Registered Electrologist Advisory Committee

Minutes

The Registered Electrologist Advisory Committee of the Board of Medical Licensure and Supervision held a special meeting on August 25, 2025, in accordance with the Open Meeting Act. Advance notice of this regular meeting was transmitted to the Oklahoma Secretary of State on July 25, 2025. The notice and agenda were posted on the Board's website on August 11, 2025 at 11:42 a.m. in accordance with 25 O.S. § 311(A)(9).

Members present:
Carrie Dooly, RE, Chair
Billie Noa, RE

Member(s) absent:
Tina Winzeler, RE

Others present included:
Sandra Harrison, JD, Executive Director
Kristi Ice, JD, Deputy Director
Barbara J. Smith, Executive Secretary
Lisa Cullen, Director of Licensing
Mady Martin, AAG, Legal Advisor

Having noted a quorum and at the direction of Ms. Dooly, Barbara Smith called the meeting to order at 10:00 a.m. Ms. Smith then called roll for purposes of the record.

Ms. Harrison introduced Mady Martin, AAG, and Alexis Garner, Legal Intern, to the Committee. Ms. Harrison advised that the Medical Board's sunset review was approved until 2030. Two interim studies have been requested and to date one has been approved. The subject of the approved interim study concerns medical board consolidation. The deadline for all interim studies to be completed is October 31, 2025.

Following committee review, Ms. Dooly moved to approve the minutes of the January 13, 2025, meeting as written. Ms. Noa seconded the motion and the vote was unanimous in the affirmative.

Next, the Committee considered nominations for the role of **Committee Chairperson pursuant to Title 59 O.S. Sec. 536.5.D** *and* **Okla. Admin. Code 435:40-1-3.** Following review and discussion, Ms. Dooly nominated Ms. Noa to serve as Chairman. Ms. Noa accepted the nomination and seconded the motion. The vote was unanimous in the affirmative.

ZOE THURMAN, applicant, appeared virtually in support of her application for Registered Electrologist Licensure. Following review and discussion, Ms. Noa moved to recommend approval of the application pending completion of the licensure examination with a waiver of the preceptorship requirement. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative.

The Committee then reviewed the application of **SHAE MARIE BOYD** for Registered Electrologist Licensure. Following review and discussion, Ms. Noa moved to recommend approval of the application pending completion of preceptorship and the licensure examination. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative.

Then, Ms. Harrison presented possible permanent administrative rule amendments to **Okla. Admin. Code 435:40**. During the presentation, additional rule revisions were requested by the Committee and are set forth below:

- 435:40-1-3(g)(1), Elections. Remove "and vice chairman.";
- 435:40-1-5(a)(4), Academic requirements for examination and licensure. Remove "medical terminology";
- 435:40-1-6(a)(1), Internship. Remove "be 21 years of age and";
- 435:40-1-6(b)(1), Preceptors. Remove "electrologists approved by the Board" and add ", licensed, and actively practicing electrologists in the state of Oklahoma and approved by the Board as a preceptor."
- 435:40-1-6(b)(2), Preceptors. In addition to the portion already stricken, delete the first sentence, "The preceptor must be licensed to practice electrolysis in the state of Oklahoma, and in good standing with the Board."
- 435:40-1-6(b)(4), Preceptors. Delete "notarized" and additional proposed language which reads "except as provided in 40-1-7(b)."
- 435:40-1-6(c)(1), Out-of-State Applicants for Licensure. In the second sentence, delete "the equivalent of that required in Oklahoma, as recommended" and add "reviewed";
- 435:40-1-8(c)(3), Administration. In the second sentence, delete "shall" and add "may";
- 435:40-1-8(d)(1), Content. Delete proposed language which reads "not to exceed 100 questions";
- 435:40-1-8(g), Failures. Delete the last sentence of the proposed language which reads, "If the applicant fails to pass the examination on the third attempt, the individual shall not be permitted to re-apply for licensure."
- 435:40-1-9(b)(2), Date required to renew. Delete "or be postmarked or hand delivered to the Board office";
- 435:40-1-9(f)(1)(G), Continuing education. In the last sentence, revise to read "No CEUs will be required during the initial full calendar year of licensure."
- 435:40-1-9(f)(3)(C), Continuing education. Delete the last sentence which reads, "Assigned value = 0.2 CEUs one time only."
- 435:40-1-9(f)(3)(D), Alternative Methods of CEUs. In the last sentence, amend "=" to "equals" and amend "accounting" to "compliance."

At the conclusion of the presentation and full discussion, Ms. Noa moved to approve proposed rule amendments as presented, with additions as set forth above, and with staff being authorized to correct typographical errors as necessary. Ms. Dooly seconded the motion and the vote was unanimous in the affirmative.

There being no further business, Ms. Noa adjourned the meeting. The time was 12:29 p.m.