

**MEMORANDUM OF UNDERSTANDING
BETWEEN OKLAHOMA DEPARTMENT OF LIBRARIES
AND MOUNTAIN PLAINS MUSEUMS ASSOCIATION**

The Oklahoma Department of Libraries (ODL), a state agency that serves as the official state library and state archives, is the administrator of the Grants to States Program which was awarded funding via the American Rescue Plan Act of 2021. ODL assists with public library development and coordinates library and information technology projects statewide. The Mountain Plains Museums Association (MPMA) is a 501(c)(3) non-profit organization that offers programs and services that provide professional development services to museums in a ten-state area; builds networks among members and partnering organizations; promotes professional growth; and encourages public awareness of the value of museums. ODL and MPMA are the signatory parties to this Memorandum of Understanding. It is the mutual understanding of these parties that:

1. Purpose

The purpose of this agreement is to establish cooperation and support between the organizations for professional development activities, including the MPMA annual conference to be held October 4 - 6, 2022 in Tulsa, Oklahoma by providing partial registration scholarships. The conference program will support museum staff, board members, and volunteers, by offering information about collections care, museum management, workforce development, and advocacy.

2. Scope of Work:

ODL will provide:

- Funding up to \$3,000 to support scholarships for conference registration at a cost of \$300 per person for ten (10) attendees.
- Marketing assistance, including announcements through Oklahoma Department of Libraries social media and listservs. This will include the criteria for scholarship applicants.
- Staff support for selection of scholarship recipients from applicant list provided by MPMA.

MPMA will provide:

- Marketing and registration for the annual conference, as well as information about the scholarship opportunity provided by the Oklahoma Department of Libraries, through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS).
- A list of the scholarship applicants, including their organizational affiliation, city, and contact information, requesting a scholarship to the Oklahoma Department of Libraries, for review by a staff member of the Oklahoma Department of Libraries.
- Annual conference programming, which will include three days of professional development, which will be completed prior to October 8, 2022.
- Notification to scholarship recipients, which will include an acknowledgement that the scholarship was provided by the Oklahoma Department of Libraries through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS) as administered by

the Oklahoma Department of Libraries, along with a request that participants complete an evaluation following the conference.

- Vendor space at the annual conference at no cost for the Oklahoma Department of Libraries.

3. Contacts:

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4. Term of Memorandum of Understanding

This agreement shall enter into effect on the latest date of its signature.

For Oklahoma Department of Libraries

For Mountain Plains Museums Association



Natalie Currie, Interim Director
Oklahoma Department of Libraries



Justin Jakovac, Executive Director
Mountain Plains Museums Association

8/12/22

Date Signed

8/10/22

Date Signed