



LIQUEFIED PETROLEUM GAS BOARD REGULAR MEETING
2501 N LINCOLN BLVD, SUITE 218, OKLAHOMA CITY, OK 73105
July 15, 2025, 10:00 A.M.
AGENDA

1. Call to order and roll call to establish a quorum — Kevin Froman.
2. Announcement of the meeting filed with the Secretary of State and the agenda posted in accordance with the Open Meeting Act.
3. Possible discussion, revision, and vote to approve minutes from the April 8, 2025, public meeting.
4. Discussion and Report from the Oklahoma Propane Gas Association – Kris Sanders, OPGA Executive Director.
5. Discussion and possible action to approve test applicants for permits who achieved a passing score of at least 80% on examinations taken on July 11, 2025.
6. Discussion and possible action regarding Class 1 locations with Class 10 coverage issues. O.A.C. 420:10-1-9(6)-(7). O.A.C. 420:10-1-13(a)-(b), and O.A.C. 420:10-1-20.
 - a. Amerigas
 - b. Rash Oil
7. Discussion and possible action related to the 2025 Legislative Session. Including, but not limited to, a status update on the 2025 rule-making process, HB1157, HB2459, and the 2026 rule-making process.
8. Discussion and possible action regarding the Administration's current regulation standards and enforcement related to:
 - Refrigerant grade butane for mechanical purposes
 - Smart hoses
 - Internal valves on storage tanks
9. Discussion and possible action on Administrator's report – Chandra Heitzinger.
 - Financial report;
 - Operations report;
 - 2025 Permanent Rules update;
 - Accident report – Nicholas Nadeau, Deputy Administrator
10. Discussion and possible action regarding annual board elections, effective July 1, 2025, through June 30, 2026.
 - Chairman
 - Vice Chairman
11. Discussion and possible action to create and assign committee members, effective July 1, 2025, through June 30, 2026.
 - Rule Committee
 - Safety Training Committee
12. Proposed Executive Session pursuant to Title 25 O.S. § 307(B)(1) for discussion and possible action on employment, hiring, appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the Administrator, Chandra Heitzinger; Deputy Administrator, Nicholas Nadeau; Administrative Programs Manager, Samantha Ha; Safety Code Enforcement Officer - Level II, Greg Counts, Kevin Huddleston, Coletta Peyton; and Safety Code Enforcement Officer -Level I, Jeffrey Smith.
 - a. Vote to enter Executive Session

- b. Exit Executive Session and vote to enter open session
- c. Vote on items discussed in Executive Session

- 13. Public comment – The Board allows for members of the public to comment on items of business before the Board as properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comment shall not exceed thirty (15) minutes.
- 14. New business which could not have been reasonably foreseen before posting of the meeting agenda, per 25 O.S., § 311(A)(10).
- 15. Adjournment.

NOTE: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.