



Class VIII (8) Un-odorized LPG Permit Checklist

To speed up the application process, please review this checklist prior to submitting your paperwork. All the following documentation and payment must be received by the LP Gas Administration, prior to initial site inspection.

Pre-Inspection

- Class VIII (8) Un-odorized LPG Permit Application
<https://oklahoma.gov/content/dam/ok/en/lpgas/documents/new-applications/Class%206%20End%20User%20Endorsement%20-%20New%20Application.pdf>
- Building Site Plan (renderings must include location of C1D1 room)
- PEER review on extraction equipment
- PEER review on C1D1 extraction booth that meets NFPA 58 (2024 edition) 6.25.2 in accordance with NFPA 70
- Certificate of Liability Insurance
- State Fire Marshal Permit # or Certificate of Occupancy (COO) from the Authority Having Jurisdiction (AHJ)
 - List of AHJ's can be found on the State Fire Marshals website at:
<https://oklahoma.gov/content/dam/ok/en/fire/documents/ahjlist.pdf>
 - LP Gas Administration will not permit a facility without a COO from the AHJ
 - Contact the Oklahoma State Fire Marshal office (see below) for questions related to the COO
- \$250 Plan Review Fee (must be paid prior to on-site inspection)
- \$250 Site Inspection Fee (must be paid prior to on-site inspection)

Post-Inspection (Passed)

- Submit \$500.00 application fee and \$10.00 filing fee

Post-Inspection (Failed)

- Facility will be notified of failure reason(s) and provide direction for corrective action(s).
- \$250 Re-Inspection Fee must be paid prior to re-inspection.

Note: Permits are issued for a physical location, not by company. For example, if one entity has 3 separate locations where the transfer of fuel is occurring, each physical location must be permitted.

Oklahoma State Fire Marshal Office

2501 N. Lincoln Blvd, Suite 218
Oklahoma City, OK 73105
405-522-5005

<https://oklahoma.gov/fire.html>