Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met on August 4, 2026, in accordance with the Oklahoma Open Meeting Act. Advance notice of this special meeting was transmitted to the Oklahoma Secretary of State on June 2, 2026. The notice and agenda were posted on the Board's website on June 21, 2026, at 9:14 a.m. pursuant to 25 O.S. § 311(A)(9).

Members Present:
Jeanne Gallien Gorman, OT, Chair
Kari Garza, OT
*Ms. Lucia Frohling
Mary White, OT
Members Absent:
Jennifer Wallace, OTA
Others Present:
Sandra Harrison, JD, Executive Director
Renee Banks, JD, Deputy Director
Barbara Smith, Executive Secretary
Lisa Cullen, External Licensing Director
Mady Martin, AAG, Committee Legal Advisor

At the request of Committee Chair and having noted a quorum, Barbara Smith, Executive Secretary, called the meeting to order at 9:00 a.m. Ms. Smith then called roll to establish a quorum for purposes of the record.

Ms. Gorman, Committee Chair, reordered the agenda.

First, the Committee considered nominations for the role of Committee Chair pursuant to *59 O.S. §888.13.A* and *Okla. Admin. Code 435:30-1-9.* Ms. Gorman moved to nominate Ms. White to serve as Committee Chair. Ms. White accepted the nomination. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

Next, Mady Martin, AAG, presented proposed amendments to *Oklahoma Admin. Code 435:30 – Occupational Therapist and Assistants* which were a collaborative effort between the OT Rules Subcommittee and Medical Board Staff.

Following review and discussion, Ms. White moved to recommend accepting the proposed amendments to *435:30-1-2. Definitions* as presented to include allowing telemedicine consultation during general supervision, and to allow Ms. Martin to scan for "practitioner" and replace with "licensee" throughout the rule amendments in their entirety. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-3. Licensure by examination* as presented to include amending "*passing grade" to "passing score."* Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-4. Licensure by endorsement* as presented to include amending "grade" to "score" throughout the entirety of the rule amendments. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. White moved to recommend accepting the proposed amendments to *435:30-1-5. Licensure renewal; late fees; continuing education; re-entry guidelines* as presented to include in Paragraph (a) adding "electronic email"; and deleting Paragraph 5(A)(iii) in its entirety. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend revoking *435:30-1-8. Licensure requirements specific to occupational therapy assistant* in its entirety. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-9. Occupational Therapy Advisory Committee* as presented. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-10. Grounds for disciplinary action* as presented. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-11. Disciplinary hearings, 435:30-1-12. Duplicate licenses, 435:30-1-13. Fees, and 435:30-1-14. Federal employment* as presented. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. White moved to recommend accepting the proposed amendments to *435:30-1-15. Supervision of students, new graduates, techs and aides* to include deleting the first paragraph of the subsection which begins "The occupational therapist is responsible…" and, in Paragraph (B), delete the word "emerging" then delete "areas of innovative community-based and social systems-based occupational therapy practice" from the sentence. Ms. Garza seconded the motion and the vote was unanimous in the affirmative.

**Ms. Frohling left for the remainder of the meeting but a quorum remained.*

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-16. Supervision* to include adding an option for presence via telemedicine in Paragraph 3. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-17. Role of Occupational Therapy Assistants in evaluation* as presented. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to recommend accepting the proposed amendments to *435:30-1-18. Telehealth regulations* as presented. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Following review and discussion, Ms. Garza moved to allow board staff to make any grammatical and/or typographical errors as necessary prior to submission for formal rulemaking. Ms. White seconded the motion and the vote was unanimous in the affirmative.

Next, Sandra Harrison provided the Executive Director's comments. She advised the Committee that the Board's upgraded database became active on June 23rd. Currently, system "bugs" are being resolved. Ms. Harrison further advised that the Medical Board's website is expected to be updated by August 31st. In closing, she thanked the Committee, the Rules Subcommittee, and Mady Martin for their dedicated work on the proposed administrative rule amendments.

Following Committee review, Ms. Garza moved to accept the meeting minutes of June 2, 2026, as written. Ms. White seconded the motion and the vote was unanimous in the affirmative.

There being no further business, Ms. White moved to adjourn the meeting. The time was 10:13 a.m.