

**Minutes**  
**Oklahoma Department of Libraries**  
**ODL Board of Directors**  
**April 26, 2017**  
**10:00 a.m.**  
**Marriott Conference Center at NCED**  
**2801 E. State Highway 9**  
**Norman Oklahoma 73071**

Don Evans called the meeting to order at 10:00 a.m. and asked for roll call. Board members present: Jana Barker, Don Evans, Phil Moss, Annabeth Robin, Mary Shannon, Cynthia Vogel and Susan McVey, Secretary. (Board member Ann Ritchie joined the meeting following the motion to approve the minutes.)

Guests and staff members present: Jan Davis, Kitty Pittman, Vicki Mohr, Cindy Mooney, Judy Tirey and Cathy Van Hoy.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2017 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State in December 2016, and public notice of this meeting, together with the agenda, was posted on April 21, 2017 at 8:40 a.m. in prominent public view on the glass exterior walls of the Allen Wright Memorial Library Building, 200 NE 18th Street, Oklahoma City. The agenda was also posted outside the NCED meeting room where the meeting was held.

Chairman Evans asked for consideration of the minutes for the February 24, 2017 Board meeting. Chairman Evans moved to approve the minutes, seconded by Shannon. Votes were as follows: Barker, yes; Evans, yes; Moss, yes; Ritchie, absent; Robin, yes; Shannon, yes; and Vogel, yes. The motion passed and the minutes were approved.

There were no public comments.

**Director's Report and Division Activity Reports**

McVey provided an update on legislation she had discussed at the previous board meeting. The Governor signed both HB1429 and SB0403. HB1991 has passed the Senate and is still moving. There has been no change on HB2316. SB0435 and SB0452 failed deadlines, and are considered dormant. The legislature could vote to allow them to be reconsidered during 2018 since this is the first year of a two-year session. SB0637 has passed the House and it will be moving to the Senate. There has been no change to SB0651.

McVey reported there has been very little movement on the State budget. Due to the rebalancing of funds, there's anticipation revenues at end of the fiscal year will replenish the Rainy Day Fund. The estimated shortfall for FY2018 is \$800 million to \$1.2 billion. A number of bills have been introduced that would raise revenue. Those bills must have 75% passage

in both houses due to State Question 640. The Governor said she would veto any budget that doesn't include revenue raising measures. Education agencies were asked by the House Education Appropriations subcommittee how they would respond to a 10%, 15% and 20% reduction to their current budget levels. McVey said the State of Oklahoma budget is always a work in progress during April and May. There has also been talk of a special session to address just the budget if agreements cannot be reached in a timely manner.

The President's budget recommended cuts to, or elimination of, a number of agencies. The Institute of Museum and Library Services (IMLS) was not recommended for refunding. The Department of Libraries receives approximately \$2 million annually from IMLS. ODL is still spending FFY2016 money and the agency has until September 30<sup>th</sup> to use those funds. The only FFY2017 money used to date is the approximately \$30,000 approved by the ODL Board at the last meeting. ODL has received notice of a partial federal award for this year, which amounts to \$1.3 million. The total federal funding in the previous fiscal year was approximately \$2 million so ODL may receive additional funds when the Congress finalizes its FFY17 appropriations.

McVey asked Jana Barker to share a newspaper article on Leslie Durham, a community librarian in the City of Elgin, Oklahoma. Barker said Elgin patrons are very grateful, and thank Leslie for the growth of the book collection. McVey said Leslie completed her certification through ODL and that she had received one of the agency's continuing education grants to attend the Oklahoma Library Association annual conference.

McVey introduced Judy Tirey, the Library Services and Technology Act (LSTA) Coordinator, and the staff person who makes sure ODL is in compliance with all the federal rules on recording and monitoring grants. Recently, Tirey attended a session in St. Louis with her peers from other state libraries to participate in sessions on evaluating LSTA programs and preparing for the next five year plan for the use of federal funds. McVey said Tirey was on hand in case board members had questions about ODL's federal grants and projects.

#### **Discussion of An Independent Evaluation of Oklahoma's Implementation of the Library Services and Technology Act (LSTA) Grants to State Programs 2013 -2017**

McVey said the consultants, Carson Block and William Wilson, who worked with ODL on the evaluation, were outstanding. Focus groups enjoyed the exchanges and participants felt they could share what they thought. There are federal priorities that ODL used to develop goals in the State plan. ODL is evaluated on how well the agency has achieved those goals. When developing a plan, ODL gets input from libraries throughout the State. The plan is very much a State-based plan and it responds to perceived needs.

Evans said he was particularly encouraged at the achievements on goals 2 and 4. He congratulated the staff on a job well done. McVey said one of the things that was very helpful this year, was the fact that evaluator Bill Wilson of Himmel and Wilson Consultants had served as a state librarian for many years. He's done multiple state evaluations for LSTA, but had never done ODL's evaluation. He had a breadth of knowledge, which can be seen in his comments. Shannon said she thought it was very thorough evaluation, and that it was very commendable for McVey and staff.

### **Discussion of development of goals for Oklahoma Library Services and Technology Act program for 2018-2022**

McVey explained the federal law on LSTA Grants and State programs pertaining to ODL's goals. ODL feels that Goal 3 in the 2013-2017 Plan is not in itself a goal. Partnerships are important, but they are not an end in themselves. Robin asked if there is a major emphasis on Goal 3. McVey said it shows ODL fostering partnerships with other agencies instead of ODL providing support to other agencies and libraries. Robin suggested working on the language of each project description to help be compatible with the goals.

Vogel asked when the LSTA five-year plan must be submitted. McVey said the deadline is June 30, 2017.

### **Consideration and possible vote on Federal Library Services and Technology Act Projects for FFY2016 and FFY2017**

McVey stated that ODL has two years to spend LSTA funds. Since we often don't know the actual amount until six months into the fiscal year, the staff generally does not bring proposed projects to the Board until we know how much funding we are receiving. This can result in having projects with different fiscal years being presented to the Board for consideration as is happening today. To clarify, FFY2016 funds will be used by September 30, 2017, if approved by the Board.

Moss moved to approve and vote on federal Library Services and Technology Act projects for FFY2016, seconded by Barker. Votes were as follows: Barker, yes; Evans, abstain; Moss, yes; Ritchie, yes; Robin, yes; Shannon, yes; and Vogel, yes. The motion passed on Federal Library Services and Technology Act projects with FFY2016 funds.

Due to the fact that we do not have the final total amounts for FFY2017, McVey said the proposed FFY2017 projects are being presented to the Board in two different categories. The first category is for continuing projects which have been identified as the most critical. These projects total to \$1.3 million dollars and can be funded with the partial award from IMLS from FFY2017 funding if approved by the Board.

Shannon moved to approve and vote on the federal Library Services and Technology Act projects, which are continuing and committed for FFY2017, seconded by Vogel. Votes were as follows: Barker, yes; Evans, abstain; Moss, yes; Ritchie, yes; Robin, yes; Shannon, yes; and Vogel, yes. The motion passed on FFY2017 Federal Library Services and Technology Act continuing projects.

McVey said the remaining projects are contingent on the receipt or award of additional funds from IMLS. The remaining FFY2017 projects total \$500,000.

Moss moved to approve and vote on the FFY2017 Library Services and Technology Act projects, which are contingent on additional funding for FFY2017, seconded by Vogel. Votes

were as follows: Barker, yes; Evans, abstain; Moss, yes; Ritchie, yes; Robin, yes; Shannon, yes; and Vogel, yes. The motion passed on Federal Library Services and Technology Act additional projects.

**Consideration and possible vote on resolution of appreciation for Ann Ritche's service on the Oklahoma Department of Libraries Board**

Ritchie expressed her appreciation to the board. She has enjoyed serving the board immensely and appreciated the opportunity.

Evans moved to adopt the resolution of appreciation recognizing Ritchie's service on the ODL board, and Moss seconded. Votes were as follows: Barker, yes; Evans, yes; Moss, yes; Ritchie, yes; Robin, yes; Shannon, yes and Vogel, yes. The motion passed on resolution of appreciation.

There being no other business, Chairman Evans moved, and Ritchie seconded that the meeting be adjourned. Votes were as follows: Barker, yes; Evans, yes; Moss, yes; Ritchie, yes; Robin, yes; Shannon, yes; and Vogel, yes.

The next ODL Board meeting is scheduled for August 11, 2017 at 10:00 a.m. It will be held in the South Conference Room at the Oklahoma Department of Libraries.

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Susan C. McVey, Secretary