Minutes

The Therapeutic Recreation Committee of the Board of Medical Licensure and Supervision met May 7, 2026, in accordance with the Oklahoma Open Meeting Act. Advance notice of this regular meeting was transmitted to the Oklahoma Secretary of State on December 3, 2025, and posted on the Board's website on April 29, 2026, at 11:30 a.m. pursuant to 25 O.S. § 311(A)(9).

Members in attendance:
Tim Passmore, Ed.D., TRS, Chair
Michelle Higgins, TRS
Renee Maynard, TRS

Members absent:
Angela Roberts, TRS (and PJ, Therapy Dog)
Lay Member – Vacant

Others in attendance:
Sandra Harrison, JD, Executive Director
Renee Banks, JD, Deputy Director
Barbara J. Smith, Executive Secretary
Lisa Cullen, External Licensing Director
Mady Martin, AAG, Legal Advisor

Having noted a quorum, Committee Chair, Mr. Passmore, called the meeting to order at 3:00 p.m. Barbara Smith called roll to establish quorum for purposes of the record.

Ms. Harrison introduced Renee Banks who is the agency's new deputy director as of May 1, 2026. She provided a brief legislative update and advised that there is proposed language pertaining to the issuance of temporary letters to practice to TRS applicants. Additionally, the database modernization is on track, on budget, and is expected to be fully operational by June 15th.

The Committee reviewed the meeting minutes of February 12, 2026. Following review, Ms. Maynard moved to approve the minutes as written. Ms. Higgins seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Maynard moved to recommend approval of the incomplete applications below pending completion of the files:

INCOMPLETE THERAPEUTIC RECREATION SPECIALIST APPLICATIONS	
TRS 296	WATTS, ANNA MARIE
TRS 297	SHORT, SLOAN

Ms. Higgins seconded the motion and the vote was unanimous in the affirmative.

Then, Ms. Maynard moved to recommend approval of the complete application of **JERZY ANN LOBINSKY** for Therapeutic Recreation licensure. Ms. Higgins seconded the motion and the vote was unanimous in the affirmative.

There being no further business, Mr. Passmore moved to adjourn the meeting. The time was 3:11 p.m.

Oklahoma State Board of Medical Licensure and Supervision
Application Summary

Type	Number	Name
TRS	298	CHASE ELIZABETH DECKER

Therapeutic Recreation Specialist

Practice Address:

June 10, 2026

,

Status:
Res:
Received: 04/23/2026
Entered: 04/23/2026
Temp Issued:
Temp Expires:
Train Issued:
Train Expires:
Fed Rec:
NPDB Rec:
License #: 298
Sex: F
ED Card:

Endorsed By:

Orig Issued: **Orig. Lic. Exp:**

	Test	Score	Date Taken	Date Verified	Attempts
Test 1:					
Test 2:					
Test 3:					
Test AV:					
Total Possible:					
Okla Passing:					
Total Score:					

PRE-MED EDUCATION

School Name: OKLAHOMA STATE UNIVERSITY
City: STILLWATER **State:** OK **Country:** UNITED STATES
Degree: MASTERS OF LEISURE STUDIES-RECREATIONAL THERAPY **From:** 8/2025 **To:** /

School Name: SLIPPERY ROCK UNIVERSITY
City: SLIPPERY ROCK **State:** PA **Country:** UNITED STATES
Degree: BACHELOR OF SCIENCE-RECREATIONAL THERAPY **From:** 8/2022 **To:** 8/2025

PRACTICE HISTORY

Employed: **Supervisor:**
City: **State:** **Country:**
Specialty: **From:** / **To:** /
Comments:

Other Licenses

State	Lic Type and Number	Status	Issued	Exp	Verif

Oklahoma State Board of Medical Licensure and Supervision
Application Summary

Type	Number	Name
TRS	298	CHASE ELIZABETH DECKER

Therapeutic Recreation Specialist

DEFICIENCIES

EDCARD-(Nat'l Certif/Regist)
Evidence of Status
Application Instructions
Extended Background Check
Education Verification
Exam verification date
OTHER DEFICIENCIES: WHEN DO YOU GRADUATE?

Amended: November 1, 2019

Therapeutic Recreation Practice Act

§ 540. Short Title
§ 540.1. Purpose
§ 540.2. Definitions
§ 540.3. Scope
§ 540.4. Therapeutic Recreation Committee
§ 540.5. Powers and Duties of the State Board of Medical Licensure and Supervision
§ 540.6. Requirements for Therapeutic Recreation Specialist Licensure
§ 540.7. Therapeutic Recreation Specialist Licenses Valid for Two Years - Renewal of Licenses
§ 540.8. Use of Therapeutic Recreation Titles and Abbreviations
§ 540.9. Referrals to Therapeutic Recreation Services - Prohibition Against Freestanding Clinics
§ 540.10. Client Safety - Delegation of Tasks Compromising Client Safety
§ 540.11. Licenses Without Examination - Temporary License
§ 540.12. Advertisement as Therapeutic Recreational Specialist without License - Penalty

540 - Short Title

This act shall be known and may be cited as the "Therapeutic Recreation Practice Act".
Added by Laws 2009, SB 546, c. 384, § 1.

§ 540.1. Purpose

In order to safeguard the public health, safety and welfare, to protect the public from being misled by incompetent and un-authorized persons, to assure the highest degree of professional conduct on the part of therapeutic recreation specialists and to assure the availability of therapeutic recreation services of high quality to persons in need of such services, it is the purpose of this act to provide for the regulation of persons offering therapeutic recreation service to the public.

Added by Laws 2009, SB 546, c. 384, § 2.

§ 540.2. Definitions

As used in the Therapeutic Recreation Practice Act:
1. "Therapeutic recreation specialist" means a person licensed to practice therapeutic recreation in the State of Oklahoma;
2. a. "Therapeutic recreation" or "recreation therapy" means the specialized application of recreation to assist with the treatment and/or maintenance of the health status, functional abilities, recreational and leisure activities and ultimately quality of life for individuals hospitalized and/or receiving treatment for various diagnoses and individuals with disabilities. For purposes of accomplishing therapeutic recreation goals, therapeutic recreation may include:

(1) remediating or restoring an individual’s participation levels in recreational and leisure activities that are limited due to impairment in physical, cognitive, social or emotional abilities,
(2) analyzing and evaluating recreational activities to determine the physical, social, and programmatic elements necessary for involvement and modifying those elements to promote full participation and maximization of functional independence in recreational and leisure activities, and
(3) using recreational modalities in designed intervention strategies to maximize physical, cognitive, social, or emotional abilities to promote participation in recreational and leisure activities.

b. For purposes of accomplishing therapeutic recreation goals, therapeutic recreation services include, but are not limited to:
(1) conducting an individualized assessment for the purpose of collecting systematic, comprehensive, and accurate data necessary to determine the course of action and subsequent individualized treatment plan,
(2) planning and developing the individualized therapeutic recreation treatment plan that identifies an individual’s goals, objectives, and potential treatment intervention strategies for recreational and leisure activities,
(3) implementing the individualized therapeutic recreation treatment plan that is consistent with the overall treatment program,
(4) systematically evaluating and comparing the individual’s response to the individualized therapeutic recreation treatment plan and suggesting modifications as appropriate,
(5) developing a discharge plan in collaboration with the individual, the individual’s family, treatment team, and other identified support networks where appropriate,
(6) identifying and training in the use of adaptive recreational equipment,
(7) identifying, providing, and educating individuals to use recreational and leisure resources that support a healthy, active and engaged life,
(8) minimizing the impact of environmental constraints as a barrier to participation in recreational and leisure activities,
(9) collaborating with and educating the individual, family, caregiver, and others to foster an environment that is responsive to the recreational and leisure needs of the individual, and
(10) consulting with groups, programs, organizations, or communities to improve physical, social, and programmatic accessibility in recreational and leisure activities;

3. "Board" means the State Board of Medical Licensure and Supervision; and
4. "Committee" means the Therapeutic Recreation Committee.

Added by Laws 2009, SB 546, c. 384, § 3.

§ 540.3. Scope

A. No person shall practice or hold himself or herself out as being able to practice therapeutic recreation or provide therapeutic recreation services in this state unless the person is licensed in accordance with the provisions of the Therapeutic Recreation Practice Act.

B. Nothing in this act shall be construed to prevent or restrict the practice, services, or activities of:

1. Any person of other licensed professions or personnel supervised by licensed professions in this state from performing work incidental to the practice of his or her profession or occupation, if that person does not represent himself or herself as a therapeutic recreation specialist;
2. Any person enrolled in a course of study leading to a degree or certificate in therapeutic recreation from performing therapeutic recreation services incidental to the person's course work when supervised by a licensed professional, if the person is designated by a title which clearly indicates his or her status as a student;
3. Any person whose training and national certification attests to the individual's preparation and ability to practice his or her profession, if that person does not represent himself or herself as a therapeutic recreation specialist;
4. Any therapeutic recreation assistant providing therapeutic recreation services under the direct supervision of a licensed therapeutic recreation specialist. Such an individual would not be permitted to conduct assessments and/or develop treatment plans;
5. Any individual providing recreational programs to a person with disabilities as a normal part of the leisure lifestyle of the person with disabilities;
6. Any person employed by an agency, bureau or division of the federal government while in the discharge of official duties; provided, however, if such individual engages in the practice of therapeutic recreation outside the line of official duty, the individual must be licensed as herein provided; and
7. Any occupational therapist or occupational therapy assistants in the area of play and leisure.
8. Any individual providing services in a state facility or to children in state custody.

Added by Laws 2009, SB 546, c. 384, § 4, eff. November 1, 2010; Amended by Laws 2010, SB 1771, c. 397, § 3, emerg. eff. June 8, 2010

§ 540.4. Therapeutic Recreation Committee

A. There is hereby established the Therapeutic Recreation Committee to assist the State Board of Medical Licensure and Supervision in conducting examinations for applicants and to advise the Board on all matters pertaining to the licensure, education, and continuing education of therapeutic recreation specialists and the practice of therapeutic recreation or recreation therapy.

B. 1. The Therapeutic Recreation Committee shall consist of **five (5) members** who shall be appointed by the State Board of Medical Licensure and Supervision as follows:

a. **three members** shall, upon initial appointment, be qualified persons who have been **actively practicing therapeutic recreation** in this state for at least three (3) years, provided, their successors shall be licensed therapeutic recreation specialists, and

b. **two members shall be lay persons**.

2. The professional members of the Committee shall be appointed for staggered terms of one (1), two (2) and three (3) years, respectively. Terms of office of each appointed member shall expire July 1 of that year in which they expire regardless of the calendar date when

such appointments were made. Subsequent appointments shall be made for a term of three (3) years or until successors are appointed and qualified.

a. The lay members shall be appointed for staggered terms of office which will expire July 1, 2010, and July 1, 2011. Thereafter, members appointed to these positions shall serve for terms of three (3) years or until successors are appointed and qualified.

b. Vacancies shall be filled by the Board in the same manner as the original appointment.

3. Members of the Committee shall be reimbursed for all actual and necessary expenses incurred in the performance of duties required by the Therapeutic Recreation Practice Act in accordance with the provisions of the State Travel Reimbursement Act.

4. The Committee shall meet at least quarterly. At the initial meeting of the Committee, members shall elect a chair. The chair shall represent the Committee at all meetings of the Board. Three members of the Committee shall constitute a quorum for the purpose of conducting official business of the Committee.

C. The Committee shall have the power and duty to:

1. Advise the Board on all matters pertaining to the licensure, education, and continuing education requirements for and practice of therapeutic recreation or recreation therapy in this state; and

2. Assist and advise the Board in all hearings involving therapeutic recreation specialists who are deemed to be in violation of the Therapeutic Recreation Practice Act.

§ 540.5. Powers and Duties of the State Board of Medical Licensure and Supervision

The State Board of Medical Licensure and Supervision shall have the power and duty to:

1. Promulgate the rules and regulations necessary for the performance of its duties pursuant to the provisions of the Therapeutic Recreation Practice Act, including the requirements for licensure, standards for training, standards for institutions for training and standards of practice after licensure, including power of revocation of a license;

2. Determine, as recommended by the Therapeutic Recreation Committee, the qualifications of applicants for licensure and determine which applicants successfully passed such examinations;

3. Determine necessary fees to carry out the provisions of the Therapeutic Recreation Practice Act;

4. Make such investigations and inspections as are necessary to ensure compliance with the Therapeutic Recreation Practice Act and the rules and regulations of the Board promulgated pursuant to the act;

5. Conduct hearings as required by the provisions of the Administrative Procedures Act;

6. Report to the district attorney having jurisdiction or the Attorney General any act committed by any person which may constitute a misdemeanor pursuant to the provisions of the Therapeutic Recreation Practice Act;

7. Initiate prosecution and civil proceedings;

8. Suspend, revoke or deny the license of any therapeutic recreation specialist for violation of any provisions of the Therapeutic Recreation Practice Act or rules and regulations promulgated by the Board pursuant to this act;

9. Maintain a record listing the name of each therapeutic recreation specialist licensed in this state;

10. Compile a list of therapeutic recreation specialists licensed to practice in this state. The list shall be available to any person upon application to the Board and the payment of such fee as determined by the Board for the reasonable expense thereof pursuant to the provisions of the Therapeutic Recreation Practice Act; and
11. Make such expenditures and employ such personnel as it may deem necessary for the administration of the provisions of the Therapeutic Recreation Practice Act.

Added by Laws 2009, SB 546, c. 384, § 6.

§ 540.6. Requirements for Therapeutic Recreation Specialist Licensure

A. To be eligible for licensure as a therapeutic recreation specialist pursuant to the provisions of the Therapeutic Recreation Practice Act, an applicant shall:
1. Be at least eighteen (18) years of age;
2. Have successfully completed an academic program with a baccalaureate degree or higher from an accredited college or university with a major in therapeutic recreation or a major in recreation or leisure with an option and/or emphasis in therapeutic recreation;
3. Have successfully completed a period of field experience under the supervision of a Certified Therapeutic Recreation Specialist (CTRS) or a licensed therapeutic specialist approved by the educational institution where the applicant has met his or her academic requirements; and
4. Have successfully completed the proctored examination approved by the State Board of Medical Licensure and Supervision.

B. The State Board of Medical Licensure and Supervision may, upon notice and opportunity for a hearing, deny an application for reinstatement of a license or reinstate the license with conditions. Conditions imposed may include a requirement for continuing education, practice under the supervision of a licensed therapeutic recreation specialist, or any other conditions deemed appropriate by the Board.
C. Notwithstanding subsection A of this section, the Board may grant initial licenses to therapeutic recreation specialists who are certified by the National Council for Therapeutic Recreation Certification (NCTRC) prior to July 1, 2009, and who hold an active CTRS credential.

Added by Laws 2009, SB 546, c. 384, § 7.

§ 540.7. Therapeutic Recreation Specialist Licenses Valid for Two Years - Renewal of Licenses

A. Initial licenses and renewals shall be valid for two (2) years.
B. Persons licensed as therapeutic recreation specialists are eligible for renewal of their licenses if they:
1. Have completed a minimum of one hundred (100) hours of therapeutic recreation service; and
2. Have met continuing competency requirements by completing a minimum of twenty (20) hours of continuing education programs related to the practice of therapeutic

recreation and other requirements established by rule of the State Board of Medical Licensure and Supervision.

Added by Laws 2009, SB 546, c. 384, § 8.

§ 540.8. Use of Therapeutic Recreation Titles and Abbreviations

A. A licensed therapeutic recreation specialist may use the letters TRS/L or CTRS/L in connection with his or her name or place of business. CTRS/L is contingent upon maintenance of the National Council for Therapeutic Recreation Certification (NCTRC) credential.
B. A person or business entity, its employees, agents, or representatives shall not use in conjunction with that person's name or the activity of the business the words therapeutic recreation specialist, therapeutic recreation, recreational therapy, recreational therapist, recreation therapist, the letters CTRS, TRS, or TR, or any other words, abbreviations or insignia indicating or implying directly or indirectly that therapeutic recreation is provided or supplied, including the billing of services labeled as therapeutic recreation, unless such services are provided under the direction of a therapeutic recreation specialist licensed pursuant to this act.
Added by Laws 2009, SB 546, c. 384, § 9.

§ 540.9. Referrals to Therapeutic Recreation Services - Prohibition Against Freestanding Clinics

A. Initiation of therapeutic recreation services to individuals with medically related conditions shall be based on a referral from a physician who is either a medical doctor or a doctor of osteopathy.
B. No freestanding clinic may be operated under this license.
C. Prevention, wellness, education, adaptive sports, recreation and related services shall not require a referral.

Added by Laws 2009, SB 546, c. 384, § 10.

§ 540.10. Client Safety - Delegation of Tasks Compromising Client Safety

A. No person shall coerce a licensed therapeutic recreation specialist into compromising client safety by requiring the licensed therapist to delegate activities or tasks if the licensed therapeutic recreation specialist determines that it is inappropriate to do so.
B. A licensed therapeutic recreation specialist shall not be subject to disciplinary action by the State Board of Medical Licensure and Supervision for refusing to delegate activities or tasks or refusing to provide the required training for delegation, if the licensed therapeutic recreation specialist determines that the delegation may compromise client safety.

Added by Laws 2009, SB 546, c. 384, § 11.

§ 540.11. Licenses Without Examination - Temporary License

A. Upon payment to the State Board of Medical Licensure and Supervision of a fee as provided by the Therapeutic Recreation Practice Act and submission of a written application on forms

provided by the Board, the Board may issue a license without examination to any person who is licensed or otherwise certified as a therapeutic recreation specialist by another state or national certifying body which has substantially the same standards for licensure as are required by this state pursuant to the provisions of the Therapeutic Recreation Practice Act.
B. Upon proper application and payment of fees, the Board may issue a temporary license to a person who has applied for a license pursuant to the provisions of this act and who is eligible to take the examination pursuant to the provisions of this act. The temporary license shall be available to an applicant only with respect to his or her first application for licensure. The temporary license shall expire upon notice that the applicant has or has not passed the examination.

Added by Laws 2009, SB 546, c. 384, § 12.

§ 540.12. Advertisement as Therapeutic Recreational Specialist without License - Penalty

A. No person shall advertise, in any manner, or otherwise represent himself or herself as a therapeutic recreational specialist or as a provider of therapeutic recreation or recreation therapy services unless the person is licensed pursuant to the provisions of the Therapeutic Recreation Practice Act.
B. It shall be a misdemeanor for a person to violate any provision of the Therapeutic Recreation Practice Act and, upon conviction, such person shall be subject to one or more of the following actions which may be taken by the State Board of Medical Licensure and Supervision in consultation with the Therapeutic Recreation Committee:

1. Revocation of license;
2. Suspension of license not to exceed six (6) months from the date of hearing; or
3. Invocation of restrictions in the form of probation as defined by the Board.

This act shall become effective November 1, 2010.

Added by Laws 2009, SB 546, c. 384, § 13.

Amended 09/14/2018

TITLE 435. STATE BOARD OF MEDICAL LICENSURE AND SUPERVISION
CHAPTER 70. THERAPEUTIC RECREATION

INDEX

1. ADMINISTRATION AND ORGANIZATION

435:70-1-1. Purpose
435:70-1-2. Interpretation of rules and regulations
435:70-1-3. Definitions
435:70-1-4. Therapeutic Recreation Committee – terms of members – removal from Committee
435:70-1-5. Method of operations - Committee meetings - quorum - advise Board

3. APPLICATION FOR LICENSURE

435:70-3-1. License required
435:70-3-2. Qualifications for licensure
435:70-3-3. Application for licensure/renewal of license - procedures
435:70-3-4. Required documentation
435:70-3-5. Temporary licenses - Supervision
435:70-3-6. Licensure by endorsement

5. BIENNIAL RENEWAL

435:70-5-1. Requirements for renewal of license
435:70-5-2. Renewal procedure
435:70-5-3. Late renewal
435:70-5-4. Continuing education
435:70-5-5. Approval of continuing education
435:70-5-6. Methods for obtaining continuing education – Activities not accepted

7. REGULATION OF PRACTICE

435:70-7-1. Supervision
435:70-7-2. Referrals medically-related conditions
435:70-7-3. Grounds for disciplinary action

[**Authority:** Title 59 O.S., Section 540.5]

**This is an unofficial copy of Chapter 70 of Title 435 of the Oklahoma Administrative Code. Official copies may be obtained from the Office of Administrative Rules.*

SUBCHAPTER 1. ADMINISTRATION AND ORGANIZATION

435:70-1-1. Purpose
435:70-1-2. Interpretation of rules and regulations
435:70-1-3. Definitions
435:70-1-4. Therapeutic Recreation Committee – terms of members – removal from Committee
435:70-1-5. Method of operations - Committee meetings - quorum - advise Board

435:70-1-1. Purpose

The rules of this Chapter have been adopted to assist in the implementation and enforcement of the Oklahoma Therapeutic Recreation Practice Act.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-1-2. Interpretation of rules and regulations

If any section, sentence, clause, or phrase of this Chapter shall be held, for any reason, to be inoperative or unconstitutional, void, or invalid, the validity of the remaining portion of the rules shall not be affected thereby, it being the intention of the Oklahoma State Board of Medical Licensure and Supervision in adopting the rules that no portion or provision herein shall become inoperative or fail by reasons of the unconstitutionality or invalidity of any portion or provision, and the Oklahoma State Board of Medical Licensure and Supervision does hereby declare it would have severally passed and adopted the provisions contained in this Chapter separately and apart one from another.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-1-3. Definitions

The following words and terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Act" means the Therapeutic Recreation Practice Act.

"Board" means the State Board of Medical Licensure and Supervision.

"Committee" means the Therapeutic Recreation Committee.

"CTRS" means a person who is credentialed by the National Council for Therapeutic Recreation Certification (NCTRC).

"CTRS/L" means a person licensed to practice Therapeutic Recreation who maintains the NCTRC credential.

"General supervision" means the responsible supervision and control by the supervising Licensed Therapeutic Recreation Specialist. The supervising TRS/L is regularly and routinely on-site and, when not on-site, the supervising TRS/L is on call and readily available physically or through direct telecommunication for consultation.

"NCTRC" means the National Council for Therapeutic Recreation Certification.

"On-site supervision" or "Direct supervision" means the supervising TRS/L is immediately available to the person being supervised and maintains continued involvement in appropriate aspects of each treatment session.

"Therapeutic recreation assistant" means a person who provides therapeutic recreation services under the direct supervision of a licensed therapeutic recreation specialist. Such an individual may not conduct assessments and/or develop treatment plans.

"Licensed therapeutic recreation specialist" or **"TRS/L"** means a person licensed to practice therapeutic recreation in the State of Oklahoma.

"Therapeutic recreation" or **"recreation therapy"** means the specialized application of recreation to assist with the treatment and/or maintenance of the health status, functional abilities, recreational and leisure activities and ultimately quality of life for individuals hospitalized and/or receiving treatment for various diagnoses and individuals with disabilities.

(A) For purposes of accomplishing therapeutic recreation goals, therapeutic recreation may include:

(i) remediating or restoring an individual's participation levels in recreational and leisure activities that are limited due to impairment in physical, cognitive, social or emotional abilities,

(ii) analyzing and evaluating recreational activities to determine the physical, social, and programmatic elements necessary for involvement and modifying those elements to promote full participation and maximization of functional independence in recreational and leisure activities, and

(iii) using recreational modalities in designed intervention strategies to maximize physical, cognitive, social, or emotional abilities to promote participation in recreational and leisure activities.

(B) For purposes of accomplishing therapeutic recreation goals, therapeutic recreation services include, but are not limited to:

(i) conducting an individualized assessment for the purpose of collecting systematic, comprehensive, and accurate data necessary to determine the course of action and subsequent individualized treatment plan,

(ii) planning and developing the individualized therapeutic recreation treatment plan that identifies an individual's goals, objectives, and potential treatment intervention strategies for recreational and leisure activities,

(iii) implementing the individualized therapeutic recreation treatment plan that is consistent with the overall treatment program,

(iv) systematically evaluating and comparing the individual's response to the individualized therapeutic recreation treatment plan and suggesting modifications as appropriate,

(v) developing a discharge plan in collaboration with the individual, the individual's family, treatment team, and other identified support networks where appropriate,

(vi) identifying and training in the use of adaptive recreational equipment,

(vii) identifying, providing, and educating individuals to use recreational and leisure resources that support a healthy, active and engaged life,

(viii) minimizing the impact of environmental constraints as a barrier to participation in recreational and leisure activities,

(ix) collaborating with and educating the individual, family, caregiver, and others to foster an environment that is responsive to the recreational and leisure needs of the individual, and

(x) consulting with groups, programs, organizations, or communities to improve physical, social, and programmatic accessibility in recreational and leisure activities.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-1-4. Therapeutic Recreation Committee – terms of members – removal from Committee

(a) There is hereby established the Therapeutic Recreation Committee to assist the State Board of Medical Licensure and Supervision in conducting examinations for applicants and to advise the Board on all matters pertaining to the licensure, education, and continuing education of therapeutic recreation specialists and the practice of therapeutic recreation or recreation therapy.

(b) The Therapeutic Recreation Committee shall consist of five (5) members who shall be appointed by the State Board of Medical Licensure and Supervision as follows:

(1) three members shall, upon initial appointment, be qualified persons who have been actively practicing therapeutic recreation in this state for at least three (3) years, provided, their successors shall be licensed therapeutic recreation specialists, and

(2) two members shall be lay persons.

(3) The professional members of the Committee shall be appointed for staggered terms of one (1), two (2) and three (3) years, respectively. Terms of office of each appointed member shall expire July 1 of that year in which they expire regardless of the calendar date when such appointments were made. Subsequent appointments shall be made for a term of three (3) years or until successors are appointed and qualified.

(4) The lay members shall be appointed for staggered terms of office which will expire July 1, 2010, and July 1, 2011. Thereafter, members appointed to these positions shall serve for terms of three (3) years or until successors are appointed and qualified.

(5) Vacancies shall be filled by the Board in the same manner as the original appointment.

(c) Members of the Committee shall be reimbursed for all actual and necessary expenses incurred in the performance of duties required by the Therapeutic Recreation Practice Act in accordance with the provisions of the State Travel Reimbursement Act.

(d) Upon expiration of a member's term of office, the appointing authority for that member shall appoint a successor pursuant to the provisions of this section. Vacancies on the committee shall be filled in like manner for the balance of an expired term. Each member shall serve until a successor is appointed and qualified.

(e) The Board may remove any member from the Committee for neglect of any duty required by law, for failure to attend at least 50% of the regularly scheduled meetings in a calendar year, for incompetency, or for unethical or dishonorable conduct.

(f) The Committee shall have the power and duty to:

(1) Advise the Board on all matters pertaining to the licensure, education, and continuing education requirements for and practice of therapeutic recreation or recreation therapy in this state; and

(2) Assist and advise the Board in all hearings involving therapeutic recreation specialists who are deemed to be in violation of the Therapeutic Recreation Practice Act.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-1-5. Method of operations - Committee meetings - quorum - advise Board

(a) The Committee shall meet at least quarterly. At the initial meeting of the Committee, members shall elect a chair. Three members of the Committee shall constitute a quorum for the purpose of conducting official business of the Committee.
(b) A majority of the members of the Committee, including either the chair or vice-chair, shall constitute a quorum at any meeting, and a majority of the required quorum shall be sufficient for the committee to take action by vote.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

SUBCHAPTER 3. APPLICATION FOR LICENSURE

435:70-3-1. License required
435:70-3-2. Qualifications for licensure
435:70-3-3. Application for licensure/renewal of license - procedures
435:70-3-4. Required documentation
435:70-3-5. Temporary licenses - Supervision
435:70-3-6. Licensure by endorsement

435:70-3-1. License required

(a) Effective November 1, 2010, a licensed therapeutic recreation specialist may use the letters TRS/L or CTRS/L in connection with his or her name or place of business. CTRS/L is contingent upon maintenance of the National Council for Therapeutic Recreation Certification (NCTRC) credential.
(b) A person or business entity, its employees, agents, or representatives shall not use in conjunction with that person's name or the activity of the business the words therapeutic recreation specialist, therapeutic recreation, recreational therapy, recreational therapist, recreation therapist, the letters CTRS, TRS, or TR, or any other words, abbreviations or insignia indicating or implying directly or indirectly that therapeutic recreation is provided or supplied, including the billing of services labeled as therapeutic recreation, unless such services are provided under the direction of a therapeutic recreation specialist licensed pursuant to this act.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-3-2. Qualifications for licensure

(a) To be eligible for licensure as a therapeutic recreation specialist pursuant to the provisions of the Therapeutic Recreation Practice act, an applicant shall:

(1) Be at least eighteen (18) years of age;
(2) Be of good moral character;
(3) Have successfully completed an academic program with a baccalaureate degree or higher from an accredited college or university with a major in therapeutic recreation or a major in recreation or leisure with an option and/or emphasis in therapeutic recreation;
(4) Have successfully completed a period of field experience under the supervision of a Certified Therapeutic Recreation Specialist (CTRS) or a licensed therapeutic specialist approved by the educational institution where the applicant has met his or her academic requirements; and
(5) Successfully completed the proctored examination approved by the State Board of Medical Licensure and Supervision within the past year.

(b) The State Board of Medical Licensure and Supervision may, upon notice and opportunity for a hearing, deny an application for reinstatement of a license or reinstate the license with conditions. Conditions imposed may include a requirement for continuing education, practice under the supervision of a licensed therapeutic recreation specialist, or any other conditions deemed appropriate by the Board.
(c) Notwithstanding subsection (a) of this section, the Board may grant initial licenses to therapeutic recreation specialists who are certified by the National Council for Therapeutic Recreation Certification (NCTRC) prior to July 1, 2009, and who hold an active CTRS credential.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-3-3. Application for licensure/renewal of license - procedures
(a) The Board directs staff to prepare and create new forms or modify existing forms to be used in the application process for licensure and renewal of license. Application forms shall require applicants to submit all information required by the Act.
(b) The application and forms shall be submitted to the Board accompanied by fees as set by the Board. Any incomplete or missing information, documentation or fees shall render the application incomplete. No license shall be issued unless all application requirements have been met. Incomplete applications will be considered abandoned after one year.
(c) Any applicable fees paid shall not be refunded. The applicant shall be forthright and open in the provision of information to the Board in the application process. The Board may deny a license to any applicant who does not provide the Board with complete, open and honest responses to all requests for information.
(d) A Committee member or Board member, based on any response to any question or request for information on the application form, may request an applicant to provide any additional information that the Board member feels is necessary or useful to determine the applicant's ability to practice as a therapeutic recreation specialist.
(e) The Board may require a criminal background check on all applicants for licensure. The fee shall be paid by the applicant.
(f) Fraud or misrepresentation in applying for or procuring a license or in connection with applying for or procuring renewal of a license may be grounds for denial or revocation by the Board.
(g) No person shall be licensed by the Board unless and until that person first fully complies with all licensure provisions of the Act and has satisfied the Board of the ability of that person to practice therapeutic recreation with reasonable skill and safety.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-3-4. Required documentation
(a) Applicants must submit the following:
(1) Application form and appropriate fee(s);
(2) Verification of having passed the certification exam administered by the National Council for Therapeutic Recreation Certification (NCTRC) or its successor organization;
(3) If the examination date is more than one year old, the applicant must provide evidence of continued competence through active certification with NCTRC and/or continuing education units equivalent to ten (10) hours per year.

(4) Verification of licensure from each state from which a license is currently or has been held to practice in a medically related field.
(5) Background check.

(b) Applicants who have not practiced as a Therapeutic Recreation Specialist within the previous twelve (12) months wishing to obtain a license may be required to make a personal appearance before the Committee and practice under the personal supervision of a licensed Therapeutic Recreation Specialist for up to ninety (90) days with an evaluation provided to the Committee at the end of the supervised period. The Committee also may require additional continuing education units.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-3-5. Temporary licenses - Supervision

(a) A temporary license authorizing practice under the direct supervision of a licensed Therapeutic Recreation Specialist may be issued to a person who has applied for a license and who is eligible to take the examination pursuant to the provision of the Act, Title 59 O.S., §540.11 (B). The temporary license may be valid for up to one year.

(b) A temporary license authorizing practice under the general supervision of a licensed Therapeutic Recreation Specialist may be issued to a person who has applied for a license pursuant to the provision of the Act, Title 59 O.S., 493.3(E) provided all requirements for licensure have been met. Satisfactory completion of required coursework must be documented by either a diploma or an official letter from the registrar's office of the university granting the degree. The temporary license will permit legal practice during the interim from the time the application is complete and the time when the Board grants a license. Verification of supervision must be submitted in order for a temporary license to be issued.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-3-6. Licensure by endorsement

Upon payment to the State Board of Medical Licensure and Supervision of a fee as provided by the Therapeutic Recreation Practice Act and submission of a written application on forms provided by the Board, the Board may issue a license without examination to any person who is licensed or otherwise certified as a therapeutic recreation specialist by another state or national certifying body which has substantially the same standards for licensure as are required by this state pursuant to the provisions of the Therapeutic Recreation Practice Act.

*[**Source:** Added at 28 Ok Reg 1754, eff 6-25-11]*

SUBCHAPTER 5. BIENNIAL RENEWAL

435:70-5-1. Requirements for renewal of license

435:70-5-2. Renewal procedure
435:70-5-3. Late renewal
435:70-5-4. Continuing education
435:70-5-5. Approval of continuing education
435:70-5-6. Methods for obtaining continuing education – Activities not accepted

435:70-5-1. Requirements for renewal of license

(a) Licensees must renew their licenses biennially on or before November 30th.

(b) The application and fee for the renewal of the license shall be submitted, postmarked or hand delivered to the Board office no later than the expiration date. Licenses not renewed will be made inactive and the licensee may not practice.

(c) Each licensee is responsible for renewing the license on or before the required date and shall not be excused from paying additional fees or penalties.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-5-2. Renewal procedure

(a) Each licensee will be required to renew in a form required by the Board. Licensees will be notified at least thirty (30) days prior to the expiration date of the process to renew and required fee.

(b) The license renewal application for all licensees shall require in addition to other information, the preferred mailing address and primary practice address.

(c) The Board shall not consider a license to be renewed until it receives the completed license renewal application, the required fees set by the Board and proof of required continuing education hours.

(d) The Board shall issue a renewal of license identification card to a licensee who has met all requirements for renewal.

(e) The Board will replace a lost, damaged or destroyed license certificate or license identification card upon application by the licensee and payment of fees established by the Board. Applications must include an affidavit detailing the loss or destruction of the licensee's original license or license identification card, or be accompanied by the damaged certificate or card.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-5-3. Late renewal

(a) The Board shall notify a person who has not renewed a license after a period of more than thirty (30) days that their license is inactive.

(b) A person whose license is inactive for not more than thirty (30) days may renew the license by paying the required renewal fee and late fee, if received within thirty (30) days of the end of the renewal period.

(c) A person whose license has been lapsed more than thirty (30) days shall meet all application requirements in effect at the time reinstatement is requested. In addition, the applicant may be required to meet one or more of the following:

(1) Personal appearance before the Committee;

(2) Additional continuing education units;

(3) Practice under the personal supervision of a licensed Therapeutic Recreation Specialist for up to ninety (90) days with an evaluation provided to the Committee at the end of the supervised period.

(4) After a period of 12 months of continuous inactivity as a Therapeutic Recreation Specialist, an applicant for reinstatement may be required to retake the test for initial licensure.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-5-4. Continuing education

(a) Every two years individuals seeking to renew licensure/registration must show proof of current certification by the National Council for Therapeutic Recreation Certification, or provide proof of 20 continuing education hours.

(b) Any applicant for renewal who cannot meet the requirements for continuing education may make a written request for an extension from the Board. The request shall include a plan for completion of the continuing education requirements within the requested extension period. An extension for a period of up to one calendar year may be granted if circumstances make it impossible or extremely difficult for the applicant to obtain the required continuing education hours. Such circumstances may include, but are not limited to, extended illness, family emergency, etc.

(c) Each applicant is responsible for maintaining evidence/proof/record of participation in a continuing education experience for a minimum of two years. Such proof shall include documented evidence as provided by the National Council for Therapeutic Recreation Certification or evidence submitted by the applicant including:

(1) date, place, course title, schedule, presenter(s), etc.,

(2) number of contact hours for activity,

(3) proof of completion, such as abstracts, certificates of attendance, or other certification of completion.

(d) New licensees will be required to obtain continuing education hours on a pro rata basis based upon when the license was issued during the accounting period or provide proof of current NCTRC certification.

(e) Penalties for failure to comply with continuing education requirements may be assessed after notice and hearing as required by law. Penalties may include imposition of additional continuing education hours, probation, suspension, or revocation of license or registration.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-5-5. Approval of continuing education

(a) Continuing education that is offered or approved by the National Council for Therapeutic Recreation Certification (NCTRC) or by the American Therapeutic Recreation Association (ATRA) will automatically be accepted for credit.

(b) Workshops or seminars not pre-approved may or may not be accepted for credit if submitted at the time of audit. To receive approval for continuing education hours from the Committee, the licensee must provide the following materials regarding the program or course for which credit is sought:

(1) A program agenda showing a breakdown of time spent in instruction periods, break time, meals, etc., in the case of film or tape presentation, duration, title, and a brief summary of presentation, or in the case of academic course work, a copy of the course syllabus;

(2) A statement of the course or program's goals and objectives sufficient to provide information for evaluation of relevancy and practical application to the field of therapeutic recreation;

(3) Documentation of instructor background/expertise;

(4) location of the program, including the location city, state, and zip, name and phone number of contact person.

(5) method of certifying attendance

(6) copy of published material (if applicable).

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-5-6. Methods for obtaining continuing education – Activities not accepted

(a) **Accepted methods.** Acceptable methods for obtaining continuing education includes courses as accepted and outlined by the National Council for Therapeutic Recreation Certification or other Committee-approved organizations. These include:

(1) Academic courses for continuing education credit (one semester credit may be granted up to 15 continuing education hours).

(2) Publications and presentation for continuing education credit (credit will not be given for repeat or multiple presentations of the same information or publications duplicated in different formats).

(3) Research as principal or co-investigator, project director or research assistant , or quality assurance studies completed and published in a journal, newsletter or professional magazine. Research proposal and final results submitted to Committee for approval.

(4) Correspondence courses and Computer Based Instruction - organized course content in a test or computer-generated format related to Therapeutic Recreation at college/university level.

(b) **Additional methods.** Learning opportunities not listed above may be considered for continuing education credit but will require preapproval by the Committee for guaranteed credit.

(c) **Activities not accepted** – The following are examples of activities not accepted: Cardiopulmonary Resuscitation (CPR) training, first aid, infectious disease control, or life saving.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

SUBCHAPTER 7. REGULATION OF PRACTICE

435:70-7-1. Supervision
435:70-7-2. Referrals medically-related conditions
435:70-7-3. Grounds for disciplinary action

435:70-7-1. Supervision

A licensed Therapeutic Recreation Specialist may not be the general or direct supervisor for more than two (2) applicants for licensure at any one time.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-7-2. Referrals medically-related conditions

(a) Initiation of therapeutic recreation services to individuals with medically-related conditions shall be based on a referral from a physician who is either a medical doctor or a doctor of osteopathy.

(b) No freestanding clinic may be operated under this license.

(c) Prevention, wellness, education, adaptive sports, recreation and related services shall not require a referral.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*

435:70-7-3. Grounds for disciplinary action

(a) The Board may reprimand or place on probation any holder of a Therapeutic Recreation Specialist license or revoke or suspend any license issued to Therapeutic Recreation Specialist who is found in violation of the Act. Violations include but shall not be limited to the following:

(1) Conviction of a felony or of any offense involving moral turpitude.
(2) Conviction of, or admission of guilt, or plea of no contest to a felony or misdemeanor.
(3) Dishonorable or immoral conduct that is likely to deceive, defraud, or harm the public.
(4) Aiding, abetting or assisting any other person to violate or circumvent any law, rule or regulation intended to guide the conduct of a Therapeutic Recreation Specialist .
(5) Procuring, aiding or abetting a criminal operation.
(6) Participation in fraud, abuse and/or violation of state or federal laws.
(7) Fraudulent billing practices and/or violation of Medicare and Medicaid laws or abusive billing practices.
(8) Improper management of medical records, inaccurate recording, falsifying or altering of client records.
(9) Falsely manipulating client's records or forging a prescription for medication/drugs, or presenting a forged prescription.
(10) Habitual intemperance or the habitual use of habit-forming drugs.
(11) Habitual intemperance or addicted use of any drug, chemical or substance that could result in behavior that interferes with the practice of recreational therapy and the responsibilities of the licensee.
(12) Unauthorized possession or use of illegal or controlled substances or pharmacological agents without lawful authority or prescription by an authorized and licensed independent practitioner of the State of Oklahoma.
(13) Engaging in physical conduct with a client that is sexual in nature, or in any verbal behavior that is seductive or sexually demeaning to a client.
(14) While engaged in the care of a client, engaging in conduct with a client, client family member, or significant other that is seductive or sexually demeaning/exploitive in nature.
(15) Verbally or physically abusing clients.
(16) Discriminating in the rendering of client care.
(17) Leaving a client care assignment without properly advising the appropriate personnel.
(18) Violating the confidentiality of information or knowledge concerning a client.
(19) Any conduct which potentially or actually jeopardizes a client's life, health or safety.
(20) Negligence while in practice of recreation therapy or violating the "Standards of Ethics and Professional Conduct" adopted by the Board.
(21) Being judged mentally incompetent by a court of competent jurisdiction.
(22) Failing to timely make application for license renewal.
(23) Falsifying documents submitted to the Therapeutic Recreation Committee or the Oklahoma State Board of Medical Licensure and Supervision.
(24) Obtaining or attempting to obtain a license, certificate or documents of any form as a Therapeutic Recreation Specialist by fraud or deception.
(25) Cheating on or attempting to subvert the examination or skills assessment tests offered by the National Council for Therapeutic Recreation Certification (NCTRC) or its successor organization.

(26) Failure to report through proper channels the unsafe, unethical or illegal practice of any person who is providing care.

(27) Failure to furnish to the Board, its investigators or representatives, information lawfully requested by the Board.

(28) Failure to cooperate with a lawful investigation conducted by the Board.

(29) Violation of any provision(s) of the Therapeutic Recreation Act or the rules and regulations of the board or of an action, stipulation, agreement or order of the Board.

(30) Failure to report to the Board any adverse action taken against him or her by another licensing jurisdiction (United States or foreign), by any governmental agency, by any law enforcement agency, or by any court for acts or conduct similar to acts or conduct that would constitute grounds for action as defined in this section.

(b) A Therapeutic Recreation Specialist who knowingly allows or participates with individual(s) who are in violation of the above will be prohibited from supervising other Therapeutic Recreation Specialist or Therapeutic Recreation Specialist Assistants for so long as the Board deems appropriate, and may themselves be subject to disciplinary action pursuant to their conduct.

(c) All Therapeutic Recreation Specialist are responsible for maintaining and promoting the ethical practice of Therapeutic Recreation. Therapeutic Recreation personnel shall act in the best interest of the client at every level of practice. This Code of Ethics shall be binding on all Therapeutic Recreation personnel. All Therapeutic Recreation Personnel shall:

(1) Demonstrate a concern for the well-being of the recipients of their services. (Beneficence).

(2) Take reasonable precautions to avoid imposing or inflicting harm upon the recipient of services or to his/her property. (Nonmalfeasance).

(3) Respect the recipient and/or their surrogate(s) as well as the recipient's rights. (Autonomy, privacy, confidentiality).

(4) Achieve and continually maintain high standards of competence. (Duties)

(5) Comply with laws and policies guiding the profession of Therapeutic Recreation. (Justice).

(6) Provide accurate information about Therapeutic Recreation services. (Veracity)

(7) Treat colleagues and other professionals with fairness, discretion and integrity.

*[**Source:** Added at 28 Ok Reg 278, eff 11-3-10 (emergency); Added at 28 Ok Reg 1754, eff 6-25-11]*