OKLAHOMA STATE BOARD OF MEDICAL LICENSURE AND SUPERVISION
101 NE 51ST STREET
OKLAHOMA CITY OK 73105
Phone: (405) 962-1470 email:licensing@okmedicalboard.org

An application for licensure is based on the following qualifications:

(a) Has completed a radiologist assistant program accredited by the American Registry of Radiologic Technologists, **and**
(b) Is certified and registered as an R.R.A. (Registered Radiologist Assistant) with the American Registry of Radiologic Technologists.

FEES – All fees are non-refundable. Fees for application must be paid online by credit card, debit card, or EFT from checking or savings account. Fees returned by the payer's financial institution must be replaced by a certified check or money order and include a $30 returned check processing fee.

Radiologist Assistant	Initial Application Fee - $100	Biennial Renewal Fee - $200

APPLICATION

1) All sections must be completed to the best of your knowledge. No applicant shall be awarded a license who does not provide the Board with complete, open and honest responses to all requests for information.
2) Any "yes" answer in the Question section of the application must have an explanation in comments section. If you answer "yes" to the question regarding previous arrests, you **must provide all available police reports, arrest records, and court documents.**
3) A detailed chronological history is required. Begin with listing the education/degree required for the license you are applying for to present. All employment, military service, and non-work time (i.e. unemployed, stay at home parent, etc.) must be provided.

Forms – All forms can be found in the Forms tab of the Resources section.

Extended Background Check – Applicants for licensure are required to obtain an Extended Background Check. The link to the approved provider can be found Forms tab of the Resources section.

Evidence of Status - In order to verify citizenship or qualified alien status, applicants for licensure by endorsement or examination or for reinstatement of their license, must submit the required supporting documentation with their application.

Form 1 – Completion of an accredited radiologist assistant Program must be verified by submitting Form #1 (Allied Verification of Education). The completed form **must be submitted directly to the Board by the program**.

Verification of Licensure – Verification of all radiologist assistant licenses or certificates ever held in the United States, Territory of the United States, and Canada must be sent by the respective Licensing Board directly to the Oklahoma Medical Board office. Applicant must contact the respective Licensing Board and request verification to be sent directly to the Oklahoma Medical Board by email to licensing@okmedicalboard.org.

General Application Process – The Medical Board will only review complete applications. When an application is complete the Board Secretary authorizes staff to forward applications to all the Board members for voting. The voting process can take up to two weeks to obtain the Board votes.

Temporary Letter to Practice – For the purpose of safeguarding the health, safety and welfare of the public, the Secretary of the Board may authorize the temporary practice, under the supervision of a licensed radiologist assistant, in the interim between acceptance of completed application and issuance of a license. The Secretary of the Board may grant temporary authorization to practice to the radiologist assistant applicant provided all requirements for licensure have been met and verified. Once it is determined an applicant is eligible for a Temporary Letter to Practice, the applicant will be notified in the application portal to complete an online form detailing the supervision relationship with an Oklahoma licensed radiologist assistant. When this relationship is reviewed and approved, a Temporary Letter to Practice will be issued. The applicant CANNOT practice without a Temporary Letter to Practice.

PRACTICE MAY NOT BEGIN UNTIL APPROVED BY THE STATE BOARD OF MEDICAL LICENSURE AND SUPERVISION AND TEMPORARY LETTER IS ISSUED TO APPLICANT.

Once licensed, the licensed radiologist assistant must practice under the supervision of an Oklahoma licensed and board-certified radiologist. The radiologist assistant and radiologist must submit a supervision relationship before may not perform any health care services until the supervision relationship is submitted in the licensee portal.

Renewals – Licenses are renewed biennially by application prior to March 31 for the subsequent two years beginning April 1 and ending the last day of March. Licenses issued before March 31 must be renewed for the next occurring renewal period. Most immediately subsequent to the date of issue of the license. Licensees must provide proof of current ARRT registration to renew.