



**MEMORANDUM OF UNDERSTANDING  
BETWEEN OKLAHOMA DEPARTMENT OF LIBRARIES  
AND OKLAHOMA SOCIETY FOR TECHNOLOGY IN EDUCATION**

The Oklahoma Department of Libraries (ODL), a state agency that serves as the official state library and state archives, is the administrator of the Grants to States Program which was awarded funding via the American Rescue Plan Act of 2021. ODL assists with public library development and coordinates library and information technology projects statewide. The Oklahoma Society for Technology in Education (OKSTE) is a 501(c)(3) non-profit organization that provides innovation in the authentic integration of technology to transform teaching and learning. OKSTE holds an annual conference for educators in technology. ODL and OKSTE are the signatory parties to this Memorandum of Understanding. It is the mutual understanding of these parties that:

**1. Purpose**

The purpose of this agreement is to establish cooperation and support between the organizations for the OKSTE conference to be held November 2–3, 2022 in Tulsa, Oklahoma by providing instructional sessions on Teaching with Primary Sources and providing registration scholarships. The program will support teachers and school librarians by offering information about free, online resources to encourage the use of these materials with students.

**2. Scope of Work:**

ODL will provide:

- Funding up to \$22,500 to support scholarships for conference registration at a cost of \$250 per person for ninety (90) attendees.
- Marketing assistance, including announcements through Oklahoma Department of Libraries social media and listservs. This will include the criteria for scholarship applicants.
- Staff support for selection of scholarship recipients from applicant list provided by OKSTE.
- Notification to scholarship recipients, which will include an acknowledgement that the scholarship was provided by the Oklahoma Department of Libraries through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS) as administered by the Oklahoma Department of Libraries, along with a request that participants complete an evaluation following the conference.
- Instruction for eight (8) sessions to be held in one room over the course of two days, with final approval of topics by OKSTE Conference Committee, based on sessions proposed in the May 18, 2022 proposal to OKSTE by Oklahoma Department of Libraries.

OKSTE will provide:

- Marketing and registration for the annual conference, as well as information about the scholarship opportunity provided by the Oklahoma Department of Libraries, through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS

authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS).

- A list of the scholarship applicants, including their organizational affiliation, city, and contact information, requesting a scholarship to the Oklahoma Department of Libraries, for review by a member of the Oklahoma Department of Libraries.
- Annual conference programming, which will include two days of professional development, which will be completed prior to November 4, 2022.
- One room for both conference days for ODL to deliver sessions related to Teaching with Primary Sources. sessions.
- Vendor space at no cost for the Oklahoma Department of Libraries.
- Vendor space at no cost for the Oklahoma Historical Society.

**3. Contacts:**

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**4. Term of Memorandum of Understanding**

This agreement shall enter into effect on the latest date of its signature.

**For Oklahoma Department of Libraries**

**For Oklahoma Society for Technology in Education**



Melody Kellogg, Director  
Oklahoma Department of Libraries



Donna Campo, Executive Director  
Oklahoma Society for Technology in Education

06.10.22

Date Signed

06/10/22

Date Signed