Minutes

The Therapeutic Recreation Committee of the Board of Medical Licensure and Supervision met August 19, 2025, in accordance with the Oklahoma Open Meeting Act. Advance notice of this regular meeting was transmitted to the Oklahoma Secretary of State on November 15, 2024, and posted on the Board's website on August 7, 2025, at 2:51 p.m. pursuant to 25 O.S. § 311(A)(9).

Members in attendance:
Tim Passmore, Ed.D., TRS, Chair
Angela Roberts, TRS
Michelle Higgins, TRS
Renee Maynard, TRS

Members absent:
Lay member - Vacant

Others in attendance:
Sandra Harrison, JD, Executive Director
Kristi Ice, JD, Deputy Director
Barbara J. Smith, Executive Secretary
Lisa Cullen, Director of Licensing
P.J., Facility Dog, VA Hospital, Oklahoma City, Oklahoma
Mady Martin, AAG, Legal Advisor

Having noted a quorum, Mr. Passmore, Chair, called the meeting to order at 3:00 p.m. Barbara Smith called roll to establish quorum for purposes of the record.

Ms. Harrison introduced Mady Martin with the Attorney General's office and provided a brief legislative update. The sunset of the Medical Board has been extended through 2030 and there are possible interim studies that will be heard later this year. Ms. Harrison will keep the Committee advised. In closing, Ms. Harrison advised the Committee that the Medical Board is working to implement a modernized database and is under contract with Deloitte on this project.

The Committee reviewed the meeting minutes of May 6, 2025. Following review and discussion, Ms. Higgins moved to approve the minutes as written. Ms. Maynard seconded the motion and the vote was unanimous in the affirmative.

MADISON FELLERS appeared virtually in support of her application for Therapeutic Recreation Specialist licensure. She last practiced in February of 2024 and her license expired in November of 2024. The application is incomplete. Following review and discussion, Ms. Roberts moved to recommend approval of the application for Therapeutic Recreation Specialist licensure pending completion of the file. Ms. Higgins seconded the motion and the vote was unanimous in the affirmative.

KRISTEN ULVESTAD appeared in person in support of her application for Therapeutic Recreation Specialist licensure. She last practiced in June of 2015 and her National Certification of Therapeutic Recreation expires on June 30, 2026. She is not currently licensed in any other state. Following review and discussion, Ms. Maynard moved to recommend approval of the application for Therapeutic Recreation Specialist licensure pending completion of the file to

include ninety (90) days of personal supervision under a licensed Therapeutic Recreation Specialist with an evaluation provided to the Committee at the end of the supervised period. Ms. Higgins seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Higgins moved to recommend approval of the application of **KARLEY REESE WOLF** for Therapeutic Recreation Specialist licensure. Ms. Roberts seconded the motion and the vote was unanimous in the affirmative.

Once again, the board staff was delighted to welcome P.J., Facility Dog, VA Hospital, Oklahoma City, Oklahoma, to the meeting. P.J. was in the care of Ms. Roberts during the meeting. He was given special attention and treats by the staff as a reward for his exceptional behavior during the meeting.

There being no further business, Ms. Maynard moved to adjourn the meeting. The time was 3:26 p.m.