OKLAHOMA STATE BOARD OF MEDICAL LICENSURE AND SUPERVISION
101 NE 51ST STREET
OKLAHOMA CITY OK 73105
Phone: (405) 962-1470 email:licensing@okmedicalboard.org

To be licensed to practice pedorthics according to standard qualifications, an applicant shall have passed all examinations required for certification by an entity approved by the Board as a certification organization for licensure purposes. The Board has approved American board for Certification in Orthotics, Prosthetics & Pedorthics (ABC) or the Board for Orthotist/Prosthetist Certification (BOC).

Fees – All fees are non-refundable. Fees for application must be paid online by credit card, debit card, or EFT from checking or savings account. Fees returned by the payer's financial institution must be replaced by a certified check or money order and include a $30 returned check processing fee.

Pedorthist (LPED)	Initial Application Fee - $180	Annual License Renewal Fee - $60

APPLICATION

1) All sections must be completed to the best of your knowledge. No applicant shall be awarded a license who does not provide the Board with complete, open and honest responses to all requests for information. For those items that do not apply to you, mark N/A (Not Applicable).
2) Any "yes" answer in the Attestation section of the application must have an explanation in comments section. If you answer "yes" to the question regarding previous arrests, you **must provide all available police reports, arrest records, and court documents.**
3) A detailed chronological history is required. Begin with listing the education/degree required for the license you are applying for to present. All employment, military service, and non-work time (i.e. unemployed, stay at home parent, etc.) must be provided.

GENERAL APPLICATION PROCESS - All applications are reviewed by the Advisory Committee on Pedorthics which meets three (3) times per year. The Committee makes recommendations to the Board regarding issuance of licenses. The Board issues licenses. The length of time it takes to issue a license depends on when an application is received and when the Committee and Board meet. Applications must be accompanied by the appropriate fee and submitted at least 30 days prior to a Committee meeting. All completed forms and documents should be forwarded to the Board as they become available. Applications completed in the interim between meetings may be presented to the Board Secretary who, upon administrative review, may issue a letter authorizing practice until action is taken by the Board.

Forms – All forms can be found in the Forms tab of the Resources section.

VERIFICATION OF LICENSURE – Evidence of all current or previously issued licenses or certificates to practice as a Pedorthist or other medical professional must be verified. Applicant must contact the respective Licensing Board and request verification to be sent directly to the Oklahoma Medical Board by email to licensing@okmedicalboard.org.

EXTENDED BACKGROUND CHECK – Applicants for licensure are required to request an Extended Background Check. The link to the approved provider can be found on the Forms page above.

EVIDENCE OF STATUS - In order to verify citizenship or qualified alien status, applicants for licensure by endorsement or examination or for reinstatement of their license, must submit the required supporting documentation with their application.

TEMPORARY LETTER TO PRACTICE – For the purpose of safeguarding the health, safety and welfare of the public, the Secretary of the Board may authorize the temporary practice, under the supervision of a licensed pedorthist, in the interim between acceptance of completed application and issuance of a license. The applicant will practice under the direct supervision of a licensed pedorthist unless proof of current certification by the American Board for Certification in Orthotics, Prosthetics & Pedorthics (ABC) or the Board for Orthotist/Prosthetist Certification (BOC) is presented. If proof of current ABC or BOC certification is presented, the applicant may practice under the general supervision of a licensed pedorthist.

Once it is determined an applicant is eligible for a Temporary Letter to Practice, the applicant will be notified in the application portal to complete an online form detailing the supervision relationship. When this relationship is reviewed and approved, a Temporary Letter to Practice will be issued. The applicant CANNOT practice without a Temporary Letter to Practice.

RENEWALS - Licenses are renewed annually by application PRIOR to January 31 for the subsequent year beginning February 1 and ending January 31. A licensee who fails to apply for renewal for one (1) year must reapply for licensure. Every year Pedorthists seeking to renew licensure must obtain 11 continuing education points. No continuing education hours may be carried over from one compliance period to another.

PRACTICE MAY NOT BEGIN UNTIL A LETTER GRANTING PERMISSION TO PRACTICE IS ISSUED BY THE BOARD SECRETARY OR A FULL LICENSE IS GRANTED BY THE BOARD