the DEPARTMENT.
  - h. OMTI will provide a copy of the daily deposit receipt as well as a daily deposit report as payments are received.
  - i. The daily deposit report will include the check or money order number, receipt date and number, the operator or company name, payment amount, the date of each class, the class taught, contractor fees and/or certificate fees, name of instructor, student name, invoice number (if applicable), the daily rate charged, the total miles driven, the current IRS mileage rate and the computed mileage cost.
9. The COLLEGE agrees that no employee or contractor of the COLLEGE shall engage in any activities or conduct that constitutes a conflict of interest in accordance with the MSHA federal grant requirements and assurances of the DEPARTMENT to MSHA, as submitted annually in the federal grant application.
10. The DEPARTMENT, COLLEGE, and COMMISSION agree to designate individuals as liaisons who will be the contact individuals to assure compliance with this contract. For the DEPARTMENT, the individual will be the Chief Financial Officer. For the COLLEGE, the individual will be the Vice President of Administrative Services. For the COMMISSION, the individual will be the Chair of the COMMISSION. The Vice

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE



President of Administrative Services for the COLLEGE will be responsible for the supervision of the Director of OMTI.

- 11. The COLLEGE will ensure that OMTI collects email addresses of persons registering, attending, or completing training courses through OMTI and shall ensure that OMTI develops and maintains an email list which will be used to distribute the OMTI training schedule and other information in electronic format. Recipients may elect to have OMTI training schedule and other information sent in paper form in addition to electronic form.
- 12. The COLLEGE shall ensure that OMTI holds, at a minimum, the following remote in-person training classes, referred to hereafter as “Quadrant Training,” at the following locations and frequencies:

**Quadrant Training**

<u>Location</u>	<u>Frequency</u>
Oklahoma City, OK	Bi-monthly
Tulsa, OK	Bi-monthly
Sulphur, OK	Quarterly
Longdale, OK	Annually
Altus, OK	Annually
Poteau, OK	Quarterly
Stigler, OK	Quarterly

- 13. The COLLEGE shall ensure that OMTI make privately held classes available to permitted mining operations within the state upon request, subject to the following listed conditions and fee structure:

- a. OMTI shall require a minimum of 10 individuals to schedule a class at the site, but may make exceptions on a case-by-case basis, and shall limit the class size to 30 individuals or less;

**INITIALS:** \_\_\_\_\_  
 CHAIR, COMMISSION                      DIRECTOR, DEPARTMENT                      PRESIDENT, COLLEGE

- b. OMTI shall charge one or more participating permitted mining operations and independent contractors a minimum combined total of \$450.00 per day for privately held classes, plus mileage at the current IRS rate, with no additional charges.
- c. OMTI shall make publicly held classes available to contractors and charge contractors or non-permitted operators \$150.00 per person per day of instruction, with no associated charge for mileage.

14. The COLLEGE shall ensure that OMTI continues to implement a training plan that includes the usage of a broadcast webinar format so that operations can utilize electronic training media. A monthly training schedule shall continue to be published along with an on-site training schedule so that routine usage of this training method can be used.

**ARTICLE IV – CONTRACT CONDITIONS**

The DEPARTMENT and the COLLEGE agree to comply with all of the following conditions:

- 1. Compliance with all program responsibilities required of the COLLEGE by this Contract.
- 2. Compliance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d, and its implementing regulations.
- 3. Compliance with equal employment opportunity programs of the federal government, as provided by Executive Order 11246, as amended, and the applicable rules, regulations and procedures.
- 4. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended by Executive Order 11914, Nondiscrimination with Respect to the Handicapped, 29 U.S.C. §794.
- 5. Compliance with record keeping requirements of 29 CFR Part 97.

**INITIALS:**

\_\_\_\_\_  
CHAIR, COMMISSION

\_\_\_\_\_  
DIRECTOR, DEPARTMENT

\_\_\_\_\_  
PRESIDENT, COLLEGE

6. Compliance with the Hatch Act (Political Activities Act of August 2, 1939), as amended, 5 U.S.C. §1501-1508.

**ARTICLE V-GENERAL CONDITIONS**

1. All original materials, manuscripts, training aides and related documents developed under the terms of this Contract and any equipment purchased pursuant to this contract is owned by the DEPARTMENT.
2. The COLLEGE hereby agrees that the services of this Contract may not be assigned, sublet or transferred without the written approval of the DEPARTMENT and the COMMISSION.
3. Any obligation by the COLLEGE under this Contract is contingent upon the DEPARTMENT complying with necessary procedures under state law and policies.
4. All obligations not expressly identified in this Contract shall be subject to the approval of the DEPARTMENT.
5. The COLLEGE assumes liability for and agrees, to the extent permitted by law, to hold harmless, defend and indemnify the DEPARTMENT, its agents and employees, and the COMMISSION, from all claims for any loss, damage, injury, liability or obligation (including legal fees and expenses) of whatever kind and nature caused by, resulting from, arising out of, or occurring in connection with the performance of the COLLEGE function. The COLLEGE agrees during the term of this Contract to carry public liability insurance covering the activities of the COLLEGE and its employees hereunder, and shall provide the DEPARTMENT with a certificate of such insurance within (30) days of the execution of this contract.

**INITIALS:** \_\_\_\_\_  
CHAIR, COMMISSION      DIRECTOR, DEPARTMENT      PRESIDENT, COLLEGE

**ARTICLE VI-MODIFICATION OF THE CONTRACT**

This Contract constitutes the entire agreement between the parties. No modification of the method of performance or payment under the Contract, or of the term of the Contract, is effective unless such modification is evidenced by an agreement signed by all parties.

**ARTICLE VII-CONTRACT TERM**

This Contract shall take effect on October 1, 2024 and shall terminate on September 30, 2025, unless:

- a. Either party to this Contract gives 30 days written notice to the other party that said Contract is revoked; or,
- b. The funding referred to in this Contract is not granted and/or appropriated.

WITNESS, the signature and authority of the Oklahoma Mining Commission, The Oklahoma Department of Mines, and Eastern Oklahoma State College, this \_\_\_\_ day of \_\_\_\_\_, 2024.

OKLAHOMA DEPARTMENT OF MINES

BY: \_\_\_\_\_  
Director

DATE: \_\_\_\_\_

EASTERN OKLAHOMA STATE COLLEGE

BY: \_\_\_\_\_  
President

DATE: \_\_\_\_\_

OKLAHOMA MINING COMMISSION

BY: \_\_\_\_\_  
Chair

DATE: \_\_\_\_\_

INITIALS: \_\_\_\_\_  
CHAIR, COMMISSION      DIRECTOR, DEPARTMENT      PRESIDENT, COLLEGE

Oklahoma Department of Mines  
 2915 N. Classen Blvd., Suite 213  
 Oklahoma City, Oklahoma 73106

Eastern Oklahoma State College  
 1301 West Main  
 Wilburton, Oklahoma 74578

**ATTACHMENT #1 for Contract Period: October 1, 2024- September 30, 2025**

**(As approved by Oklahoma Mining Commission on June 27, 2024)**

<b>Cost Category</b>	<b>Contract Budget Amount</b>
<b>PERSONNEL</b>	
Director/ Instructor 1 FTE	65,594.00
Instructor 1 FTE	44,342.00
Instructor 1 FTE	44,342.00
Part time assistant .6 FTE	17,150.00
Admin Assistant 1 FTE	<u>36,003.00</u>
Total Salaries	\$ 207,431.00
 Fringe Benefits	 <u>\$ 100,619.00</u>
Total Salary & Fringe	\$308,050.00
 <i>CONTRACTUAL INSTRUCTION</i>	 25,420.00
 <i>TRAVEL</i>	 44,500.00
 <b>EQUIPMENT</b>	
Office	2,000.00
Instructional	3,000.00
 <b>SUPPLIES</b>	
Office	3,000.00
Instructional	6,000.00
 <b>OTHER</b>	
Postage	2,000.00
Telephone	300.00
Maintenance/Repair Equipment	2,000.00
Printing & Reproduction	800.00
Accounting Service @ \$850.00/mo.	10,200.00
Institutional Overhead @ \$1000/mo.	<u>12,000.00</u>
<i>Total Other Expense</i>	\$111,220.00
<i>Program Totals</i>	<u>\$419,270.00</u>

***Budgeted amounts are subject to availability of Federal MSHA Funds, Legislated Appropriated Funds, and OMTI Revolving Funds for the period.***

**Initials: \_\_\_\_\_ CHAIR, COMMISSION      \_\_\_\_\_ DIRECTOR, DEPARTMENT      \_\_\_\_\_ PRESIDENT, COLLEGE**

**OKLAHOMA MINER TRAINING INSTITUTE : BUDGET COMPARISON**

	<b>FY 2023-2024</b>	<b>FY2024-2025</b>	<b>Change</b>
<b>Personnel</b>	<b>Approved</b>	<b>Proposed</b>	
Director	\$ 63,360.00	\$ 65,594.00	\$ 2,234.00
Instructor	\$ 42,318.00	\$ 44,342.00	\$ 2,024.00
Instructor	\$ 42,318.00	\$ 44,342.00	\$ 2,024.00
Part time Assistant	\$ 15,425.00	\$ 17,150.00	\$ 1,725.00
Secretary	\$ 34,077.00	\$ 36,003.00	\$ 1,926.00
Total Salaries	<u>\$ 197,498.00</u>	<u>\$ 207,431.00</u>	\$ 9,933.00
Fringe Benefits	<u>\$ 96,619.00</u>	<u>\$ 100,619.00</u>	\$ 4,000.00
<b>Total Salary &amp; Fringe Expenses</b>	<b>\$ 294,117.00</b>	<b>\$ 308,050.00</b>	<b>\$ 13,933.00</b>
<b>Contractual Instruction</b>	\$ 25,419.00	\$ 25,420.00	\$ 1.00
<b>Travel</b>	\$ 40,000.00	\$ 44,500.00	\$ 4,500.00
<b>Equipment</b>			
Office	\$ 2,000.00	\$ 2,000.00	\$ -
Instructional	\$ 5,000.00	\$ 3,000.00	\$ (2,000.00)
<b>Supplies</b>			
Office	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00
Instructional	\$ 8,000.00	\$ 6,000.00	\$ (2,000.00)
<b>Other</b>			
Postage	\$ 2,000.00	\$ 2,000.00	\$ -
Telephone	\$ 300.00	\$ 300.00	
Maintenance/Repair Equip	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00
Printing & Reproduction	\$ 800.00	\$ 800.00	\$ -
Accounting Services @ \$850/mon	\$ 10,200.00	\$ 10,200.00	
Institutional Overhead @ \$1000/mon	<u>\$ 12,000.00</u>	<u>\$ 12,000.00</u>	
<b>Total Other Operation Expenses</b>	\$ 108,219.00	\$ 111,220.00	\$ 3,001.00
<b>Program Totals</b>	<u>\$ 402,336.00</u>	<u>\$ 419,270.00</u>	\$ 16,934.00



OKLAHOMA MINING COMMISSION MEETING

JUNE 27, 2024

# OMTI REPORT

**OMTI Training Report  
Reported To Mining Commission  
Thursday, June 27, 2024**

FY 2024	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD	YTD
													2023	2024
M/NM	438	192	243	689	528	318	218	189					2815	3622
Coal	15	0	0	0	0	0	8	2					25	31
Other	38	0	0	45	0	0	4	0					87	191
Contractors	147	172	177	129	121	76	192	90					1104	1242
<b>Total Certificates</b>	<b>638</b>	<b>364</b>	<b>420</b>	<b>863</b>	<b>649</b>	<b>394</b>	<b>422</b>	<b>281</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4031</b>	<b>5086</b>
<b>Total Persons</b>	<b>269</b>	<b>163</b>	<b>208</b>	<b>383</b>	<b>294</b>	<b>184</b>	<b>202</b>	<b>156</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1859</b>	<b>2453</b>
<b>Annual Refresher (8hrs) MSHA</b>	<b>162</b>	<b>53</b>	<b>79</b>	<b>274</b>	<b>209</b>	<b>94</b>	<b>54</b>	<b>37</b>					<b>962</b>	<b>1013</b>
Coal	6	0	0	0	0	0	4	0					10	13
Other	10	0	0	17	0	0	0	0					27	51
Contractors	23	55	35	44	31	11	61	22					282	294
<b>First Aid Refresher (4hrs) OK</b>	<b>162</b>	<b>63</b>	<b>79</b>	<b>274</b>	<b>209</b>	<b>94</b>	<b>54</b>	<b>37</b>					<b>972</b>	<b>1072</b>
Coal	6	0	0	0	0	0	4	0					10	13
Other	10	0	0	17	0	0	0	0					27	52
Contractors	23	55	35	44	31	11	61	22					282	295
<b>Supervisor Refresher (4-8hrs) OK</b>	<b>61</b>	<b>34</b>	<b>34</b>	<b>82</b>	<b>13</b>	<b>48</b>	<b>25</b>	<b>23</b>					<b>320</b>	<b>664</b>
Coal	3	0	0	0	0	0	0	0					3	5
Other	10	0	0	11	0	0	0	0					21	39
Contractors	7	13	11	10	5	2	13	5					66	98
<b>New Miner (16-32hrs) MSHA</b>	<b>22</b>	<b>13</b>	<b>17</b>	<b>28</b>	<b>23</b>	<b>26</b>	<b>31</b>	<b>26</b>					<b>186</b>	<b>245</b>
Coal	0	0	0	0	0	0	0	1					1	0
Other	0	0	0	0	0	0	2	0					2	2
Contractors	43	15	36	12	17	23	26	12					184	172
<b>First Aid Certification (8hrs) OK</b>	<b>22</b>	<b>13</b>	<b>17</b>	<b>28</b>	<b>18</b>	<b>25</b>	<b>32</b>	<b>28</b>					<b>183</b>	<b>247</b>
Coal	0	0	0	0	0	0	0	1					1	0
Other	0	0	0	0	0	0	2	0					2	2
Contractors	43	11	42	12	22	21	28	13					192	171
<b>Blaster Certification (24hrs) OK</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>					<b>4</b>	<b>2</b>
Coal	0	0	0	0	0	0	0	0					0	0
Other	0	0	0	0	0	0	0	0					0	0
Contractors	0	2	0	0	3	0	0	3					8	22
<b>Blaster Recertification (8hrs) OK</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>2</b>					<b>7</b>	<b>18</b>
Coal	0	0	0	0	0	0	0	0					0	0
Other	8	0	0	0	0	0	0	0					8	0
Contractors	0	7	12	6	6	0	0	4					35	72
<b>Supervisor Certification (4hrs) OK</b>	<b>9</b>	<b>15</b>	<b>12</b>	<b>3</b>	<b>3</b>	<b>27</b>	<b>22</b>	<b>34</b>					<b>125</b>	<b>194</b>
Coal	0	0	0	0	0	0	0	0					0	0
Other	0	0	0	0	0	0	0	0					0	2
Contractors	8	12	1	1	59	8	3	9					101	43
<b>Electrical Refresher (8hrs) MSHA</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					<b>5</b>	<b>8</b>
Coal	0	0	0	0	0	0	0	0					0	0
Other	0	0	0	0	0	0	0	0					0	0
Contractors	0	0	5	0	0	0	0	0					5	4
<b>Underground Certification Class (4hrs) OK</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					<b>0</b>	<b>0</b>
<b>Underground Recertification Class (8 hrs.) OK</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					<b>0</b>	<b>4</b>
<b>Instructor (Train-the-Trainer)(24hrs) MSHA</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					<b>0</b>	<b>0</b>
<b>Other (H&amp;S Conferences/ Special Trainings)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					<b>0</b>	<b>0</b>
<b>2024</b>	<b>638</b>	<b>364</b>	<b>420</b>	<b>863</b>	<b>649</b>	<b>394</b>	<b>422</b>	<b>281</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4031</b>	<b>5086</b>
2023	534	404	461	887	548	404	293	258	185	326	527	259	5086	
<b># Trained from sites with 5 or less Miners</b>	<b>32</b>	<b>21</b>	<b>11</b>	<b>24</b>	<b>29</b>	<b>13</b>	<b>29</b>	<b>8</b>					<b>167</b>	<b>351</b>
<b>Number of Classes 2024</b>	<b>26</b>	<b>20</b>	<b>22</b>	<b>29</b>	<b>28</b>	<b>18</b>	<b>29</b>	<b>21</b>					<b>193</b>	<b>0</b>
<b>Number of Classes 2023</b>	<b>28</b>	<b>19</b>	<b>20</b>	<b>24</b>	<b>24</b>	<b>17</b>	<b>20</b>	<b>20</b>	<b>15</b>	<b>16</b>	<b>21</b>	<b>20</b>	<b>0</b>	<b>224</b>
<b>Classroom Hours 2024</b>	<b>252</b>	<b>200</b>	<b>188</b>	<b>240</b>	<b>256</b>	<b>148</b>	<b>228</b>	<b>160</b>	<b>112</b>	<b>144</b>	<b>164</b>	<b>156</b>	<b>1672</b>	<b>2051</b>
<b>Classroom Hours 2023</b>	<b>234</b>	<b>164</b>	<b>153</b>	<b>196</b>	<b>232</b>	<b>136</b>	<b>184</b>	<b>176</b>	<b>112</b>	<b>144</b>	<b>164</b>	<b>156</b>	<b>2051</b>	<b>2051</b>



# Fiscal Breakdown



## Training Locations April-May 2024

### (Public Classes)

- April-
  - Online -48
  - Del-City -32
  - Wilburton -26
  - Poteau -18
  - Stigler -47
  - Tulsa -79

Total= 177

Total= 250

### (Private Classes)

- April-
  - On-line -7
  - Canton -2
  - Edmond -49
  - Elk City -20
  - Fort Smith -20
  - Gore -6
  - Sulphur -18
  - Hugo -13
  - Muskogee -29
  - Marble City -8

Total= 104

Total= 172

## APPROVED OUTSIDE CONSULTANT TRAINING

FY 2024	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	2024	2023	
Gary Geraldts (Sup. Recercts)	10	0	0	0	0	0	0	0	0	0	0	0	10	19	
R. Cunningham (Sup. Recercts)	0	0	0	0	0	0	0	0	0	0	0	0	0	6	
Kevin Woody (Sup. Recercts)	0	0	0	0	0	0	0	0	0	0	0	0	0	66	
Monty Tolbert (Sup. Recercts)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Clarence Stanley (Sup. Recercts)	11	10	0	42	0	0	2	0	0	0	0	0	65	16	
Underground Coal Advisory	Not Active													0	0
<b>Total</b>													<b>75</b>	<b>107</b>	